Sri Kanyaka Parameswari
Arts & Science College for Women

(Under the Management of Sri Kanyaka Parameswari Devasthanam & Charities)
(Affiliated to University of Madras)

Self Study Report
(SSR)

Submitted to the
National Assessment and Accreditation Council
2015
(NAAC - BANGALORE)
First Cycle
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PREFACE

Sri Kanyaka Parameswari Arts and Science College (SKPC) for Women is of its first kind located in North Chennai offering varied courses to reach women in and around the area. Having completed 16 years of successful journey in the path of education, the SKPC is planning to touch more heights in uplifting the women and facilitating them to meet the challenges of real world through inculcating knowledge, skills and positive attitude.

We are indeed happy to prepare a self study report of the institution which serves as an introspective analysis and a reflective process to understand the system better.

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in the Self Study Report (SSR) are true to the best of my knowledge. This SSR is prepared by the institution after internal discussion and no part thereof has been outsourced. I am aware that the Peer Team will validate the information provided in this SSR during the Peer Team visit.

Dr. T. MOHANASHREE
Principal
Signature of the Head of the Institution

STEERING COMMITTEE

Chairperson	Dr. T. Mohanashree	Principal
Advisory committee	Dr. P.B. Vaneetha	Vice Principal
	Ms. M.V. Nappinnai	Head, Dept of B.Com (Corporate Secretaryship)
	Mr. K.V. BalaSubramanian	Manager
Co-ordinator	Ms. N. Nirmala	Head,Dept of Psychology
Co- coordinator	Ms. V. Bhanu	Head, Dept of Sociology
Members	Ms. Sudha RamKumar .A.	Head, Dept of Computer Science
	Ms. I.M. Sheeba Alorcious	Head ,Dept of English
	Ms. V. Meena	Head,Dept of Interior Design and Décor
	Ms. M.R.Sumathi	Head,Dept of Computer Application
	Ms. T. Gurumala	Assistant Professor,Dept of English
	Ms. Rajshree Rajesh	Assistant Professor,Dept of Commerce
	Ms. V. Sampath Kumari	Assistant Professor,Dept of Commerce

EXECUTIVE SUMMARY

Sri Kanyaka Parameswari Arts and Science College for Women is under the esteemed Management of Sri Kanyaka Parameswari Devasthanam and Charities .The charities has embarked 295 years of historical service towards humanity and it aims to develop a higher education institution exclusively for women and to serve the womanhood in terms of educating them in holistic manner. The Institution has 16 years of experience in the field of education. The Committee of the Management believes in motivating the student community by inculcating value system in them, through 3P's i.e **PERSEVERANCE, PERFORMANCE AND PROGRESS**.

SRI KANYAKA PARAMESWARI ARTS AND SCIENCE COLLEGE, a part of SRI KANYAKA PARAMESWARI DEVASTANAM AND CHARITIES is located in the busiest commercial area in Chennai. It believes in the Indian culture and tradition and also maintains the ambience and the spiritual level of the organization on the whole. The institution covers an area of 3.3 acres and offers 9 UG and 4 PG courses. Department of Interior Design and Décor has introduced a PG programme which is of its first kind, under the affiliation of UNIVERSITY OF MADRAS amongst the entire city institutions. The institution has strength of 1652 students and 100 staff members, combining teaching fraternity, administrative staffs and non teaching staffs. The institution is affiliated to the University of Madras and the curriculum is formulated and framed by the university (CBCS pattern -Choice Based Credit System) to enhance and enrich students' knowledge in different disciplines. To reach people at global level, the institution provides an opportunity for students to download application through the institution website.

The institution follows a systematic admission procedure based on the university norms and government quota system. The meritorious students are given spot admission. Bridge courses are offered by the departments specifically to provide exposure and orient the students in the first year on the basics of the subject they have chosen, especially on the new subjects like Psychology, Sociology and Interior Design and Décor. Academics play a vital role,where a systematic lesson plan is furnished and an organized way of delivering the concepts is functional and monitored through regular tests and model exams. Various techniques like role play, group discussions, regular assignments, seminars, peer learning are used to enhance the learning process. The classes are well furnished with appropriate amenities. The institution has a pattern of ONLINE LECTURE NOTES (OLN) to help students to reach out the lecture notes anytime, anywhere via the website. The institution also has remedial measures to attend to the needs of the students and facilitate them to improvise academically by conducting regular special classes after working hours and the same is monitored. Student mentor system plays a significant role in dealing with the overall development of the student community. The institution has a feedback format to collect data from the students and also from the parents to assess the teaching fraternity and the overall system. Regular parent teacher association meeting is held (PTA'S) to attend to the wards progress.

There are exclusive ICT facilities with applications like WI-FI, Smart class rooms, computer labs, language lab, use of lap top in classes and CCTV is available in all the floors and the recordings are monitored through LED in the Principal's cabin. All the departments are facilitated with computers and the library is Automized & digitized with INFLIBNET facility.

The institution has hygienic rest rooms and sanitary napkin vending machine. To instill a sense of accountability, humbleness, strength of mind, modesty, commitment and

insight of service among the students, they are engaged in various clubs like NATIONAL SERVICE SCHEME (NSS), RED RIBBON CLUB (RRC), YOUTH RED CROSS (YRC), ROTARACT, CITIZEN CONSUMER CLUB (CCC), ECO CLUB, and KARUNA CLUB. To highlight a couple of activities, the NSS unit has adopted PUDHUVAYUL village for the past 3 years.YRC organized regular blood donation camps, health awareness programme. Rotaract executed the concept of –JOY OF GIVINGǁ, where the money generated was donated to pay the fees of financially needy student. CCC conducted projects related to consumer awareness and jointly with other clubs organized a rally under the theme –VANTAGE OF WISDOMǁ. ECO club along with NSS has created terrace garden to bring in awareness on environment related issues. The club in association with EXNORA organized an event on the theme –CLEAN CHENNAI CAMPAIGNǁ.

There are various redressal units like Grievance Cell, Anti Ragging Committee, and Counseling Cell to attend to the issues related to students' emotional stress. Placement Consortium is the backbone of the institution where skill development programmes are organized and HR from various companies conducts –on campusǁ recruitment for selecting the students.

To enhance the knowledge and trigger the scientific temper amongst the students and teaching fraternity, the departments conduct workshops/seminars/conference. The faculties also publish papers in scientific journals and national conference proceedings. The institution offers OD (on duty) to attend their research related work. Apart from this they are encouraged to accept the invite to be the external examiners/resource person from other institutions.

STRENGTH

- ❖ Inclination towards the first generation students
- ❖ Progress of the institution, in spite of busy commercial area and limited geographical location.
- ❖ Effective interpersonal relationship leading to positive organization culture hence low attrition rate.
- ❖ Inculcating Indian tradition and culture among the students.
- ❖ The Management offers welfare schemes like, Medical Insurance for both the students and the staff. Gratuity, Group Insurance and PF for the staff. The administrative staffs are eligible for Bonus and Scholarship for their wards. To retain the teaching fraternity Loyalty increment and Ex-Gratia is offered.
- ❖ Providing enormous scholarship.
- ❖ Quality of education through ICT thus providing holistic education.

The institution has various milestones achieved like

- ❖ Entering in LIMCA book of records for kurthi Designing
- ❖ Awards received by the Principal and faculty members.
- ❖ The Institution Library was conferred the –Best Library award among the institutions in Chennaiǁ from the Mylapore Academy, Chennai
- ❖ Removal of TASMAC shop to maintain the safety of the students.
- ❖ Consistent University Ranks.

WEAKNESS:

- ❖ Decline in the admission of PG courses like M.Sc (IT) and M.A (HRM).

❖ Limited Number of NET/SLET qualified staff.

OPPORTUNITIES

❖ Empowerment Programmes to create future entrepreneurs.
❖ Location of institution in wholesale commercial area wherein all kinds of products are accessible.
❖ To enhance the knowledge the institute has Membership with organizations like CSI, BRITISH COUNCIL, NATIONAL INSITUTE OF PERSONNEL MANAGEMENT and THE HOME SCIENCE ASSOCIATION OF INDIA

CHALLENGES

❖ To convince the students to take up PG courses.
❖ Lack of parents support to pursue the higher studies.
❖ Students drop out rate due to financial constraint and prejudice thoughts.
❖ Lack of preference towards placement and high drop out rate after placement.
❖ Handling the first generation and Tamil/Telugu/Hindi medium students.
❖ Commuting in Heavy traffic area

Profile of the Affiliated College

1. Name and Address of the College:

Name :	SRI KANYAKA PARAMESWARI ARTS & SCIENCE COLLEGE FOR WOMEN		
Address :	No:1, AUDIAPPA STREET, CHENNAI - 600 001		
City : Chennai	Pin : 600 001	State : TAMIL NADU	
Website :	www.skpc.edu.in		

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. T. MOHANASHREE	O: 044-25387020 R:	9940098713	044-25383279	myservicefor education@yahoo.com
Vice Principal	Dr. P.B. VANEETHA	O: 044-25394279 R: 044-22275780	8939040390	044-25383279	Sneha292002@ gmail.com
Steering Committee Co-ordinator	Ms. N. NIRMALA	O: 044-25384279 R:	9171737002	044-25383279	Narayanan.nirmala@gmail.com

3. Status of the Institution:

Affiliated College	√
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i. For Men	
ii. For Women	√
iii. Co-education	

b. By Shift

i. Regular	
ii. Day	√
iii. Evening	

5. **It is a recognized minority institution?**

Yes ☐
No ☑ √

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence

Linguistic Applied and in Process

6. **Sources of funding:**

Government ☐
Grant-in-aid ☐
Self-financing ☑ √
Any other ☐

7. **a. Date of establishment of the college: 09.07.1999**
b. University to which the college is affiliated /or which governs the college (If it is a Constituent college)

UNIVERSITY OF MADRAS

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	**Not Applied**	**Not Applied**
ii. 12 (B)	**Not Applicable**	**Not Applicable**

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	**NA**			
ii.	**NA**			
iii.	**NA**			
iv.	**NA**			

(Enclose the recognition/approval letter)

8. **Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes [√]   No [ ]

If yes, has the College applied for availing the autonomous status?

Yes [ ]   No [√]

9. **Is the college recognized?**

a. **by UGC as a College with Potential for Excellence (CPE)?**

Yes [ ]   No [√]

If yes, date of recognition:...................................(dd/mm/yyyy)

b. **for its performance by any other governmental agency?**

Yes [ ]   No [√]

If yes, Name of the agency................................. and

Date of recognition ....(dd/mm/yyyy)

10. **Location of the campus and area in sq.mts:**

Location *	URBAN
Campus area in sq. mts.	3.3 acres
Built up area in sq. mts.	12096

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. **Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- Auditorium/seminar complex with infrastructural facilities - **Available**
- Sports facilities   - **Available**
  * Play ground   - **Available**
  * Swimming pool   - **Not Available**
  * Gymnasium   - **Not Available**

- Hostel   - **Not Available**

  * Boys' hostel

    i. Number of hostels   ii. Number of inmates

    iii. Facilities (mention available facilities)

  * Girls' hostel

    i. Number of hostels   ii. Number of inmates

    iii. Facilities (mention available facilities)

  * Working women's hostel

    i. Number of inmates

    ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff
  (give numbers available — cadre wise)   -   **Not Available**
- Cafeteria —   **Available**

- Health centre –   **Available**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance-**Available**

Health centre staff –   **Tie – up with nearby Hospitals**

      Qualified doctor   Full time ☐ Part-time ☐

      Qualified Nurse   Full time ☐ Part-time ☐

- Facilities like banking,

        Post Box   - **Available**

        Book shops(Stationary)- **Available**

- Transport facilities to cater to the needs of students and staff – **Not Available**
- Animal house   - **Not Available**
- Biological waste disposal   - **Not Available**

- Generator or other facility for management/   - **Available**
       Regulation of electricity and voltage
- Solid waste management facility   - **Not Available**
- Waste water management   - **Available**
- Water harvesting   - **Available**

12. **Details of programmes offered by the college**

(Give data for current academic year)

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	BBA	3 Years	+2	English	70	70
		B.Com	3 Years	+2	English	140	141
		B.Com., (Corporate Secretaryship)	3 Years	+2	English	70	70
		BCA	3 Years	+2	English	50	50
		B.Sc.,(Computer Science)	3 Years	+2	English	50	50
		B.Sc., (Mathematics)	3 Years	+2	English	70	64
		B.Sc., (Psychology)	3 Years	+2	English	40	40
		B.Sc., (Home Science - Interior Désign & Decor)	3 Years	+2	English	50	50
		B.A., (Sociology)	3 Years	+2	English	70	67
	Post-Graduate	M.Com	2 Years	UG	English	30	30
		M.Sc., (Information Technology)	2 Years	UG	English	26	3
		M.A.,(Human Resource Management)	2 Years	UG	English	40	7
		M.Sc.,(Home Science - Interior Design & Decor)	2 Years	UG	English	20	8

13. **Does the college offer self-financed Programmes?**

Yes [√]   No [ ]

If yes, how many?   [**5 UG & 3 PG**]

14. **New programmes introduced in the college during the last five years if any?**

Yes	√	No		Number	1

15. **List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)**

Faculty	Departments (eg. Physics, Botany, History	UG	PG	Research
Science	Computer Science	1	1	
	Mathematics	1		
	Psychology	1		
	Home Science - Interior Désign & Decor	1	1	
	Computer Application	1		
Arts	Sociology	1		
Commerce	Commerce	1	1	
	Corporate Secretaryship	1		
Management	Business Administration	1	1	
	Total	**9**	**4**	

16. **Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)**

a. annual system [ ]

b. semester system [5 UG & 3 PG]

c. trimester system [ ]

17. **Number of Programmes with**

a. Choice Based Credit System [8]

b. Inter/Multidisciplinary Approach [ ]

c. Any other (specify and provide details) [ ]

18.   Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐   No ☑

If yes,

a.   Year of Introduction of the programme(s)............................(dd/mm/yyyy)

and number of batches that completed the programme ☐

b. NCTE recognition details (if applicable)

Notification No.:

…………………………………… Date:

……………………………… (dd/mm/yyyy)

Validity:………………………..

c.   Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐   No ☐

19.   Does the college offer UG or PG programme in Physical Education?

Yes ☐   No ☑

If yes,

a.   Year of Introduction of the programme(s)..........................(dd/mm/yyyy)

and number of batches that completed the programme ☐

b.   NCTE recognition details (if applicable)

Notification No.:

…………………………………… Date:

……………………………… (dd/mm/yyyy)

Validity:……………………

c.   Is the institution opting for assessment and accreditation of Physical Education Programme

separately?

Yes ☐   No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government Recruited										
Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies Recruited			1		69	7	19			3
Yet to recruit										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.				1		5	6
M.Phil.						59	59
PG						5	5
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 3

23. **Furnish the number of the students admitted to the college during the last four academic years.**

Categories	Year 1		Year 2		Year 3	
	Male	Female	Male	Female	Male	Female
SC		108		113		81
ST		-		-		-
OBC		441		339		323
General		101		80		73
Total		**650**		**532**		**477**

24. **Details on students enrollment in the college during the current academic year:**

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	**1589**	**69**			**1658**
Students from other states of India					
NRI students	**1**				**1**
Foreign students					
Total	**1590**	**69**			**1659**

25. **Dropout rate in UG and PG (average of the last two batches)**

UG **Below 1%** PG **Nil**

26. **Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component **Rs. 14, 366/-**

(b) Excluding the salary component **Rs. 4, 181/-**

27. **Does the college offer any programme/s in distance education mode (DEP)?**

Yes ☐   No [√]

If yes,

  a) Is it a registered centre for offering distance education programmes of another University

      Yes ☐   No ☐

  b) Name of the University which has granted such registration.

