



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sri Kanyaka Parameswari Arts & Science College for Women
• Name of the Head of the institution	Dr. T. Mohanashree
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04425394279
• Mobile no	9940098713
• Registered e-mail	srikanyaka@ymail.com
• Alternate e-mail	srikanyaka99@gmail.com
• Address	No. 1 Audiappa street, Parrys
• City/Town	Chennai
• State/UT	Tamil Nadu
• Pin Code	600001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women

• Location	Urban				
• Financial Status	Self-financing				
• Name of the Affiliating University	University of Madras				
• Name of the IQAC Coordinator	Dr. P. Barani Kumari				
• Phone No.	04425383279				
• Alternate phone No.	9940098713				
• Mobile	9841421478				
• IQAC e-mail address	iqac@skpc.edu.in				
• Alternate Email address	srikanyaka@ymail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://skpc.edu.in/wp-content/uploads/2022/08/AQAR-2020-2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://skpc.edu.in/wp-content/uploads/2022/05/Academic-Calendar-2021-2022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.79	2016	19/02/2016	18/02/2021
Cycle 2	B+	2.71	2022	02/08/2022	01/08/2027
6.Date of Establishment of IQAC	02/11/2015				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Covid 19 SOP - The Staff followed the Covid 19 - SOP inside the college premises.	
Activities by Department - The department and the student council conducted online & offline competition and other students' related activities.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Dept. of Tamil To conduct Association activities, International Conference, International mother tongue day, Workshop and You tube videos.Enrichment	Students Conducted International Conference on "Thirukuralil palthurai sindhanaigal". International Mother tongue day - "Multi lingual learning in new education policy: Challenges and opportunity" Vasavi Kaninithamizh peravai conducted workshop " Inaiya Thamizh"and You tube videos. benefited through workshop, webinar, FDP, competition and quiz
Dept. of Telugu To conduct Association activities, International Conference, International mother tongue day, You tube videos.	Conducted International Conference on "Telugu sahithyam bharatiya jeevana vidhanam". International Mother tongue day - "Multi lingual learning in new education policy: Challenges and opportunity" and You tube videos.
Dept. of Hindi To conduct Association activities, National Webinar, International mother tongue day, You tube videos.	Conducted National Webinar on "Hindi Pravasi sahithyam". International Mother tongue day - "Multi lingual learning in new education policy: Challenges and opportunity" and You tube videos.

Dept. of Sanskrit To conduct Association activities, Student Enrichment Programme, National level Webinar, International mother tongue day, You tube videos.	Conducted Student Enrichment Programme on "Ramayana and Mahabharatha". National level Webinar on 'Bhagawad Gita' (Online), International Mother tongue day - "Multi lingual learning in new education policy: Challenges and opportunity" and You tube videos.
Dept. of Sociology To conduct Madras Day Webinar ,Association Activities & The Legal Awareness Programme	Conducted Webinar, Association activities and Legal Awareness Programme.
Dept. of Criminology & Police Administration To Conduct seminars and association activities.	Conducted a seminar On drug abuse and addiction awareness and women empowerment through legal awareness. Conducted competitions for association activities such as fireless cooking and poster making competitions.
Dept. of Mathematics To conduct Guest lecture, National Mathematics Day, Intra Collegiate Association events and Workshop	Conducted Design Competition, Inter collegiate Events, Great Mathematician Ramanujan's Birthday. Workshops and Guest Lectures
Dept. of Psychology To Conduct Webinar, Workshop, Webinar & Association Activities	Conducted Webinar on 'All about Schizophrenia, 'Workshop on 'Happy Hormones' remarking World Mental Health Day & Association Activities.
Dept. of Home Science - Interior Design & Decor To Conduct Orientation program, Association activities, Celebrating Nutrition Month, Guest Lecture, Webinar and Workshop	Organized Orientation program regarding exams and classes, Association Conducted two competitions, organised PPT on plantopedia and furnfolio as intercollegiate competition Celebrated Nutrition month by conducting seminar, competition preparing Nutri products Webinar on Recent Trends in 3D Rendering and 3D's Max Rendering Guest Lecture on Recent trends in Interiors. Workshop on One stroke painting.
Dept. of Computer Science To sign MoU with industries, to get sponsored internship, project and training programs for students. To apply proposal for funding agencies for research	Signed MoU with SpaceZee Technologies Limited, Sent project proposal for Tamil Nadu State Council for Science and Technology. II B.Sc students successfully completed their Internship

projects. internship for second year students and free add-on course for all UG(3 Years)	training. Provided add-on course for all Students.
Dept. of Computer Applications To Increase number of Entrepreneurship based activities, Implement Flipped classroom for all subjects, Focus more on Research and Development based activities, Conduct more competitions to increase competitive attitude among students & Increase number of Industry Academia interactions.	Conducted guest lecture on Student Entrepreneurship for the students, Implemented flipped classroom for all subjects, Motivated students to focus on research activities, Conducted competitions in various subjects for the students and Conducted various activities for students with industry academia interactions
Dept. Of Commerce(PG & RESEARCH) To conduct Quiz Competition to enable the students to update the knowledge, Workshop, Seminar to enable the students to update themselves to the current scenario	Conducted e-quiz to students, Seminar on Fear Management to Handle Offline Examination, Workshop on Application of SPSS in Research Learning and Seminar on Social Entrepreneur (in association with IIC)
Dept. of Corporate Secretaryship To conduct association activities, Student Enrichment Programme, International conference, Webinars, Career Guidance Programme on Professional Courses, and Add-on Courses.	Conducted Student Enrichment Programme on "How to Write Research Articles". International Conference on 'Innovation Strategies and Practice in Business Management: Change in Dynamics in the New Normal'. Career Guidance Programme on Professional Courses. National Webinar on 'Financial Literacy' (Online), Innovative Ideas in Entrepreneurship. Add - on course on NCVTE Diploma in Supply Chain Management. Start- Up Business Plan Through PPT and Hand Painting competitions
Dept. Of Commerce (Hons.) To Conduct Association Activities, Webinars, diploma courses and Orientation Programme	Conducted An Webinar On Build Entrepreneurial Mindset To Create Successful Start Up , Product And Innovation And Connexion Competitions
Dept. of Management Studies To conduct Workshop, Seminar and Special lectures, Industrial Visit, International Conference which provides a learning platform for the Faculties	Conducted Guest Lectures, Workshop, Visit to Modern Bankers and International Conference

research scholars and Students to improve their quality of research.	
Department of Computer Science Shift II to conduct Association activities Webinar, Certificate course.	Conducted webinar on Artificial Intelligence & Machine Learning, Organised certificate course on NCTVE Diploma in 3D-Animation
Dept. of English Shift II to conduct Association Activities, Guest Lecture and Certificate Course	Conducted Association Activities along with Shift I, NCVTE Diploma in 3D Animation
Dept. of Commerce (Accounting & Finance) to Conduct Association Activities, Guest Lecture / FDP and Career Development Program.	Conducted Online Workshop on "Banking in Everyday Life", Online FDP on "How to Buy and Sell Shares in Stock Exchange", Association Activities on Adzap and Nutritious Snack.
Dept. of Commerce (Bank Management) to Conduct Association Activities and Guest Lecture	Conducted Power Point Presentation on Health is Wealth Competition, Wealth from Waste competition and Guest Lecture on Women Hygiene

