



**SRI KANYAKA PARAMESWARI
ARTS & SCIENCE COLLEGE FOR WOMEN**

(Managed by SKPD & Charities)

**“Linguistic (Telugu) Minority Institution
Conferred by the Government of Tamil Nadu”**

**Affiliated to University of Madras
No. 1, Audiappa Street, Chennai - 600 001.**



05.10.2021

Circular

The IQAC meeting is scheduled to be held on 08.10.2021. All the IQAC members are requested to attend the meeting without fail and contribute their ideas and suggestions.

T.B. Vaneetha

IQAC COORDINATOR

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SCIENCE COLLEGE FOR WOMEN
1, Audiappa Street,
CHENNAI - 600 001.



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IQAC - MINUTES OF THE MEETING

Date - 08.10.2021

Venue — Principal Room IQAC

meeting was held on 08.10.2021

The following members were attended the meeting,

1. Dr. T. Mohanashree, Principal
2. Dr. P.B. Vaneetha, Vice-Principal
3. Dr. M. V. Nappinnai, Vice-Principal — Academics, Head, Dept. of Corporate Secretaryship
4. All Department HODs

AGENDA

1. Reviews on Online Class
2. Covid- 19 SOP
3. Plan for new PG lab
4. Submission of AQAR for 2020-2021
5. University Examination.

MINUTES

1. Staff should maintain records of online classes. Students' attendance should be maintained. Staff should share online lecture notes to the absentees.
2. Continue to follow Covid-19 SOP and stay safe.
3. Launching of PG lab is suggested as it is necessary for the research scholar and PG students.
4. Departments should collect data for AQAR along with the supporting documents and it should be completed on or before 30.04.2022.
5. Due to pandemic Covid-19, the University examination for the students will be conducted in the month of January 2022 through online mode.