



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SRI KANYAKA PARAMESWARI ARTS AND SCIENCE COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. T. Mohanashree
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04425383279
Mobile no.		9940098713
Registered Email		srikanyaka@ymail.com
Alternate Email		srikanyaka99@gmail.com
Address		No. 1, Audiappa Street, Parrys
City/Town		Chennai
State/UT		Tamil Nadu
Pincode		600001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr. P.B. Vaneetha, Vice - Principal			
Phone no/Alternate Phone no.		04425383279			
Mobile no.		8939040390			
Registered Email		srikanyaka@ymail.com			
Alternate Email		srikanyaka99@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.skpc.edu.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.skpc.edu.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.79	2016	19-Feb-2016	18-Feb-2021
6. Date of Establishment of IQAC			01-Nov-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
ISO	29-Jun-2018 365		20		

NIRF	30-Nov-2018 365	20
External Academic Audit	31-Mar-2019 365	20
FDP in collaboration with IIT-Madras on Current and Emerging Teaching - Learning Methodologies	21-Nov-2018 3	43
FDP on Application of Statistical Techniques in Social Science Research	02-Aug-2018 1	34
FDP in association with ICT academy conducted on Autocad	31-Aug-2018 1	20
FDP in association with ICT academy conducted on Goal setting	26-Feb-2019 2	30
FDP on Professional article writing using LaTeX	13-Jul-2018 1	16

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Faculty Development Program • 'Current and Emerging Teaching Learning Methodologies' • 'Application of Statistical Techniques in Social Science Research' • 'Autocad' • 'Goal setting' • "Professional article writing using LaTeX". 2. Maintenance of Academics Audit on a regular basis. 3. Value added courses like MHRD CERTIFIED courses 4. Suicide prevention for 10th /12th students in and around the college. 5. To inculcate Entrepreneurial skills among the students they were involved in producing, marketing and selling Paper Bags to various shops and outlets. 6. TNSDC certificate courses for the students was conducted to become TNSDC State Centre.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Department of Psychology to Conduct Stress and Psychometric Assessment, Awareness Program, workshop, Seminar and Association Activities	Conducted Stress and Psychometric Assessment, Awareness Program, workshop, Seminar and Association Activities
Department of Sociology to conduct Chennai day and exhibition, Legal awareness programme, Guest lecture, Field Trip, Certificate course and Association Activities	Conducted Chennai day and exhibition, Legal awareness programme, Guest lecture, Field Trip, Certificate course and Association Activities
Department of Accounting and Finance to conduct International Conference, Guest Lecture, Workshop, Industrial Visit, Field visit, Awareness Programme, Fruits Day and Association Activities	Conducted International Conference, Guest Lecture, Workshop, Industrial Visit, Field visit, Awareness Programme, Fruits Day and Association Activities
Department of Bank Management to conduct Association Activities, International Conference, Awareness Programme, Guest Lecture, Workshop, Industrial Visit and EVS Trip	Conducted Association Activities, International Conference, Awareness Programme, Guest Lecture, Workshop, Industrial Visit and EVS Trip
Department of Computer Science II to conduct Association Activities, Certificate Course, Industrial Visit, Environmental Visit, Library Visit, Internship, Seminar and Magazine	Conducted Association Activities, Certificate Course, Industrial Visit, Environmental Visit, Library Visit, Internship, Seminar and Magazine released
Department of English II to conduct Association Activities	Conducted Association Activities
Department Of Mathematics With Computer Applications to conduct Workshop, Free maths classes in government schools, Refreshment classes and Association Activities	Conducted Workshop, Free maths classes in government schools, Refreshment classes and Association Activities
Department of Tamil to conduct Enrichment Programme, Association, Workshop, Chaitanya and International Mother Tongue Day	Conducted Enrichment Programme, Association, Workshop, Chaitanya and International Mother Tongue Day

Department of Telugu to conduct Vasavi Jayanthi, All India Radio, Prashanthi Old age home Service, Enrichment, Association Chaitanya, Bhavavyakthi Karana, BhashaDharmam and Power Point Presentation, Stall on Sankranthi, Journalism on Workshop Prakruthi Aradhya, Dharma Nirathi, Adyathmika chaithanyam (Service to temple) Antharjathiya Mathru BhashaDinothsavam Pustaka Parichayam,Avaghahana Speech, Grandhalaya Punarudharana ,Ugadi	Conducted Vasavi Jayanthi,All India Radio,Prashanthi Old age home Service,Enrichment,Association Chaitanya, Bhavavyakthi Karana,BhashaDharmam and Power Point Presentation,Stall on Sankranthi, Journalism on Workshop Prakruthi Aradhya Dharma Nirathi,Adyathmika chaithanyam (Service to temple) Antharjathiya Mathru BhashaDinothsavam Pustaka Parichayam,Avaghahana Speech,Grandhalaya Punarudharana,Ugadi.
Department of Hindi to conduct Workshop, Chaitanya, Association, Hindi day Celebration, Enrichment and Udaan Book Release	Conducted Workshop, Chaitanya, Association, Hindi day Celebration, Enrichment and Udaan Book Released
Department of Sanskrit to conduct Enrichment, Association, Chaitanya, Workshop and Recited the Shloka for Staff	Conducted Enrichment, Association, Chaitanya, Workshop and Recited the Shloka for Staff
Department of English I to conduct Enrichment, Association, Chaitanya and Workshop	Conducted Enrichment, Association, Chaitanya and Workshop
Department of French to conduct Association Activities	Conducted Association Activities
Department of Commerce to conduct Workshop , Guest lecture, Industrial visit, Association Activities and International Conference	Conducted Workshop , Guest lecture, Industrial visit, Association Activities and International Conference
Department of Corporate Secretaryship to conduct Workshop, SEBI and Industrial visit, Special Lecture, Certificate Course on Technical skills and Association Activities, Department Magazine Release	Conducted Workshop, SEBI and Industrial visit, Special Lecture, Certificate Course on Technical skills and Association Activities, Department Magazine Release
Department of Commerce(Hons.) to conduct International Conference Diploma Certificate Course Magazine Release, Certificate Course on Technical Skill,Community Based Activity,Knowledge sharing with other department students and Association Activities	Conducted International Conference Diploma Certificate Course Magazine Released, Certificate Course on Technical Skill, Community Based Activity, Knowledge sharing with other department students and Association Activities
Department of Management Studies to conduct Workshop, Industrial visit, Seminar, Association Activities , Awareness Programme and release a management glossary, Library Visit	Conducted Workshop, Industrial visit, Seminar, Association Activities , Awareness Programme and released a management glossary, Library Visit
Department of Computer Applications to conduct Online Courses, Industrial Visit, Association Activities, Internships Distribution of Study Materials CSI Student branch	Conducted Online Courses, Industrial Visit, Association Activities, Internships Distributed Study Materials CSI Student branch

Department of Computer Science to Conduct Certificate Courses, Paper Publications, Peer teaching, Industrial Visit, Mini Project and Association Activities	Conducted Certificate Courses, Paper Publications, Peer teaching, Industrial Visit, Mini Project, Association Activities, Internship and Completed NPTEL Certificate Courses
Department of Home Science Interior Design Decor to Conduct Workshop, Seminar, Wall and Canvas board painting, Handicraft, Online Certificate course, Guest Lecture, Floor plans, Awareness on Nutrition, Online Video Lecture, Field Visit, Association Activities	Conducted Workshop, Seminar, Wall and Canvas board painting, Handicraft, Online Certificate course, Guest Lecture, Floor plans, Awareness on Nutrition, Online Video Lecture, Field Visit, Association Activities
Department of Mathematics to Conduct workshop Pre placement aptitude training Free maths classes in government schools by students students to prepare questionnaires on selected topics and Association Activities	Conducted workshop, Pre placement aptitude training, Free maths classes in government schools by students, students to prepare questionnaires on selected topics and Association Activities
Department of Library to Conduct Seminar	Conducted Seminar
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC Members	01-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	18-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has partial MIS in the form of Web portal connect4m. The Connect4m can be accessed only through the college website. It is a data repository capable of organizing and sorting data and also of processing and analyzing and generating various reports from it. MIS of the institution
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monitors the performance of education programs and the educational resources.

MIS related to Students: Connect4m stores personal data and exam records of the students. The institution has an online attendance management system. Through online attendance management the parents are informed immediately about their wards absenteeism. This has helped in increasing the attendance percentage of students. Similar to online attendance management system there is an online internal mark system where the parents receive the SMS regarding their wards internal marks. The students are provided with personal user id and a password to access the web portal where in the online lecture notes, Question Bank, Previous year Question Papers, Report cards and percentage of attendance is available and can be accessed.

MIS related to Teachers: The Connect4m has the personal profile of the teacher. It helps teachers to access data of any student. The teachers are also provided with personal user id and a password to access the web portal where in they can post the online lecture notes, Question Bank, Previous year Question Papers and Report cards.

MIS related to Administrative: Certain administrative related functions like issue of Transfer Certificate, Bonafide certificate and Fees Certificate etc are done through the web portal. The Modules like Manage Home Page, Galleries and Web Casts, Approvals, Examination Section, Fee Section, Users, Roles and Menu, College Info, Certificate Templates, SMS, Study Materials, Admission Section, Time Table Section and Previous Year Section can be accessed only by the Admin. Each module has sub modules

Sub modules :

- Manage Cool Links,
- Manage Notices,
- Manage Gallery,
- Manage Webcasts ,
- Approve Videos,
- Manage Subjects,
- Manage Exams,
- Manage Subjects Association (New),
- Manage Progress Reports,
- Internal Marks,
- View Student Profile,
- Manage Department for Incharge,
- Manage Departments,
- Manage Academic Year,
- Manage Academic Year Trans details,
- Manage Certificate Templates,
- Bonafide Certificate,
- Conduct or Attendance Certificates,
- Transfer Certificate,
- Send SMS,
- Sms Credits,
- Sms By Details,

Sms Status and SMS Any Data, Post Notes Post Question Banks, Manage Packages, Manage General Information, Sales of Application, Manage Reservation Instalments and Manage Admissions, Manage Time Table Types, Manage Time Table and Manage Holidays Manage Departments, Manage Semesters ,Manage Subjects, Manage Exams, Manage Users Academic Year, and Post Results For Previous Years. The Teaching staff can access Manage Home Page, Examination Section (Internal Marks Record), Study Materials (Online Lecture Notes and Question Bank), Previous Year Section and My Profile. The NonTeaching staff can access Manage Home Page, Users, Roles and Menu, SMS and My Profile. Student can access their result, attendance, metrics, Lecture Materials question Banks and pervious year Question papers. All the users can view Flash News, Best Performers, General Notices, Events and Schedules, Cool Links, Thought of the Day and Today's Quote. The Institution MIS is user friendly.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to University of Madras and follows Choice Based Credit System (CBCS) curriculum. The curriculum is framed by the University of Madras through a systematic Board of Studies and the same is approved by the syndicate. The Head of the institution receives it and channelizes the same to the respective Head of the Departments. A systematic Lesson plan is prepared and scrutinized by Head of the dept. and the institution Head, which consist of the schedule of delivery with specific learning outcome, teaching aids used, number of assignment and seminars. Through a systematic time table schedule the curriculum is executed. The teachers use ICT tools , chalk and talk method , quiz , flash cards , brain storming techniques , minute card , group discussions , power point presentations , video lecturing to deliver the curriculum. The students are evaluated on a continuous process. The Internal Evaluation of students consists of three Internal Assessment tests(Internal assessment - I , Internal assessment-II and Pre semester Internal assessment), assignments and seminars. An academic calendar of the college provides with the information of the Internal Assessment Schedule to the staff and students in the beginning of the academic year itself. After the Internal Assessment exam the evaluated answer sheets are given to the students and their performance is discussed with them. The marks of the same are recorded in report cards. The marks are sent to the parents through the SMS , so that they are intimated about their wards academic progress. The Internal marks can also be viewed by the students and the parents through the webportal connect4m. Parents Teachers

