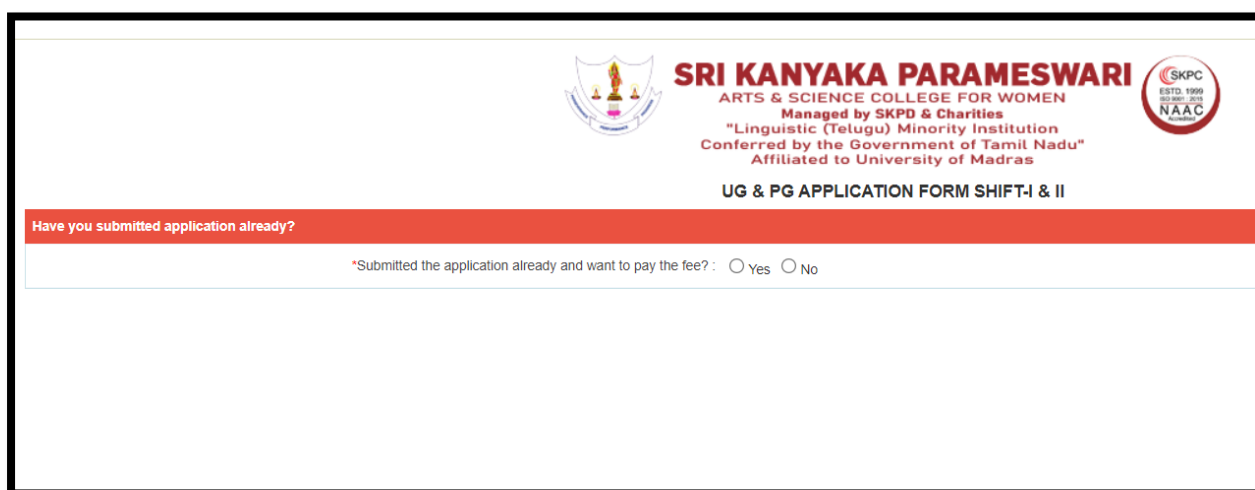


Sri Kanyaka Parameswari Arts and Science College for Women, Chennai – 600 001. Online Application User Manual

1. For the first time, Select “No”



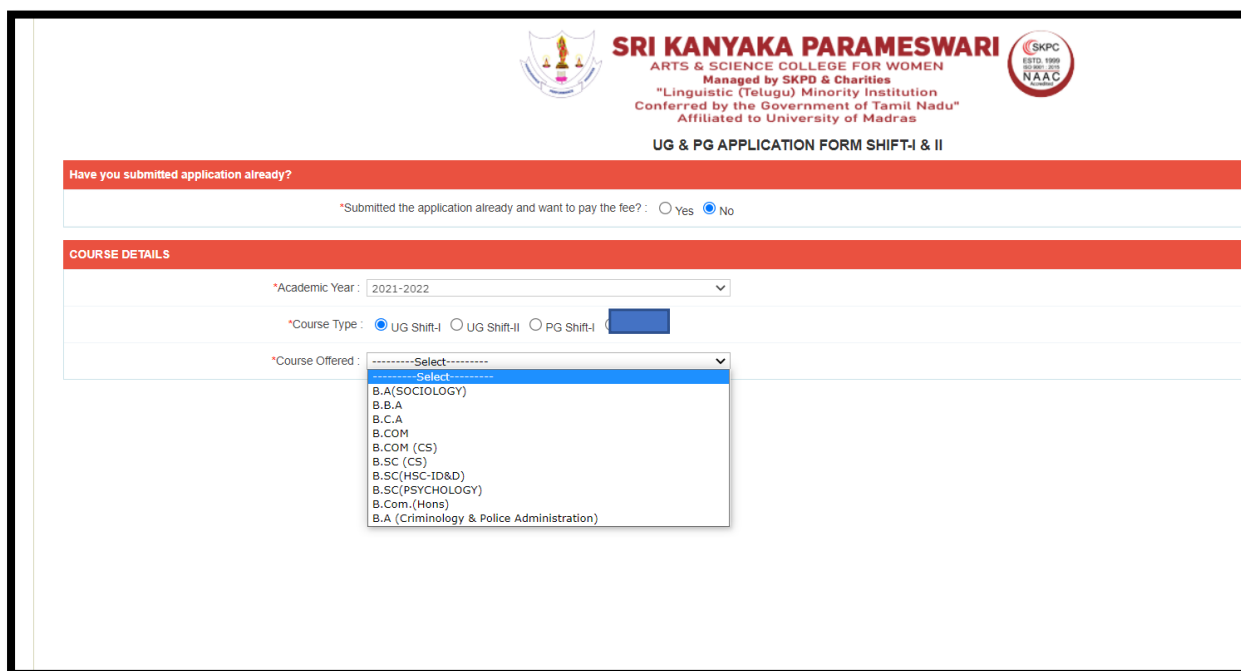
SRI KANYAKA PARAMESWARI
ARTS & SCIENCE COLLEGE FOR WOMEN
Managed by SKPD & Charities
"Linguistic (Telugu) Minority Institution
Conferred by the Government of Tamil Nadu"
Affiliated to University of Madras

UG & PG APPLICATION FORM SHIFT-I & II

Have you submitted application already?