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC Members	17/08/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	30/03/2022

15. Multidisciplinary / interdisciplinary

Sri Kanyaka Parameswari Arts & Science College ensures quality education for women and also believes that education plays a pivotal role in the mental and intellectual nourishment and growth of a woman. It fosters the enlightenment, empowerment and emancipation of women. The students are provided with learning environment to master their skills to face the global competitive challenges. The students are encouraged and provided a platform to publish their research papers. The faculty members are motivated to tread into different discipline by publishing their research articles in Multidisciplinary. The curriculum is enriched with experiential learning which provides an opportunity to the students to bring to light their curiosity and supports success. The students are encouraged to study non-major electives which are

not related to their respective discipline. To enrich the young minds and to have affinity with the environment, Value Education and Environmental Studies are exposed to students respectively. The Post graduate students study extra-disciplinary subjects. The institution provides an opportunity to broaden the learning in a multicultural environment through Students Exchange Programme.

16.Academic bank of credits (ABC):

The Government has not adopted NEP yet, hence the policy is not followed by our institution. The institution provides a conducive environment of learning by providing add-on proficient NCVTE (MHRD) diploma courses in their respective discipline. The students are also encouraged to enhance their knowledge to pursue NPTEL online courses. The students come from diverse background and Tamil medium schools. The college identifies their caliber in English Communication Skills and to attend to the need of the students, all the 2nd year students were galvanized to undergo 'Diploma in Career Competency' by National Centre for Vocational and Technical Educational (NCVTE) (MHRD). It helps them to gain confidence in Communication Skills. At the end of the course, the students are subjected to examination. The course fee is sponsored by the Management. The College has signed MOUs with 45 organizations and is a member of 7 associations. The institution has also signed MOU with Global Software Solution to provide NCVTE (MHRD) courses on entrepreneurship to the student and faculty. This bridge of Academia and Industry helps students to transit more gracefully to higher education. The institution has taken an initiative for a student exchange programme with other institutions across the globe.

17.Skill development:

Entrepreneurship and the need for developing the requisite entrepreneurial skills have gained importance to redress the un-employability. The college has made it mandatory for all the 1st year students to take empowerment programme of their choice. This nurtures the spirit of entrepreneurship and enables the students' knowledge, skills and techniques which in turn helps them in their personal and social growth. The college went into a tie-up with Computer Software Institute of Technologies and Certificate courses by the National Council of Vocational Training and Education (MHRD). The students were offered courses namely 3D Animation, Small Scale Industries (Soap and Detergent Making) etc. The institution became a member of the Institution's Innovation Council of MoE and conducted various programmes to encourage, inspire and nurture student ideas and promote innovation. The inclusion of empowerment programme is one of the prime missions of the institution to provide additional vocational education and to empower the girls to become self-employed and economically independent. The institution has planned to go for NSDC. To inculcate the values, the students are engaged in Karuna Club which brings out the universal human values like dharma, love, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has a deep faith in Sanathana Dharma and therefore gives emphasis to rich Indian tradition for the development of the personality of young Indian Women imparting values of compassion, tolerance, understanding, care, service, and love. The students come from diverse backgrounds and different languages creating an inclusive environment. The Indian knowledge is integrated by inculcating the Indian languages and culture through various activities for the students namely Fresher's day - a Talent Hunt for Freshers. Inter Department Cultural Fest - 'Esha'- Departments compete on equal grounds to showcase their best to win the trophy. 'Chaitanya' - InterCollegiate Fest. Pongal Day is celebrated on a grand scale to inculcate the Indian traditional and cultural values among the students. Navarathri is celebrated in a typical South Indian Tradition by keeping Bommai Golu through a display of dolls. Every year on College Day the students perform Indian folk and tribal dances to express that India is a land of diverse cultures, namely Tamil, Telugu, and Hindi Folk Dance. All the language Departments conduct various Association activities to project linguistic diversity. Department of Telugu, Tamil, Hindi and Sanskrit conducted International Mother Tongue Day and Department of Hindi celebrated National Hindi Day

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The departments frame the Program Outcome, Program Specific Outcome and Course Outcome with the objectives of outcome-based education. The same is communicated to the students by the HODs and class in charges at the time of orientation and bridge program at the beginning of the academic year for the 1st year students. The same is uploaded on the institution website for the students' reference and Program Outcome, Program Specific Outcome are also displayed in the classrooms. The Program Outcome (POs), Program Specific Outcome (PSO) and Course Outcome (CO) are assessed to evaluate the accomplishment of the curriculum. The Course Outcomes (COs) are defined for each course and they are mapped to POs and PSOs. A set of performance evaluation criteria is set for quantitative assessment of Course Outcomes.

20.Distance education/online education:

The students are facilitated through online lecture notes, previous year question papers and question bank which can be accessed through the college web portal 'Connect4m'. • Faculty adapted to online teaching in addition to offline mode and used platforms such as Zoom, G-Meet, Google Classroom and G-Suite for clearing doubts. In the academic year 2021-2022, certificate courses by NCVTE were offered through online mode. • Faculty used social media platforms like Whatsapp to connect with students for sharing information. • The institution proposes blended learning especially flipped classrooms for all the departments and also combined digital learning tools with more traditional classroom

face-to-face teaching. Despite the shortcomings, online competitions were conducted for the students to keep them engaged.

Extended Profile

1. Programme

1.1	
Number of courses offered by the institution across all programs during the year	679

File Description	Documents
Data Template	View File

2. Student

2.1	
Number of students during the year	1904

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	475

File Description	Documents
Data Template	View File

2.3	
Number of outgoing/ final year students during the year	656

File Description	Documents
Data Template	View File

3. Academic

3.1	
Number of full time teachers during the year	87

File Description	Documents
Data Template	View File

3.2	
Number of sanctioned posts during the year	87

File Description	Documents
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Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	49
4.2 Total expenditure excluding salary during the year (INR in lakhs)	116.39
4.3 Total number of computers on campus for academic purposes	193

Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution is a self-financing institution affiliated to the University of Madras. It offers CBCS programme and the syllabus of the course is prescribed by University. To enrich the prescribed syllabus, the curriculum is supplemented with add-on and entrepreneurial skill courses, seminars, workshops and experiential learning, like internship, Industrial Visit and Institutional Training etc. The academic core committee ensures effective curriculum implementation through well planned and documented process. Before the commencement of the semester the academic calendar is prepared. The workload, subject allotment and department timetable is finalized and the Master timetable is displayed in the Principal's office. The curriculum is executed through a lesson plan which consists of the schedule, syllabus content, teaching methodologies, reference books and learning outcome. For all programs POs, PSOs and COs are defined and the same is uploaded in the Website. The online lecture notes, previous year question papers and question banks are uploaded in the institution web portal which can be accessed by the students. The institution offers NCVTE Diploma certified courses. The institution conducts examination as per university norms. Feedbacks from students and parents were collected and the same were analyzed. Parent Teachers Meeting was conducted every semester to ensure academic progress.</p>	
File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://skpc.edu.in/popso/
1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)	

The academic calendar provides information about the institution rules and regulations for the effective functioning of the institution. It includes the history, Courses Offered, Infrastructure, Staff List, Memberships & MoUs, Clubs & other activities and the vision and mission of the institution. The information regarding the Parent Teacher meeting is also mentioned in the academic calendar. The calendar also includes the evaluation process of internal assessment comprising Internal Assessment - I, II and III and external assessment marks. The students are kept abreast with the rules and norms of University examination. The students are motivated to excel in curricular, extra and co-curricular by exposing them to eligibility criteria in the calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://skpc.edu.in/wp-content/uploads/2022/05/Academic-Calendar-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File

Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
21	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
696	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The institution is affiliated to University of Madras and the curriculum is framed and prescribed by the University. The curriculum contributes towards instilling Professional Ethics, Gender, Human Values, Environment and Sustainability. Human Value is inculcated through education which helps to face the challenging life. There are different kinds of values like ethical or moral values, doctrinal or ideological values, social values and aesthetic values. To inculcate the values among the students, Value Education is incorporated in the final year curriculum. To understand scope and importance of environmental studies, Eco system, Environmental pollution, Comprehend Social issue and environment, Human population environment, Natural resources and to Identify Bio-diversity, all the 2nd year students study EVS to have an experiential learning in the same area.</p> <p>Clubs Integrates Cross-Cutting Issues by conducting various programmes.</p> <p>NSS & YRC organized World Health Day and COVID-Vaccination Camp to the general Public.</p> <p>Anti Drug Club was inaugurated.</p>	

Karuna Club continues 'Feed the Need' Project.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**24**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**904**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni****A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://skpc.edu.in/wp-content/uploads/2022/12/1.4-feedback-report2021-22.pdf
Action taken report of the Institution on feedback report as	View File

stated in the minutes of the Governing Council, Syndicate, Board of Management	
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://skpc.edu.in/wp-content/uploads/2022/12/1.4-feedback-report2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year
650

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

650

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through
1. An aptitude test is conducted

2. Subject related test based on +2 syllabus is conducted

Activities for slow learners

- Remedial classes for slow learners is regularly conducted
- Faculty revises the tough topics in vernacular language.
- Students write the previous year question papers.
- Learning material is uploaded in web portal Connect4M for students' reference.
- Regular monitoring of slow learners by their mentors to identify the extent of difficulties.
- Counseling given by faculties to improve their performance.

Activities for advanced learners

- Involve advanced learners to teach students of SRS Sarvodaya Girls School
- The department took an initiative to publish the research papers of advanced learners in ISBN Publications/conferences/seminars.
- They prepared video lectures related to their subjects
- Motivate them to participate in competitive examinations like NET, IBPS, CA, CS etc.
- Supraja. S. P and Divya. P from M.Sc Home Science Interior Design and Décor have designed interiors of Kapila Dasa hotel in Express Avenue, Shopping mall located in Chennai

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1904	87

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning helps the students to bridge the classroom study and life in the world and transforms inert knowledge into knowledge in use.

Participative learning and problem-solving methodology provide an opportunity to bring to light their curiosity and support success. The departments encourage the students for internships as they gain not only technical knowledge but also learn how to interact

with professionals in a workplace setting and develop essential soft skills.

Field Visit

A field visit is organized for all the 2nd year students as part of Environmental Studies.

Project Work

Management Studies, Home Science-Interior Design & Decor, Commerce, Psychology, Computer Science students have a project module in the final year. The project gives a chance to immerse oneself in active learning.

Institutional Training

Students from M.Sc Home Science-Interior Design and Decor have visited FAB LAB situated in SRM.

Students from BCA, B.A (Sociology), B.Sc (Psychology) and B.Sc (Home science Interior Design and Décor) visited IIT Incubation Unit to learn about how to start a new venture.

Participation in Intercollegiate Level

The students are encouraged to take part in inter collegiate competitions, paper presentations, workshops and seminars as it motivates them to gain substantial experience, showcase their skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://skpc.edu.in/old_events/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is seen as a tool which helps teachers and students to create more 'learner and student-centric' learning environments. The use of ICT in the classroom increases the motivational level of the students. Integrating ICT in teaching and learning is a primary reform of the institution. It is an indispensable tool, to be seen as an essential aspect of the teaching tool kit that extends the nature and reach of teacher learning.

ICT Tools:

- Projectors are provided to all the departments.
- Desktops in all the staff rooms.
- Laptops are available for the faculty for use when and where needed
- Smart room with a smart board is available.
- Digital library to extend the horizons in learning. The library has subscribed to DELNET and it is a member of the

British Council and University of Madras.

- WiFienabled campus.

Use of ICT by Faculty:

- Video Lectures - To increase knowledge retention and student engagement.
- Faculty shared material from e-books, YouTube videos and other relevant resources. Students and faculties adapted to online teaching

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

87

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
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Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

695

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is affiliated to the University of Madras and follows the regulations, formulated by the university in all the matters pertaining to curriculum, examination and evaluation. The students are given 25% marks for internals and 75% marks for externals through end semester examination conducted by the University.

The institution has a transparent and continuous internal assessment system. The University has given guidelines for internal assessment.

Attendance - 5 Marks

Assignment - 5 Marks

Seminar - 5 Marks

Class Test - 10 Marks

Test

- 3 Internal Assessments conducted every semester.
- The average of the 2 best Assessments is taken for awarding test marks.

Assignment

Each student has to submit 2 assignments per semester in the topic/area given by the concerned faculty.

Seminar

The seminar fosters active learning. Every student should present a seminar to earn seminar marks

Practical/Soft Skill examination

All programme students have to take up their practical/soft skills examinations.

Robust and transparency

The internal assessment records are uploaded periodically in the web portal connect4m which can be checked by students & parents. Parent Teacher meeting was conducted where the performance of the students was shared with the parents.

File Description	Documents
Any additional information	View File
Link for additional information	https://skpc.edu.in/wp-content/uploads/2022/05/Academic-Calendar-2021-2022.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The University and college examination committee addresses examination related grievances as follows.

The continuous internal Assessment (CIA) marks are presented to the students and parents. If there is any discrepancy the student can represent the same to the subject in-charge and rectify if needed. If the issue is not resolved by the subject in-charge the student can make her representation to the HOD and further to the Principal, if required.