      ☐

  c) Number of programmes offered ☐

  d) Programmes carry the recognition of the Distance Education Council.

    Yes ☐   No ☐

28. **Provide Teacher-student ratio for each of the programme/course offered 1:23**

29. **Is the college applying for**

Accreditation : Cycle1 [√]   Cycle 2 ☐   Cycle 3 ☐   Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

Cycle 1: ……………… (dd/mm/yyyy)   Accreditation Outcome/Result………...

Cycle 2: ……………… (dd/mm/yyyy)   Accreditation Outcome/Result……......

Cycle 3: ……………… (dd/mm/yyyy) Accreditation Outcome/Result……......

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. **Number of working days during the last academic year.**   187

32. **Number of teaching days during the last academic year**

| 177 |

(Teaching days means days on which lectures were engaged excluding the examination days)

33. **Date of establishment of Internal Quality Assurance Cell**

(IQAC) IQAC......................................(dd/mm/yyyy)

34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NA AC.**

AQAR (i)...............................(dd/mm/yyyy)

AQAR (ii) ....(dd/mm/yyyy)

AQAR (iii) ....(dd/mm/yyyy)

AQAR (iv) .... (dd/mm/yyyy)

35. **Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

CRITERIA-WISE
ANALYTICAL REPORT

CRITERION I

CURRICULAR ASPECTS

CRITERION I: CURRICULAR ASPECTS

CURRICULUM PLANNING AND IMPLEMENTATION

State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders.

The institution has a clear vision and the same is practiced in order to sustain and enhance the quality of higher education.

The Institution follows a Vision and Mission which are as follows:

Vision	Mission
To make up wholesome development in every single women, to become a better human being thus contributing service towards self, family and society through education to face the challenges of the world.	By inculcating positive change, values and discipline in women and facilitating them to transform from within to become transcendental through perseverance, performance and progress.

Objectives:

The main objective of Sri Kanyaka Parameswari Arts & Science College is to mould the students into well defined citizen through prepared instructions on moral and ethical values.

- ❖ To strive for continuous sustenance of knowledge.
- ❖ To provide a higher education to all the students.
- ❖ To create employability skills.
- ❖ To harness creativity, nurture talents and enhance entrepreneurial skills.
- ❖ To enlighten women on empowerment.
- ❖ To be worthy citizen with global outlook.

Communication to Stakeholders:

The vision and mission of the institution is regularly communicated to the students, staffs and other stake holders in following ways:

Students &Teachers:
It is communicated through Institution Websites, Calendar and Notice boards, Magazines, Assembly and Library.

Stake Holders:
The vision and mission of the institution is communicated to the stake holders via PTA meeting and all other institution related publications.

How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s)

Teachers are encouraged to impart the curriculum through innovative teaching methods such as power point presentations, assignments, group discussions, workshops, seminars, industrial visits, and ICT applications apart from traditional teaching methods. Keeping in view, the number of working days available, the syllabus is divided into units which are to be finished in a given time period.

To Develop the Action plans:

The institution follows the curriculum framed by the University of Madras. The curriculum is effectively executed via scheduled timetable, lesson plan and lecture notes which is maintained by every faculty member. The Principal frequently monitors the lesson plan for its effectiveness.

Deployment of Action plans:

❖ Time table is set in the beginning of the academic year which fulfils the prescribed number of hours for each subject.
❖ The staffs are responsible for completing the syllabus within the stipulated time.
❖ Each faculty member prepares lecture notes.
❖ The Head of the Departments reviews the academic progress of the department.
❖ Periodic discussions with the faculty members are conducted by the Principal to review the action plan.
❖ Intra departmental suggestions are also executed to share the views.

Academic Plan for Every subject in all semester:

❖ Total number of hours allotted - 90 hours
❖ Number of Units - 05 units/ 10 units
❖ Number of staff covering their subjects – 01/02 staffs
❖ Average Number of hours/unit - 18 hours
❖ Number of hours of classes/week - 06 hours
❖ Number of unit tests conducted - 02 test
❖ Number of internal assessment seminar and assignment submission – 01/05
❖ Number of model exams conducted - 01 exam
❖ These patterns are followed for each subject to implement the curriculum as per CBCS system.

Type of Teaching with examples:

❖ Assignment based Learning
❖ Internship for Postgraduate and Undergraduate Students.
❖ Skill based learning.
❖ Workshop, Seminar, Conference.
❖ Continuous Internal Assessment

What type of support (procedural and practical) do the teachers receive (from the institution) for effectively translating the curriculum and improving teaching practices?

The institution provides opportunities for the faculty members to attend orientation program, refresher course and other UGC sponsored programmes conducted by the University of Madras and other institutes/organisations. The institution provides ample books and other teaching and reference material like Magazines and e-sources to enable its teachers to ensure effective delivery of curriculum. The institution offers faculty development program to keep abreast with the latest updates. The program also provides them various teaching methods and techniques that can be adopted to make the classroom interesting and inspire every student. The institution supports the faculty members in their teaching practices by way of creating online platforms like lecture notes to disseminate the curriculum.

Procedural Support from Institution:

As per the University instructions commencement of the semester, timetable, workload, revision, continuous internal assessment (CIA) examinations are scheduled and the institution has an academic calendar to monitor and implement the same. Frequent meetings are conducted to enable smooth functioning of the academic plan.

Practical Support from Institution:

For effective implementation of the curriculum the institution provides support to the faculties like e-library, computer for each department with Internet facilities and other ICT applications like SMART board. The Management supports by providing financial assistance to every department for organizing workshops, National and International seminars with ISBN.

Specify the initiatives taken up or contribution made by the institution for Effective curriculum delivery and transaction on the Curriculum provided by the affiliating University of Madras or other statutory agency.

The initiatives taken up or contribution made by the institution for effective curriculum delivery are as follows:

- ❖ Along with the formal teaching methodology i.e. Chalk and Talk, audio visual presentations and PPT through smart boards are taken up by the teachers. In addition to this Online Lecture Notes (OLN) are provided for effective curriculum dissemination.
- ❖ Teaching aids are made more effective and interesting by giving activity based examples.
- ❖ The Head of the Departments submit the workload and the timetable before the commencement of the semester. The institution ensures that Test & Evaluation is carried out from time to time by way of unit tests, and model exams.
- ❖ Smart classroom have a unique feature which have the capacity of 70 students.
- ❖ All the departments are equipped with computers so that they are able to use the modern technological resources and internet to supplement their class room lectures.

- ❖ The institution has created a Book Bank for the needy students wherein the books are made available for their references.
- ❖ In addition to the regular subject classes, the department also organizes special lectures by inviting experts from their respective fields to share their knowledge with the students.
- ❖ The institution also conducts empowerment programs and creates social awareness among students related to curriculum.
- ❖ The students are taken out for educational tours such as industries/field visit, exhibitions and places of historical importance to provide them with experiential learning
- ❖ Furthermore, for effective curriculum delivery, the institution has got the provision of special/remedial classes for slow learners. Special classes are conducted for students, who miss the classes on account of NSS camp or participation in the sports or extra-curricular activities and medical issues.

How does the Institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?

Industry:

The institution maintains a good rapport with the industries for practical implementation of the curriculum. The students of various departments of the institution are taken for industrial visits from time to time to keep them abreast on the latest developments in the market. As part of the curriculum, the final year students of department of Business Administration do a project in industries. The B.COM (C.S), B.C.A, M.Sc (Home Science Interior Design and Decor) and M.Sc (Information Technology) students undergo internship program. The Institution has a Placement consortium which maintains professional relations with the representatives of the industries. The HR managers of various companies are invited to the institution campus to interact and guide the students.

What are the contributions of the institution and/or its staff members to the development of the curriculum by the University of Madras? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The Institution is an affiliated institution and hence follows the curriculum framed by the University of Madras. The Principal of the institution is an Academic Council, Senate and Standing committee member of University of Madras.
The following faculty member contributes to the development of curriculum by the university:

1) Dr. T. Mohanashree, Principal is a member of Academic Council, Senate, Standing Committee of University of Madras and also the Board of Studies member in Telugu University of Madras.
2) Dr. P. B. Vaneetha, Vice-Principal is a Member of Board of Studies in Hindi, University of Madras.

3) Ms. M.V. Nappinnai, Head, Department of Corporate secretary ship is an Academic council Member.
4) Ms. V. Meena, Head, Department of Home Science Interior Design and Decor is a Member of Board of Studies in Home science, University of Madras

Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University of Madras) by it? If „yes‟, give details on the process Needs Assessment, design, development and planning) and the courses for which the curriculum has been developed.

The institution is affiliated to the University of Madras which is the parent institution for framing the curriculum .The institution offers Government of India certified add-on courses like Tally courses , Web designing Tailoring, Ornamentation, Jewellery making, Beauty course, Herbal products and Hand embroidery. Such add on courses helps the student community to have widened exposure and more job opportunities.

The syllabus of each of these programmes is designed by the Government of India and the institution has a tie-up with ‒OOVIYAAS(NGO)‖.

How does the institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The institution ensures that during the course of implementation of the curriculum, the stated objectives are achieved. Continuous Internal Assessments (CIA) are conducted to monitor the outcome of the syllabus. In addition to this, remedial measures and strategies are devised to cover up the gaps. Online Lecture Notes (OLN) is available in the website for students‗ reference.

Activity based classes like role play, group discussion, seminar, model making and other extra and co-curricular activities enhances the implementation of the stated objectives. Feedbacks are taken from the stakeholders to enhance the effectiveness of the objective. Counselling, awareness program on Health and Hygiene, Human Rights, Environmental Issues, Women Empowerment and Social Issues are conducted. Outreach activities of NSS, RRC, YRC, Karuna club, Rotaract, Eco club, Citizen Consumer Club etc enrich the curriculum.

ACADEMIC FLEXIBILITY

Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

In addition to the regular courses, the institution offers Government of India certified add-on courses like Tally courses , Web designing ,Tailoring, Ornamentation, Jewellery making, Beauty course, Herbal products and Hand embroidery to enhance the employability skills and expand the pathway for becoming an entrepreneur.

Does the institution offer programmes that facilitate twinning /dual degree? If „yes', give details.

No. As per the status of University of Madras there is no provision for pursuing dual degree programmes simultaneously, and therefore, the institution does not offer any such programme.

Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Range of Core /Elective options offered by the University and those opted by the institution

The institution offers B.A. Sociology/B.Sc., Maths, Computer Science, Psychology, Home Science-Interior Design and Decor./B.Com./B.Com., (Corporate Secretaryship) /BCA and BBA at Under Graduate level and M.Sc.,(IT), M.(Com), M.A., HRM., and M.Sc.,(Home Science-ID&D) at post graduate level.

Choice Based Credit System and range of subject options

All the above subjects come under Choice Based Credit System and additional subjects like Basics of Retail marketing, Food preservation ,Basics of Business insurance, Functional Mathematics, Social Structure and Processes, Interior decoration, Stress Management, Problem Solving and Creativity, Concept of Self Help Group, Business and Office Applications , Flash, Science Technology and Society , Fundamentals of Company Law, Basics in Principles of Management are being taken as Non- Major elective subjects.

Courses offered in modular form

The institution offers soft skills courses like Language and Communication, Spoken and Presentation Skills, Personality Enrichment, Computing Skills, Life and Managerial Skills, Quantitative Aptitude, technical writing and Presentation& Contemporary Awareness. In addition to this, add-on courses are also offered.

Credit transfer and accumulation facility
Students earn credit as per the university norms.

Lateral and vertical mobility within and across programmes and courses.
The University allows lateral entry.

Enrichment courses
Enrichment courses like Tally, Photoshop, Ms Office and web designing are provided to the students.

Does the institution offer self-financed programmes? If „yes", list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The institution offers the following programmes recognized by the University of Madras.

They are as follows:

1. **B.A.,(Sociology).**
2. **B.B.A.**
3. **B.Com.**
4. **B.Com (Corporate Secretary ship).**
5. **B.C.A.**
6. **B.Sc., (Computer Science).**
7. **B.Sc., (Maths).**
8. **B.Sc., (Home science-Interior Design and Decor).**
9. **B.Sc., (Psychology).**
10. **M.Com,**
11. **M.A., (HRM)**
12. **M.Sc., (IT)**
13. **M.Sc., (Home science- Interior Design and Decor)**

Admissions: Admission is done as per the State Government norms and is purely based on merit .Admission process is completely transparent.

Curriculum: The curriculum is designed by the affiliating University of Madras and implemented by the Institution through the well prepared lesson plan and teaching methodologies involving both activity based learning and usage of ICT applications.

Fee Structure: Nominal fees are collected.

Teachers" Qualifications: Preference is given to qualified eligible staff.

Salary: Salaries are given as per the qualifications and eligibility of the staff.

Does the institution provide additional skill oriented programmes, relevant to regional and global employment markets? If „yes" provide details of such programme and the beneficiaries.

The institution conducts skill oriented Programmes to enhance their knowledge and develop the skills of the students. The institution also invites Guest speakers from all sectors, which provides regional and global employment opportunities for the students. The coaching for entrance exam was also imparted to students.

Does the institution provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If „yes", how does the institution take advantage of such provision for the benefit of students.

The University of Madras does not provide flexibility for combining the conventional face-to face and distance mode of education for students of the affiliated institution.

CURRICULUM ENRICHMENT

Describe the efforts made by the institution to supplement the universities curriculum to ensure that the academic program and institutions goals and objectives are integrated?

The curriculum of the University is well planned and supplemented with various academic programs to meet the institutional goals and objectives. The institution provides various supplementary programs like guest lectures, awareness and activity based programs to facilitate in delivering the curriculum that augment the student's development. Remedial classes are arranged for the slow learners and an extra guidance is given to meritorious students to reach greater heights by attaining University ranks.

What are efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to need of the dynamic employment market?

As an affiliated institution, we have no authority to modify the curriculum but still the institution has taken effort to enrich the given curriculum.

Seminars and Guest Lecturers
The students are given the opportunity to conduct as well as participate in seminars. Guest speakers are invited to deliver on subject related issues.

Student Project
The students of B.A (sociology), B.Sc (Psychology), B.Com (Corporate Secretaryship),B.B.A,M.Sc(Information Technology),M.A.(Human Resource Managenment). M.Sc (Home Science-Interior Design and Decor) and M.com involve in project work which is a part of the curriculum.

Newspaper
The students are supplemented with newspapers on every working day to enrich the current affairs and enhance their language and reading skills.

Association & Inter -Department Functions
All the departments organize inter- department and inter collegiate programs to enhance the interpersonal and leadership skills.

Placement Consortium

It gives the students an opportunity to interact with industry experts. To bridge the gap between the institute and the industry various training programs, workshops, lectures etc are conducted.

Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate change, Environmental education, Human rights ICT etc., into the curriculum?

The institution ensures that the students are groomed to cater to the needs of the society and to be socially responsible. Cross cutting issues like Climate change, Environmental education, Human Rights, ICT etc are also incorporated in the curriculum and extension activities.

Climate Change:

Awareness among the students to protect the clean environment is created. Students are sensitized on issues like Global warming, air & water pollution, ecology and environment by conducting competition related to these topics. The Eco - Club makes efforts to organize seminars through the active participation of the students.