Meeting is conducted every semester to review the students' appraisal, wherein the students overall performance including academics and the conduct of the student is discussed. Re-test is conducted for the students who failed in the Internal Examinations and the same is evaluated by their own peer group. The marks of these re-tests are maintained in a separate register. Continuous monitoring of attendance, Internal Assessment marks, Assignment and seminar are done to provide the internal marks. The assignment basically taps the potentials of the students, wherein they are expected to analyze and understand the subject matter and give a write up and submit to the concerned subject teacher, which in turn helps them to update on the current scenario. Seminars allows the students to self learn the content and deliver it on their own style which enhances their self confidence. Slow learners are focused through additional tests and revisions. Remedial classes are conducted for the failures in the concerned subject before the commencement of university examination. A separate Attendance is maintained for these remedial classes to ensure that the students get benefited out of it. The planned curriculum facilitates integrated learning. Any updates or an irrelevant topic in the curriculum is represented in the academic council through the institution academic council member of the University of Madras. Once the changed curriculum approved it is communicated to the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Beauty Therapy	28/08/2018	203
Advanced Fashion Designing	28/08/2018	114
Animation and Multi Media	28/08/2018	63
Account Assistant using Tally	28/08/2018	64
Small and Medium	28/08/2018	56

Enterprise Products Officer		
Diet Assistant	28/08/2018	57
Fitness workshop	11/07/2018	200
Fitness workshop	12/07/2018	200
Classical Dance	02/08/2018	25
Diploma in Dress Making and Fashion Designing	02/01/2019	139
Diploma in Beauty Care	02/01/2019	172
Diploma in Nursery Teacher Training	02/01/2019	76
Diploma in Multi Media Web Designing	02/01/2019	64
Diploma in Computer Application Education in Tally	02/01/2019	42
Diploma in Nutrition and Health Education Yoga	02/01/2019	15
CTE Tally ERP 9	26/09/2018	49
CTE Diploma in Desktop Publishing	21/07/2018	44
CTE Diploma in Beautician Technician	09/07/2018	122

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Field Projects	322
BCom	Internships	229
BCom	Industrial Visit	381
BA	Field Projects	109
BA	Internships	28
BSc	Field Projects	231
BSc	Internships	66
BSc	Industrial Visit	69
BBA	Field Projects	61
BBA	Internships	48
BBA	Industrial Visit	76
BCA	Field Projects	44
BCA	Internships	41
BCA	Industrial Visit	54
MA	Project	16
MA	Internships	16
MCom	Project	11

MCom	Internships	17
MSc	Project	5
MSc	Internships	16

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution has a feedback system wherein the feedback is taken from the students, parents and alumnae. The collected feedback is analysed and the obtained result is used for overall improvement. Students' feedback: The students' feedback is collected offline using feedback software. A systematic structured questionnaire is answered by the students department wise. The questionnaire consist of various parameters like a) staff appraisal presentation of the material, audibility, appropriate preparation, subject knowledge, providing additional material, and updated knowledge in their subject domain, motivation, on time syllabus completion, clarifying doubts appropriately and total commitment from the teacher. b) Library and infrastructure facilities - satisfaction on number of books available and space in the library, Smart Room, Canteen facility and hygienic Rest Rooms. The feedback report is generated in three categories. 1) Individual faculty feedback report 2) Consolidated class wise report 3) Consolidated department wise report. The generated feedback report is submitted to the Principal and confidential meeting is held with the concerned Head of the Department. Department wise constructive input is given by the Principal and the areas of improvement required is discussed to improve the system effectively, which is approved by the management. The head of the department conducts a department meeting to discuss the feedback inputs and delivers the higher authorities suggestions and recommendation to improve the department and faculty. Alumnae Feedback: The old students association (OSA) has an alumnae meet every year on a fixed date, that is, October 2. At the time of the meet the feedback is collected from the alumnae which has the parameters like programme educational objectives , including components like preparation to educate students to succeed in career , the core competence of the teachers , the breadth of knowledge and professionalism. Parent's feedback: The parent's feedback is collected every year during the parent's teachers meeting which is conducted twice in a year. The feedback consist of parameters on infrastructure facilities , promptness in response to their queries , completion of syllabus on time , appropriate intimation of information , quality of teaching , students participation in extracurricular and co curricular activities, placement activity , efforts taken by the department for overall grooming and personality development and curriculum satisfaction. The Alumane and the parents feedback is obtained as a hard copy. The obtained feedback is subjected for analysis in the excel sheet and the same is presented to the head of the institution for further discussion and confidential meeting is held with the concern person whenever needed. The purpose of the feedback is to receive constructive input from various stakeholders which facilitates the institution

to grow at a larger level. The motto is to expand the institution qualitatively.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Computer Science, Mathematics, Home Science - Interior Design & Decor, Psychology, Maths with Computer Application	270	381	189
BBA	Business Administration	70	130	70
BCom	Commerce, Corporate SecretaryShip, Hons., Accounting & Finance, Bank Management	390	966	362
BCA	Computer Application	50	121	50
BA	Sociology, English	140	151	100
MPhil	Commerce	12	6	5
MA	Human Resource Management	40	12	9
MSc	Computer Science, Home Science - Interior Design & Decor	44	17	15
MCom	Commerce	30	20	17

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2125	90	68	0	33

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
101	98	7	11	1	58

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution follows a systematic Student Mentor system to Guide and Motivate the students to pursue their personal and professional Goals through self shaping and developing. The 1st and 3rd week of every month is a mentor day. The experienced teachers are the mentors. Each teacher is allocated with a set of 23 students belonging to different departments. The purpose of allocating the students from the different department is to make them feel comfortable. Students are allowed to meet their mentors at a consistent level. Mentor system gives way for the students to share their personal, social, psychological and academic related issues so that they receive the right guidance, which in turn helps to tap their the best potentials. Responsibilities of mentor: The mentor performs the following functions 1) Meet the mentees at least twice a month: The purpose of the meet is to have constant touch with the mentees and build rapport , which paves way for strong interpersonal relationship in the years of journey. 2) Continuous monitoring, counselling, guiding and motivating students : The mentees are counselled and guided as per their individual needs and the mentors work based on the individual differences of the students 3) Advise students regarding enhancing their talents: Tapping the potentials of the students is the core goal of the mentors, and they help the student to introspect, the mentors identify and enhance their talents. 4) Contact parents if situation demands: As per the situations, the parents are called for and an exclusive meeting is held and guidance is extended to the parents and the student based on the situation. The same is brought to the notice of the head of the institution. 5) Guide students in their career development: Apart from the academics and the personal issues, the students are provided with career guidance. This helps them to work out on their potentials and choose the right career based on the aptitude. 6) Intimate Head of the Departments, if any disciplinary action is to be taken: The mentors may take disciplinary action if needed and bring it to the notice of the Head of the Departments, whenever and wherever required. 7) Keep track of progressive records of the students. Continuous progresses of the mentees are monitored in all aspects like curricular, co curricular and extra curricular. The ultimate purpose of the mentor system is to shape the student. This system pulls out the best potentials from the students' community at a larger level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2215	97	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
101	101	0	24	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. K. Lakshmi	Assistant Professor	Marabhu kavithai award from nathiyora nanalgal ,Sentamil kavinar award from sentamil saral, Kabadi kabadi kavithai

			padi award from vazhthukal kuzhumam ,Kavimugil award from ooo la zha laa ,Bharathidasan award from kaviulagapoonsolai
2018	Dr. K. Malathi	Assistant Professor	Best Outstanding service from Madras Library Association (MALA)
2018	Dr. K. Lakshmi	Assistant Professor	Vali award from viraloviyam kavithai kuzhumam and Best poet award from amma foundation
2018	Ms. M.R. Sumathi	Assistant Professor	AWS Educate Cloud Champion Award
2018	Ms. P. Niranjana	Assistant Professor	Recognition For Hosting IndiaSrilanka Youth Exchange Recognised Bodies Audicious Dream Foundations
2018	Dr. S. Arulselvam	Assistant Professor	Kalvi Zhani Virudhu
2018	Dr. T. Mohanashree	Principal	Life Time Achiever by University of Madras
2018	Dr. T. Mohanashree	Principal	Abdul Kalam Best Teacher and Administrative Award from Retired Head Masters Association and honoured by Vasavi Mithra Magazine, Andhra Pradesh Govt. and Amara Jeevi Potti Sriramulu Memorial Society.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	SAE	IV	26/04/2019	27/06/2019
BSc	SAE	VI	12/04/2019	27/06/2019
BSc	SAT	II	02/05/2019	27/06/2019

BSc	SAT	IV	26/04/2019	27/06/2019
BSc	SAT	VI	09/04/2019	27/06/2019
BSc	TAK	II	25/04/2019	27/06/2019
BSc	TAK	IV	22/04/2019	27/06/2019
BSc	TAK	VI	11/04/2019	27/06/2019
BSc	TAM	II	03/05/2019	27/06/2019
BSc	TAM	IV	04/05/2019	27/06/2019
BSc	TAM	VI	24/04/2019	27/06/2019
BSc	TAB	IV	04/05/2019	27/06/2019
BA	AC	II	23/04/2019	27/06/2019
BA	AC	IV	26/04/2019	27/06/2019
BA	AC	VI	09/04/2019	27/06/2019
BA	BR	II	24/04/2019	27/06/2019
BA	BR	IV	25/04/2019	27/06/2019
BA	BR	VI	07/05/2019	27/06/2019
BCom	CPZ	II	29/04/2019	27/06/2019
BCom	CPZ	IV	27/04/2019	27/06/2019
BCom	CPZ	VI	11/04/2019	27/06/2019
BCom	CY	II	24/04/2019	27/06/2019
BCom	CY	IV	26/04/2019	27/06/2019
BCom	CY	VI	10/04/2019	27/06/2019
BCom	PK	II	30/04/2019	27/06/2019
BCom	PK	IV	24/04/2019	27/06/2019
BCom	CPG	II	29/04/2019	27/06/2019
BCom	CPG	IV	26/04/2019	27/06/2019
BCom	CPG	VI	11/04/2019	27/06/2019
BCom	CPW	II	30/04/2019	27/06/2019
BCom	CPW	IV	26/04/2019	27/06/2019
BCom	CPW	VI	03/05/2019	27/06/2019
BBA	MAM	II	25/04/2019	27/06/2019
BBA	MAM	IV	27/04/2019	27/06/2019
BBA	MAM	VI	10/04/2019	27/06/2019
BCA	SAZ	II	30/04/2019	27/06/2019
BCA	SAZ	IV	26/04/2019	27/06/2019
BCA	SAZ	VI	12/04/2019	27/06/2019
MA	PMC	II	25/04/2019	27/06/2019
MA	PMC	IV	08/04/2019	27/06/2019
MSc	PSD	II	24/04/2019	27/06/2019
MSc	PSD	IV	08/04/2019	27/06/2019
MSc	MED	II	23/04/2019	27/06/2019