The internal marks are uploaded in the University portal and also a hard copy is submitted. If any wrong entry is made, the corrections can be addressed to the Controller of Examination, University of Madras through the chief superintendent of the College.

At the time of University end semester examination, any grievance related to out of syllabus questions in the question paper is reported to the Controller of Examination, University of Madras for redressal.

Students can apply for revaluation to the University according to the norms by paying the prescribed fees.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The department affiliated with the University of Madras has framed the Program Outcome, Program Specific Outcome and Course Outcome with the objectives of outcome-based education. The same is uploaded on the institution website for the students' reference.

Program Specific Outcomes:

Program Specific Outcomes define outcomes of a program which make students understand the fact for the betterment of society and its sustainability. There are statements related to graduate attributes.

Program Outcomes:

POs deal with the general aspect of graduation for a particular program and the competencies and expertise a graduate will possess after completion of the program.

Course Outcomes:

The POs define the department outcomes, while the Cos is more oriented towards the subjects. The course outcome collectively contributes to the program outcomes. They are mapped to the POs. The course outcomes are stated in such a way that they can be actually measured.

These outcomes help the students to understand about the programme chosen by them and where they will reach.

To achieve the above attributes, the institution invites resource persons, conducts Workshop / seminars / demo classes /conferences/industrial visits, add-on-Course and NCVTE (MHRD) value-added courses which are sponsored by the Management.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://skpc.edu.in/popso/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcome (POs) and Program Specific Outcome (PSO) and Course Outcome (CO) are assessed to evaluate the accomplishment of the curriculum. The Course Outcomes (COs) are defined for each course and they are mapped to POs and PSOs.

Following criteria is considered for assessing the Attainment of the Course Outcome:

- Best two internal tests out of three

- Two assignments per semester.
- One seminar per semester
- Attendance marks based on % of attendance
- University exam marks.

The proportional weightage of assessment

1. Theory - 25: 75 (Internal: External)

2. Practical - 40: 60 (Internal: External)

Target Level set for Calculating Attainment:

60% of students score more than 40% marks for UG and 50% marks for PG - level I

70% of students score more than 40% marks for UG and 50% marks for PG - level II

80% of students score more than 40% marks for UG and 50% marks for PG - level III

Attainment of PO / PSO

- Based on course attainment, each course is mapped with one or more particular POs and PSOs.
- Formula = Sum of average attainment level of the course outcomes mapped to a PO / No. of Courses

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://skpc.edu.in/popso/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

656

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://naac.skpc.edu.in/wp-content/uploads/2022/12/2.6.3-result-report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://naac.skpc.edu.in/wp-content/uploads/2022/12/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects / endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To promote and recognize scholarly achievements, the College has signed MOUs with 30 organizations and is a member of 7 associations. The institution has also signed MOU with Global Software Solution to provide NCVTE (MHRD) courses on entrepreneurship to the students.

Entrepreneurial Development Program was introduced in the academic year 2005-2006. Various Diploma courses offered under the NCVT & Education (MHRD), namely, Tally ERP 9, Fashion Designing, Beauty technician, Web Designing, Nutrition & Dietetics and Event management and conduct Exhibition every year.

Incubation center 'Adyayan' started in the academic year 2019-2020 by the Department of Computer Science and developed mobile applications "EasyMath" and 'What Next' which helps students to showcase their technical skills in developing the model of their own interest.

Institution's Innovation Council (IIC) was inaugurated in the year 2020. Dr.A.S.Nagalatha has undergone "IIC innovation Ambassador Advanced level" training organized by MIC. IIC SKPC is selected for organizing Impact Lectures related to Innovation, Entrepreneurship and Intellectual Property Right with the grant of Rs.6000 from AICTE. Under ATAL tinkering Lab three schools connected as Mentee School. One student's innovation idea was accepted in Yukti portal, MOE. Once again IIC-SKPC has scored a 3.5 star rating by MOE, Govt. of India.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://skpc.edu.in/iic-activities/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

30

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

15

File Description	Documents
URL to the research page on HEI website	https://skpc.edu.in/courses/ph-d-commerce-part-time/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Volunteering and community service, have become integral to the curriculum and are seen as essential for student's development. Involvement in such activities help students to acquire life skills and improve their interpersonal communication skills.

Activities

NSS

- Mega vaccination camp
- Webinar on nutrition health and wellness
- Planted SAPLINGS
- Swatch Bharath
- Disaster management
- Constitution Day
- Role of NGO's in developing NGO's and startup
- NSS SPECIALCAMP

YRC

- Vaccination drive
- Distributed Spectacles
- Medical & Blood Donation Camp
- Painting, Short story, Pencil sketching & Doodles art and fruit carving Competitions
- Women Achiever award
- Orientation Programme
- Project

Karuna Club

- Student Training Programme on Humane Education

Anti Drug

- Seminar on Drug abuse and addiction awareness

Young Indian

- Walkathon
- Project Book Box
- Survey on Chennai Traffic & Parked Vehicles
- Anti- Honking Campaign

Community Activities

- Special camp by NSS at THIRUPPUKUZHI to serve needy people.
- YRC in association with Fortis Hospital, Dr.Agarwal's eye Hospital, MAHER and CLOVE Dental Hospital organized Medical camp for Students, Staffs and Public.

Karuna Club volunteers distributed Food Packets to the needy under the "Feed the Need" project.

File Description	Documents
Paste link for additional information	https://skpc.edu.in/extension-activity/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

32

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

44

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

31

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has the provision of 45 classrooms out of it, projector and speaker facilities are provided in 17 classrooms and each department has this provision in one classroom. There are 5 spacious air conditioned staff rooms and incubation centre to provide a smart multi -purpose space for academic meetings.

There are 3 computer labs holding a capacity of 132 systems with LAN connection providing 1 Gbps internet connection with a Wi-Fi speed of 400 Mbps. The campus is enabled with Wi-Fi facility.

The institution is equipped with Psychology lab, Commerce lab, drafting lab and Interior Design labs.

The Library has strengthened its membership with the British Council, Madras University Library and DELNET. DELNET provides various services like resources development, open source software access management with more than 3,50,00,000 volumes of books.

Library maintains Kanyaka Book Bank with donations from various philanthropists.

The college cafeteria and stationary shop is available for staff and students inside the premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://skpc.edu.in/classrooms/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage and support the extra curricular activities, the institution celebrates SNIGDA for freshers, the latent potentials are showcased through various competitions for first year students and ESHA , Interdepartmental Competitions to enhance the competitive spirit among the students and CHAITANYA for inter collegiate competitions.

All the department associations conduct competitions to encourage the students ability in the application of their subject oriented knowledge & skills. Also mould them inco curricular & extra curricular fields by organizing different activities to keep abreast with challenging environments.

The institution has a spacious Open Air Stage and Auditorium for conducting all cultural events. The students play a key role in Navarathri celebrations, held annually at Sri Kanyaka Parameswari Temple inside the campus.