Environmental Education:

Environmental study is a part of the curriculum. Guest lectures on environment awareness are organised. Keeping this in view, Eco club was formed. Institution created awareness among students on energy conservation like minimal use of electricity, plantation of new trees and terrace garden.

Human rights:

Complaint box with regard to any kind of grievances is kept in the prominent place where the students can access it easily. The institution has an Anti-ragging committee which effectively manages the issues. The Consumer Citizen club of the institution ensures that the students are aware of their consumer rights by conducting awareness programmes.

ICT:

The institution uses varied ICT applications to reach the students effectively.

What is the various values – added courses/enrichment programs offered to ensure holistic development of the students?

The institution offers empowerment program to train and strengthen the aptitude of the students.

Moral and Ethical Values

Every day assembly is a special feature of the institution which imbibes the goodness of prayer, thus in a way, training the students for moral practice. Regular instructions are

given to the students on ethics and the code of conduct. Value education being the part of the curriculum is implemented to strengthen the moral and ethical standards of the students.

Employable and Life Skills

The institution has been conducting various career oriented and skill development programmes for the employment of students. The Placement Consortium organises training programmes like Personality Enhancement, Communication Skills and Aptitude test.

Better Career Options

The Institution Placement Consortium provides guidance for placement thus providing excellent opportunity to the students.

Community orientation

The NSS unit promotes awareness on various social ethical principles like village adoption scheme; service rendered at Tirumula Thirupathi Devasthanam (TTD), School adoption and Special camp. To infuse ‒**Bharatiya Sanskriti**‖ among the students, Pongal, the festival of farmers is celebrated and they are also honoured. On the same day, destitute from orphanage and old age home are honoured.

Various awareness programmes like blood donation, Environmental issues, and AIDS awareness are conducted by NSS and YRC.

citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

From Parent Teacher Association, it was observed that most of them are satisfied with the curriculum and teaching methodology. The majority of the respondents wanted e- library facilities and free internet access. Hence, the institution authority immediately digitized the library with all modern facilities such as photocopy machine, scanner and printer. Students can access e-library to update their knowledge.

Parents:

Parents' feedback is collected during parent teacher meet, which is conducted twice a year.

Academic Peers:

Feedback is collected during workshops, guest lectures, conferences, seminars and intercollegiate competitions.

Alumnae:

Alumnae feedback is collected through Old Students Association (KANYAKA NESTOR).

How does the institution monitor and evaluate the quality of its enrichment program?

The institution monitors and evaluates the quality of its enrichment programmes like Guest lectures, Creating awareness on recent trends in various discipline ,Workshops etc through Result Analysis, Feedback System, Placement records and Performance of each student in various activities.

FEEDBACK SYSTEM

What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The institution follows the curriculum framed by the University of Madras. Our faculty members Dr.T.Mohanashree, Principal, Dr.P.B.Vaneetha, Vice-Principal, V.Meena, Head Department of Home Science Interior design and decor support to frame the curriculum in their respective discipline.

Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If "yes", how is it communicated to the university and make use internally for curriculum enrichment and introducing changes/new programs?

The feed back from the stake holders are collected but there is no strong recommendation with regard to change in the curriculum. The stake holders are informed if there is any change in the curriculum.

How many new program/courses were introduced by the institution during the last four years? What were the rationales for introducing, new courses/program?

S.No.	Programme Level	Name of the Programme/Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned Student Strength	Introduced year
1.	M.Sc.,	Home science - Interior Design and Decor	2 Yrs	UG	English	20	2013 - 2014

During the academic year 2013, M.Sc., Home Science – Interior Design and Décor was introduced by the institution to encourage higher studies which is of its first time and institutionalised in the University of Madras.

CRITERION II

TEACHING-LEARNING AND EVALUATION

CRITERION II: TEACHING-LEARNING AND EVALUATION

STUDENT ENROLMENT AND PROFILE

How does the institution ensure publicity and transparency in the admission process?

Publicity:

The institution has a history of 16 years. With a multiple number of courses to choose from, it has a good reputation for higher education in and around Chennai. The institution ensures wide publicity in a planned manner. Admission notification is published in leading daily newspapers; hoardings are displayed on Government transportation like MTC buses and at various public places like bus stops and market area. The notification contains detailed information about the courses, and eligibility. Prospectus giving all the academic, administrative and financial aspects related to admission process is made available to the students. The same information is also available on the institution website: *www.skpc.edu.in*. In addition to it, the faculty members of the institution personally visit various schools of the neighbouring areas to counsel students and motivate them to join the institution.

Transparency:

The institution follows an academic calendar and it adheres to the rules specified by the University of Madras, mentioning the last date for the receipt of application. The selection is through admission committee which includes the Principal and the faculty members of the concerned department. The admission procedure goes through spot admission process with cut off percentage marks for different communities and the various streams accordingly. The institution ensures *"no donation", "no caution deposits"* from any of the students and the admission is only on merit basis. Thus, the transparency is ensured from the stage of notification till the completion of admission process.

Explain in detail the criteria adopted and process of admission (Ex.(i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The institution offers undergraduate and postgraduate courses, as per the direction of the University of Madras/collegiate education. The date of issue of application forms is notified on the notice board and at the institution entrance gate. Application forms can be obtained from office or can be downloaded from the institution website. Enquiries regarding the admission are attended by the committee which includes faculty members and administrative staff. Applications for admission to undergraduate courses are called for in the month of May/for Post graduation in the month of June. The selection of students for the courses is based on marks obtained in higher secondary examination. The selection processes consist of personal interview with Principal and faculty members of various streams.

Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the institution and provide a comparison with other institutions of the affiliating university within the city/district

The institution offers three years Under Graduate degree courses in the Home science -Interior Design and Decor, Mathematics, Psychology, Computer Science, Corporate Secretaryship, Business Administration, Commerce , Computer Application and Sociology streams and two year Post Graduate Courses in Human Resource Management, Commerce, Information Technology & Home science - Interior Design and Decor. Admission to all the courses is done through ‒spot admission‖ with the required cut off % of marks in the various streams. These admissions are done strictly according to the conditions laid down by University of Madras and Government quota system.

Program Mode of Selection

COURSES	CRITERIA FOR SELECTION
B.A., Sociology	Passed in Higher Secondary Examinations or equivalent Examinations
B.B.A	Accounts & Commerce/ Mathematics
B.C.A	Mathematics/ Business Mathematics with Accountancy
B.Com,	Commerce & Mathematics
B.Com., Corporate Secretaryship	Accounts & Commerce
B.Sc., Computer Science	General Mathematics/ Mathematics with Computer Science
B.Sc., Home science - Interior Design & Décor	Passed in Higher Secondary Examinations or equivalent Examinations
B.Sc., Mathematics	Mathematics
B.Sc., Psychology	Passed in Higher Secondary Examinations or equivalent Examinations
M.Com,	A Candidate who has passed the B.Com, B.Com, (Corporate Secretaryship), B.B.A., B.Com (Bank Management), B.A.(Co-op), B. A.(Indus. Org), B.Sc.(Mathematics), B.Sc.(Computer Science) or B.C.A with any two core/Main papers offered at the B.Com is eligible.
M.Sc.,(Information Technology)	A Candidate who has passed any Bachelor‘s Degree with Mathematics/Statistics/Business Mathematics/Business Statistics/Mathematical Physics as Main or Allied Subject.
M.Sc.,(Home science - Interior Design & Decor)	A candidate who has passed the B.Sc., (Interior Design and Décor) / B.Sc., Home Science and Other departments of UG Students who have undergone diploma course related to Architecture or Studio or AUTOCAD.

M.A.,(Human Resource Management)	A Candidate who has passed any Bachelor's Degree in the University of Madras or any other University.

ELIGIBILITY CRITERIA AND CUT OFF MARKS FOR UG & PG COURSES

DEGREE	SUBJECTS & MARKS	CUT OF MARKS		
		OC & BC	MBC	SC
B.COM-A	Accounts, Commerce and Maths (600)	75%	70%	60%
B.COM-B	Accounts, Commerce and Economics (600) Accounts, Commerce and Theory (600) Vocational - Accounts and Commerce (400)	75%	70%	60%
B.COM (CS)	Accounts and Commerce (400) Vocational - Accounts and Theory (400)	65%	65%	60%
B.B.A	Accounts and Commerce /Maths/Economics(400) Science Group – English (200) – 2 Seats Only Vocational Group	65% 70% 75%	60% 65% 65%	55% 55% 55%
B.SC.,(CS)	General Maths (200) General Maths & Computer Science(400)	70%	55%	55%
B.C.A	General Maths(200) General Maths & Computer Science (400) Business Maths(200) & Accountancy Business Maths & Computer Science	65% 70% 75% 75%	60% 65% 70% 70%	50% 55% 60% 60%
B.SC.,(MATHS)	General Maths (200) Business Maths (200)	40% 75%	40% 65%	40% 65%
B.A (SOCIOLOGY)	English (200) Or Overall	50% to 60%	50%	45%
B.SC.,(PSY)	English (200) Or Overall	50 to 60%	55%	45%
B.SC.,(H.Sc.-ID & D)	English (200) Or Overall	55%	50%	45%
M.A.,(HRM)	Any UG Degree	60%	55%	55%
M.COM.	B.Com/B.Com (Cs)/BBA/B.Com (BM)/B.A.,(Co-Op)/B.A(Indus.Org) Or B..Sc.,(M)/B.Sc.,(CS)/B.C.A With Any 2 Core/Main Papers Offered At The B.Com.	60%	55%	55%
M.SC.,(IT)	Any UG Degree With Mathematics Or Statistics As Allied Subject	60%	55%	55%
M.SC.,(H.Sc. - ID&D)	An UG Degree In ID&D and Any Degree who completed Diploma In Architecture and AUTOCAD	60%	55%	55%

Is there a mechanism in the institution to review the admission process and student profiles annually? If „yes‟ what is the outcome of such an effort and how has it contributed to the improvement of the process?

Mechanism to review the admission process and student profile:

The institution reviews the admission process annually. Based on the admission rate, strategies are framed to improvise and enhance the incumbent's level through regular propaganda to reach the schools and general public. This contributes towards the intensification of the admission process. Though the institution follows spot admission, as per the institution cut off marks, seats are reserved for meritorious students who have obtained 90 percentages and above. The students who fail to obtain admission of their choice of course are counselled and channelized to select other application oriented courses. The institution collects nominal fees for all the courses, so that economically weaker sections are also benefitted and they are also facilitated to receive scholarship as and when required.

Outcome:

Bridge course is offered especially for courses like Psychology, Sociology and Home science -Interior Design and Decor to enlighten the students on the course. As a result of this process, in the last five years, the institution has observed a sharp rise in the admission rate.

Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

Students from SC/ST/OBC Community:

Students from SC/ST and other backward classes are allotted seats as per the Government quota system. Through Reservation Policy, access is ensured to these marginalized groups through the implementation of reservation-cum-merit policy. The institution makes tireless efforts to create awareness on the importance of higher studies, i.e. education as a means of socio-economic change and empowerment.

Women

The institution is a self financing college, established in the year 1999 by the SKPD & Charities with the motto of promoting Women Education in North Chennai.

Differently Abled

The institution admits differently abled students and motivates them to compete the challenging world and complete the course successfully. Moral support and special care are given to them.

Economically weaker sections

The institution is providing various scholarships such as SKPD Charities, Dharmamurthi Rao Bahathur, Singam Chetty Charities, Pabbisetty Venketeswaran Charities, Shri.K.R.Sundarajan Scholarship, Sree Venkateswara Students Hostel, Rajasthan's Association, Scholarship for the Farmers Daughter, Thatikonda Vatsala Ramachandra Foundation, The Tamilnadu Educational Trust, S.C. Agarwal, Deepam Trust, Parvathi Bai Trust, Dubai Trust, S.J. Charitable, GRT trust, G.K. Vade and Mr. L. Ramanathan Scholarship etc., for the economically weaker sections of the students. Free seats are allotted for the economically weaker sections as per the University of Madras norms. Dr. Vijayakumar, one of the committee members is sponsoring a student for her complete education. The institution takes the necessary steps for getting Government Scholarships for the students.

Others – Sports

The institution is offering the following fee concession for Athletics and Sports Students.

❖ University/National Individual position (or)All rounder player (all games) Group/Individual National : University Position and participated 50%

❖ University/National Group position/Athletics is Individual event zone, Inter zone selected and participated/District Individual position/University B-Zone Individual/Group events Position/ University Inter Zone selected for Group/Individual/State Level Individual/Group position/Individual events, chess, shuttle, carom B-Zone, Inter Zone selected and position 35%

❖ University/National group participation/ Inter Collegiate participated/District Group events/Position/State group position/participation/Individual state and group participation/University zone-Inter zone selected/University B-Zone Individual/Group participation/ State Individual/Group Participation/ Athletics Zone, Inter-Zone selected and participated/Individual events, Chess, Shuttle, Carrom, B-Zone, Inter Zone selected and participated 25%

Minority community

The institution is established and managed by the SKPD and Charities, which is an Arya Vysya linguistic minority community and hence 50% of the seats are available for the Management and the same is reserved for the students who are from KTCT School cum Telugu as second language. The students from Muslim community also have a separate reservation policy.

Any other

Financial assistance is provided for the students who pursue their PG courses in this institution after completing their UG course in the same institution.

2.1.6. Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. I.e. reasons for increase / decrease and actions initiated for improvement.

The Demand Ratio for Undergraduate Programmes & Postgraduate Programmes

Discipline	2010-11			2011-12			2012-2013			2013-2014			2014-2015		
	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio
B.B.A.,	159	70	70/159	143	70	70/143	107	70	70/107	105	55	55/105	107	70	70/107
B.C.A.,	208	49	49/208	183	46	46/183	171	50	50/171	187	49	49/187	156	50	50/156
B.Com., _A' & B.Com., _B'	516	140	140/516	460	140	140/460	460	140	140/460	438	139	139/438	451	140	140/451
B.Com., (Corporate Secretaryship)	140	70	70/140	154	70	70/154	130	71	71/130	124	65	65/124	136	70	70/136
B.Sc., (Computer Science)	247	49	49/247	142	47	47/142	194	50	50/194	208	51	51/208	161	50	50/161
B.Sc., (Mathematics)	102	55	55/102	80	37	37/80	68	26	26/68	72	47	47/72	105	66	66/105
B.Sc., (H.Sc.-Interior Design & Décor)	44	31	31/44	52	31	31/52	67	49	49/67	70	47	47/70	82	50	50/82
B.Sc., (Psychology)	45	34	34/45	44	26	26/44	39	31	31/39	69	40	40/69	81	40	40/81
B.A., (Sociology)	29	25	25/29	36	32	32/36	30	28	28/30	51	33	33/51	107	67	67/107

The Demand Ratio for Postgraduate Programmes

Discipline	2010-2011			2011-2012			2012-2013			2013-2014			2014-2015		
	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio	No. of app.	No. of students admitted	Demand Ratio
M.Com.,	30	23	23/30	26	17	17/26	20	14	14/20	12	11	11/12	36	30	30/36
M.A., (Human Resource Management)	9	9	9/9	4	3	3/4	10	7	7/10	7	7	7/7	7	7	7/7
M.Sc., (Information Technology)	17	13	13/17	17	12	12/17	7	3	3/7	4	2	2/4	4	3	3/4
M.Sc., (H.Sc.-Interior Design & Décor)	-	-	-	-	-	-	-	-	-	3	3	3/3	11	8	8/11

Reason for increase - B.A Sociology, B.Sc., Home Science – Interior Design and Decor and B.Sc., Psychology

Being the life skill oriented and emerging courses; our staff members created an interest in the above said courses through canvassing, issuing pamphlets and counselled the school students regarding the importance of subjects and its career opportunities. So there is a sharp increase in these courses.