MSc	MED	IV	08/04/2019	27/06/2019
MCom	KDA	II	07/05/2019	27/06/2019
MCom	KDA	IV	02/05/2019	27/06/2019
BSc	SAE	II	30/04/2019	27/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has a well planned Continuous Internal Evaluation which is executed in three different parts as Internal Assessment - I, Internal Assessment - II and Pre semester Internal Assessment III. The students are given a platform to split and assimilate the information learnt at 3 different stages of evaluation, so as to shape them from one level to another level. In such a pattern the learning process is simplified and easily accessible to learn understand the knowledge received. The students are also evaluated on Assignments and Seminars. The internal marks consist of attendance, assignments, seminars and internal assessment. After the Evaluation the students who have failed in Internal Assessments are provided with Remedial Classes where in special attention is given to the students and their areas of improvement is identified. Such special coaching enables them to work better for their academic performance and improvise their academic output. Special remedial classes are conducted before the commencement of University Examination. Apart from remedial classes peer monitoring is executed, wherein, the students are given minimum set of questions as a minitest and the same is evaluated by their peer members and monitored by the concern teacher in charge.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar highlights the institution related information. The information consists of student data form (to collect and create data base), college prayer (to impart holistic development), National anthem and pledge(to imbibe the sense of nationality), History of the college(to bring in awareness of the college journey), credentials of the institutions (to ensure and motivate the upcoming batch), placement consortium and top recruiters , MoUs with esteemed institutions, list of teaching and non teaching fraternity, Rules and Regulation of the students Do's and Don'ts, Rules related to Library usage, University of Madras regulation regarding examination, various clubs and other related activities. The existence of various functioning units like the student s council, college timing, schedule of various events, list of various functions in the institution, Vision and Mission of the institution is also part of the calendar. Inputs related to the internal assessment like Internal Assessment I, Internal Assessment II and Pre semester Internal Assessment - III is scheduled in the academic calendar, which is given as prior information to the student's community. Such a system ensures systematic learning facility for the students thus facilitating the process of learning. In total all kind of information related to academic and extracurricular is shared to the student's community via the Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.skpc.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
SAE	BSc		50	47	94
TAK	BSc		38	37	97
TAM	BSc		66	55	83
SAT	BSc		36	36	100
TAB	BSc		6	4	67
SAE	BSc		9	6	67
CPZ	BCom		135	130	96
CY	BCom		64	64	100
BPG	BCom		19	17	90
PW	BCom		19	17	90
AC	BA		26	21	80
AR	BA		9	9	100
MAM	BBA		60	54	92
SAZ	BCA		34	27	79
PSD	MSc		5	5	100
MED	MSc		7	7	100
PMC	MA		6	6	100
KDA	MCom		14	13	93
	MPhil		3	3	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.skpc.edu.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Technological Revolution in CRM	B.Com (Honours)	24/07/2018
IAS - 16 - Property, Plant and Equipment	B.Com (Honours)	10/09/2018
Public Finance	B.Com (Honours)	15/10/2018
Bailment and Guarantee	B.Com (Honours)	26/10/2018

Organisational Analysis	B.Com (Honours)	26/10/2018
Rectification of Errors	B.Com (Honours)	27/10/2018
Differential Calculus	B.Com (Honours)	01/11/2018
Logistics Information system	B.Com (Honours)	02/11/2018
Electronic Banking	B.Com (Honours)	08/11/2018
Amalgamation Absorption of a Company	B.Com (Honours)	08/11/2018
Investment Accounting	B.Com (Honours)	09/03/2019
Recent trends in Marketing	B.Com (Honours)	16/03/2019
Risk Management Process	B.Com (Honours)	20/03/2019
Valuation of Goodwill and Shares	B.Com (Honours)	21/03/2019
Dividend Policy	B.Com (Honours)	22/03/2019
Models in Operations Research	B.Com (Honours)	23/03/2019
Winding up of companies	B.Com (Honours)	25/03/2019
Balance of Trade and Payment	B.Com (Honours)	27/03/2019
Overcoming barriers of Communication	B.Com (Honours)	28/03/2019
Physical evidence and its importance in services	B.Com (Honours)	29/03/2019
Web Design with hosting and Micro Controller with Embedded	BCA and B.Sc. (C.S.)	19/12/2018
Augmented Reality Virtual Reality	BCA and B.Sc. (C.S.)	05/02/2019
Software Testing	BCA and B.Sc. (C.S.)	18/02/2019
REVIT(ICT Academy)	Home Science - Interior Design Decor	16/03/2019
PHOTOSHOP (CADD labs)	Home Science - Interior Design Decor	06/08/2018
Times of India	All Departments	03/12/2018
Know your Personality (Dr. G. Vijayakumar, Clinical Psychologist)	Department of Psychology	22/10/2018
Orientation on Blink (Blink Organization)	Department of Psychology	31/01/2019
Python	Computer Science , Maths with Computer Application	15/09/2018
Cloud computing	Computer Science	28/01/2019
SPSS PACKAGE	Mathematics, Maths with Computer Application	15/09/2018

Special Lecture on Cashless Economy	B.COM (Corporate Secretaryship)	24/10/2018
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Institution	Adyayan	institution	Paper Bags	Wealth out of Waste	04/01/2019

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
6		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	2
National	Home Science - Interior Design Decor	2	6.76
International	Home Science - Interior Design Decor	3	5.15
International	Commerce	7	5.5
International	Mathematics	1	0.25
International	Accounting and Finance	2	7.11
International	Accounting and Finance	1	5.75
International	Bank Management	3	5.75
International	Corporate Secretaryship	1	6.10
International	Honours	1	5.75

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Psychology	1
Accounting and Finance	3

Bank Management	4
English	3
Hindi	1
Sanskrit	1
Telugu	3
Tamil	9
Computer Application	2
Honours	4
Computer Science	2
Home Science - Interior Design and Decor	2
Commerce	12
Management Studies	4
Mathematics	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A study on energy saving aspects of solar panels	Ms. P.S.Ka vitha	Global Journal for Research Analysis	2019	85.78	Sri Kanyaka Pa rameswari Arts Science College for Women	26
A study on the Vertical Garden among residence and commercial sector in Chennai city	Dr.V. Meena	Paripex - Indian Journal of Research	2019	86.18	Sri Kanyaka Pa rameswari Arts Science College for Women	12
A study on attitude of wall finishes among the residential women - ideas - insights i nspiration	Ms. A.Nirmala Fousta	Global Journal for Research Analysis	2019	85.78	Sri Kanyaka Pa rameswari Arts Science College for Women	26
Stressors, stress	Ms. A.Nirmala	Paripex - Indian	2018	86.18	Sri Kanyaka Pa	12

coping techniques strategies among adolescent girls	Fousta	Journal of Research			rameswari Arts Science College for Women	
Comparison of benefits of terrace gardening between individual houses and apartments	Ms. R. Amudha	Global Journal for Research Analysis	2019	85.78	Sri Kanyaka Parnameswari Arts Science College for Women	26
Ontology based text document clustering for Sports	Dr. A. Sudha Ramkumar	Journal of Engineering and Applied Sciences	2018	0.352	No	616
Impact of Savings and Investment Behaviour of Working Women in Chennai	Dr. V. Krishna Kumari	Eurasian Journal of Analytical Chemistry	2018	0.87	Sri Kanyaka Parnameswari Arts Science College for Women	107
A Study on Impact of Employee Empowerment on Job Satisfaction with Reference to For Motor Private Ltd, Perungudi	A. Hemalatha	Eurasian Journal of Analytical Chemistry	2018	0.87	Sri Kanyaka Parnameswari Arts Science College for Women	84
Oscillation and Asymptotic Behaviour of Odd order Delay and Advanced type Netural Differential Equations	B. Rani, S. Selvarangam M.Madhan E. Thandapani	Dynamics of Continuous, Discrete and Impulsive Systems	2018	0.345	Presidency College (Autonomous) (Affiliated to University of Madras)	28
A Study on impact of Employee	Dr. P. Barani Kumari	Eurasian Journal of Analytical	2018	0.87	Sri Kanyaka Parnameswari	84

Empowerment on Job Satisfaction with reference to Ford Motor Pvt., Ltd., Perungudi.		Chemistry			Arts Science College for Women	
Customer preference in availing new generation banking facilities of ICICI (with special reference to employees)	Dr. P. Barani Kumari	Eurasian Journal of Analytical Chemistry	2018	0.87	Sri Kanyaka Parameswari Arts Science College for Women	20
Performance Appraisal System in Vijay Garments Ltd., Chennai	Ms. P. A. Thirupura Sundary	Eurasian Journal of Analytical Chemistry	2018	0.87	Sri Kanyaka Parameswari Arts Science College for Women	26

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	29	31	7	21
Presented papers	32	8	0	0
Resource persons	0	0	0	7

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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CPR and AED Training Workshop	Inner Wheel Club	2	50
Urology	Tamilnadu Kidney Foundation	2	50
Health Care	Indian Red Cross Society	3	52
Health Care	Indian Red Cross Society Day Care Chennai National Hospital Agarwal Eye Hospital Dr ChandraGupta Dental Clinic Apollo Hospital R G stones Janaki ENT Nursing Home	2	2215
Health Care	Mohan Foundation	2	192
Disaster Management	Indian Red Cross Society	2	50
Service For Blind Students	Indian Red Cross Society	2	150
SAVE EARTH	NGO	2	60
AVOID PLASTIC	NGO	2	60
Basic Life Support	Care and Welfare Foundation	3	40
IndiaSrilanka Youth Exchange	Audacious Dreams Foundation	2	50
Tribal visit	Audacious Dreams Foundation	2	54
Visit to OTA	Audacious Dreams Foundation	7	30
Swachh Bharat	Indian Red Cross Society	2	50
Rubella	Inner Wheel Club	2	250

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
IndiaSrilanka Youth Exchange	Recognition for the College	Audacious Dreams Foundation. South India Democratic Socialist Republic of Srilanka. Commonwealth Youth Sports for Development and Peace Network. National Career Service Ministry of Labour And	50

		Employment Government of India.	
Homepreneur Expo	Recognition for the college	Avatar Brand and Event Management	300
The Red Carpet (Annual District Rotaract Award)	Star of Rotaract	District Rotaract Council	1
IndiaMalaysia Youth Exchange	Recognition for the students	Audacious Dreams Foundation	2
The Red Carpet (Annual District Rotaract Award)	Best Outstanding College Based Club	District Rotaract Council	96
Eegai Maravel	MaatramSarithirathi Nokki	District Rotaract Council	290

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Hospital Service	Indian Red Cross Society Ophthalmic Eye Hospital	Service Visit to Hospitals	2	150
Accident Free Nation	Thozhan NGO	Awareness campaign on Accident Free Nation	3	13
Mini Marathon	Greater Chennai Police	Awareness	4	150
University of Madras	Mahakavi Bharathiyar Birthday	Rally	1	150
Drug Abuse Illicit Trafficking	Indian Red Cross Society	Rally	2	150

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Employability Skill Training on Retail Sales Management	43	ICTACT SKPC Management	21
Exclusive Training Program on Entrepreneurship Development Programme by SIDBI	47	ICTACT SKPC Management	5
FDP on AUTOCAD	20	SKPC Management	2
Power Seminar on	51	SKPC Management	1