*Submitted the application already and want to pay the fee? : ☐ Yes ☐ No

2. Select the course type from UG Shift I/UG Shift II/PG Shift I



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UG & PG APPLICATION FORM SHIFT-I & II

Have you submitted application already?

*Submitted the application already and want to pay the fee? : ☐ Yes ☒ No

COURSE DETAILS

*Academic Year : 2021-2022

*Course Type : ☒ UG Shift-I ☐ UG Shift-II ☐ PG Shift-I

*Course Offered :
-----Select-----
B.A(SOCIOLOGY)
B.B.A
B.C.A
B.COM
B.COM (CS)
B.SC (CS)
B.SC(HSC-ID&D)
B.SC(PSYCHOLOGY)
B.Com.(Hons)
B.A (Criminology & Police Administration)

3. Enter your Personal details like Name, DOB, Age, Community etc. and Click “Save and Next”.

PERSONAL INFORMATION	ACADEMIC INFORMATION	UPLOAD DOCUMENTS	PAY FEE
----------------------	----------------------	------------------	---------

PERSONAL INFORMATION

*Name of the Applicant (in English):

*Date of Birth:

*Gender: ☐ Female ☐ Transgender

*Religion:

-----Select-----

*Email Id:

*Permanent Address:

*Aadhaar No:

*Community:

-----Select-----

*Name(in Tamil):

*Age:

*Nationality:

*Mother Tongue:

-----Select-----

*Mobile Number:

*Address For Communication:

*Caste:

-----Select-----

PARENT/GUARDIAN DETAILS

*Parent/Guardian Type: ☐ Mother ☐ Father ☐ Guardian

*Name:

*Occupation:

*Contact No.:

Qualification:

*Annual Income:

Email Id:

SPECIAL RESERVATION INFORMATION

*Ex-Service Man: ☐ Yes ☐ No

*Sports: ☐ Yes ☐ No

*NCC: ☐ Yes ☐ No

*Differently Abled: ☐ Yes ☐ No

EXTRACURRICULAR ACTIVITIES

*Extracurricular Activities: ☐ Yes ☐ No

UPLOAD PHOTO

Upload Photo:



Choose File

 No file chosen

Clear

Save and Next

4. Next click “Add New Education Details”

		SRI KANYAKA PARAMESWARI ARTS & SCIENCE COLLEGE FOR WOMEN Managed by SKPD & Charities "Linguistic (Telugu) Minority Institution Conferred by the Government of Tamil Nadu" Affiliated to University of Madras	
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UG & PG APPLICATION FORM SHIFT-I & II

Have you submitted application already?

*Submitted the application already and want to pay the fee?: ☐ Yes ☒ No

General Info of applicant has been saved. Please fill Academic Information to complete the process.

COURSE DETAILS

*Academic Year:

2021-2022

*Course Type: ☒ UG Shift-I ☐ UG Shift-II ☐ PG Shift-I ☐ Research

*Course Offered:

B.SC (CS)

PERSONAL INFORMATION	ACADEMIC INFORMATION	UPLOAD DOCUMENTS	PAY FEE
----------------------	----------------------	------------------	---------

ACADEMIC INFORMATION

Add New Education Details

No Academic Information found.

MARKS SECURED

No Data found.

Go to Next Step

Add Subject Marks

5. Fill your academic information like School/College Name, Medium of instruction, Reg. No, Year of passing etc.

- X, XI compulsorily for UG Course Applicant.
- All Five Semesters are compulsory for PG Course Applicant.

COURSE DETAILS

*Indicates Mandatory Fields

*Academic Year : 2021-2022

*Course Type : ☒ UG Shift-I ☐ UG Shift-II ☐ PG Shift-I ☐ Research

*Course Offered : B.SC (CS)

PERSONAL INFORMATION

ACADEMIC INFORMATION

UPLOAD DOCUMENTS

PAY FEE

ACADEMIC INFORMATION

Add New Education Details

No Academic Information found.

ADD NEW ACADEMIC DETAILS

*Indicates Mandatory Fields

*Name of the School/Institution :

*State/CBSE/Other Boards/University : -----Select-----

*Register No. :

*Address :

*Standard / Semester : -----Select-----

*Total Marks Secured :

*Medium : -----Select-----

*Month & Year of Passing : -----Select----- Select

*Education Type : -----Select-----

Cancel Clear Save

MARKS SECURED

Add Subject Marks

No Data found.

Go to Next Step

6. Click “Add Subject Marks”

Longest (1900) minority institution
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UG & PG APPLICATION FORM SHIFT-I & II

Have you submitted application already?