Preference is given to sports students during the time of admission with fee concessions provided for zonal, state and national level players hence great motivation is given to students to participate in sports, coaching is given to volleyball, throw ball, chess, Kho-Kho, Kabaddi, Badminton, Athletics & carom players.

Accessories like T-shirts and Shorts are provided by the institution to students. Sports Day is celebrated with great zeal and enthusiasm and the institution celebrates International Yoga Day at the college Auditorium.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://skpc.edu.in/old_events/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

46

File Description	Documents
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Upload any additional information	View File
Paste link for additional information	https://skpc.edu.in/wp-content/uploads/2022/12/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116.39

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution library follows effective library management procedures. It's a well- equipped digital library with internet connectivity for students and staff to access the e-resources. It has a reading space and provides a conducive environment for study. Totally there are 12,857 books, 25 journals and e-books from DELNET and an exclusive reference section for students and faculty are available.

Sharing Desk and Rare Books are the added services to the library. Biometric system is followed to keep track of the number of visitors to the library.

The OPAC-Online Public Access Catalogue can be accessed by the users to check the availability of library collections. The library is a member of DELNET. Through DELNET, the members of faculty and students can refer 3,52,65,440 E-Books, 45917 Periodicals, 11,24,250 Periodical Articles, 61,750 CD ROM database, 6000 Video Recordings, 1025 Sound Recordings, 1,30,753 Theses and Dissertations. The library has access to Networked Digital Library of Theses and Dissertations, ODLIS: Online Dictionary of Library & Information Science, GISTNIC Databases and MEDLINE & other databases of NLM. The library is updated with 'Auto Lib' Library Management Software database (Version - 21.01). The issue and return of books are activated with 'AutoLib' software.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://skpc.edu.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.63

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi facilities available in the campus can be accessed by the faculty, at any time and by the students, with prior permission. The bandwidth and the speed of the Wi-Fi are upgraded regularly. At present, ACT fiber net was upgraded with 1 Gbps bandwidth and

400 Mbps speed to provide an uninterrupted internet access facility. All the computers are connected with LAN and Internet facilities. This helps the faculty to prepare and upload the teaching – learning materials. Necessary software is installed according to the needs of various departments. An incubation cell 'ADHYAYAN' was inaugurated to provide support and guidance to the budding entrepreneurs. As an initiative, the online services like e-ticket booking, electricity e-billing, e-tax filing, etc. are provided to the institution's faculty and students by students after class hours. Each department is provided with projectors to facilitate the learning skills of students. This helps them to develop their entrepreneurial skills. Conference room with the latest technology HD interaction panel with a Wi-Fi connection and a placement cell was incepted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://skpc.edu.in/wp-content/uploads/2022/12/4.3.1.pdf

4.3.2 - Number of Computers

193

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

116.39

File Description	Documents
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Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The computers and UPSs are maintained through Annual Maintenance Contract (AMC) with VCare. Web server and the web portal are maintained by ADS Soft tech, PG and computer research lab is established with 30 desktops with high configuration and the Wi-Fi plans were upgraded with the internet speed of 1GB. The classrooms have sufficient boards, furniture and projector facilities. The maintenance and cleaning of the classrooms are done with the efforts of the sweepers. The number of visitors to the library is maintained with the biometric system. Totally, in the library, there are 12,857 books, 25 journals and e-books and DELNET. The library has internal and external checking system. At the end of each academic year the internal checking is done by the librarian. The sports ground is maintained by the Gardener under the guidance of Physical Directress. The institution has a full-time in-house electrician and plumber to fix the repairs inside the campus. There are separate parking slots for the staff and students. The campus is monitored by CCTV cameras. The institution provides Reverse Osmosis (RO) process facility. Students can access the canteen facilities during free hours to refresh themselves.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://skpc.edu.in/photos/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

227

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded

Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)		View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year		
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year		
227		
File Description		Documents
Upload any additional information		View File
Number of students benefitted by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)		View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills		A. All of the above
File Description		Documents
Link to Institutional website		https://skpc.edu.in/skill-enhancement-course/
Any additional information		View File
Details of capability building and skills enhancement initiatives (Data Template)		View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year		
248		
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year		
248		
File Description		Documents
Any additional information		View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)		View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of		A. All of the above

statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
309	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
182	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents

Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Nakshatra Students' Council (NSC) functions under the guidance of the Principal as the President and faculties as the representative.

The students' council is selected by the committee comprising the Principal, Vice-Principals, IQAC-Coordinator and HODs. The Council Office Bearers are supported and assisted by all the club secretaries and class representatives.

NSC organizes various activities namely Fresher's day, 'SNIGDA', Pongal, Youth Day, Navarathri, Independence and Republic Day, Vaccination Camp, Drug de-addiction Day and De-worming week in association with Health department of Tamil Nadu. The Grievance Redressal Cell and Anti-Ragging Committee have student representatives to represent students' grievance. The council actively involves in social events, creative expression and self-responsibility.

Participation in Co-curricular and Extra Curricular Activities: The department association secretaries conduct the association activities guided by faculty. 'Kalaalaya' Fine Arts Association and the clubs conduct cultural and community related activities.

The secretaries organize the programmes like 'Chaitanya', Inter-Collegiate Fest, Cultural Programmes. The student council has a regular meeting with the Principal and the faculty-in-charges. The council shares the students' ideas, views, suggestions and grievances. The Principal addresses the council on issues and implement to overcome the grievances.

File Description	Documents
Paste link for additional information	https://skpc.edu.in/old_events/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1823

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registered Alumni Association

Alumni are the brand ambassadors of the institution. The active association contributes in academic matters, student support as well as mobilization of resources both financial and non-financial. The institution's Alumni association 'Kanyaka Nestor' is legally a registered body and was formed on 01.04.2014. Alumni day has been celebrated on October 2nd every year. 15 alumnae are working with the institution as Associate Professor, Assistant Professors and supporting staff.

Objective of Kanyaka Nestor - Alumni Association:

1. To establish professional network with the alumni.
2. To render support to the college placement consortium by linking corporate to the institution through alumni network.
3. To help students in their academic project by providing training programs.

4. To render support in inculcating entrepreneurial skills in students

Contribution of 'Kanyaka Nestor' - Alumni Association:

1. Initiated 'Karka Karangal' Project in the academic year 2019-2020 to educate the financially needed students

2. They contributed a Napkin Vending Machine for the staff and students

3. In 2021, alumni distributed Pen stands and Mobile stands for all the staff.

4. 'Kanyaka Nestor' has contributed Rs. 3, 09,600 during the academic year 2021-2022.

File Description	Documents
Paste link for additional information	https://skpc.edu.in/alumnae-events/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College was incepted in the year 1999 in North Chennai managed with a governing body functioning under the Management of S.K.P.D. & Charities with a motive to enhance Women's Education.

Vision: To make up wholesome development in every single woman, to become a better human being thus contributing service towards self, family and society through education to face the challenges of the world.