Nurturing Graduates on Industry Readiness			
Internship at TNSDC, Guindy	10	SKPC Management	31
Personality Profiling Workshop	630	SKPC Management	1
FDP on Goal Setting	30	SKPC Management	2
Short Term Certificate Courses on GST, Revit, Python	355	Kanyaka Nestor (Old Students) Association	3
Research in collaboration with ICTACT and ICMRR	67	SKPC Management	1
India Malaysia Youth Group Study Exchange 2019	2	Student Self	7
Cloud Literacy Day	151	ICT Academy and SKPC Management	3

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Finance	Cetex Petrochemicals Ltd	15/12/2018	31/12/2018	3
Internship	Department of Logistics	Orange Cargo Solutions Pvt. Ltd	15/12/2018	31/12/2018	2
Internship	Department of Logistics	Chennai Port Trust	15/12/2018	31/12/2018	6
Internship	Taxation	Krishnan Sekaran Chartered accountants	15/12/2018	31/12/2018	2
Internship	Taxation	Calcutta Hardware Tools Pvt. Ltd.	15/12/2018	31/12/2018	1
Internship	HRM	K.T.V. Health Food Pvt. Ltd.	15/12/2018	31/12/2018	2
Internship	Sales, Purchase and Accounts	S. Jayavel Exim	15/12/2018	31/12/2018	2

Internship	Accounts	Sundaram BNP Paribas	15/12/2018	31/12/2018	1
Internship	Accounts	Enlist Consultants Management Pvt. Ltd.	15/12/2018	31/12/2018	1
Internship	Basics of Office Administration Corporate Laws	Genicon Business Solutions Pvt. Ltd	15/12/2018	31/12/2018	3
Internship	Basics of Office Administration Corporate Laws	Sanjay Forwarders Pvt. Ltd.	15/12/2018	31/12/2018	1
Internship	Internship	Tamil Nadu Skill Development Corporation (TNSDC)	10/12/2018	11/01/2019	10
Industry	Photoshop	Cadd labs	06/08/2018	23/08/2018	20
Internship	3ds Home Design Plan	Abhisan consultancy	06/12/2018	31/01/2019	5
Internship	Modular Kitchen And Advance Wardrobe Design	Italian kitchen interior	10/11/2018	22/11/2018	1
Internship	Sketch Up, Revit 3dsmax Software	Ace college	02/05/2018	31/05/2018	1
Internship	Revit Software	Ace college	02/05/2018	31/05/2018	1
Internship	Capital Market, Securities Market, Mutual funds	Tamil Nadu State Apex Cooperative Bank	14/12/2018	30/12/2018	12
Internship	Capital Market, Securities Market, Mutual funds	Pota Global Logistics Pvt. Ltd.	14/12/2018	30/12/2018	2
Internship	Capital Market, Securities Market, Mutual fundsCapital Market, Securities Market,	Easyway Logistics	14/12/2018	30/12/2018	2

	Mutual funds				
Internship	Capital Market, Securities Market, Mutual funds	Tanjore Chit Funds Pvt. Ltd.	14/12/2018	30/12/2018	6
Internship	Logistics and Shipping segmentation	Logistics Integrators Pvt. Ltd.	14/12/2018	30/12/2018	2
Internship	Logistics and Shipping segmentation	Alstrut India Pvt. Ltd.	14/12/2018	30/12/2018	2
Internship	Logistics and Shipping segmentation	Contech Logistics	14/12/2018	30/12/2018	2
Internship	Logistics and Shipping segmentation	Raghavendra Vinod Chartered Accountants	14/12/2018	30/12/2018	2
Internship	Logistics and Shipping segmentation	Lakshmi Sai Logistics Pvt. Ltd.	15/12/2018	31/12/2018	3
Internship	Logistics and Shipping segmentation	Sravan Corrugates	15/12/2018	31/12/2018	3
Internship	Logistics and Shipping segmentation	Lakhotia Reddy Chartered Accountant	15/12/2018	31/12/2018	1
Internship	Finance	Tamilnadu Newsprint Papers Ltd	15/12/2018	31/12/2018	1
Internship	Design Execution	S A Adithya developers	25/04/2018	31/05/2018	1
Internship	Social Connect	CSIM	28/01/2019	08/02/2019	28
Internship	Internship	DLK Technologies	02/05/2018	31/05/2018	16
Internship	Internship	Kaashiv Infotech	02/05/2018	31/05/2018	12
Internship	Internship	NMS Private LTD	02/05/2018	31/05/2018	6
Internship	Internship	RBR Super Cottage	02/05/2018	31/05/2018	1
Internship	Internship	Arumuga Nadar Girls Higher Sec. School	02/05/2018	31/05/2018	1
Internship	Design Concepts	RReicon	28/04/2018	31/05/2018	1

Internship	Internship	Genicon	07/05/2018	31/05/2018	3
Internship	Internship	Indian Overseas Bank	25/04/2018	24/05/2018	1
Internship	Internship	B.L Electricals	01/05/2018	30/05/2018	1
Internship	Internship	S. Saravanan Associates	01/05/2018	31/05/2018	1
Internship	Internship	CHOLA MS General Insurance Co., ltd.,	02/05/2018	30/05/2018	2
Internship	Internship	State Bank of India	22/05/2018	22/06/2018	3
Internship	Internship	Hinduja foundations	02/05/2018	31/05/2018	2
Internship	Internship	Shree Abirami Engineering works	02/05/2018	31/05/2018	2
Internship	Internship	Essar Associates	01/05/2018	30/05/2018	1
Internship	Internship	Dedley Merchandise Pvt.ltd	02/05/2018	31/05/2018	1
Internship	Internship	Triple C facilities Management	03/05/2018	31/05/2018	1
Internship	Internship	Naandi Foundations	07/05/2018	06/06/2018	1
Internship	Internship	YVS Spices co	05/05/2018	04/06/2018	2
Project	A Study On Employee Welfare Measures At Chennai Port Trust	Chennai Port Trust	10/12/2018	28/02/2019	3
Project	A Study On Customer Preference Towards Services Provided By Chennai Port Trust	Chennai Port Trust	10/12/2018	28/02/2019	3
Project	A Study On Cumstomer Satisfaction Towards Arihant	Arihant Retail Pvt Ltd.,	01/12/2018	28/02/2019	2

	Retail Pvt. Ltd.				
Project	A Study On Employee Engagement At Kalanjiam Company	Kalanjiam Company	01/12/2018	28/02/2019	3
Project	A Study On Quality Of Work Life At East India Company"	East India Company	01/12/2018	28/02/2019	3
Project	A Study On Customer Relationship Management At Carborundum Universal Limited	Carborundum Universal Limited	06/12/2018	20/02/2019	2
Project	A Study On Consumer Buying Behaviour At Big Bazaar In Chennai City	Future Retail Ltd.,	01/12/2018	28/02/2019	3
Project	A Study On Consumer Behaviour Towards Gsp Cold Forgings Engineering At Chennai	GSP Cold Forgings Engineering	01/12/2018	28/02/2019	3
Project	A Study On Sales Promotion Techniques At Steel India Company	Steel India	01/12/2018	28/02/2019	2
Project	A Study On Employee Motivation In Arihant Pvt. Ltd.,	Arihant Pvt. Ltd.,	01/12/2018	28/02/2019	3
Project	A Study On Brand Awareness Towards East India Company	East India Company	01/12/2018	28/02/2019	3
Project	A Study On E	TVS Credit	01/12/2018	28/02/2019	3

	Effectiveness Of Performance Appraisal Towards TVS Credit Services Pvt. Ltd	Services Pvt. Ltd			
Project	A Study Of Training And Development At Rikenbik Pharma	Rikenbik Pharma	02/12/2018	28/02/2019	3
Project	A Study On Employee Welfare At KCP Limited, Chennai	KCP Limited	21/12/2018	28/02/2019	3
Project	A Study On Quality Of Customer Service At Big Bazaar	Future Retail	01/12/2018	28/02/2019	3
Project	A Study On Customer Perception Towards Kurlon	Kurlon Enterprise Ltd	08/12/2018	28/02/2019	3
Project	A Study On Performance Management System In Ashok Leyland	Ashok Leyland	01/12/2018	28/02/2019	3
Project	A study on factors influencing employee engagement	Carborundum Universal Limited	01/12/2018	28/02/2019	1
Project	A study on effectiveness of compensation packages on worker's performance	Swamy Construction	01/12/2018	28/02/2019	1
Project	A study on levels of worker's participation in management	Shree Kamakshi Steels	05/12/2018	28/02/2019	1
Project	A study on employee	IMAC Alloy Casting Pvt	03/12/2018	28/02/2019	1

	relationship management	Ltd.,			
Project	A study on employee absentism	ITC Limited	03/12/2018	28/02/2019	1
Project	A study on effectiveness of training and development	Hinduja Foundries	06/12/2018	28/02/2019	1
Project	A study on effectiveness of recruitment and selection process	SPI Cinemas Pvt Ltd.,	01/12/2018	28/02/2019	1
Project	A study on employee welfare	Civil and Mechanic Construction	12/12/2018	28/02/2019	1
Project	A study on labour welfare	KCP Limited	03/12/2018	28/02/2019	1
Project	A study on quality of work life	EDAC Engineering Limited	06/12/2018	28/02/2019	1
Project	A study on performance appraisal	TVS Sundaram Motors	01/12/2018	28/02/2019	1
Project	A study on employee absenteeism	Ganesh Cartons India Private Limited	10/12/2018	28/02/2019	1
Project	A study on employee satisfaction	Besscal Steel Industries	01/12/2018	28/02/2019	1
Project	A study on stress management	Rane Madras Limited	01/12/2018	28/02/2019	1
Project	A study on emotional intelligence and its impact on job satisfaction	Ava Chole Health Care Private Limited	01/12/2018	28/02/2019	1
Project	A study on employee engagement towards productivity	Hyundai Motor India Limited	01/12/2018	28/02/2019	1

Internship	Internship	Spica Modular Solutions	05/05/2018	04/06/2018	1
Project	A Study on Employee Quality of Work Life in an Organization with Reference to Chennai Port Trust	Chennai Port Trust	10/12/2018	09/01/2019	2
Project	A study on Employer and Employee Relationship in K.T.V. Health Food Pvt. Ltd.	K.T.V Health Food Pvt. Ltd.,	01/12/2018	27/12/2018	1
Internship	Internship	Kaashiv InfoTech	07/05/2018	11/05/2018	11
Internship	Internship	DLK development	30/04/2018	30/05/2018	4
Internship	Internship	SPIRO Solutions	02/06/2018	06/06/2018	1
Internship	Internship	Kaashiv InfoTech	07/05/2018	20/05/2018	2
Internship	Internship	Sindhiya Softwares	07/05/2018	11/05/2018	3
Internship	Internship	SPIRO Solutions	12/06/2018	16/06/2018	1
Industry	Industry	FIIT	18/02/2019	18/02/2019	20
Internship	Internship	DLK Technologies	01/05/2018	31/05/2018	32
Internship	Internship	Kaashiv Infotech	01/05/2018	31/05/2018	4
Internship	Internship	DTDC Delivering Value	28/04/2018	25/05/2018	3
Internship	Internship	Dragon Logistics Pvt Ltd	01/05/2018	24/05/2018	5
Internship	Internship	Chennai Port Trust	08/05/2018	06/06/2018	10
Internship	Internship	Sri Saravana Industries Pvt Ltd	02/05/2018	30/05/2018	2
Internship	Internship	Selva's Steels Pvt Ltd	02/05/2018	30/05/2018	1