Reason for decrease – M.A (HRM) and M.Sc., Information Technology

There is a myth amongst the students' community that M.B.A has more weightage than that of M.A.,(HRM) and hence there is a decrease in the admission rate. M.Sc., Information Technology was notified as ineligible in the field of teaching and later it was resolved ,but still during the Academic year 2014 -2015 the labelling of ineligibility had an impact on the admission. Apart from this the financial constraint and prejudice thoughts also declined the admission rate.

CATERING TO DIVERSE NEEDS OF STUDENTS

How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- ❖ The institution believes in inclusive education for the benefit, growth and development of differently-abled students. The University norms, admission policies, scholarships and additional time during examinations are adhered for differently - able students.
- ❖ A ramp and wheel chair for the differently abled students are provided in the campus.
- ❖ Change of classroom, i.e, classroom is arranged at ground floor or positioning students in the classroom to enhance participation.

Does the institution assess the students" needs in terms of knowledge and skills before the commencement of the programme? If "yes", give details on the process.

Yes. Marks obtained by the students in the higher secondary examination are the criterion for student's assessment before admitting them. Eligibility criterion given by the University is adhered while admitting students into various courses. The institution conducts bridge courses and orientation courses for the benefit of students. It makes them understand their courses and helps to perform well in their future.

What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc).

- ❖ Orientation and bridge course is given for the students on the programme they have selected.
- ❖ Workshops/seminars/guest lectures are conducted on a regular basis.
- ❖ Slow learners are identified by continuous assessment in class and remedial classes are conducted.

- ❖ Additional teaching-learning programmes beyond the scheduled hours, is taken by the faculty.
- ❖ Soft skills which includes language and communication, spoken and presentation skills, Personality enrichment, computing skills, life and managerial skills, quantitative aptitude, technical writing and presentation and contemporary awareness.
- ❖ Student Mentor system is practiced to help the students.
- ❖ Students are empowered through Empowerment programme.

How does the institution sensitize its staff and students on issues such as gender inclusion, environment etc.?

- ❖ It is truly said that Jana Seva is Janadhana Seva. The institution functions with a mission to cultivate the spirit of Seva, compassion, responsibility, modesty, vigor, and dedication among the students and engage them in various club activities.
- ❖ To infuse humanitarian considerations, civic and social responsibilities, humility, commitment and insight of service among the women folks the students are engaged in various clubs like NSS, Rotaract, Karuna, Eco club, YRC and Citizen Consumer club.

How does the institution identify and respond to special educational / learning needs of advanced learners?

- ❖ The institution identifies the advanced learners through Unit Test, Class room interaction, group discussions, paper presentations and various extracurricular activities and motivates them to reach higher level of learning to achieve excellence.
- ❖ Teachers play the role of mentors in improving the overall development of the students.
- ❖ They are encouraged to participate in seminars, workshops and competitions conducted by other affiliated Institutions.
- ❖ Students with special abilities in academic / sports / NSS are selected and the institution pays special attention to bring out the best in them.
- ❖ Students of high caliber are channelized into different positions such as Students council President, Sports Secretary, Cultural Secretary, Department Association Secretary, class Representative and so on.
- ❖ The achievers in the academics are conferred with cash prizes and awards for having secured university proficiency, college proficiency, class toppers, cent percent attendance and centum in subjects.
- ❖ The students are motivated to pursue their post graduation course.
- ❖ Awards are bestowed to achievers for their overall performance: Best Outgoing Student, All-Rounder, Versatile Performer, Award for Excellence, Award for Torch Bearer, Award for priceless volunteer, and Hall of Fame Award.

How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

❖ Student's attendance record is regularly monitored and the parents/ guardians are intimated about the attendance of their wards to enhance their commitment towards studies.
❖ Personal as well as academic counseling is provided to the students to motivate them to pursue their education. Along with this remedial classes are also provided for the students.
❖ The parents of such students are guided, directed and are made aware of their wards overall performance.
❖ Students facing financial problems are supported by providing scholarships.

TEACHING-LEARNING PROCESS

How does the institution plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print etc.)

Academic calendar

Academic calendar is prepared by the Calendar Committee Headed by the Principal and decides on key dates for the 90 working days. The dates/schedules are presented in the academic calendar and issued to every student, Teaching fraternity and Administrative staff.

Teaching plan

In the beginning of the academic year through staff meeting the Departments prepares the academic plan and the time table. Preparation of the comprehensive lesson plan for the semester by individual teachers is mandated. The Head of the Department ensures that the same is adhered to.

Evaluation of the blue print

The college examination committee plans out the examination schedule for every academic year. Evaluation blueprint specified by the University syllabus is conveyed to the students at the beginning of the academic year and before each examination schedule.To evaluate the quality of the students especially regarding their skill and knowledge assignments, seminars, unit-tests, and model examinations, project works are exercised.

How does IQAC contribute to improve the teaching–learning process?

The institution is planning to execute IQAC in the forthcoming year.

How is learning made student-centric? Give details on the support structures and systems for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Student Centric

- ❖ The teaching methodologies are purely student- centric. The institution supports the teaching staff for the successful conduct of the institution. In all classes interactive and participative learning is emphasized. The students are encouraged to participate in group discussions/ interactive sessions, Paper Presentation, seminars and assignments, etc which promotes independent learning.

- ❖ The students are part of the knowledge building process; hence they are involved in seminars, workshops, lectures from guest faculties, industrial/observational visits, and various other club activities. Students from couple of department participate in field visit/internship and they are also required to prepare a dissertation based on empirical data.

- ❖ The institution provides an appropriate infrastructure with two Blocks of 38 class rooms, an auditorium, two computer labs with 103 computers, digital lab with 50 digital and 50 microprocessor kits, digitized library with 7816 books, Wi-Fi and playground facilities.

Interactive Learning

- ❖ The students are motivated and encouraged to attend Seminars, Workshop and Conferences inside & outside the institution. Interactive learning like Role-play, street play, storytelling, enacting stories and group discussion are emphasized.

Collaborative Learning

- ❖ The Institution arranges for industrial visits for the students accompanied by the faculties. Internship training is also undertaken by students to enhance their skills and undergo experiential learning in their respective fields. This serves as a platform for the students to be aware regarding their job opportunities.

Independent Learning

- ❖ In the learning process students are given full freedom and independence to improve their knowledge. The faculties of the departments assign topics related to the current trends in their respective subjects. In the labs and library they are given full freedom to do their work independently. The students are provided with internet access facilities after the class hours for the purpose of widening their knowledge. The language lab is also provided for enhancing the communication skill.

How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- ❖ Nurturing critical thinking ,creativity and scientific temper are the goals of education. To develop critical thinking and scientific temper among students the department associations of the institution conducts paper presentation, card designing, web designing, Essay, Elocution, Debate, Best manager, vegetable and fruit carving, debugging, tech & non-tech and best out of waste etc. Students participate in various co-curricular and extra-curricular activities organized by the institution and by other institutions.
- ❖ Various departments of the institution organized International and National conference for the benefit of students/staff. The students are inspired to participate and present papers in national/international conferences.
- ❖ The institution promotes innovation and motivates students to contribute for institution magazine.
- ❖ The post graduate students of Home science - Interior design and decor assisted in designing and decoration of staffroom and cupboards.
- ❖ The students feedback software was developed during the year 2014 by M.Sc., IT students.
- ❖ Students are encouraged to participate in various club and sports activities.

What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning- resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, Mobile Education, etc.

- ❖ All the modern amenities for teaching and learning are available for teachers like SMART boards, Laptop, computer lab, communication lab, laboratories, audio-visual aids and OLN (ON LINE LECTURE NOTES).
- ❖ Access to the use of ICT is made easy through availability of internet connections in the library and laboratory. Reference books, e-journals, magazines, newspapers and INFLIBNET etc. are made available for the teachers for effective teaching.
- ❖ The institute is associated with various memberships such as Computer society of India, Home Science Association, National institute of personnel management and British Council Library.

How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The teachers and students are encouraged to participate in conferences, seminars, workshops, etc., at State/National/International level. Students are exposed to advanced knowledge through expert and guest lectures by eminent persons in the field. Students of different departments are encouraged to participate in seminars/conference. The teachers update their knowledge through orientation/ refresher courses/workshops/seminars.

Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services(professional counselling/mentoring/academic advise) provided to students?

Academic Guidance is given at the time of admission, facilitating the stakeholders of the institution. The Department of Psychology counsels the students regarding their personal as well as academic issues. Apart from this, they are permitted to meet the Principal for the same. The institute has a Student Mentor system where every mentor is exclusively responsible for a minimum of 20-25 students of other departments so as to monitor their personal and social behaviour. The Principal along with the Head of the Departments of various streams visits the final year students and guides them about the various career opportunities as well as the future endeavours in their respective fields.

Provide details of innovative teaching approaches / methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Teachers are encouraged to make use of information and communication technology (ICT-SMART BOARDS), Role play, group discussions, simulated environmental set up, individual presentations, paper cutting article discussion. Students are encouraged to subscribe Times of India and Deccan Chronicle for developing their reading habits. Daily News papers in different languages are available in the Library for students' reference.

How are library resources used to augment the teaching-learning process?

The curriculum and teaching methods in the institution require both intensive and extensive use of the materials. Keeping in view of its essential role, the Library is digitized for the easy access of required books. The library is constantly enriched by the acquisition of text books, reference books, magazines, newspapers, CD's and e-journals. Documentation of the previous years University Question papers is available for student reference which serves as a blue print. The institution is associated with various bodies in order to facilitate the faculty members to enhance their knowledge. The Institution Library was the recipient of "Best Library in college" in Chennai from the Mylapore Academy, Chennai.

Does the institution face any challenges in completing the curriculum within the stipulated time frame and calendar? If yes, elaborate on the challenges encountered and the institutional measures to overcome these.

Due to natural calamities, unscheduled leave or extended University examination schedule (unforeseen situations) the institute faces the challenges in completing the curriculum within the stipulated time. In such circumstances, special classes are organized so that students receive the necessary inputs from the departments in terms of academics and general information on the whole.

How does the institute monitor and evaluate the quality of teaching learning?

Number of measures is taken to evaluate the quality of teaching and learning.

❖ Academic calendar and time table are prepared well in advance before the beginning of the semester every year.
❖ Prior to the commencement of the semester, the Head of the Department allocates the work load and the subjects to the concerned faculty member.
❖ A systematic lesson plan is prepared and executed accordingly.
❖ Classes are engaged by the faculty and monitored regularly by the Principal & Hony.Correspondent.
❖ Regular monitoring of the academic progress is done through a review in the meetings with the HODs.
❖ Continuous Internal Assessments (CIA) is conducted on regular intervals. The results are analyzed to improve teaching learning process.
❖ The University results are analyzed.Feedback is also obtained from students about teachers and the teaching –learning process.

TEACHER QUALITY

    Provide the following details and elaborate on the strategies adopted by the institution in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum?

The institution strives to recruit and retain teachers who are competent, experienced and experts in their respective field of study. The institution is always ready to absorb the best teachers available. The institution advertises in the local newspapers. After getting applications in response from the eligible candidates, they are scrutinized and compiled. The candidate are required to take demonstrative classes and after the feedback from the students which serves as the yardstick for evaluating purpose, the Principal and the concern Head of the Departments conducts the interview.

The staffs are also provided with other requisite facilities like, Maternity leave, Casual Leave and on duty for research work/official work. The maternity leave vacancy is handled by the temporary staff. The institution acknowledges the add-on experiences of the staff by rewarding them with loyalty bonus. The faculty without NET/SET/PhD is consistently motivated by the management to equip them with eligibility norms.

Details of Faculty Members

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
Ph.D				1		5	6
M.Phil						59	59
PG						5	5
Temporary Teachers							
Ph.D							
M.Phil							
PG							

Part-Time Teachers							
Ph.D							
M.Phil							
PG					2		2
Others					1		1
Total				1	3	69	73

NET/SET Qualified Faculties: 21
Librarian: 2
Physical Directress: 1

How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)?Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The courses like Home science - Interior design and decor, Sociology and Psychology are also offered in the institution. The Post Graduate course in Home science - Interior Design and Decor is first of its kind under the University of Madras. To cope with the growing demand/ scarcity of qualified faculty to these programmes, Guest lecturers are invited to share their expertise knowledge.

The institution also provides facilities for the faculty members to enrich their knowledge, participate in the orientation/refresher courses, workshops/conference/seminars and attend net/set coaching classes to become qualified staff.

Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes Number of faculty	Nominated
Refresher courses	3
HRD programmes	
Orientation programmes	36
Staff training conducted by the university	4
Staff training conducted by other institutions	
Faculty Development programme conducted by the institution	72
Summer / winter schools, workshops, etc.	

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

Teaching learning methods/approaches

The institution inspires the staff to enrich them in ICT. The institution has licensed software such as Windows, MS Office, Visual Basic, Java, AUTOCAD, ASP.NET, Oracle,

Photoshop, Tally, and Flash etc. The institution also supports these endeavours by providing infrastructural support.They support the teachers in the use of computers and internet and improves their teaching methods.

The institution also provides spiritual space for the staff members by conducting Yoga and meditation class by Siddha Samadhi Yoga. The institution also arranged motivational speech on Vivekananda by Sama Veda Shanmuga Sarma and Inspiring thoughts of life by Chinna Jeeyar Swamiji. The Institution organized Faculty Development Programme on teaching and presentations skill in association with computer society of India.

Handling new curriculum

Any change in the syllabus done by University of Madras is conveyed to the Head of the Departments by the Principal for immediate implementation. The Heads of respective department communicate the same to their faculty members and explain the new syllabus and devise strategies to empower the teachers to handle the new syllabus effectively.

Assessment

The teaching learning effectiveness is assessed through the result analysis, feedback from the students, and from parents through Parent Teachers Meet.

Cross cutting issues

The cross cutting issues like Climate Change, Environment Education, Human Rights, etc, find an ample space when it comes to applying them positively into the curriculum. The institution makes its own arrangements for seminars and conferences of National and International level where in the experts from various fields are invited to share and deliver their experiences and knowledge. The institution regularly organizes programmes to create awareness on women empowerment, female foeticide, breast cancer, breast feeding, stress management, Ergonomics, Psycho – social problems, child sexual abuse, Gynaecological complications and environmental issues.

Audio Visual Aids/multimedia

Lectures are taken by using audio visual aids in the Classrooms. It includes SMART boards, projectors, computers, sound system etc. Faculty members are provided with computers and internet browsing facilities for preparation of teaching/learning materials.

OER"s

Institution provides the facility of Question Bank and online lecture notes (OLN) for students' access.

Teaching learning material development, selection and use
The teachers of the institute are given free access to internet. This helps them to collect learning material from the internet. Institution has a well-developed e-library which consists of books, magazines, newspapers and e-journals of various subjects.

c) Percentage of faculty invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies

❖ Resource Person – **below 1 %**

❖ Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies 72**%**

❖ Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies **70%**

What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The institution extends full support for the professional development of the faculty. The faculties are encouraged to pursue their Ph.D. The Institution grants ‒ON DUTY‖ for Ph.D work as well as for attending all kinds of refresher/orientation/workshops/seminars/so on and so forth. The institution also conducts number of seminars, workshops and special lectures for the benefit of its faculties and students.

Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

The institution provides necessary infrastructure and other required support to encourage teachers to excel in their teaching. The study centric environment and conducive atmosphere of the institution encourages teachers to prove their mettle. As a result, teachers have been rewarded. To name a few, following faculty members of the institution have been awards/recognitions in the last four years:

SL. NO.	NAME OF THE TEACHER	DEPARTMENT	AWARD / HONOUR / RECOGNITION	AWARDED BY
1	Dr. T. Mohanashree Principal	TELUGU	**"Best Teacher Award"** 2010 - 2011	Madras Telugu Abhyudaya Samajamu
			"Best Teacher Award" 2013-2014	Lions Club of Chennai Royal Elite
			Dr. Radhakrishnan Teaching Excellence Award 2014- 2015	Lions Club International District 325 A1
			Best Principal Award 2014 - 2015	Indian Red Cross Society
			Women Achiever Award- in the field of education	Tamil Nadu Arya Vysya Mahila Sabha

			2014-2015	
2	**Dr. P.B. Vaneetha Vice-Principal**	HINDI	**"Best Teacher Award" 2011- 2012**	Rotaract Club of Mid Town
			Dr. Radhakrishnan Teaching Excellence Award 2014- 2015	Lions Club International District 325 A1
3	**Smt. S. Malarkodi**	LIBRARY	**"Best Teacher Award" 2014-2015**	Lions Club of Chennai Royal Elite District 324 A1
4	**Dr. K. Lakshmi**	TAMIL	**"Best Teacher Award" 2013-2014**	Lions Club of Chennai Royal Elite

Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the institution gets the evaluation of the teachers by students. The Head of the institution takes feedback of the teachers from the students. At the end of academic year students give feedback of individual faculty members on their teaching skills on a prescribed format. The feedback form mainly focuses on the various teaching skills of the faculty members, like presentation, communication, knowledge, content covered and innovative practices. The feedback software is used for the analysis of the benchmark of the faculty members. If any faculty doesn't meet the benchmark, she is made to upgrade her knowledge and counselled by the higher authorities.

EVALUATION PROCESS AND REFORMS

How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

❖ The University gives proper and detailed guidelines for evaluation.
❖ The staffs inform the students about the rules and regulations of the institution and the evaluation methods.
❖ The students are well informed about the changes in the curriculum.
❖ The schedules of the Continuous Internal Assessment (CIA) and the required Percentage of Attendance are available on the Institution Calendar well in advance for students and parents references.
❖ The students' progress reports are sent to the Parents after each Unit Test and Model Examination.
❖ The evaluation of the teachers, are monitored by the feedback system to ensure the quality of teaching.

What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Major evaluation reforms made by the University:

The Major reforms made by the University and implemented by the Institution are:

The Choice Based Credit System (CBCS) was introduced during the year 2008-2009. Major reforms have been implemented in the Internal Assessment System & grading system. The component of Continuous Internal Assessment (CIA) is included. Non- Major Electives & Soft –Skill papers were also introduced.

In the Academic year 2010-2011, the University brought in a provision called Instant Examination for students. Students who have only one arrear after sixth semester shall avail this privilege. Other reform relating to Evaluation is on-line entry of internal assessment marks, online registration for University Semester Examinations, e-printed hall Tickets etc. PG programmes are relaxed with single window system from the Academic year 2010- 2011.

Reforms implemented by the Institution:

❖ The institution follows the reforms of the University and communicates to the Student.
❖ Remedial Classes and Additional Tests in the University pattern are conducted for slow learners before the commencement of the University Examination.

TESTS & EXAMINATIONS

The institution conducts periodic unit tests and Model Examination for all classes.
The average of the Unit tests is considered for the Internal Assessments. Parents are called for the Parent Teachers Meeting.

Scheme of Examination	Marks	Distribution of Marks for Continuous Internal Assessment (CIA)	Marks	Distribution of Marks for Soft Skill/Practicals	Marks	Practicals (Internal)	Marks
External	75	Test	10	External	60	Attendance	5
Internal	25	Attendance	5	Internal	40	Record	5
		Seminar	5			Test	30
		Assignment	5				40
Total	100		25				40

How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Implementation of the reforms of the University:

Examination Committee of the Institution communicates all the instructions and the reforms of the University. The HODs ensure that their students are aware of the reforms and avail the facility.

The Head of the Institution ensures that additional tests are being conducted for slow learners to perform well in the University examinations. The Examination Committee of the institution regularly attends the University meetings to be aware of the new reforms. Principal holds meeting before the commencement of the examination to deliver the rules and regulations and norms to be followed during university examinations.

Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Every department categorizes their students based on their academic performance and trains them accordingly.

Formative Evaluation:
Two Unit tests are conducted periodically and evaluated effectively.

Summative Evaluation:
Model Examination covering all the five units is conducted before the commencement of the University Examination. Any 2 best amongst the 3 exams along with assignments, seminar and attendance are considered for their internal assessment.

The outstanding performers are identified and honoured with the awards like College Proficiency, Cent Percent attendance and Class Toppers.

Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme? Provide an analysis of the student‟s results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/ courses offered.

Communication to the Parents:
The Institution conducts Continuous Internal Assessment (CIA) as per the University guidelines and the marks are communicated to the Parents after the evaluation.

Students Performance appraisal is done through ―Result Analysis meeting‖ conducted by the Institution in the presence of Management after the publication of semester result. Cumulative arrear positions of the Students are maintained in the Department and remedial classes are conducted to help them clear the papers.

The Institution strongly believes that regular attendance of the students will help them to accomplish the learning objectives. Daily attendances of the students are posted and the absence of the ward is intimated to the parents on the same day via SMS facility through Connect4M web portal. The students' achievement is evident from the list of the University Rank Holders. The institution produced 254 Top 10 University Ranks holders from the inception among which 147 were secured during the past 4 years.

Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, and communication skills)

Transparency in Internal Assessment:

The Institution follows total transparency in the evaluating system and awarding of Internal Marks. After the Assessment, the internal marks awarded are signed by the subject in-charge, Head of the department and submitted to the Principal for final approval. All the departments' internal assessments are gathered and submitted to the Institutional University Examination Committee and the same is forwarded by the Committee to the University. The students are well informed about their Continuous Internal Assessment (CIA) and if any grievances are brought to notice, they are redressed.

Distribution of internal marks:

Internal marks are given for assignments and Seminars which serves a platform for independent learning and improvement in Communication Skills. Participation in Academic activities, Administrative bodies and co-curricular activities are considered as a yard stick to assess the overall performance of the students.

Peer learning:

The peer teaching helps to handle the subjects by investing their best learning. Cordial relationship among the students is maintained in a harmonious way through this type of teaching. Behavioural aspects of the students are consistently monitored by the faculty inside the classroom to help her overall development. The students are recognised by nominating them as office bearers in students' council and are awarded respectively.

Does the institution and individual teachers use assessment/ evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If "yes". Provide details on the process and cite a few examples.

Yes. The Institution ensures its achievement of learning objectives by identifying the Students performance both in academic and non-academic activities through evaluation.

Achievement of Learning Objectives - Process and Examples

Knowledge:

Knowledge of the students is evaluated through their performances in exams, tests, group projects, assignments and seminars.

The department kindles the students' knowledge and assesses their performance which aids them to excel in their areas of interest. Research aspirations of the students are motivated and encouraged through seminars/ conferences, Paper presentation, project and institutional training.

Evaluation at various levels ensures the students' performance and the achievement of learning objectives by engaging the students as an organizer in seminar, club activities and the major events of the Institution, to hone their latent skills.

Skills:

Students anchor in various events of the Institution to overcome communication hurdles and stage fear. Students are regularly motivated to enhance their leadership, ethical spirits and independent learning.

Behaviour:

The peer teaching helps to handle the subjects by investing their best learning. Cordial relationship among the students is maintained in a harmonious way through this type of teaching. Seminar classes by the students in the presence of the staff help them in receiving guidance for their effective presentation. Behavioural aspects of the students are consistently monitored by the faculty inside the classroom to help them shape their overall development.

What are the mechanisms for redressal of grievances with reference to evaluation both at the Institution and University level?

Institution Level:

Grievance Redressal Cell of the Institution helps the Students to approach for general and personal grievances. Suggestion/Complaint/Anti Ragging boxes are available for the students to register their grievances. The institution follows transparent evaluation system. Internal marks are intimated to the students in their respective classes to ensure transparency in evaluation. All grievances regarding evaluation, including the Internal Assessment marks awarded to the students are redressed by the Heads of Departments before sending it to the University.

University Level:

Grievances in University Question Paper, like Questions that are out of Syllabus, Printing Mistakes etc. are represented to the University through the Department and the college Examination cell. There is a provision for Re-valuation and Re-Totalling from the University for the Grievances regarding Marks. Filled in online Applications are sent to the University through Examination Cell in a systematic manner.

STUDENTS PERFORMANCE AND LEARNING OUTCOMES

Does the institution have clearly stated learning outcomes? If yes, give detail on how the students and staff are made aware of these?

Yes the institution has clearly stated the learning out come through the institution motto, that is, ‑**perseverance, performance, and progress"**

The Principal and the Admission Committee during the admission inform the stakeholders regarding the academic and extra curricular excellence which helps them to have a better learning outcome. The faculty members create awareness to the students about the rewards given by the institution such as class topper, centum holders, centum attendance, university proficiency, and college proficiency for their curricular development.

The learning outcomes are
- ❖ Good results
- ❖ University ranks
- ❖ Placement in companies
- ❖ Opportunities to pursue higher studies.

The annual report of the institution projects the learning outcomes of the students.

How are the Teaching, Learning and Assessment Strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The Institution aims to help the students to reach their potential through the provision of a supportive, vibrant and challenging learning environment. The institution encourages the faculties to use modern teaching methods like ICT methods and use of INFLIBNET services. All students are valued equally during their learning journey with institute. Accordingly, the curriculum, teaching and learning and assessment are student centric.

In terms of lifelong learning this strategy is intended to be learner centric, recognizing students' prior learning, experience and abilities. This requires the identification of individual learning goals and it will emphasize the importance of reviewing student progress against agreed objectives. This strategy recognizes the need to develop progressively self-directed and confident learners with the Knowledge, Skills, Attitudes & Values, which enhances their employability and progression opportunities. It acknowledges that students learn most effectively if they are supported individually to achieve personal development.

In order to empower the students with employability skills, the institution have enrichment courses. The placement consortium proposes to take efforts to make students perform better.

What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship innovation and research aptitude) of the courses offered?

Every institute has social as well as economic responsibility. Students are encouraged to participate in activities for social and community service through various clubs like NSS, RRC, YRC, ROTARACT, ECO CLUB , KARUNA CLUB, QUIZ CLUB, and CITIZEN'S CONSUMER CLUB. The institution has EMPOWERMENT PROGRAMME which offers Government certified coursers like Mehandi, Ornamentation, Tailoring, Beauty Course, Spoken English, Hand Embroidery, Web designing and Tally. Participation in various clubs helps them to involve in team work and allows them to become more matured by breaking the mindset.

The Institution has made dedicated efforts to impart quality education and generate new knowledge through development activities. Institution has developed self-reliant, enterprising and employable human resource.

How does the institute collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

Institution has specified procedure to collect and analyse data on student learning outcome, the following points are adopted by the institute in this context:

❖ Unit tests, model examinations, assignment and seminar presentations are continuous evaluation.
❖ Consistent revision is given to the students through Question Banks.
❖ Attendance of the students is monitored.
❖ One to one special attention is given to slow learners.
❖ The students can approach the faculty members anytime.

Institution has taken following steps to overcome barriers (Learning Difficulties):

❖ Delimiting the elaborate answers in brief form for effective learning.
❖ Providing Question bank to the students.
❖ Timely Redressal of students' grievances.
❖ By showing the evaluated answer scripts to students to make them understand their relative strengths and weaknesses.
❖ Remedial classes for slow learners.
❖ The periodic evaluation of teachers helps in the improvement of learning outcome.
❖ Special arrangements have been made during the University Examination for students with medical issues.
❖ Being a women's institution, it provides a relaxation of 50% attendance to the married students who avail leave for their maternity.

How does institution monitor and ensure the achievement of learning outcomes?

The institution has a clearly defined set mechanism to monitor the learning outcomes. Attendance is compulsorily taken for every lecture hours which is updated online ensuring

that the parents are intimated immediately regarding their wards absence. The marks are entered in mark register, which acts as a ready reckoner for the academic progress of the students. Based on the participation in the class and the marks scored in the CIA the learning outcomes are assessed. Counselling/mentorship is extended to slow learners. Parents of such students are called to meet their respective faculty member, if required. Also the entire lab courses are continuously assessed; students who lag in these courses are given additional help and guidance. They are also given additional lab practice even after the working hours.

What is the graduate attributes specified by the institution/affiliating university? How does the institution ensure the attainment of these by the students?

The Institution aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence. The institution has specified its graduate attributes clearly.

At the first place,

- ❖ The institution aims to get more graduates and post graduates.
- ❖ The institution aims to make its students employable.
- ❖ The institution endeavors that its students are able to face the global scenario.
- ❖ To make the students academically sound enough, so that they are able to face the challenges in the ever changing world.

The institution ensures that, by the time the student finishes her education in the institution, she attains all these specified attributes. The faculty members of the institution work rigorously throughout the academic year to enable the students imbibe the valuable lessons by way of seminars, moral lectures, interview skills, presentations and field work. The faculty sensitizes students towards inclusive social concerns, dress code, safeguard culture, human rights, gender and environmental issues to make them sensitive, sensible, useful and conscientious global citizens.

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

PROMOTION OF RESEARCH

Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution provides Under Graduate and Post Graduate Courses, but it does not have a recognized research center. In spite of it, the institution acts as a supporting system for its staff to pursue their research career such as Ph.D. and to publish papers in National and International conferences/Journals.

Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The institution has a committee comprising of the Principal, Vice-Principal and Head of the Departments to monitor and address the issues of research. The committee encourages and facilitates the staff to pursue research. It encourages the departments to conduct national / international conferences/ Workshops/ Guest lectures by inviting experts from various fields to kindle the research interest among the faculty and the students.

What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The institution promotes research related activities like organizing seminars/workshops/conferences. Various provisions are provided to faculties to facilitate smooth progress of their own research projects. Adequate infrastructures like e-Library, Computer Lab with Internet facility are available for staff and students. Library is equipped with INFLIBNET facility. Special leaves are provided to the staffs engaged in research for attending / presenting paper in seminar / workshop.