Mission: To inculcate positive changes, values and discipline in women and facilitate them to transform from within to become transcendental through Perseverance, Performance and Progress.

Motto: Perseverance, Performance and Progress

The Management Committee is the Governing body of the Institution, the College committee includes Hony. Correspondent, Principal, Vice-Principals, IQAC Coordinator, Faculty and Supporting Staff.

The Governing body is responsible to lay down strategies need to be implemented for the development of the institution in various

aspects. College committee along with Head of the Departments and other faculties plan and decide plans for implementation representing a decentralized decision making.

Every year the institution performs its activities under the theme. 'ArogyamMaha Bhagyam' is the theme for the year 2021-2022.

The Institution as a whole, functions with the goal to achieve the vision and mission of the College.

File Description	Documents
Paste link for additional information	https://skpc.edu.in/organogram/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution enables participative management and decentralized decision-making.

The Governing body of S.K.P.D. & Charities is always friendly and approachable.

The Principal in consultation with other academic staffs takes all decisions related to academics and administration and also ensures to provide supportive role in all the endeavors of the institution.

Various departments of the institution march towards with the fulfillment of goals. The head of the department is responsible for the day to day functioning of the department. Faculties of various departments take up the responsibility to complete the roles and responsibilities entrusted to them by the college. The Management always involves the faculties of the college in proposing plans, framing rules and regulations pertaining to the various activities of the college.

College Day of the institution is celebrated in a grand manner by inviting familiar personalities conducted in the college premises. On that evening, cultural programmes and formal activities like recognizing students' achievements in academics, encouraging meritorious students, honoring students for their outstanding achievements and recognizing faculties' contribution towards the upliftment of the institution.

File Description	Documents
Paste link for additional information	https://skpc.edu.in/envira/22nd-23rd-college-day-celebration/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

HUMAN RESOURCE MANAGEMENT

- The Management always extends friendly atmosphere to the Faculties.
- Faculties are encouraged to attend Webinars, Seminars, Conferences and Paper Publications.
- Faculties served as Resource person's in other Institutions.
- FDP's were organised under IQAC.
- Seven Faculties have Qualified with Ph.D for the Academic year 2021-2022.

ICT AND PHYSICAL INFRASTRUCTURE

- The Committee makes regular investment in developing infrastructure.
- New PG and Research Lab was constructed to prioritize Research.
- Campus Wi-Fi was installed.
- College building comprises solar panels.
- Classrooms are enabled with ICT Technology for effective Teaching.

RESEARCH AND DEVELOPMENT

- The Institute comprises of Research Department with 4 professional Research Supervisors.
- Encouraged Fulltime Research scholars to acquire Fellowship.

CURRICULUM DEVELOPMENT

- Offers various certificate courses to students in association with MoU Institutions.
- Motivate Advance learners of each Department to publish Research Papers.

TEACHING & LEARNING

- Faculties Adopt Student Centric Teaching Learning Methodology.
- Various learning methodologies were followed like Presentations, Role Play, Project method, Audio Visual Methods, Internships, Lecture Demonstrations and Seminars.
- Hybrid mode of Teaching is Practiced to ensure in and out Classroom Learning

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://naac.skpc.edu.in/wp-content/uploads/2022/12/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Committee of Management monitors and reviews all the activities of the institution and takes all the financial decisions. Principal is the Head of the institution. She is responsible for the functioning of all the academic and other related activities. There are various committees namely Examination Committee, Kalaalaya Fine Arts Committee, Scholarship Committee etc.

The foundation of any institution is its effective policies. It drives the institution towards the path of success. The institution adopts certain policy in the recruitment of teaching and supporting staff. Teachers are appointed as per the criteria and the norms prescribed by the University of Madras. Rules and regulations for the students are framed as per Standing Order. Students are admitted as per the norms of the Govt. of Tamil Nadu and eligibility criteria as per University of Madras. Connect Forum - a Web Portal connects and brings the parents, teachers and the students under one umbrella. Grievance Redressal cell are installed in the institution in order to sort out the issues faced by our women students. Anti-Sexual Harassment Cell acts as a cordon to the young women of our institution and instills temerity in them.

File Description	Documents
Paste link for additional information	https://skpc.edu.in/wp-content/uploads/2022/02/Code-of-Conduct.pdf
Link to Organogram of the institution webpage	https://skpc.edu.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The faculties of institution are provided with 11 casual leaves. Provident fund as per the provisions of "Employees Provident Funds and Miscellaneous Provision Act, 1952" is contributed. Employees are eligible for Gratuity benefit under the Gratuity Act 1972. Apart from these, other benefit like Medical Insurance is offered in case of medical emergencies. Qualification allowances is granted to the teachers who upgrade their academic qualifications like qualifying of NET/SET Examinations or award of Ph.D. Incentive for 100% academic results are given in order to motivate and upgrade the teaching skills of the teachers. Since the institution comprises majority of women faculties, 3 months maternity leave with 1 month paid salary is provided. On various special occasions the management of the institution provides Ex-Gratia to the fraternity as regard of honorarium. Additionally, in order to recognize the contribution of the teachers to the institution, the management provides loyalty increment to those staff members who have completed 5, 10, 15 and 20 years of service. Apart from the above, the supporting staff of the institution is provided with additional welfare measures like festive advance, financial support for dependents to pursue higher education and medical aid in case of emergencies.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
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Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a Performance Appraisal system to all the working staff at various levels. The performance of the faculties are measured on the basis of research publications, teaching learning evaluations, workshops, seminars, professional development courses, FDP attended by the teaching staff and productive academic results. At the end of the academic year self-appraisal is collected from all faculties to analyze individual performance on various parameters. Feedback is collected from the HOD's to determine the working contribution towards the department. Based on the collected feedback, consolidated report is prepared and submitted to the Principal for further suggestions and improvements. As every stakeholder is important for the functioning of the institution feedback is collected from students, parents and resource persons visiting the college for various events conducted in the college and presented before the Principle, Vice Principals, IQAC Coordinator and Head of the Department to modify, plan and implement future strategies for the upliftment of the college.

Since the role of Non-teaching staff is considered to be crucial for the institution, the administrative staff and the lab technicians are assessed on various criteria namely Knowledge,

Ability to learn new duties, Ability to maintain files /records,Ability and willingness.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial statements of the institution are subject to both internal and external audit. It enables the Management to discharge their responsibilities in an effective and efficient manner. Income Tax Act, 1961, Payment of Gratuity Act 1972, Employee Provident Fund Act, 1952 etc. and regulations and all come within the ambit of internal and external audit.