Internship	Internship	Indian Overseas Bank	09/05/2018	08/06/2018	3
Internship	Internship	Abachem Speciality Chemicals Pvt Ltd	02/05/2018	31/05/2018	1
Internship	Internship	Ashok Leyland	22/05/2018	05/06/2018	5
Internship	Internship	TNSC Bank	01/06/2018	15/06/2018	5
Internship	Internship	Oil Natural Gas Corporation Ltd(ONGC)	24/04/2018	23/05/2018	4
Internship	Internship	Wonjin Auto Parts Pvt Ltd	14/05/2018	23/05/2018	1
Internship	Internship	CIG Soft Tech India Ltd	21/05/2018	26/06/2018	2
Internship	Internship	KCP Ltd Company	28/03/2018	12/04/2018	3
Internship	Internship	Hindhuja Foundaries	02/05/2018	31/05/2018	1
Internship	Internship	Sri Annpoorani Transports And Suppliers	07/05/2018	21/05/2018	1
Internship	Internship	UIF Advisory Services LLP	05/05/2018	04/06/2018	2
Internship	Internship	Parshwa Padmabati Packaging Industry	01/05/2018	31/05/2018	2
Internship	Internship	R.R.More and Co	02/05/2018	31/05/2018	1
Internship	Internship	Radisson Blu	01/05/2018	30/05/2018	3
Internship	Internship	Square Connections	02/05/2018	31/05/2018	1
Internship	Internship	SSP Jain Associates LLP	02/05/2018	31/05/2018	1
Internship	Internship	Hyundai Motor Ltd	01/05/2018	30/05/2018	1
Internship	Internship	M.K. Surana Co	15/12/2018	31/12/2018	5
Internship	Internship	KCP. Pvt. Ltd	02/05/2018	31/05/2018	1

Internship	Internship	Kirutthika Shipping Agency	02/05/2018	31/05/2018	1
Internship	Internship	Tamilnadu Paper Limited (TNPL)	02/05/2018	31/05/2018	3
Internship	Internship	Allcargo Logistics.Pvt.Ltd	02/05/2018	31/05/2018	3
Internship	Internship	Olympic Cards Ltd	02/05/2018	02/06/2018	4
Internship	Internship	Shipa Stainless Pvt.Ltd	03/05/2018	02/06/2018	4
Internship	Internship	Sundaram Clyton Ltd(TVS)	02/05/2018	31/05/2018	4
Internship	Internship	Doowon Automotive System India Pvt.Ltd	02/05/2018	31/05/2018	3
Internship	Internship	Micro Spares	01/05/2018	31/05/2018	4
Internship	Internship	Tamilnadu Cement Corporation Ltd	02/06/2018	02/07/2018	4
Internship	Internship	Pericision Equipment Chennai Pvt.Ltd	01/11/2018	30/11/2018	2
Internship	Internship	Tamilnadu Salt Corporation Ltd	01/10/2018	31/10/2018	7
Internship	Internship	Ultra Marine Pigments Ltd	01/05/2018	31/05/2018	3
Internship	Internship	TV Sundaram Motors	02/05/2018	31/05/2018	3
Internship	Internship	Pluto Shipping Logistics Pvt.Ltd	01/05/2018	31/05/2018	4
Internship	Internship	Ashok Leyland	24/04/2018	23/05/2018	4
Internship	Internship	Sundaram Business Services	03/05/2018	02/06/2018	1
Internship	Internship	Tapovan Plastic Industries	01/05/2018	31/05/2018	1

Internship	Internship	Jeetmull Jaichandlal Pvt Ltd	25/10/2018	25/11/2018	1
Internship	Capital Market, Securities Market, Mutual funds	Divya Swaroopa Financial Services Pvt. Ltd.	14/12/2018	30/12/2018	6

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Jay 7 Networks Private Ltd.,	23/05/2018	To Provide training share Industrial Knowledge	5
CADD labs	10/09/2018	Design concepts, Training for software updates	20
CSIM	10/12/2018	To Introduce and train them to sensitize various social issues and become social entrepreneurs	28
International Journal of Research and Analytical Reviews -IJRAR	24/07/2018	For the publication of the proceedings of International conference	58
Great Shopping Network	23/05/2018	To Provide training share Industrial Knowledge	5

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
217.54	259.35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Autolib	Partially	5.2	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9960	2142349	489	171421	10449	2313770
Reference Books	689	260000	12	3800	701	263800
Weeding (hard & soft)	12	2000	26	1127	38	3127

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. V. Meena	Goals as Demands	MHRD e PG Pathshala	30/03/2018
Dr. V. Meena	Money Management	MHRD e PG Pathshala	30/03/2018
Ms. P.S. Kavitha	Leadership Importance	MHRD e PG Pathshala	31/03/2018
Ms. P.S. Kavitha	Consumer Protection trends impact of advertisements on consumer	MHRD e PG Pathshala	31/03/2018
Ms. P.S. Kavitha	Procedures for studying workplace design, formal and informal techniques	MHRD e PG Pathshala	31/03/2018
Dr. V. Meena	Values	MHRD e PG Pathshala	30/03/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	102	2				5	15	150	17
Added						3	2		11
Total	102	2	0	0	0	8	17	150	28

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
67.38	57.6	63.1	126.59

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical The requirement of the institution is monitored by the management through the incharges and approval is executed after appropriate checking. This includes the infrastructure maintenance, classrooms maintenance, furniture requirements and maintenance of all other physical requirements. At an initial level, a need analysis of the institution is done. Based on the needs, quotations are received from various sectors. Specification of the required material is checked and a comparison study is made before placing orders. After submitting the quotation with the management, an approval is obtained to proceed further. Once the approval is received, orders would be placed accordingly. Maintenance of the products purchased, the terms and conditions of the products, the purchase order and the invoice, warranty of the material are all double checked before the usage.

Academic The academic activities are monitored by the Principal through the Lesson Plan and the requirement of the students and staffs are scrutinized. The evaluation system is recorded and subjected to the Principal for reviewing the performance of the students in regard with their academic progress. Meetings with the Head of the departments are constantly conducted to review the progress of the institution in both curricular and co curricular events. During the meeting discussions like handling slow learners, advanced learners, meticulous plan of the curriculum, upgrading the standard of the academic inputs are all discussed.

Support Facilities Laboratory: As per the requirement of the syllabus given by the University of Madras, the department has a separate infrastructure for Laboratory. Quotation is presented by the Head of the Department to the Head of the institution for the approval. After receiving the approval the lab is setup for practice.

Library: The librarian prepares a budget based on the need of the department and the department prepares the booklist as per the demand of syllabus. Financial support is obtained from the Management. The concern department places the order with their related publishers or the distributors. After the purchase of the books the librarian maintains all relevant records.

Sports Complex: The institution has sports committee and a separate room allocation for the sports students. The sports students are provided with Breakfast as they come early in the morning for practice. The sports students are trained in their respective games by coaches. The sports students are given a kit which consist of TShirts and track suit. The sports related equipment stock register is maintained and as per the needs the equipment are purchased.

Computers: Based on the need analysis of the institution and the utilization of the computers, the orders are placed accordingly. Quotations from various companies are received and compared before placing the order. The problems in

the computers are troubleshooted by the institutional lab technicians and if the problems still persist, a technician from VCare Pvt. Ltd. with whom an AMC is signed will attend to it. Classrooms: The classrooms are furnished with proper lighting facilities and are appropriately ventilated with effective windows and fans. The furniture are ergonomically designed

<http://www.skpc.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Educational Help	90	392732
Financial Support from Other Sources			
a) National	MERIT SCHOLARSHIP, SC ST SCHOLARSHIP, FINANCIAL SUPPORT	350	1014605
b) International	Educational Financial Support	1	23000

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Courses	07/06/2018	688	Institution
Orientation for III Years	25/06/2018	602	Institution
Orientation for II Years	02/07/2018	780	Institution
Remedial class	30/08/2018	1698	Institution
Mentoring	20/06/2018	2215	Institution
Personal Counselling	04/07/2018	6	Institution Psychology Department
Language Lab	13/08/2018	147	Institution English Department
Yoga	21/06/2018	290	Institution
Soft Skill	21/06/2018	1099	Institution
Library Orientation	13/08/2018	688	Librarian

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	Bank Coaching	93	0	0	0
2018	Career Counseling	0	418	0	384

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sutherland Global Services, VEE Technologies, Global Talent Track, Hinduja Global Services, Jay B.Tech, Future Source Solutions and Zealous Services	930	534	Tata Consultancy Services, Infosys, Wipro	188	41

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.Com	Commerce	Pondicherry University (Loyola College)	LLB
2018	1	B.Com	Commerce	Sathyabama University	MBA
2018	1	B.Com	Commerce	MGR University	MBA
2018	6	B.Com	Commerce	Sri Kanyaka Parameswari Arts&Science College	M.Com
2018	7	B.Com	Commerce	ICAI Bhawan	CA

2018	4	B.Com	Commerce	Institute of Cost Accountants (SIRC)	ICWA
2018	2	B.Com	Commerce	Panimalar Engineering College	MBA
2018	2	B.Com	Commerce	Vels University	MBA
2018	2	B.Com	Commerce	S.A. Engineering College	MBA
2018	9	B.Com	Commerce	Loyola College	MBA
2018	1	B.Com	Commerce	D.G. Vaishnav College	M.Com
2018	1	B.Com	Commerce	Stella Marys College	M.S.W (HR)
2018	1	B.Sc	Psychology	University of Madras	M.Sc. HRD Psychology
2018	2	B.Sc	Psychology	GFSU	M.Sc. Forensic Psychology
2018	3	B.Sc	Psychology	SIET	M.Sc. Applied Psychology
2018	1	B.Sc	Psychology	MSSW	M.Sc. Counselling Psychology
2018	7	B.Sc	Psychology	CMR	M.Sc. (P) Clinical
2018	1	B.Sc	Psychology	Presidency College	M.Sc. Psychology
2018	1	B.Sc	Psychology	D S College	M.A. Psychology
2018	6	B.Sc	Psychology	University of Madras Distance Education	M.Sc. Counselling
2018	1	B.Sc	Psychology	University of Madras Regular	M.Sc. Counselling Psychology
2018	5	BCA	Computer Applications	University of Madras (Distance Education)	MBA
2018	1	BCA	Computer Applications	Sri Kanyaka Parameswari Arts and	M.A., (HRM)

				Science College for Women	
2018	1	BCA	Computer Applications	Quaid-e-millath College for Women	M.Sc.(CS)
2018	1	BCA	Computer Applications	Mohamed Sathak College	MCA
2018	11	B.COM (CS)	Corporate Secretaryship	University Of Madras	MBA
2018	2	B.COM (CS)	Corporate Secretaryship	Sri Kanyaka Parameswari Arts And Science College For Women	M.COM
2018	1	B.COM (CS)	Corporate Secretaryship	Vel Tech	MBA
2018	1	B.COM (CS)	Corporate Secretaryship	ICSI	Company Secretary
2018	1	B.COM (CS)	Corporate Secretaryship	ICAI	Chartered Accountant
2018	1	B.COM (CS)	Corporate Secretaryship	Loyola College	MA Social Work
2018	1	B.Sc.,(CS)	Computer Science	University of Madras	M.Sc.,(IT)
2018	1	B.Sc.,(CS)	Computer Science	University of Madras	M.Sc.,(CFIS)
2018	1	B.Sc.,(CS)	Computer Science	University of Madras	MCA
2018	1	B.Sc.,(CS)	Computer Science	Valliammal College For Women	M.B.A
2018	2	B.Sc.,(CS)	Computer Science	M.O.P Vaishnav college For Women	M.Sc.,(IT)
2018	1	B.Sc.,(CS)	Computer Science	Women's Christian College	M.Sc.,(IT)
2018	1	B.Sc.,(CS)	Computer Science	DG Vaishnav College For Women	M.Sc.,(IT)
2018	1	B.Sc.,(CS)	Computer Science	Dr. Ambedhkar Law College	LLB
2018	3	B.Sc.,(CS)	Computer Science	Sri Kanyaka Parameswari	M.Sc.,(CS)