*Submitted the application already and want to pay the fee? : ☐ Yes ☒ No

COURSE DETAILS

*Indicates Mandatory Fields

*Academic Year : 2021-2022

*Course Type : ☒ UG Shift-I ☐ UG Shift-II ☐ PG Shift-I ☐ Research

*Course Offered : B.SC (CS)

PERSONAL INFORMATION

ACADEMIC INFORMATION

UPLOAD DOCUMENTS

PAY FEE

ACADEMIC INFORMATION

Add New Education Details

ACADEMIC INFORMATION

S.No	Std	RegNo	Name & Address of the School	Medium	Total Marks Secured	Month & Year Of Passing	State/CBSE Other Boards/University	Delete
1	X-Standard	12345678	SKPC No. 1 Audiappa Street	English	443	APRIL 2019	Tamilnadu State Board	
2	XII-Standard	654321	SKPC No.1 Audiappa street	English	422	APRIL 2021	Tamilnadu State Board	
3	XI-Standard	123456	SKPC No.1 Audiappa Street	English	345	MAY 2020	Tamilnadu State Board	

MARKS SECURED

Add Subject Marks

No Data found.

Go to Next Step

7. i. Add Subject Marks for all subjects of X, XI for UG Course Application.
 - ii. Add Subject Marks for all Five Semester for PG Course Application.
- And Click **“Go to Next Step”**

COURSE DETAILS *Indicates Mandatory Fields

*Academic Year : 2021-2022

*Course Type : ☒ UG Shift-I ☐ UG Shift-II ☐ PG Shift-I ☐ Research

*Course Offered : B.SC (CS)

PERSONAL INFORMATION **ACADEMIC INFORMATION** **UPLOAD DOCUMENTS** **PAY FEE**

ACADEMIC INFORMATION Add New Education Details

S.No	Std	RegNo	Name & Address of the School	Medium	Total Marks Secured	Month & Year Of Passing	State/CBSE Other Boards/University	Delete
1	X-Standard	12345678	SKPC No. 1 Audiappa Street	English	443	APRIL 2019	Tamilnadu State Board	
2	XII-Standard	654321	SKPC No. 1 Audiappa street	English	422	APRIL 2021	Tamilnadu State Board	
3	XI-Standard	123456	SKPC No. 1 Audiappa Street	English	345	MAY 2020	Tamilnadu State Board	

MARKS SECURED Add Subject Marks

No Data found.

ADD MARKS SECURED *Indicates Mandatory Fields

*Name of the Subject :

*Marks Secured :

*Standard/Semester :

*Subject Type :

Cancel Clear Save

Go to Next Step

8. Upload your Documents
 - a. Upload X Mark Statement and XI Mark Statement for UG Application.
 - b. Upload all Five Semester Mark Statements for PG Application.

Uploading of Community Certificate is compulsory for SC/ST/SCA Applicants.

Click **“Save and Go to Next Step”**.

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UG & PG APPLICATION FORM SHIFT-I & II

Have you submitted application already?

*Submitted the application already and want to pay the fee? : ☐ Yes ☒ No

COURSE DETAILS *Indicates Mandatory Fields

*Academic Year : 2021-2022

*Course Type : ☒ UG Shift-I ☐ UG Shift-II ☐ PG Shift-I ☐ Research

*Course Offered : B.SC (CS)

PERSONAL INFORMATION **ACADEMIC INFORMATION** **UPLOAD DOCUMENTS** **PAY FEE**

Note: Please click on 'Upload New Document' link available in the right corner to upload necessary documents. Upload New Document

UPLOADED DOCUMENTS

No Data found.

UPLOAD DOCUMENTS *Indicates Mandatory Fields

*Document Type :

*Upload Document :

Cancel Clear Save

Go to Next Step

9. Click on **Declaration and “Pay Application Fee”**.



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UG & PG APPLICATION FORM SHIFT-I & II

Have you submitted application already?

*Submitted the application already and want to pay the fee? : ☐ Yes ☒ No

COURSE DETAILS

*Indicates Mandatory Fields

*Academic Year : 2021-2022

*Course Type : ☒ UG Shift-I ☐ UG Shift-II ☐ PG Shift-I ☐ Research

*Course Offered : B.SC (CS)

PERSONAL INFORMATION

ACADEMIC INFORMATION

UPLOAD DOCUMENTS

PAY FEE

DECLARATION

☒ I hereby declare that all the particulars furnished above are true and correct. If selected for admission, I will abide by the rules and regulations of the college.

10. Pay Application fee by choosing any **Payment option** provided.

Credit Card





Debit Card

Internet Banking

QR

UPI

Pay by Credit Card



Card Number

Enter card number

Expiration Date

Month

Year

CVV/CVC

Card Holder Name

Enter card holder name

Please note:

If your credit or debit card has not been used for ecommerce transactions, it will be **blocked** by your bank for all online transactions as per RBI notification effective March 16, 2020.

In case your transaction is failing, please contact your card issuing bank to **enable** your card for online transactions.

Make Payment

Merchant Name

Sri Kanyaka Parameswari Arts & Science College For Women

Payment Amount: ₹ 100.00