The scope of the internal audit covers the areas such as Revenue, Capital Expenditure, Accounting, Imprest account, etc. The external audit system of the institution thoroughly examines the balance sheet and income and expenditure account of the institution

For the year 2020-2021 ended on the date which is in agreement with the books of account maintained by the institution. The External auditor thoroughly examines the rules and regulations of the institution. He ensures whether the fees outstanding is properly adjusted and accounted for. He paid particular attention to increment earned by the staff and see whether they have been sanctioned by the Committee of Management. Both these audits are done regularly which provide us a robust mechanism in identifying key areas of controls and effective Management.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)

[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is a self-financing institution mobilizing funds necessary for the functioning of its activities from various sources like fee collection, sale of application forms, donations for infrastructure expansion, donation for library books, interest from corpus funds, sponsors, donation of books for library, scholarships from philanthropists etc.

The funds are utilized as staff salary and increments, development of infrastructure, providence of faculty welfare measures, purchase of college requirements, expansion and maintenance of college campus, organizing various events like freshers day, graduation day, college day, inter college cultural, department activities, social responsibility programs etc.

The management is the sole authority for sanction of budget proposed by departments, librarians, committees, convenor, club in charges and faculties for the college activities. The above mentioned divisions submit their budget and requirements before the commencement of every academic year. Later on it is brought to the notice of accounts department, who prepares annual budget and submits to the Management.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC contributes towards the development of quality culture of the institution. The IQAC consists of Principal as the Chairperson, IQAC Coordinator, Vice-Principals, all the Head of the departments, Management representative, Student alumnae & Industrial experts as members of IQAC.

Practice 1: Enhancing Faculty Competency through Research Culture

The present scenario demands high quality teaching and learning from the teachers. Teacher learning is a continuous process that promote teachers' teaching skills, master new knowledge, develop new proficiency which helps to improve students' learning. The teachers are encouraged to attend Conference, Workshop & FDP and publish research papers. Various departments of the college are encouraged to conduct workshops, seminars and conference to promote academic excellence.

Practice 2: Social Responsibility

FEED THE NEED project - food packets are distributed to the needy.

Adoption of SRS Sarvodaya School wherein the students extended their knowledge and services in the form of taking tuitions, awareness programme, counseling, etc

File Description	Documents
Paste link for additional information	https://skpc.edu.in/igac-activities/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic calendar highlights the institution related information. Time table and lesson plan is prepared, verified and approved to enhance academic fulfillments. Online lecture notes and question banks are prepared and posted in college web portal to ensure E- learning techniques of teaching. Along with the curriculum proposed by the University of Madras, the institution provides add on courses, seminars, internships and placement training. Effective internal assessment and evaluation system is practiced to have a perfect academic control. Students' attendance is monitored and noted in web portal to ensure future record. Students' feedback is collected for each semester for regular monitoring of the academic performance. Parents' feedback is collected at Parents teachers meeting which is held twice in a year. NCTVE Diploma courses are offered as part of developing entrepreneurial skills of the students. Domain related courses are offered to third year students. Academic audit and internal audit are conducted periodically for testing the quality of the institution. Student academic performance is reviewed by preparing result analysis. According to the prepared analysis review meeting are held with the head of the department. External academic audit is conducted on a periodical review process by experts from various institutions. They provide improvements, suggestions and recommendations to improve quality as a whole.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://skpc.edu.in/wp-content/uploads/2022/07/College-Day-Report-2020-2021-2021-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It is vital to spread awareness about gender equity and sensitization among the student community. Institution takes efforts to create awareness on psychological and physical changes in a woman by conducting awareness programmes, seminars etc.

Curriculum:

B.A. (Soc.)

I Year - Social problems in India

II Year - Social Movements in India and

III Year- Sociology of Development and Medical Sociology

B.Sc. (Psy.)

II year - Developmental Psychology I and Developmental Psychology II

III Year - Psychopathology I and Psychopathology II Programs on Gender Sensitization .

Activities

- Department of Sociology conducted an awareness program on "Women empowerment through legal awareness and safe guard women against workplace harassment" on 23rd April 2022.
- Department of Bank Management organised a Guest Lecture on "Women Hygiene".
- Department of Sociology conducted Poster Making Competition on "Social issues on Women and Children" .

Facilities for Women

Safety and Security:

- 80 CCTV Cameras monitor the entire Campus.
- Once entered the campus, a student can leave only after getting the gate pass duly signed by the Class incharge, HoD and the Principal.

Counseling:

- Faculty of the Department of Psychology provide counseling and guidance to the student community.

File Description	Documents
Annual gender sensitization action plan	https://naac.skpc.edu.in/wp-content/uploads/2022/12/action-plan-7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://naac.skpc.edu.in/wp-content/uploads/2022/12/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution believes in the 'Go Green' theme keeping the campus green and pollution-free. To inculcate awareness towards nature among the students, they are involved in various activities through clubs.

Solid Waste Management

The biodegradable and non-biodegradable waste are collected and segregated by Chennai Corporation to transform the same into

organic manure.

Vermicompost – Dry leaves are collected in a container and converted into vermicompost and used as a fertilizer.

Sanitary napkins are disposed off using the Sanitary incinerator installed in the restroom.

Liquid Waste Management

- Reuse of wastewater generated by the Reverse Osmosis (RO) System in washrooms.
- To minimize the use of water the restrooms have more Indian Style Toilets
- Water leakage problems are supervised by two supporting staffs regularly.

Rain Water Harvesting

- The rain water that runs off from rooftops is let off to the nearest bore well.

E-Waste Management

- E-Waste is disposed off by A.M. Metals (scrap dealers).
- Electrical gadgets with minor defects are repaired and reused.

Solar Energy

- The institute has installed 90 Solar Panels to generate solar energy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>										
<table> <tr> <th data-bbox="97 488 1222 555">File Description</th><th data-bbox="1222 488 1476 555">Documents</th></tr> <tr> <td data-bbox="97 555 1222 622">Geo tagged photos / videos of the facilities</td><td data-bbox="1222 555 1476 622">View File</td></tr> <tr> <td data-bbox="97 622 1222 678">Various policy documents / decisions circulated for implementation</td><td data-bbox="1222 622 1476 678">View File</td></tr> <tr> <td data-bbox="97 678 1222 741">Any other relevant documents</td><td data-bbox="1222 678 1476 741">View File</td></tr> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	View File	Any other relevant documents	View File			
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	View File										
Any other relevant documents	View File										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>										
<table> <tr> <th data-bbox="97 1189 1222 1256">File Description</th><th data-bbox="1222 1189 1476 1256">Documents</th></tr> <tr> <td data-bbox="97 1256 1222 1323">Reports on environment and energy audits submitted by the auditing agency</td><td data-bbox="1222 1256 1476 1323">View File</td></tr> <tr> <td data-bbox="97 1323 1222 1391">Certification by the auditing agency</td><td data-bbox="1222 1323 1476 1391">View File</td></tr> <tr> <td data-bbox="97 1391 1222 1458">Certificates of the awards received</td><td data-bbox="1222 1391 1476 1458">View File</td></tr> <tr> <td data-bbox="97 1458 1222 1503">Any other relevant information</td><td data-bbox="1222 1458 1476 1503">View File</td></tr> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	View File										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>										

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Reservation policy as per Tamil Nadu Government G.O. is followed. On an average, 50% of students belonging to SC/ST/MBC/OBC are admitted.