				Arts And Science College For Women	
2018	1	M.SC.,(CS)	Computer Science	Etihiraj College For Women	M.Phil.,(CS)
2018	3	B.Sc. Home Science -Interior Design & décor	Home Science -Interior Design & decor	Sri Kanyaka Parameswari Arts and Science College for Women	M.Sc. Home Science -Interior design & decor
2018	1	M.Com	Commerce	Sri Kanyaka Parameswari Arts and Science College	M.Phil - Commerce
2018	2	B.A	English	Queen Marys college (Autonomus) Quaid-E-Millath college	M.A
2018	1	BBA	Business Administration	MOP Vaishnav College	M.A.HRM
2018	1	BBA	Business Administration	Bharati Arts College	M.COM
2018	1	BBA	Business Administration	Tagore Engineering College	MBA
2018	6	BBA	Business Administration	University of Madras	MBA
2018	1	BBA	Business Administration	Anna University	MBA
2018	1	B.Com	Accounting & Finance	Anna University	MBA
2018	4	B.Com	Accounting & Finance	Madras University Distance Education	M.Com
2018	1	B.Com	Accounting & Finance	ICSI	ACS
2018	1	B.Com	Bank Management	Sri Kanyaka Parameswari Arts and Science College	M.Com
2018	2	B.Sc	Computer Science	University of Madras	MCA
2018	2	B.Sc	Mathematics	University	MCA

			with CA	of Madras	
2018	1	B.Sc	Mathematics with CA	Tamilnadu Institute of Labour Studies	MA
2018	1	B.Com	Accounting & Finance	Bharathi Arts College	M.Com
2018	2	B.Sc.	Mathematics	St.Christoph er College	B.Ed.
2018	2	B.Sc.	Mathematics	Ethiraj College	M.Sc.
2018	2	B.Sc.	Mathematics	Womens Christian College,	M.Sc.
2018	1	B.Sc.	Mathematics	Bhaktavatsal am College	M.Sc.
2018	6	B.Sc.	Mathematics	Mother Teresa University	M.Sc.
2018	1	B.Sc.	Mathematics	Law College	Law
2018	4	B.Sc.	Mathematics	MGR University	M.Sc.
2018	1	B.Sc.	Mathematics	University of Madras	M.Sc.
2018	3	B.Sc.	Mathematics	Bharathi Arts College	M.Sc.
2018	1	B.Sc.	Mathematics	Jaya College	M.Sc.
2018	1	B.Sc.	Mathematics	Guru Nanak College	M.Sc.
2018	2	B.Sc.	Mathematics	Queen Mary's College	M.Sc.
2018	1	B.Sc.	Mathematics	Sathyabama College	M.Sc.
2018	2	B.Sc.	Mathematics	Meenakshi College	M.Sc.
2018	2	B.A	Sociology	University of Madras	M.A. Sociology
2018	2	B.A	Sociology	Mar Gregarious College	M.S.W
2018	1	B.A	Sociology	SRM	M.A Journalism
2018	2	B.Com	Commerce	Hindustan college of Arts & Science	M.Com
2018	1	B.Com	Commerce	University of Madras	M.Com

2018	3	B.Com	Commerce	Dr. Ambedkar Government Law College	BL
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
NET	1
SET	1
SET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fresher's Welcome	Institution Level	750
Yoga Day	Institution Level	290
Sports Day	Institution Level	468
Singda	Institution Level	252
Friendship Day	Institution Level	2250
Independence Day	Institution Level	2244
Teachers Day	Institution Level	2250
ESHA	Institution Level	375
Chaitanya InterCollegiate Fest	Institution Level	1020
Alumni	Institution Level	350
Navarathri	Institution Level	2250
Parvettai	Institution Level	263
Pongal Celebration Youth Day	Institution Level	2135
Republic Day	Institution Level	2135
Trade Fair	Institution Level	111
College Day	Institution Level	2216
Women's Day Valedictory	Institution Level	300
Farewell	Institution Level	720

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	0	Nil
2018	Nil	International	0	0	0	Nil

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

The College Students' Council is named as "NAKSHATRA STUDENTS' COUNCIL". The Nakshatra Students' Council functions under the guidance of the Principal Dr. T. Mohanashree as the President, three Staff Representatives supported by 37 student office bearers, 27 Club Secretaries and 28 Association Secretaries. The main portfolios of the NSC include : 1. President 2. Vice president 3. Secretary 4. Treasurer 5. Cultural secretary 6. Sports secretary 7. Placement secretary The council is involved in various activities like organising Fresher's Welcome, Nakshatra Students' Council Inauguration, Esha (Inter Departmental Cultural Fest), Snigda (Talent Hunt for Fresher's), Teachers Day Celebration, Navarathri Celebration, Pongal Celebration, Independence Day Celebration, Republic Day Celebration, Council Valedictory, International Women's Day Celebration and Farewell. Such activities trigger the Latent Potentials of the students and facilitate them to build self confidence and develop several skills like Leadership and Communication Skill. The students represent their ideas through their class representative which is channelized to the Teacher incharge and the same is brought to the notice of the Principal if any. The students President conduct regular meetings with the student and other council members to understand issues, if any or to share the information. They discuss various matters facilitating in organising all students related events and functions. The students also facilitate in organising academic related activities like workshops and conferences. The various clubs like NSS, YRC, ECO, Karuna, Rotaract etc., functions under the banner of Nakshatra Students' Council. The clubs participate in various activities serving the society based on the needs. YRC conducted several events and to mention few like Disaster Management programme, Volunteers participated in a rally on say no to drugs in OMR, Volunteers spent a day with students of a Blind School at Tondiarpet and served the patients of ophthalmic eye hospital at Egmore. Organized a Nobel Bazaar Food Fest. The amount collected was used for noble cause. Volunteers visited Javadhi Hills near Yelagiri to get an in depth knowledge of the tribes. Blood Donation Camp was organized. Totally 49 units of blood was collected. Organized IndiaSri Lanka Youth Exchange Programme where in Sri Lankan Delegates visited the College. At Sri Lankan Deputy High Commission Office the institution was recognized by Audacious Dreams Foundation. The NSS conducted several events and to mention few organized on account of 'International Day against Drug Abuse Illicit Trafficking' at Kandanchavadi, Organized library cleaning activity under Swatch Pachwada and flash cards and paper holders were displayed to create awareness, Distributed Deworming medicine to all the students, Relief materials and an amount of Rs. 15000/ for Kerala flood were collected and sent to the Kerala Chief Minister's Relief fund. The rotaract conducted events like workshop on self defence for the students, Distributed black colour headlight stickers to reduce the effect of high beam light emitted from the vehicles. Karuna club conducted events like 'Feed the Need' Project, wherein 85 numbers of food packets were distributed at Government Hospitals and public places. Eco club conducted activities like competition on Bouquet Making, Gift Paper bag making.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

SKPC Kanyaka Nestor alumni association is situated at Sri Kanyaka Parameswari Arts and Science College for Women. It has been formed on 1.4.2014. Members of alumni association are as follows: President - Ms. M.K. Vedavalli, Vice President Ms. S. Gouthami, Secretary Dr. P. Barani Kumari , Joint Secretary - Ms. L. Madhumitha, Treasurer - Ms. J. Gajavalli, Executive Members - Ms. P. Niranjana, Ms. M. Jayanthi, Ms. G. Chandaa Deepa, Ms. B. Mythili, Ms. P.

Pandeewari, Ms. S.V. Mohana Sujana, Ms. Nithisha, Ms. Gayathri and Ms. Sirisha .The Objectives of Kanyaka Nestor are : To take efforts to strengthen the alumni association. To establish professional network with the alumni. To render support to the college placement cell by linking corporate to the institution through alumni network. To provide placement support to alumni through college placement cell. To help students for their academic project. The Nestor unit organises meet with the Alumnae yearly once. In General, they organize various events like Friendship Day celebration, Seed Ball Project - Making and Distribution, OSA meet, Napkin distribution and Women's day celebration. The activity of the alumnae adds on to the institutional development. To mention few, the seed ball project has produced approximately 17193 seed balls and they were distributed to all the students, chief Guest and in trade fair exhibitions. The Alumnae has contributed funding for the ICTACT from which a certificate course is conducted for the student's community on the theme GST. The alumnae have honoured both teaching and non teaching staffs during the alumnae meet naming them with positive adjectives. The OSA has also awarded the young achiever alumnae's for their achievements and they are as follows: Women's day Celebration Alumini Association Young Achiever Award List 2018 - 2019 Ms. S. Gayathri, of Bachelor of Computer Application, Ms. Vaneetha of B.Sc.(Psychology), Ms. Sujana of B.Com, Ms. S.N. Mahalakshmi of BBA, Ms. Karthiga of B.Sc.(H.Sc.Interior Design Decor), Ms. Monika of B.A.(Sociology) and Ms. Mamatha of B.Sc.(Computer Science). The alumnae team who are the staff members in the same institution has contributed an amount of Rs.16, 000 for SKPC Kanyaka Nestor. 8 members of the Alumane (Ms. P. Barani Kumari - Secretary of Old Students Association OSA, Ms. L. Madhumitha , Joint secretary ,Ms. J. Gajavalli, Treasure, Ms. P. Niranjana , committee member ,Ms. S. Gowthami , Vice President ,Ms.M.Jayanthi ,Member , Ms.B.Mythili ,Member and Ms.P. Pandeewari) contributed Rupees Two thousand towards the Alumane fund - SKPC KANYAKA NESTOR. The members of the Old students association,OSA consistently keep in touch with the various department and collect details of the alumnae. The alumnae are provided with exclusive identity card, to remind the feeling of sense of belongingness with the institution. The Alumane are motivated by providing proper inputs and given opportunities to attend training programme and placement related activities given by the institution, apart from this entertainment events like dance programmes and refreshment are provided by the KANYAKA NESTOR. The events are planned meticulously by the team and care is taken in building rapport

5.4.2 – No. of enrolled Alumni:

596

5.4.3 – Alumni contribution during the year (in Rupees) :

