

STAFF SELF APPRAISAL – 20 – 20

I	Personal	
1	Name	
2	Designation	
3	Qualification	
4	Date of Joining in the Present Institution	
5	Additional Qualification	
6	Experience in the Present Institution	UG:- ____ PG:- ____
7	Total Teaching Experience (Including services rendered in other Institution)	UG:- ____ PG:- ____
8	Number of days leave availed during the Year : 20__ - 20__	Casual Leave ____ Medical leave: ____ Leave on Loss of Pay ____ On duty: ____
II	Teaching Learning and Evaluation	
1	Subjects taught in Odd Semester	
	Even Semester	
2	Could you complete the syllabus as per the lesson plan	

3	Teaching methodology adopted	
4	Give details of ICT usage in Teaching Learning	
5	Details of academic activities conducted in the last two semesters like Quiz, Seminar, Case study, field visit etc.,	
6	Details of bridge / Remedial classes conducted.	

7. Performance of the students in the subjects handle

I) November 20 Exam:-

Subject Handled	Year	No. of students appeared	No. of students passed	Pass %	HOD's Remark

II) April – 20 Exam:-

Subject Handled	Year	No. of students appeared	No. of students passed	Pass %	HOD's Remark

III	Involvement in College / Department / University Activities	
1	Details of committee in which served as member or in any other capacity	
2	Did you attend / participate in all the Dept./College level activities /meetings /functions. If not give reasons.	

IV	Professional / Self Enrichment	
1	Details of seminars/Workshop/Conferences : participated in the last 2 semesters (full details like name date venue etc.,)	
	Details of paper presented / Resource person in the last two semesters	
	Details of publications in the last two semesters.	
	Details of recognitions / awards / other credentials in the last two semesters	

V	Overall	
	What is the target set by the Principal / Management	
	Were you able to achieve the target set by Principal/ Management. It not mention the constraints faced by you.	
	Give suggestions for curriculum : Development / Enrichment of the Department and college.	
VI	Any Additional Information, If Any	

NOTE: - Relevant documents should be maintained in the respective department.

HOD

IQAC COORDINATOR

PRINCIPAL