What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- ❖ The institution organizes National level and International level Seminars / Conferences to create curiosity among students as well as to provide opportunity to meet experts from related areas.
- ❖ It inculcates practical aptitude among students by making them to participate in conferences held inside and outside the institution and special permissions are given for the same.
- ❖ The management provides a special increment for staff members who have completed their doctoral degree

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The number of staff involved in active research like guiding student research, leading research projects, etc. is very limited. Six of our staff members are Doctorates. One of our

staff members has guided 3 M.Phil. Research Scholars. Four of our faculty members have submitted their research thesis and waiting for Viva-Voce. 24 of our staff members are pursuing Ph.D. The Departrment-wise list is as follows:

Department	Name of the Staff	University
Psychology	Ms. Nirmala N. (Submitted Thesis)	Tamil Nadu Sports University
	Ms. Latha M.	Bharathiar University
	Ms. Lakshmi M.	Bharathiar University
Interior Design & Decor	Ms. Meena V.	Avinashilingam University for Women
	Ms. Rekha V.S.	Avinashilingam University for Women
	Ms. Kavitha P.S.	University of Madras
Management Studies	Ms. Shanthi B.	University of Madras
Computer Science	Ms.Sudha Ramkumar A.	Bharathiar University
Computer Applications	Ms. Sumathi M.R.	Bharathiar University
	Ms. Geetha C.	Bharathiar University
Commerce	Ms. Vinotha K. (Submitted Thesis)	Manonmaniam Sundaranar University
	Ms. Nagalatha A.S.	University of Madras
	Ms. Rajshree Rajesh	University of Madras
	Ms. Baranikumari P. (Submitted Thesis)	University of Madras
	Ms. Sampathkumari.V	University of Madras
	Ms. Krishnakumari V.	University of Madras
English	Ms. Sheeba Alorcious I.M.	Bharathiar University
	Ms. Chitra S.	Bharathiar University
	Ms. Preetha B.	Bharathiar University
Corporate Secretaryship	Ms. Nappinnai M.V. (Submitted Thesis)	University of Madras
	Ms. Uma Devi M.	University of Madras
Tamil	Ms. Vijayalakshmi D.	University of Madras
Sanskrit	Ms. Durgadevi A.	University of Madras
Hindi	Ms. Madhu Vinay	Dakshin Bharat Hindi Prachar sabha

Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The following workshops / training programmes / sensitization programmes were conducted / organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Year	Department	Name of the Conference/Workshop /Seminar
2014-2015	Mathematics	International Conference on Mathematics and Statistics Gateway to Modern Technology
		Workshop on Application of Statistics In Medical Research
	Computer Science & Computer Applications	Guest Lecture on Cloud Computing
	Corporate Secretaryship	Workshop on ERP Tally 9.0
		Special Lecture on Recent Trends in Commerce
	Commerce	Special Lecture on Micro Economics
		Workshop on Accounting Software
	Interior Design and Décor	Workshop on Textile Printing & Dyeing
		Workshop on Design & Decor
	Psychology	Workshop on Powers of Subconscious Mind
		Workshop on Psychometric Measures for Children
	Sociology & Psychology	Workshop on Life Skills
	Sociology	Workshop on Street Play
	Tamil	Workshop on Street Play
		Special Lecture on ‒How to set future goal?‖
	Sanskrit	Workshop on The Greatness of Sanskrit
	Telugu	Special Lecture on ‒Maathru Bhasha Pramukyatha‖
2013-2014	Computer Science & Computer Applications	International Conference on Research Trends in Computer Science
	Sociology	Workshop on Scope of Sociology
		State Level Seminar on Legal Rights of Women & Family Laws
	Corporate Secretaryship	Orientation Programme on CA,CWA, CS Course
		Workshop on SEBI
	Commerce	Special Lecture on Developing Presentation Skill for Interview
		Special Lecture on SEBI
		Orientation for Professional Courses like CA, ICWA, ACS

		Special Lecture on Managerial Behavior
		Special Lecture on Modern Banking
	Management Studies	Workshop on Neuro Linguistic Programming
	Interior Design and Décor	Workshop on Garment Designing
2012-2013	Interior Design and Décor	International Seminar on Current Scenario of Ergonomics in Interiors
	Sociology & Psychology	International Seminar on Psycho Social Factors in Child Sexual Abuse
	Psychology	Workshop on Neurology
	Management Studies	Workshop on Communication & Improving our Communication Skills
	Commerce	Special Lecture on Modern Product Life Cycle
		Recent Trends in HR Practices
2011-2012	Tamil	National seminar on Penniya Sindanai Pokkugal
	Commerce	Special Lecture on Impact of Marketing Practice
		Speech on Economics
	Sociology	Workshop on Life Coping Skills
	Sociology & Psychology	Workshop on Memory Techniques
	Interior Design and Décor	Workshop on Design on Fabric
2010-2011	Hindi	Workshop on Error Analysis
	Telugu	Workshop on Sangeetha Geya Dhara
	Sociology & Psychology	Workshop on Mirror & Mirror
	Commerce & Corporate Secretaryship	Orientation on CWA Course by Institution of Costs & Work Accounts Of India
		Orientation on International Financial Reporting Standards & International Accounting Standards
	Commerce	Special Lecture on ―How to Fix the Cost for the Product and How to Promote‖

A Faculty Development Programme was organized for teaching fraternity under the theme ―Teaching Skills and Presentation Techniques‖ by Computer Society of India.

Provide details of prioritized research areas and the expertise available with the institution.

Department	Staff Name	Prioritized Research Area
Telugu	Dr. T.Mohanashree	Linguistics
	Dr. P.S.Mythili	Stories and Language
Hindi	Dr. P.B.Vaneetha	Stories
Tamil	Dr. K. Lakshmi	Feminism

	Dr. P.S.Sujatha	Journalism
Sociology	Dr.V.Janaki	Women studies

Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution has taken efforts to attract Researchers of eminence and academicians to visit the campus and interact with staff and students through various means like Resource Persons or Chief Guests to Seminars / Conferences / Workshops or Guest Lectures organized by the departments / clubs. Following is the list of the distinguished persons who have visited our Institution:

Name	Institution
Dr. Kasilingam	Pondichery University
Dr. T. Joseph	Loyola College
Mr. J. Selva Kumar	Vel Tech Business School
Mr. Durai Raj	NIIT
Mr. S.K. Parthiban	PSS Constructions
Ms. Bhavana	Career Junction
Ms. Sumathi	Career Junction
Mr. Mohan	Indian Bank
Mr. Prem Kumar	Needs
Mr. Arunan Shankar	Marketing Manager
Mr. Shankar	RAMCO Industries
Mr. Rajesh	Coromandal InfoTech
Mr. Pratap	Animator
Ms. Rekha Karthick	NIIT
Ms. G.K. Jayashree	Big Bazaar
Dr. V. Saraswathi	Univ. of Madras
Dr. Sundari Seetharaman	Language Art Specialist
Dr. Padma Ravindran	Ethiraj College for Women
Dr. Shreesh Chowdhri	IIT Madras
Dr. V. Kadambari	Ethiraj College for Women
Dr. Rajani	Madras Christian College
Dr. V.S. Venkataraman	Madras Christian College
Dr. V. Raja Gopal	Madras Christian College
Dr. Gowri Sivaraman	D.G. Vaishnav College
Dr. Ranjini Gupta	Language Art Specialist
Dr. Maya Pandit	English & Foreign Language Unviersity
Dr. Rathi Jafer	Indo-Korean Cultural Info. Centre
Dr. Panchalan	University of Madras
Mr. Francis Edison	HR Solutions Pvt. Ltd.
Dr. R. Rangarajan	D.G. Vaishnav College
Prof. N. Rajendra Naidu	DRBCC Hindu College
Mr. Adwait Hebbear	Royal Bank of Scotland

Ms. Thotta Yogalakshmi Mahendran	Expert US
Mr. A. Gnana Prakasam	CSC Computer College
Mr. J. Selva Kumar	VelTech Business School
Mr. V. Venkasubramaniam	Former RBI Officer
Mr. N.O. Ameen	New College
Ms. Radha Madhavi	Asan Memorial College
Ms. R. Sudha	HR Services Pvt. Ltd.
Ms. L. Jayanthi	SRM Universtiy
Ms. Bhavana Asrani	Wavoo Developers Pvt. Ltd.
Ms. Pamme Nesai Kumari	Thiruthangal Nadar College
Dr. Venu Thiagarajan	Pachiyappa's College
Ms. Nalini Angelina	Stanpacks India Ltd.
Mr. Sudharshan Mantri	Ravindran Industry
Ms. S. Shanmuga Priya	M.O.P. Vaishnav College
Ms. Radha Murugesan	M.O.P. Vaishnav College
Ms. PandmaDevi	Madras High Court
Dr. Kalavathi	Queen Mary's College
Dr. Saraswathi Govinda Raj	Queen Mary's College
Mr. Gnanasekar	Life Skill Trainer
Mr. Chidambaram	NGO Activist
Mr. Oliver Finn	Liege Academy of Fine Arts, Belgium
Dr. Ranee Vedamuthu	Dean, Anna University
Dr. Alphonse Arul Das	Govt. College of Fine Arts
Dr. Chitra Prakash	Avinashilingam Deemed Univ. for Women
Dr. K. Kanchana	P.S.G. College of Arts & Science
Dr. K.S. Pushpa	Gandhigram Rural Institute Deemed University
Dr. Kavitha Prasad	Architectural Management Service
Mr. V.N. Vishwanathan	Presidency College
Dr. Shalini	Psychiatrist
Dr. V. Saravanan	Neurologist
Mr. G. Vijayakumar	Psychologist
Dr. V.D. Swaminathan	University of Madras
Mr. M. Chidambaram	EXNORA
Mr. Muthiah Ramanathan	Trainer
Mr. Venkatasubramanian Sivaprasatham	Nizwa College of Technology, Sultanate of Oman
Dr. C. Vijayalakshmi	VIT University
Dr. C. PonnuRaja	ICMR
Dr. D. Aruvudainambi	Anna University
Dr. G.K. Khaleel Ahmed	College of Applied sciences, Sultanate of Oman
Dr. S. Lavanya	D.G. Vaishnav College
Ms. M. Vasantha	ICMR
Mr.S.Gopinathan	University of Madras
Ms.Hannah Vijayakumar	Anna Adarsh College
Mr.E.Kamakshinathan	Tata Consultancy Services
Mr.V.Ketharinath	Verizon

Dr.A.Punitha	Queen Mary's College
Mr.R.Venkataramanujam	Benchmark Softtek ltd
Dr.C. Jothi venkateswaran	Presidency College
Dr.R.J.Ramasree	Rashtiya Sanskrit Vidyapeetha , Thirupathi
Dr.M.A.Jayaram	Siddaganga Inst.of .Tech
Dr.R.Thirumalai selvi	Nandanam Arts College
Mr.R.Sakthi Balan	E-Appz Software
Dr.A.Clement King	Institution of Computer Science, Abha, Saudi Arabia
Dr.Ananthi Sheshasaayee	Quaid-E-Millath College
Kalaimamani Dr.Karu Nagarajan	Member Secretary, TANSCHE
Mr. V.B. Ganapathy	Scientist, National Informatics Centre, Chennai

In the Language Departments, around 60 eminent persons have visited our college. To mention a few:

Name	Institution
Mr. G. Sanjay	Sakshi TV
Dr. M. Murali	Presidency College
Dr. Diwakar	Nandanam Arts & Science College
Dr. Devalla Chinni Krishnaiyah	Presidency College
Dr. P. Jeya	Sir Theyagaraya College
Dr. C. Lakshmanan	Tamil University
Dr. Madhu Dhavan	Stella Mary's College
Dr. Ashok Dwedhi	D.G. Vaishnav College
Dr. S. Annapoorna	Sacred Heart Matric School
Dr. Sujatha	JBAS College
Mr. Mithran	New College

What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is no provision in the institution to utilize Sabbatical leave for research activities. In spite of the limitations, it grants permission for all Research Scholars to visit places for the purpose of research and data collection. The institution provides ̶ON-DUTY‖ to staff for participating and presenting papers at national and international symposia / seminars / conferences/ Doctoral Committee meetings.

These provisions have enabled the staff members to pursue research in their respective areas of interest, thus enhancing their Research aptitude and Teaching capacity.

Provide details of the initiatives taken up by the institution in creating awareness / advocating / transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

The institution creates awareness / advocate / transfer relative findings of research of the staff members by allowing the staff to participate and present papers in seminars /

conferences / journals. The Research knowledge acquired by the staff is shared with the students as well the peer members.

RESOURCE MOBILIZATION FOR RESEARCH

What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The institution immediately allocates funds for research related activities like seminar/workshop/conference and hence directly supports the research. This instills research temper in the minds of staff and students. Infrastructure facilities like space, laboratories, etc. are provided.

Year	Event Name	Allocation (Rs.)	Expenses (Rs.)
2010 - 2011	Seminar	3,70,000	97,000
	Workshop	1,00,000	8,000
2011 - 2012	Seminar	Nil	7,000
	Workshop	1,00,000	Nil
2012 – 2013	Seminar	Nil	3,000
	Workshop	1,00,000	Nil
2013 - 2014	Seminar	50,000	Nil
	Workshop	1,00,000	1,43,000
2014 - 2015	Seminar	1,50,000	NA
	Workshop	1,50,000	NA

Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The institution provides seed money to the faculty to attend workshops.

What are the financial provisions made available to support student research projects by students?

Although, no financial provisions are given to student research projects, there are certain other facilities available to instill research temper among students. Some of the facilities available are as follows:
- ❖ E-Library facility with various books, magazines, computers, etc.
- ❖ Sophisticated Computer Lab with high-speed internet.
- ❖ Audio-Visual rooms
- ❖ Over Head Projectors

How does the various departments/units/staff of the institution interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The institution encourages and motivates faculty from different disciplines to work on mutually related topics with consent from the research committee. Various departments of

the institution associate with other departments to create interests among students to pursue inter-disciplinary research in future. Some examples are:

- ❖ Departments of Computer Science & Information Technology in association with Department of Computer Applications conducted ‗International Conference on Research Trends in Computer Science'.
- ❖ Department of Psychology in association with Department of Sociology conducted ‗Inter National Seminar on Psycho – Social Factors on Child Sexual Abuse'.
- ❖ Department of Commerce in association with Department of Management Studies and Corporate Secretary ship conducted National Seminar on ‗Recent Trends in Human Resources'.
- ❖ Department of Tamil in Association with Department of Sociology conducted Workshop on ―Street Play‖.

How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal use of various equipment and research facilities of the institution by its staff and students:

- ❖ By providing auditorium to conduct seminars/conferences/ workshops /training programs.
- ❖ By planning the periods for the full utilization of the equipments without wastage of time e.g. computer labs, smart classrooms.
- ❖ By providing easy and uninterrupted access to e-Library.

Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If „yes‟ give details.

No, the institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

At present, the institution is not availing any funds from various funding agencies, industry or other organizations.

RESEARCH FACILITIES

What are the research facilities available to the students and research scholars within the campus?

Research facilities have been consistently developed in the campus. Recommendations are received through regular interaction with Staff members for the improvement of the infrastructure in the institution. The following research facilities are available to the students and research scholars within the campus:

- ❖ Various Labs such as Home science and Fashion Designing Labs, Computer Labs, Psychology lab, Microprocessor lab.
- ❖ Well established Information Resource Centre in the form of General e-Library with good infrastructural facilities, numerous books, e-journals, back-volumes, computers with internet connectivity. This enables the staff members to review the literature and thesis writing.
- ❖ Auditoriums with Audio-Video facility.
- ❖ Smart class rooms with Over Head Projectors and Smart Boards.
- ❖ INFLIBNET facility.
- ❖ LAN facility connecting all the computers inside the campus.
- ❖ Computerized and Air-Conditioned Staff Rooms with modern amenities.

What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The Principal, Vice-Principal and the Management together with various Department Heads plan, upgrade and create infrastructural facilities to meet the needs of staff and students in relation to research. Some of the strategies are:

National/international seminar/workshop/training are conducted to motivate students to pursue higher education and to do research.

Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If „yes", what are the instruments / facilities created during the last four years?

No, the institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facilities.

What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

As the institution has no deep-rooted research culture, no research facilities are made available to the staff and students outside the campus / other research laboratories. But, the staff and students are allowed to participate and present papers/articles in seminars/conferences conducted by other institutions.

Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The following facilities are available for the staff and students to enhance their research knowledge:
- ❖ E-Library with INFLIBNET is available at extra hours for references.
- ❖ Computer Laboratories with internet facility.