117524

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings:On 15062018, 20072018, 07092018, 01042019 the meetings were conducted. Activities: Celebration of friendship day and women's day was on August 3rd 2018. Conducted dubsmash, dual dance and cook for your friend competition. Friendship band was distributed as well. Around 17193 seed balls were made by the students as part of the seed ball project and the same was distributed during the 45thTamil Nadu Tourism Trade fair exhibition. On August 6th 2018, Napkin destroyer machine was contributed. Annual alumni meet was held where in the teaching and non teaching staffs were honoured. On the international women's day celebration alumni gave away Young Achiever award to the Alumni Achievers. An amount of Rs.2,09,450 was contributed to online certificate course.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice 1: EXGRATIA: As part of the Bidecennial year (20th year of the institution), the staff members were recognized by providing EXGRATIA, wherein the Principal is involved with the Management for taking appropriate decision. The decision making is highly decentralized and representation from the staff through the principal is a standard practice. Each meeting is proposed by the Principal, understanding the needs of the teachers and the administrative staffs and extends the information to the committee of management. The Management understands the same and receives the inputs to take in the right direction. The performance of the staff is appraised every year and incentives / increment are given on a regular basis, which is all the output of the participative management by the committee members and the Principal. Such healthy conversation helps in deriving healthy results. The non teaching staff received regular annual exgratia in addition to the bidecennial(20th year) exgratia. Practice 2: Cent Percent Result Award: The performance of the staff members is motivated by the management and the principal by providing cash award to the teaching fraternity. The subject teachers are given cash award of rupees Five thousand for securing 100 result in their respective subject. Principal expresses her views about the valuable efforts of the teachers to the committee of management, which is considered and executed pragmatically. The institution follows highly decentralized and participative management. Apart from the above mentioned exclusive practices of the institution decentralised and participative management is followed in Staff recruitment, Rules and regulations of the institution, HR policies of the organisation, Prospectus preparation, Academic calendar, Standing order for the students. The department association activities , various clubs activities like Eco club , Karuna club , YRC , NSS etc , college day, Graduation day ,sports day, ChaitanyaIntercollegiate Fest, Placement activities, Selection of students council are through a channel of participative management. The management invites the Head of the institution and discusses the important matters. Also the Head of the departments are invited in several discussions , for instance , The procedures for admission like the Management quota allocation , cut off marks , fee structure , mode of payment ,instalment basis discussed and taken consent from the management. The Principal and senior staff are involved in the salary increment and fixation of the teaching staff salary. The management also meets the students, through the Nakshatra students' council, right after the admission through orientation in the temple premises. The students are aware of the committee of the management members during the induction and they are allowed to express their views in the meetings held in the future based on the need. The administrative unit of the institution has regular meetings, where in the manager represents the complete body of the admin staff in presence of the head of the institution. Requirements of the department and overall institutional requirements, infrastructural change, management of resources, grievances and many administrative related issues are discussed involving the manager. The institution believes in total participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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<p>Industry Interaction / Collaboration</p>	<p>As per the academic requirement of the departments, they go for collaboration with industry / institutions. The College has signed MOU's with various Companies and Institutions and also member of various Associations. Resource persons from industries handle classes for B.Com. (Hons.) Students on regular basis. ICT Academy conducts Faculty Development Programs and Seminars for students. Placement Consortium organises regular training sessions where in HR from various Companies train the students.</p>
<p>Admission of Students</p>	<p>The date of application sale is intimated to the public via print media, poster, pamphlets, various public commutable services like Public Bus and Auto. In college website, the date of issuing of application and online application form is made available. Every student is provided with prospectus which includes department, subject and institution related details. The filled in applications are registered and the admission procedure is take care by concerned department.</p>
<p>Examination and Evaluation</p>	<p>The institution has a systematic way of conducting Examination in two patterns Continuous Internal Evaluation (CIE) and End Semester University Examination. Continuous Internal Evaluation (CIE) consists of Internal Assessment I, Internal Assessment II and PreSemester Internal Assessment III which is conducted in each semester. The students are also subjected to Assignments and Seminars. The attendance is taken into consideration for evaluation purpose. The evaluation is recorded in the form of a report card and the same is shared with the parents during the Parents Teachers Meet. Apart from this, the evaluated mark is shared with parents via SMS and can be viewed in the web portal. End Semester University Examination The students appear for the end semester university examination once in a semester which is conducted by the University of Madras. The same is evaluated by the board of examiners who are appointed by the Madras University which is conducted at various centres.</p>
<p>Research and Development</p>	<p>The staffs are motivated to publish paper in journals which have high</p>

impact factor and UGC referred journals. The PG students are subjected submit research dissertation which is part of their curriculum. Apart from this few UG Department like Management studies, Computer Science, Computer Application, Commerce, Corporate Secretaryship, Psychology and Sociology have research papers relating to their fields. The department of commerce is running M.Phil course and part time Ph.D.

Curriculum Development

The institution is affiliated to University of Madras hence the curriculum is framed by the University. The approved syllabus is executed through lesson plan which consists of the schedule, content, teaching methodologies and learning outcomes by each subject teacher, which is purposeful and systematic. The curriculum is subject centred and learner centred. Various activities like Field Visit, Internship, Industrial visit, Mini projects, Case studies and Government certified courses is executed to enrich and supplement the curriculum. This serves as a guide for the teachers and the road map for the content.

Teaching and Learning

The teaching learning methodologies give a clear path for reaching the students community. Various methodologies like Power Point presentations, Lab exposures, Magazine article discussion, Flash cards, Minute card, Role Play, Brain storming, discussion etc. The ICT tool like Smart board, Projectors, computers, Laptops. The students are facilitated through online lecture notes, previous year question paper and question bank which can be accessed through the college webportal. In addition to this they can also take the input from the elinks. The students are encouraged to take up online or direct subject related certificate courses.

Library, ICT and Physical Infrastructure / Instrumentation

Library : The institution has an automated Library which consists of various subject related book pertaining to different departments. The library is efacilitated with biometric system, computers, Delnet (ebooks, ejournals) and OPAC (online publishing access catalog). The College Library has membership with Madras University

Library, British Council Online Membership and Delnet. There is a special sharing desk which is used to share books without any restriction to access. The library has a collection of "Rare books" which is 100 years old.

ICT: The institution has an appropriate usage of information and communication technology at various levels. Each department is provided with a Projector. The college also has 2 Computer Science Lab, Digital Microprocessor Lab, Commerce Lab, Exam Cell, Placement Cell and Conference Room. Staffrooms, Administrative block and library is also supplemented with Computer Systems. The application of ICT is also included in teaching strategies like Video Lectures, Webnoir and Online Lecture Notes (OLN). Question bank and previous years question papers are also available in College Web portal. Most of the administrative work is computerized.

Physical Infrastructure: The infrastructure consists of ground plus two floors, an extended wing and a research block. The College has a total of 47 Class rooms, Library, Computer Science Lab, Commerce Lab, Psychology Lab and Interior Design Decor Lab, Correspondent Cabin, Principal Cabin, VicePrincipal Cabin, Administrative Unit, Staff Rooms, Placement Cell, Counselling Room, Conference Room, Auditorium and Examination Cell. Apart from this pantry and record room are also available. Hygienic rest rooms are provided in each floor. Canteen and Stationery Shop to serve the needs of students.

Human Resource Management

The recruitment and the appointment of the Teaching and NonTeaching Staff are done as per the institution policy by the Correspondent and Principal. The data base of the staff is maintained. The Teaching and NonTeaching Staff have separate HR Policy. The students are admitted as per the Govt. and University Norms and they have to follow the rules and regulation as per the calendar and hand book which is given to them on the 1st day of academic year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	SMS dissemination system for sending information to all the students, Staff and the parents. Web portal to share lecture notes and subject related additional information
Administration	Biometric system for maintaining daily staff attendance and also in the library for both students and staff members
Finance and Accounts	Maintenance of the college accounts using Tally Computerized Office and Account section
Student Admission and Support	Online Application Maintenance of Students and staff data base
Examination	All the university examination related communication, documentation and submission. Dissemination Internal examination mark through SMS and the same is available in the Web Portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Current and Emerging Teaching Learning Methodologies, Application of Statistical Techniques in social science research, Autocad, Goal setting and Professional	Diploma Course in Communication Skill	13/07/2018	30/03/2019	144	11

article
writing
using
LaTeX

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Enrichment Programme on The Future Of Learning Skills Experiential Learning	2	25/03/2019	25/03/2019	1
Introduction to Autodesk Autocad	10	27/06/2018	28/06/2018	2
Introduction to Autodesk Autocad	10	30/08/2018	31/08/2018	2
FDP on "Introduction to Cognitive Psychology"	1	28/01/2019	28/04/2019	90
Social Network Analysis	1	10/08/2018	11/08/2018	2
Campus to Corporate	1	13/08/2018	17/08/2018	4
Joy Of Computing Python	2	28/01/2019	28/04/2019	90
Professional Article writing using LaTeX	1	13/07/2018	13/07/2018	1
FDP on "The Power of now"	9	05/02/2019	05/02/2019	1
FDP by Indian Business School	2	27/07/2018	27/07/2018	1
Advanced statistical tools for publication in High Tier Journals	2	11/06/2018	12/06/2018	2
Tarang National HR Congress On Innovation Of Talent	1	12/10/2018	13/10/2018	2

Productive teaching strategies	1	29/06/2018	30/06/2018	2
FDP on empowering the college towards excellence in teaching learning research and extension activities	1	31/01/2019	31/01/2019	1
Workshop on Identification and Supporting Dyslexic Students	6	05/02/2019	05/02/2019	1
FDP Current and emerging teaching learning methodology	40	21/11/2018	23/11/2018	3
Faculty Development Programme on GST	100	05/01/2019	05/01/2019	1
FDP Goal setting	30	26/02/2019	27/02/2019	2
Refresher Course Batch I	2	22/08/2018	11/09/2018	20
Orientation Programme	5	08/11/2018	05/12/2018	28
Faculty Development Programme on GST	4	13/12/2018	14/12/2018	2
Faculty Development Programme On Application Of Statistical Techniques On Social Science Research	34	02/08/2018	02/08/2018	1
Refresher Course Batch II	2	29/08/2018	18/09/2018	20
National Symposium on Recent Advances in Mathematics	1	11/12/2018	11/12/2018	1
International Seminar on "Emerging Trends in	2	21/11/2018	23/11/2018	3

Statistical Data Analysis				
Research scopes in Fluid Mechanics and Heat Transfer (National Workshop)	1	19/11/2018	19/11/2018	1
One Day State Level Inter College Workshop cum training on "Identification and supporting Dyslexic students"	2	05/02/2019	05/02/2019	1
Workshop on "The pedagogical Training for Mathematics Teachers	1	17/12/2018	29/12/2018	11

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	24	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Gratuity, Medical Insurance, Staff Welfare Insurance and 3 Months Maternity leave	EPF, Gratuity, Medical Insurance, Staff Welfare Insurance, Exgratia and 3 Months Maternity leave	Medical Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts regular Internal and External Audit on Quarterly basis. The agency for the Internal Audit is MRT and for External Audit is Puroshothaman agency . Each and Every transaction like Fee receipt , Late fine payment , ID card fine , Internal Assessment Fine, EP fine , All kind of fees , Actual Expenditure vouching , Salaries , Loss of pay calculation , Attendance , etc are audited both at internal and External level. The total budget is authenticated by the Principal , Manager , Secretary and the Portfolio Member, the Correspondent of the institution along with three signing authority Trustees members .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Ventaka Krishna Charities, Lions Club Etc., Organization Nriva,	2087205	Facilitating students education,Infrastructure

Sri Yelchur Ranganathan,
Sri. B. Gautham

6.4.3 – Total corpus fund generated

243737356

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO and Peer Institutions	Yes	Principal
Administrative	Yes	ISO	Yes	Inter Department Auditing and M/s. MRT and Co.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution conducts only Parent Teacher Meetings once in a semester. As per the feedback collected from the parents, the necessary action is carried over. The institution doesn't have Parent Teacher Association.