Tolerance and Harmony towards Cultural

Fresher's Day:

Every year Nakshatra Students' Council organizes Fresher's day 'SNIGDA', a Talent Hunt which helps to exhibit freshers' talent.

Inter-Department & Inter-Collegiate Cultural Fest - 'Esha' and 'Chaitanya'

Inter-Departmental & Inter-Collegiate Fest are conducted every year where the students showcase their talents.

Tolerance and Harmony towards Regional Diversity

Pongal Day:

Generally Pongal is celebrated on a grand scale. During pongal, usually physically challenged children from the Orphanages and even farmers will be invited and honored.

But last year due to covid, Pongal was celebrated only through online by conducting singing, dance and vlog competitions for the students.

Regional Dance on College Day:

Every year on College Day, students perform regional dances to express that India is a land of diverse culture.

Language Department Association Activities

Language departments conduct two activities per year:

- International Mother Tongue Day by Telugu and Tamil Department
- National Hindi Day Celebration by Hindi Department

Tolerance and Harmony towards Communal Socio-economic diversity

- Covid-19 Mega Vaccination Camp for Public.
- Scholarship and financial assistance for economically weak and academically strong students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Management of SKPC believes in Sanathana Dharma emphasizing rich Indian tradition for the development of young women, imparting values of compassion, understanding, care, service and love.

Daily Prayer:

Prayer grants the time to flow with pleasing power creating a favourable educational environment. Prayer upholds the value system of the educational institution, family and society, which makes the students realize the importance of the same. Daily Prayer is held before the commencement of classes.

Clubs:

The Students' council consists of 34 office bearers, 27 club secretaries and 24 association secretaries.

SKPC clubs like NSS, Eco Club, Karuna Club etc., wherein all the students have to register themselves in one club or the other and do justice to their responsibility as citizens to the country by serving the nation.

Faculty Contribution to Society

Faculty of the Department of Computer Science and Computer Application trained Inspectors and Sub-Inspectors of Police Department, North Zone, Greater Chennai Police on the Basics of Computer .

Independence Day and Republic Day:

Every year we celebrate Independence Day and Republic Day without fail in our campus even if it falls on Sundays.

Value Education:

It is a part of the curriculum as prescribed by the University of Madras.

File Description	Documents
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Details of activities that inculcate values; necessary to render students in to responsible citizens	https://naac.skpc.edu.in/wp-content/uploads/2022/12/7.1.9.pdf
Any other relevant information	https://skpc.edu.in/extension-activity/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution encourages the celebration of each and every commemorative day and festival with great zeal and enthusiasm. This celebration of the commemorative days and festivals offer the right kind of educational system based on moral ethics, which helps the students to understand the rich heritage of India.

Commemorative days and festivals celebrated in the institution:

Festivals:

- Pongal
- Navarathiri
- New Year

Commemorative Days:

- Balagangadhara Tilak Memorial Day
- Independence Day
- Madras Day
- Teacher's Day
- World Translation Day

- Gandhi Jayanti
- Dr. A. P. J. Abdul Kalam Birthday
- National Education Day
- World Kindness Day
- National Pollution Day (Quiz)
- Indian Constitution Day
- National Youth Day (Quiz)
- Netaji Subhas Chandra Bose Day
- Republic Day
- Gandhi Memorial Day
- Sarojini Naidu Birthday
- U.V. Swaminatha Iyer Birthday
- International Mother Tongue Day
- International Women's Day
- Ambedkar Birthday
- World Day for Safety and Health
- Bharathidasan Birthday
- World Food Safety Day

Even during Covid- 19 pandemic lock down, commemorative days and festivals were celebrated by uploading the videos in the Institution's Youtube Channel.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1: (Vocational Training through Certificate Courses))

The Entrepreneurial Development Programme of SKPC empowers the young women of the institution with an additional skill along with their regular academics. Institution has a tie-up with National Centre for Vocational & Technical Education (NCVTE), MHRD, Government of India, in achieving the above.

EDP Exhibition was organised on International Women's Day, 8th March, 2022 to exhibit the learnt skills of the Students.

Daily display of stalls by the students of Honours Department exhibited their entrepreneurial skills.

Certificate Courses were also offered by the Major Departments in their own stream.

BEST PRACTICE 2: (Employability Skills through IIC)

Women on the way of becoming entrepreneurs face the challenges of getting support from the relevant field exposure as well as financial access too.

Institution Innovation Council (IIC) of SKPC helps the students to increase their entrepreneurial ability in their respective fields with the help of experts and also educates them fetch financial support through proper network with the investors.

IIC takes efforts in building the confidence and competency level of the future entrepreneurs.

File Description	Documents
Best practices in the Institutional website	https://skpc.edu.in/best-practices/
Any other relevant information	https://naac.skpc.edu.in/wp-content/uploads/2022/12/7.2.1-BEST-PRACTICE-other-relevant-information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

HEALTH SERVICE

Good health is the core importance of human happiness. SKPC educates and takes care of staff, students and neighbourhood to live a healthy life. During 2021-2022, our college marched on the theme of "Aarogyame Mahabhagya" - To highlight the significance of health.

Health Card is provided to SKPC staff, students and the children of Chennapuri Annadhana samaj, an orphanage.

As an extension of this health campaign, during 2021-22 Health Card is provided to the staff and students of KTCT Girls School and SKPD Boys School.

Youth Red Cross of SKPC associated with Fortis Hospital, Dr. Agarwal's Eye Hospital, Cloud Nine and Clove Dental Hospital to conduct Free Medical camps for General Public, Staff and students of SKPC, KTCT and SKPD in their respective campus. The organizing hospitals were provided with Equipments, Volunteers, Space, Auditorium and Class Rooms for conducting camps.

The volunteers created awareness among the students and public towards Covid vaccination. We organised Vaccination drive for the public, students and staff in the college premises, distributed medicines and spectacles to the kids of Chennapuri Annadhana Samajam and Organized AIDS awareness programme for the college

students. This service of ours will continue in the coming years too.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

PLAN OF ACTION (2022-23)

1.EMPOWERMENT OF TRANSGENDER COMMUNITY:

(Skill Development Training to Transgender Community)

- Inauguration of Gender Equality Forum in the institution will be the prior goal of the Department of Sociology in the upcoming academic year.
- The forum will take up the issues of transgender community with a special concern and provide skill development training for enhancement of their livelihood.

2.RURAL WOMEN EMPOWERMENT:

- To impart Self-employment skills to Rural women .Example: Jewellery Making etc.,

3.ENVIRONMENTAL PROTECTION:

- To reduce the usage of plastic within the campus.
- No automobile Day- Staff and students will avoid automobiles inside the campus for one particular day in every month. They can make alternative arrangements like bicycle, train, bus etc.,
- To distribute saplings to the nearby shops.