What are the collaborative research facilities developed/ created by the research institutions in the institution. For ex. Laboratories, library, instruments, computers, new technology etc.

As of now, no collaborative research facilities are developed / created by the institution.

RESEARCH PUBLICATIONS AND AWARDS

Highlight the major research achievements of the staff and students in terms of

The Institution encourages and facilitates staff members to make paper presentations and publication of their research work in regional/national/international conferences/seminars.

Does the Institution publish or partner in publication of research journal(s)? If „yes", indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institution is yet to publish or partner in publication of research journals. But, ISBN proceedings have been published by various departments on account of seminars and conferences.

Give details of publications by the faculty and students:

Faculty	Publications
Department of Telugu	**2010** ❖ Dr. T. MohanaShree - Maathru Bhashnu Nammukunte Mosaporu **2012** ❖ Dr. T. MohanaShree – Gurajada Sahityam Samakaleenatha **2013** ❖ Dr. T. MohanaShree – Janapadha Vijnanam – Chitra Kala. **2014** ❖ Dr. T. MohanaShree – Maatelugu Talliki Mallaepudhanda Geya Prasatyam. ❖ Ms. P.S.Mythili – Sreela Janapadha Kathalu.
Department of Hindi	**2012** ❖ Dr. P.B. Vaneetha –Paper on ―Mahabharatha and Emotional Intelligence‖. ❖ Dr. P.B. Vaneetha –Paper on ―Global human Resource Transformation‖. **2014** ❖ Dr. P.B. Vaneetha –Paper on ―Hindi sahitya mein Chitrit

	sampradayik Sadbhavana (communal harmony depicted in Hindi)‖. ❖ Dr. P.B. Vaneetha –Paper on ‒Vishnu Prabhakar Ke Katha sahitya mein parivaarik evam dharmik yathart‖.
Department of Tamil	**2011** ❖ Dr. K. Lakshmi – ‒Penniya Parvaiyel Periyarum Annavum‖ ❖ Ms. V. Sumathi – ‒Bharathiyar Kavithaigalil Penniya chindhanaigal‖ ❖ Ms. D.Vijayalakshmi – ‒Pen Kavignargalin Penniya Chindhanaigal‖ ❖ Dr. P.S. Sujatha – ‒Penniya Chindhanaiyil Edhazhgalin Panghu‖ **2015** ❖ Dr. K. Lakshmi – Paper on ‒Tamil Ilakkiyankal Velipathum Panpattu Vizhumiyankal‖
Department of English	**2011** ❖ Ms. I.M. Sheeba Alorcious – Paper on ‒Pennmayan parinama valarchi‖. **2012** ❖ Ms. K. Uma Maheswari – Paper on ‒Grammar through Activities‖. ❖ Ms. K. Uma Maheswari – Paper on ‒Cooperative Learning‖. **2013** ❖ Ms. T. Gurumala – Paper on ‒A Study of immigrants experience in select novels of Bharathi Mukherjee‖. ❖ Ms. S. Chitra –paper on ‒Dispossessed Identity Of Women In Anita Desai's Where Shall We Go This Summer?‖. ❖ Ms. S. Chitra –Paper on ‒Quest For Identity In Bharathi Mukherjee's Desirable Daughters‖. **2014** ❖ Ms. S. Chitra – paper on ‒African – American Feminists Consciousness In Toni Morrison's Beloved‖. ❖ Ms. B. Preetha – Paper on ‒A Writing On The Doubly Oppressed:A Study Of Feminism And Race In Toni Morrison's Beloved‖. ❖ Ms. I.M. Sheeba Alorcious – Paper on ‒Jayanta Mahapatras Concern Towards Women Throwing Light On Gender Discrimination‖. ❖ Ms. S. Chitra – Paper on - ‒Racism In Toni Morrison's The Bluest Eye‖ in KCS Kasi Nadar Institution ❖ Ms. S. Chitra – Paper on - ‒Social Discrimination In Anita Desai's Where we shall go this summer?‖

	❖ Ms. B.Preetha – Paper on ‖Depiction Of Fake Reality In Shobha De's Socialistic Evenings.‖ In Bharathi Womens Institution.
	❖ Ms. Preetha – paper on ‖Gender Politics In Toni Morrison's Beloved And Shobha De's Starry Nights‖.
	❖ Ms. S.Chitra –Paper on ‖Women Centered Issues In Tony Morrison's Jazz And Anita Desai's Cry, The Peacock‖
	❖ K.Uma Maheswari – Paper on ‖Feminism & Culture‖.
	2015
	❖ Ms. I.M. Sheeba Alorcious – Journal on ‖Discrimination of Women in Jayanta Mahapatra's Poetry‖.
	❖ Ms. K. Uma Maheswari – Paper on ‖Financial Guidance in CSR‖.
	❖ Ms. S. Chitra – Paper on ‖Status of Women and Marital Discord in Anita Desai's Cry the Peacock‖.
	❖ Ms. B. Preetha – Paper on ‖The Problems of Married Women in Shobha De's Starry Nights And Sisters‖.
Department of Sanskrit	**2011** ❖ Ms. A. DurgaDevi - Paper on ‖Penniya Sindanaiyil Kannaki‖ **2012** ❖ Ms. A. DurgaDevi - Paper on ‗Role of Parents & Teachers in prevention of Child Sexual Abuse' **2013** ❖ Paper on ‗A Study on Spatial Requirement in equipping the kitchen among home-makers in Chennai city'. **2014** ❖ Paper on ‖A character study of Karna‖ . ❖ Paper on ‖Indistinct women Characters in Mahabharatham‖. **2015** ❖ Paper on ‖Aroma Therapy‖. ❖ Paper on ‖Town Planning in the Ramayana‖.
Department of Psychology	**2010** ❖ Ms. N. Nirmala - Paper on ‗The Psychological View of Feminism In The Present and Past‖. ❖ Ms. M. Latha – A Paper on ‖A Psychological View Transgender‖. ❖ Ms. M. Lakshmi – A Paper on ‖Multi Tasking Women – Bharatiyar‖. ❖ Ms. S. Jivita – A Paper on ‖Elements that Help in Foster Well Being among Working Women‖. **2011** ❖ Ms. N. Nirmala - Opportunities and Challenges in the current global business scenario' **2012** ❖ Ms. N. Nirmala - Paper on ‖The Psychic Behind the

	Spread of Sexual Behaviour Towards Children And the Ways to Prevent CSA‖.
	❖ Ms. N. Nirmala - ‗Study on the Health habits of College Studying Sports Women and the impact of it on their quality of life'.
	❖ Ms. M. Latha – A Paper on ―A Study On Psychological Impact Of CSA‖.
	❖ Ms. M. Latha – Paper on ―A Study on The Ergonomics And Stress Management Among Computer Users‖ in Sri Kanyaka Parameswari Arts & Science Institution For Women
	❖ Ms. M. Lakshmi - Paper On ―A Study on The Awareness of Ergnomics And Safety Measures Among the Transport Workers‖.
	❖ Ms. M. Lakshmi - Paper On ―Parental Prevention Practice Towards CSA‖.
	❖ Ms. S. Jivita – A Paper on ―Victimization of Female Children‖.
	❖ Ms. S. Jivita – Paper on ―Study on Ergnomical Feature in Study Centre in Chennai City‖.
	2013
	❖ Ms. N. Nirmala - Paper on ―A Thematic Representation of Doping in Kabaddi Players, its Effects and the Psychological Outcome of the problems‖.
	❖ Ms. S. Jivita – Paper on ―Use of Computer in the Field of Psychology for the purpose of Research work‖.
	2014
	❖ Ms. N. Nirmala - Paper on ―A Comparative Study to Understand the Different Plane of Emotional Maturity Among Sports and Non-Sports Girls of a Private College‖
	❖ Ms. M. Latha - Paper on ―A Gender Comparison of Emotional Maturity Among College Students‖.
	❖ Ms. M. Lakshmi – Paper on ―A Comparative Study on Self Esteem of Boys and Girls Higher Secondary Students‖.
	2015
	❖ Ms. M. Latha – Paper on ―A Gender cmparison of Emotion Intelligence among Software Engineers‖
	❖ Ms. N. Nirmala paper on ―Understanding the mindfulness of working women‖.
	❖ Ms. M. Lakshmi – Paper on ―Effects Of Work Stress on Psychological Well Being‖.
Department of Sociology	**2011**
	❖ Ms. V.S. Ramya – Paper on ―Kaapiyangalil Magalir Nelai‖.
	2012
	❖ Dr. V. Janaki – Journal Paper on ―Sexual Violence-Breaking the Silence‖.

	2013 ❖ Ms. V. Bhanu – Paper on ‒A Sociological Study on Child Sexual Abuse‖. ❖ Ms. G. Jayashree – Paper on ‒Child Sexual Abuse and Prevention‖. ❖ Ms. V.S. Ramya – Paper on ‒Child Sexual Abuse Scenario‖. ❖ Ms. V.S. Ramya – Paper on ‒To Study the Attitudes of Urban Women towards Modular Kitchen‖. ❖ Dr. V. Janaki – Paper on ‒Communicating Disability through Networking‖. ❖ Dr. V. Janaki – Paper on ‒Making disability count in the MDG's- an agenda for change through networking and partnerships‖ ❖ Dr. V. Janaki - Journal Paper on ‒Women's Empowerment? At the Crossroads?‖ in Social Welfare. **2014** ❖ Ms. V. Bhanu – Paper on ‒Women and Nurturing (In Their Domestic And Professional Life)‖. ❖ Ms. V.S. Ramya – Paper on ‒A Study on Awareness Level Of Breast Cancer Among Working Women‖. ❖ Dr. V. Janaki – Paper on ‒Criss Crossing The Ageing Factor: An Introspection‖ in Issues and concerns of elderly people in India ❖ Dr. V. Janaki – Paper on ‒Tall True Tales: Of Grannies And Memories: A Tribute By A Grand Daughter‖.
Department of Interior Design & Décor	**2011** ❖ Ms. V.S. Rekha – Paper on ‒Women Entrepreneur Challenges and Opprtunities‖. ❖ Ms. V. Meena – Paper on ‒Managing Stress level Among Working Women‖ ❖ Ms. P.S. Kavitha – Paper on ‒Women in Advertising Media‖. ❖ Ms. A. Nirmala Fousta – Paper on ‒Status of Women from Past to Present‖. **2012** ❖ Ms. V. Meena – Paper on ‒A Study on Quality of Life of Business And Employed Women in Chennai‖ ❖ Ms.V.Meena – Paper on ‒Impact Of Stress on Health Among White Collar job Holders‖ ❖ Ms.V.Meena – Paper on ‒Stress level among Working Women in Chennai‖ ❖ Ms. V. Meena – Paper on ‒The Medical Expenditure Pattern of Expanding Families‖ ❖ Ms. V.S. Rekha – Paper on ― A Study on Psychological Effects of Childhood Obesity‖ ❖ Ms. V.S. Rekha – Paper on ― A Study on impact of ICDS & TINP Programme on the health Status of Children‖

- ❖ Ms. P.S. Kavitha – Paper on ‒A Study on Impact of ICDS & TINP Programme on the health Status of Children‖
- ❖ Ms. A. Nirmala Fousta – paper on ‒Role of Parents And Teachers in Prevention of Child Sexual Abuse‖
- ❖ Ms. V. Meena – Paper on ‒Prevention of Child Sexual Abuse‖
- ❖ Ms. V.S. Rekha – Paper on ‒Parental Prevention practice Towards Child Sexual Abuse‖
- ❖ Ms. P.S. Kavitha – Paper on ‒A Study on Legal Issues & Awareness Programme On Child Sex in India‖.
- ❖ Ms. A. Nirmala Fousta – paper on ‒Impact of Income of the Stress of Single Parent Women‖.
- ❖ Ms. A. Nirmala Fousta – paper on ‒A Study on the Stress of Single Parent Women‖.
- ❖ Ms. V. Meena – Paper on ‒A Study of Stress of general and HR Women and their coping strategies‖.
- ❖ Mr. Senguttuvan V. – Paper on ‒Analysing how interior affect physical and mental health by visual art‖

2013

- ❖ Ms. V. Meena – Paper on ― A Comparative Study on Selected Anatomical Dimensions of the homemakers and Ergonomical features in modern and modular kitchen Design‖
- ❖ Ms. V. Meena – Paper on ‒A Study on Usage of lighting, curtains and draperies in modern interiors of home‖.
- ❖ Ms. V. Meena – Paper on ‒A Study on ergonomic facilities available among working women‖.
- ❖ Ms. P.S. Kavitha – Paper on ‒A study on selection factors of furnishing among homemakers‖.
- ❖ Ms. V.S. Rekha – Paper on ‒Ergonomic Characteristic of Job Design And Postural Habit of Women Using Computers‖.
- ❖ Ms. V.S. Rekha – Paper on ‒A Report on health problems of women in work place‖.
- ❖ Ms. Nirmala Fousta A. – Paper on ‒Life situation, problems and stress control among the selected single parent women‖
- ❖ Ms. Nirmala Fousta A. – Paper on ― A Study on Spatial Requirements in equipping the kitchen among home makers in Chennai city‖
- ❖ Ms. Nirmala Fousta A. – Paper on ― Impact of economic status in designing interiors among the selected home makers‖
- ❖ Ms. Amudha R. – Paper on ‒Happiness of the selected adolescents based on parenting styles of their long distance parents‖
- ❖ Ms. Amudha R. – Paper on ‒Impact of parenting styles and family income on self-esteem of selected adolescents of

	long distance parents‖ ❖ Ms. V. Meena – Paper on ‒Work Life Balance among White Collar Job Holders in Chicago, USA‖ **2015** ❖ Ms. V.S. Rekha – ― Work Life of Women Computer Workers‖ ❖ Ms. P.S. Kavitha – ‒Role of Work Conditions of Employed Mothers and its effect on Child Behavior‖ ❖ Ms. R. Amudha – Paper on ‒Impact of Family Income and gender on Happiness of selected adolescents of long distance parents‖. ❖ Ms. Nirmala Fousta A. – Paper on ‒An Impact of Stress Management on Employed Women in Chennai City‖
Department of Computer Science & Information Technology	**2012** ❖ Ms. A. Sudha Ramkumar - Paper titled ‒ORQS-RDF Storage and Retrieval‖. **2013** ❖ Ms. A. Sudha Ramkumar - Paper titled ‒Ontology Based Semantic Search : An Introduction And Survey of Current Approaches‖. **2015** ❖ Ms. A. Sudha Ramkumar - Paper on ‒Semantic Information Retrieval based on Domain Ontology‖. ❖ Ms. A. Sudha Ramkumer – Paper on ‒Spreading Activation Algorithm for Searching Relevant Information‖.
Department of Computer Applications	**2012** ❖ Ms. M.R. Sumathi - Paper titled ‒Computer as a Tool in Investigating Children‗s Drawing to Prevent Child Sexual Abuse‖. **2013** ❖ Ms. C. Geetha – Paper on ‒Early-Onset Familial Alzheimer‗s Disease (Eofad) Analyzed through DNA Sequencing‖ **2014** ❖ Ms. M.R. Sumathi - Paper titled ‒Knowledge Representation in Mental Health Diagnostic Expert Systems – A Review‖. **2015** ❖ Ms. M.R. Sumathi – Paper on ‒A Bayesian Framework for Diagnosing Depression Level of Adolescents‖. ❖ Ms. M.R. Sumathi – Paper on ‒Development of Ontology for Major Depressive Disorder‖. ❖ Ms. C. Geetha – Paper on ‒An Investigation of feature extraction and classification methods for early Alzheimers Disease Detection‖.