6.5.3 – Development programmes for support staff (at least three)

1. MHRD Diploma Certificate in Communication Skill 2. Annual Exgratia and Bidecennial Exgratia 3. Festival Advance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. M.Phil (Commerce) 2. Ph.D., Part time (Commerce) 3. Introduction of Govt. Certified Courses as add on courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP Goal setting	26/02/2019	26/02/2019	27/02/2019	30
2018	FDP Current and emerging teaching learning methodology	21/11/2018	21/11/2018	23/11/2018	40
2018	Faculty Development Programme On Application Of	02/08/2018	02/08/2018	02/08/2018	34

2018	0	1	16/10/2018	1	State level Cultural meet for sports at Nehru stadium	Facilitating service	140
2018	0	1	17/10/2018	1	160th Graduation day at University of Madras	Facilitating service	128
2018	0	1	01/11/2018	1	Nilavembu drink to the Public	Health concern of the public	20
2018	0	1	20/12/2018	1	Special camp at Thiruputkuzhi, Kanchipuram	Temple cleaning, Eye, Dental, Physiotherapy, veterinary, 5 free eye surgery, distribution of 350 spectacles, breast Cancer awareness Program	85
2019	0	1	03/02/2019	1	Human formation at Elliot's Beach World Breast Cancer day	Awareness on Breast Cancer	40
2019	0	1	21/02/2019	1	Leprosy survey	Awareness on Leprosy	15
2019	0	1	05/03/2019	1	Rally on Girl Child Welfare - Chennai Collector office	Awareness on Girl Child Welfare Program	150
2019	0	1	19/03/2019	1	Mega Medical Camp	Health concern of the	489

						public	
2018	0	1	26/06/2018	1	Rally On Drug Abuse Day	Awareness of Drug Abuse	274
2018	0	1	10/07/2018	1	Campus Cleaning in Vadivudai Amman and Kalikambal Kovil	Swachh Bharath	50
2018	0	1	22/08/2018	11	Visit to Ophthalmic Eye Hospital	Service at Eye Hospital	150
2018	0	1	30/08/2018	1	Visit to Blind school	Service at Blind School	150
2018	0	1	15/09/2018	1	Yelagiri Tribal visit	Tribal Visit	54
2018	0	1	10/10/2018	1	Blood Donation camp	Health concern of the public	52
2018	0	1	14/10/2018	1	Marathon	Commemoration of TamilNadu Police department	53
2018	0	1	28/07/2018	1	JET Service	Service orientated facilitation	63
2018	0	1	12/08/2018	1	Relief materials for Kerala floods	Addressing the communal disaster	20
2018	0	1	24/08/2018	1	Human Rights training program - Madras Christian College	Awareness on Social Sense	10
2018	0	1	01/09/2018	10	Amount collected for Kerala Floods	Addressing the communal disaster	20
2018	0	1	07/10/2018	1	Temple cleaning	Swachh Bharath	50

					at Sri Kanyaka Parameswari temple		
2018	0	1	12/10/2019	1	Electoral meeting at Amma Maligai	Awareness Right to Vote	3
2018	0	1	30/11/2018	1	Relief materials for Gaja cyclone	Addressing the communal disaster	20

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar 20182019	06/06/2018	Code of conduct in form of academic calendar highlights the institution related information. The information consists of student data form (to collect and create data base), college prayer (to impart holistic development), National anthem and pledge(to imbibe the sense of nationality), History of the college(to bring in awareness of the college journey), credentials of the institutions (to ensure and motivate the upcoming batch), placement bullets(to bring notice to the students regarding the tieup of the institutions), MoUs with esteemed institutions, list of teaching and nonteaching fraternity, Rules and Regulation of the studentsDo's and Don'ts, Rules related to Library usage, University system regulation regarding examination, various clubs and other related activities. The existence of various functioning units like the student s council, college timing, schedule of various events, list of various functions in

		<p>the institution, Vision and Mission of the institution is also part of the calendar. Inputs related to the internal assessment like Internal Assessment I, Internal Assessment II and Pre semester Internal Assessment - III is scheduled in the academic calendar, which is given as prior information to the student's community. Such a system ensures systematic learning facility for the students thus facilitating the process of learning. In total all kind of information related to academic and extracurricular is shared to the student's community via the Academic Calendar.</p>
Standing order	22/06/2018	<p>Standing order is a bylaw subject to the provision of the rules and regulations of the college. The Management, Principal and the H.O.D.s of the College are the competent authority. On all other aspects it is a recommendatory body. All the rules and regulation pertaining to students' related matters like regular attendance, late coming, examination, discipline, Madras University norms, Penalty and Fine, Fees Regulation, Withdrawals and Duty of Parents are explained in detail in the standing order. The standing order is amended in the beginning of the academic year and the same is put up in the notice board.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebrating the	11/12/2018	11/12/2018	500

birth anniversary of Prominent Personalities Poet Subramanya Bharathi			
Dead Anniversary of Poet Subramanya Bharathi	11/09/2018	11/09/2018	500
Celebrating the birth anniversary of Former Chief Minister of Tamil Nadu K. Kamaraj	19/07/2018	19/07/2018	300
Celebrating the birth anniversary of Former President of India A. P. J. Abdul Kalam	15/10/2018	15/10/2018	500
Celebrating the birth anniversary of Swami Vivekananda	12/01/2019	12/01/2019	1500
Celebrating the birth anniversary of Leader C. N. Annadurai	15/09/2018	15/09/2018	250

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Terrace Garden 2. Green Entrance 3. Backyard and Vegetable Garden 4. Less Plastic zone by training paper bag making and use of stainless steel water bottles replacing plastic bottles. 5. Usage of RO water wastage utilized in the rest room

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I BEST PRACTICES IN MY INSTITUTION 1. Title of the practice: CTE Diploma in Communication Skills Development Program for Students and NonTeaching Staff and one minute talk a day 2. The context that required the initiation of the practice : A communication skill is a prerequisite for everyone in all walks of life. The students are from diverse back ground and Tamil Medium/other language medium schools. The need to improvise the communication skills and practice of the language in reality was identified and CTE Diploma in Communication Skills Development Program and one minute talk was initiated. The course will enhance the application learning of the communication skill at a wider level for the students' community. The Administrative staffs were made to undergo the diploma also trained in the required skills to instill confidence in them and develop their latent potentials. II BEST PRACTICES IN MY INSTITUTION 1. Title of the practice: Adoption of SRS SARVODHAYA Girls hostel, chetpet 2. The context that required the initiation of the practice The institution identified the need of the destitute home and orphanages. Keeping this in view the institution adopted SRS Sarvodhaya Girls Hostel. SRS Sarvodhaya Girls Hostel houses 92 students belonging to the poorest strata of society and of different age group. SRS Sarvodhaya Girls Hostel is managed by Harijan Sevak Sangh. The SKPC staff and students extended their knowledge and service to fulfil the needs and requirements of the Sarvodhya girls so that they will be able to face the Global Challenges. The activities for the Sarvodhaya girl's hostel are:

Tuitions, skill training programme, awareness programme, counselling and career guidance.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.skpc.edu.in/SKPC.ASPX?URL=Welcome>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Navaratri , Pongal celebration and also Induction of the first year students in the temple premises is practised to inculcate the Indian traditional and cultural values the students . Navaratri is celebrated in the campus as well as in the temple with traditional cultural programmes and as part of Navarathri celebration students and staff participate in Navaratri Parvettai. Pongal is celebrated on a grand scale. The premises depict the life of Indian village in a miniature form. The farmers, physically challenged children from the Orphanage and elderly people from old age home are invited and honoured. The celebration of these grand events is telecasted in various TV channels. SRS Sarvodaya Girls Hostel houses students belonging to the poorest strata of society. The SKPC staff and students extend their knowledge service to fulfil the needs and requirements of the Sarvodaya girls so that they will be able to face the Global Challenges. The activities for the Sarvodaya girls are: Tuitions, skill training programme, awareness programme, counselling and career guidance. This is exclusively taken as an institutional social responsibility. Recreation day for the girls of Govt observation home for boys and girls at Kellys was organised. Large number of children is deprived of parental protection either due to death or desertion of one or both parents, inability of parents to take care or abandonment. Such children become victims of abuse and neglect thus some of them are pushed to petty crimes. The Government and NGOs run Institutions for orphans, destitute and delinquent children and training programme for them. The SKPC Staff and students spend time with children of Home and entertain them through cultural programme and psychological inputs. Games and competitions were conducted and prizes were distributed as part of Independence Day celebration for the underprivileged children of the Home. Six days orientation programme is conducted in the beginning of the academic year. As communication is a continuous process, on every working day 6 minutes from each major and allied period is allotted for enhancing the communication skill wherein students have to talk in English for a minute on any topic. Apart from this MHRD certified Communication skills certificate course is provided to all the second year students. FEED THE NEED project was initiated wherein weekly once food packets are distributed to the needy people. In random the needy people who cannot even afford to earn and make their living due to physical and mental challenges are identified and the food packets are distributed to them by the students. The food for this purpose is prepared in the temple Anna Chatram. Identifying the needy is a real time constrain. Students find difficulty during distribution as the food packets are demanded by people who actually don't need it.(e.g auto drivers , rickshaw pullers), in spite of such difficulties the students take full effort to reach the real destitute who are in the road sides. Precautionary observations are made in identifying the needy. In a week approximately 85 food packets are distributed.

Provide the weblink of the institution

<http://www.skpc.edu.in/SKPC.ASPX?URL=Welcome>

8.Future Plans of Actions for Next Academic Year

Orientation and Bridge Courses for the new comers A Special orientation will be conducted for all the fresher's in the college at the temple so as to break the ice and orient them about the college. All the teaching fraternity, Management members and Nakashtra student's council will be introduced. The Management Members and Teaching staffs will shares their views and wish the new comers. The organisational culture and its working system will be shared with the student's community through the student's council of the college. Orientation regarding the rules and regulation of college will be executed by the Head of the Institution , Department Heads and the class in charges, right from the admission procedures and whenever required. Bridge course will be conducted for the new comers with knowledge on the technical aspects and subject domain. The students will receive better inputs about the subject they chose to pursue. This will help to bridge the gap between the unknown to the known facts. Such an event guides them to travel the journey of the college with a guided system. Certificate Course to be conducted on subject related topics to enrich and enhance the knowledge. Department association activities related to curriculum enrichment will be executed. Department related Workshops, Seminars and Guest Lectures will be organized to add on to the knowledge received and to expand the inputs. Department related Field Work, Industrial Visit, Career Guidance Programme will be organized to have hands on experience with the knowledge gained. The students will also be guided on various career opportunities for their life after college. To facilitate better learning process video lectures are provided for the students' community. Special coaching would be provided for competitive exam like NET/SET for PG and Staff, so as to enable them to face the competition. The students who are weak in health will be identified though anthropometric tests. Conducting FDP for ensuring quality enhancement at all levels. Plastic less zone being the focus of the Global view, the institution practises eco friendly approaches in all kind of utilities. Community based awareness program in identifying special children will be conducted. The importance of language and its varied richness is understood and exhibited through the literary exhibition. Entrepreneur Cell where in the students will have hands on experience in selling their products daily inside the campus. Library Visit for the students will enlighten the latent reading skills as the books are the rich source of knowledge. Motivational videos and business movies will be shown to facilitate better learning experiences and help the student to understand and learn better comparatively. Literary Exhibition is to create a literary world in the campus and to open a window of literature to them. Release of Literature wall Magazine and departmental Magazine. Visit to Ulaga Tamizh Araichi Noolagam. Development of Mini Projects. Organize CSI Student Branch activities. Implementation of Google class room. Awareness program on Psychology related topics.