Department of Commerce	**2011**
	❖ Ms. A.S. Nagalatha - Paper on ‒CSR is healthy way for environmental protection‖
	❖ Ms. A.S. Nagalatha - Paper on ‒Whistle Blower need protection‖
	❖ Ms. A.S. Nagalatha - Paper on ‒The Benevolence Quotient of Entrepreneurs and Corporate Social Responsibility‖
	❖ Ms. A.S. Nagalatha - Paper on ‒Media as a tool to promote Corporate Social Responsibility‖
	❖ Ms. Rajshree Rajesh - Paper titled ‒Energy Conservation in Domestic Sector‖.
	❖ Ms. V. Sampath Kumari – Paper on ‒P3 Model in Indian Scnario‖
	❖ Ms. V. Sampath Kumari – Paper on ‒Technology for Financial Inclusion‖
	2012
	❖ Ms. A.S. Nagalatha - Paper on ‒CSR in Social Marketing‖
	❖ Ms. K. Vinodha - Paper on ‒Empowerment of Women through Micro-Frinance – A Case Study of Veppanthattai Thaluka‖
	❖ Ms. K. Vinodha - Paper on ‒Micro Finance & Self Help Group‖.
	2013
	❖ Ms. Rajshree Rajesh - Paper titled ‒Occupational Health Problems faced by IT Professionals‖.
	❖ Ms. K. Vinodha - Paper titled ‒SHG Bank linkage Program as Strategic Tool for Financial Inclusion‖
	❖ Ms. Rajshree Rajesh Paper titled ‒Talent Management in Software Industry‖.
	❖ Ms. P. BaraniKumari - Paper on ‒Understanding the concept of Retail Branding‖.
	❖ Ms. P. BaraniKumari - Paper on ‒The Effects of the physical environment on job performance towards work space stress‖.
	❖ Ms. V. Sampath Kumari – Paper on ‒Human capital the true asset of an Organisation‖.
	❖ Ms. V. Sampath Kumari – Paper on ‒Human Capital in Banking Sector‖.
	2014
	❖ Ms. K. Vinodha - Paper on ‒Impact of SHG on Social & Educational Empowerment in Perambalur District‖
	❖ Ms. P. BaraniKumari - Paper on ‒A Study on Customer Preference on Store Brand Products with special reference to Sowcarpet residents‖
	❖ Ms. V. Sampath Kumari – Paper on ‒Medical Negligence and the Consumer‖
	❖ Ms. V. Sampath Kumari – Paper on ‒Consumer Disputes

	Redressal Agencies‖
	❖ Ms. V. Krishna Kumari – Paper on ‒A Study on Emotional Intelligence‖.
	2015
	❖ Ms. A.S. Nagalatha - Paper on ‒Financial Guidance in CSR‖.
	❖ Ms. V. Sampath Kumari – Paper on ‒Information Screening and Human Capital‖
	❖ Ms. V. Sampath Kumari – Paper on ‒Recovery Performance of Non-Performing Assets in India‖
	❖ Ms. V. Krishna Kumari – Paper on ‒Impact of ManPower Planning in an Organization‖
Department of Corporate Secretaryship	**2011** ❖ Ms. M. V. Nappinnai - Paper on ‗Professional Ethics for University and College Teachers'. ❖ Ms. M. V. Nappinnai - Paper on ‗Energy Conservation'. ❖ Ms. M. V. Nappinnai - Paper on ‗Impact of Globalisation on Indian Economy'. ❖ Ms. M. V. Nappinnai – Paper on ― Challenges of Women Entrepreneurs in India‖ ❖ Ms. M. V. Nappinnai - Paper on ‗Role of Women in Modern India'. 2012 ❖ Ms. M. V. Nappinnai - Paper on ‒Attrition in Indian IT Industry‖ ❖ Ms. M. V. Nappinnai - Paper on ‗Impact of Recession in American Economy on India'. **2013** ❖ Ms. M. V. Nappinnai - Paper on ‗Issues and Challenges of FDI in India'. ❖ Ms. M.Uma Devi – Paper on ‒FDI in Retail Sector in India – Challenges, Effectiveness and Future‖ **2014** ❖ Ms. M. V. Nappinnai - Paper on ‗Employee Attrition and Retention in a Global Competitive Scenario'. ❖ Ms. M. V. Nappinnai - Paper on ‗Exit Interview – A Tool to reduce Attrition'. **2015** ❖ Ms. M. V. Nappinnai – Paper on ‒Talent Management‖ ❖ Ms. M.Uma Devi – Paper on ‒FDI in India's Retail Sectors‖ ❖ Ms. M.Uma Devi – Paper on ‒Online Consumer Behavior with Special Reference to Impulse Buying‖ ❖ Ms. M.Uma Devi – Paper on ‒A Study on Change Management‖ ❖ Ms. M.Jayanthi – Paper on ‒FDI in India's Retail Sectors‖ ❖ Ms. M.Jayanthi – Paper on ‒Knowledge Management‖

	❖ Ms. M.Jayanthi – Paper on ‒Risk Management in Indian Banks‖
Department of Management Studies	**2011** ❖ Ms. P. Niranjana – Paper on ‗Women in Management'. ❖ Ms. B. Shanthi – Paper on ‒Impact of Global Recession on India‖ **2012** ❖ Ms. B. Shanthi - Paper on ‗Workforce Diversity' in NIMS. ❖ Ms.B.Shanthi - Paper on ‗Cross cultural Management'. **2013** ❖ Ms.B.Shanthi – Paper on ‒Issues in Change Management‖
Department of Mathematics	**2014** ❖ Ms. B. Rani – Paper on ― Cryptography in Shades of mathematics‖. ❖ Ms. P. Selva Sankari - Paper on ― Cryptography in Shades of mathematics‖. ❖ Ms. J. Malarvizhi - Paper on ― Cryptography in Shades of mathematics‖. ❖ Ms. K. Maheswari - Paper on ― Cryptography in Shades of mathematics‖.

Provide details (if any) of the research awards received by the faculty.

Department	Award	Conferred by	Awardees
Interior Design & Decor	Best Paper Presentation Award	Sri Kanyaka Parameswari Arts & Science Institution For	Mr. V. Senguttavan
Commerce , English	Best Paper Award	Guru Shree Shanti Vijai Jain Institution For Women	Ms. A.S. Nagalatha & Ms. K. Uma Maheswari
BCA	Best Paper Award	D.G. Vaishanv Institution	M.R.Sumathi

CONSULTANCY

Give details of the systems and strategies for establishing institution-industry interface?

The institution establishes institution – industry interface in the following ways:

❖ From time to time, experts from various companies visit the institution and interact with the students.
❖ Workshops are being conducted in the institution to provide learning to the students.

- ❖ Students are allowed to do their internship in various companies to update their knowledge on the new trends and developments in the industry.
- ❖ Students get enrolled for voluntary services in hospitals, orphanages, etc.
- ❖ Various Clubs also help in bridging the gap between the Institution and the Industry.
- ❖ Placement Consortium takes care of the Institution – Industry link through various placement activities.It conducts Group Discussions, Mock Interviews to develop employability skills of the students.
- ❖ Departments conduct seminars, guest lectures with experts from industries.

What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The policy of the institution is to render consultancy services without the expectation of any remuneration. Consultancy services are provided in the form of disseminating knowledge, academic information and guidance. Some of the consultancies provided by the institution are as follows:

- ❖ The Interior Design and Décor Students have provided consultancy to the students of Ganeshbai Galada Jain Girls Higher Secondary School on Art Work.

- ❖ The Department of Psychology Students has trained the students of K.T.C.T. Girls Higher Secondary School on Study Skills, Memory Techniques, Time Management Strategies, Healthy Study Habits and Exam Preparations.

- ❖ The Department of Corporate Secretaryship students have provided consultancy to institutions on handling accounts.

- ❖ The Department of Commerce imparted technical skill of Tally to neighbourhood traders.

- ❖ The Department of Computer Science and Computer applications designed an invitation card for house warming ceremony.

How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The teaching fraternity shares their expertise in the form of transforming their knowledge in providing a package of services to outsiders and the institution supports and motivates them for the same.

List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The institution has provided minor consultancy services to couple of organizations.

What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Meager amount generated through consultancy was utilized for buying library books.

EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution instills civic responsibility in the minds of young students through extension programmes and value-based courses so that they develop into good citizens and responsible humans.

The following efforts are made to sensitize the staff and students on the matters of Institutional and Social responsibilities:

❖ Students and staff are sensitized to maintain ―ragging free‖ campus.

❖ Institution has very active Students' Council which ensures the legacy of the institution. It conducts frequent meetings for the representatives of all classes to maintain cordial relationship between students. Through the ―**Each one Help one**‖ Programme, the students are made to participate in helping a student of the institution who is economically weak.

❖ All information related to students support measures, inter and intra institution competitions, campus cleaning, ban on using cell phone in the campus are informed to the students.

❖ Students are thoroughly informed about the scholarships available to them. The staffs of the institution take sincere efforts to distribute the scholarship amount to the students on time.

❖ Placement consortium, NSS, RRC, YRC, Rotaract, karuna club, citizen consumer club, Eco club, PTA and Old Students Association of the institution ensures institutional and social responsibility among faculty and students.

The Institution extends its services in the following areas through various Student Clubs:

Karuna Club

2010-11

- ❖ Drawing Competition depicting pictures of ‒Expression of Kindness towards animals‖.
- ❖ Cancer Awareness Programme.

2011-12

- ❖ Inaugural function and Awareness Programme on ‒Humanity towards Animals‖

2012-13

- ❖ RANGOLI and Essay writing Competition to lay tribute to the father of our Nation.

2013-14

- ❖ Petition to Deputy Director, Rajya Sabha to review the meat export policy.
- ❖ Display of Charts to stress the value of Peacock, out national bird.
- ❖ Planted shenbaga tree to celebrate vana mahotsav day
- ❖ Conducted vegetable and fruits salad preparation competition to celebrate ‗World Vegetarian Day'
- ❖ Essay writing and Pencil sketching competition to spread spirituality and veganism in the minds of students.

2014-15

- ❖ Display of Charts to celebrate ‗Nature Conservation Day'
- ❖ Planting of Hibiscus tree and Ixora tree in institution campus.
- ❖ Visit to Goshala to impart the value of animals.
- ❖ Conducted a program to Stress The Value of ‒Gomatha‖ For Animal Rights Day.
- ❖ Conducted Rangoli Competition.
- ❖ Donated Sports Kits & Eatable to ‒Ashraya‖ – School for special educations for mentally Challenged kids.
- ❖ Conducted Face Painting & Mehandi Competitions.

Citizen Consumer Club

2010-11

- ❖ Seminar on Food specification and standards to create awareness on adulteration in food.

2011-12

- ❖ Awareness programme on waste management, food adulteration and misleading advertisements through face painting and caption writing.
- ❖ Promotion of public health and welfare through medical campaign with Shreshta Seva Sangam. Organized Diabetic screening test, free blood sugar test, neuropathy check-up and blood donation camp.
- ❖ Various competitions to celebrate National Consumer Day.
- ❖ Skit and mime competitions on consumer awareness on food adulteration and its effects.

2012-13

- ❖ Rally on Vantage on Wisdom with street plays on consumer rights(in association with all the other clubs).
- ❖ Workshop on Consumer Protection.

2013-14

- ❖ Various Competitions on ‗Re-use the used' to create awareness on consumer rights and consumer protection.
- ❖ National Consumer Day

2014-15

- ❖ Competitions on Consumer Awareness, Food Adulteration, Consumer Rights and Responsibilities and Global Warming.
- ❖ Face Painting Competition depicting Consumer Rights.

Youth Red Cross Club

2010-11

- ❖ Coookery, Pencil Sketch and Poetry Competitions to bring out the hidden talents of students.
- ❖ Blood Donation Camp (Public, Students' relatives and parents also participated)
- ❖ Visit to Tamil Nadu Blind School to teach them and make them learn independently 15 Volunteers Participated in one day workshop at tamilnadu association of blind.
- ❖ Hospital service in Ophthalmic Hospital, Egmore.
- ❖ Swine Flu Awareness Programme through display of charts in the College Premises.
- ❖ Donation of bags to the needy people to ‒Word made Flesh‖.
- ❖ Eye Check-up Camp by Dr. Agarwal Eye Hospital.
- ❖ Participation in Orientation Program held in IRCS.
- ❖ Participation in Human Chain for the theme ‗Say NO to Tobacco'.

2011-12

- ❖ YRC with IRCS Distributed Relief Material to Five victims of Pulianthope and Thondiarpet.

- ❖ Blood Donation Camp.
- ❖ Seminar on Water Conservation.
- ❖ Seminar on Disaster Management.
- ❖ Provision of old clothes to Orphanage.
- ❖ Participation in Zonal Level YRC Orientation Programme conducted in IRCS.
- ❖ Fund raising through Noble Bazaar to help the needy people.
- ❖ Participation in Awareness Programme for Women on Legal Aids conducted in IRCS.
- ❖ Seminar on ‗Awareness of Kidney Problems' by Tanker Foundations.

2012-13

- ❖ YRC Orientation Programme to create awareness on YRC services.
- ❖ GYNEGIC Camp by Dr. V.Jayalakshmi to staff.
- ❖ Eye Camp by Dr.Agarwal Eye Hospital for students and staff.
- ❖ Noble Bazaar to raise fund for the Orphanage.
- ❖ Screening Camp by Tankers Foundation for kidney check-up.
- ❖ Blood Donation Camp for staff and students.
- ❖ Dental Camp for staff and students by Indian Dental Association.
- ❖ Eye and Dental Camp for the parents.
- ❖ Participation in seminar on AIDS Awareness
- ❖ Distribution of clothes to needy people.
- ❖ Ortho Camp for staff by Soundarapandian Bone and Joint Hospital.
- ❖ GENEVA Competition
- ❖ Noble Bazaar.
- ❖ Eye Camp @ Andreson School.

2013-14

- ❖ Orientation Programme on YRC.
- ❖ Various competitions on the events of GENEVA.
- ❖ Dental Camp for students.
- ❖ ENT Camp for students.
- ❖ Participation in Library Cleaning Project.
- ❖ Participation in the Rally towards ‗The World PEACE'.
- ❖ Blood Donation Camp
- ❖ Noble bazaar
- ❖ Eye Hospital Service
- ❖ Heamoglobin test for Staff and Students.

2014 – 15

- ❖ Orientation Programme
- ❖ First Aid Training.
- ❖ YRC District Level Volunteers' Meet
- ❖ One day Study Camp at IRCS.
- ❖ ENT Camp.

- ❖ Geneva Competition.
- ❖ Noble Bazaar.
- ❖ Eye Hospital Service.
- ❖ Blood Bank.
- ❖ Rally at IRCS.
- ❖ Introduction of Health Card to students.
- ❖ Eye Camp by Agarwal Eye Hospital
- ❖ Health Campconducted by Chettinad Health City.
- ❖ Celebrated FriendshipDay in Tamil Nadu Blind School.
- ❖ Donated medicines to Day Care Hospital at IRCS.
- ❖ Seminar on Women Rights conducted for students.
- ❖ JAIHIND Formation by the students in the college premises on the eve of Republic Day.
- ❖ Distributed Apollo Pharmacy Discount Cards to Staff, Supporting Staff and students.
- ❖ Visited Shishu Bhawan.

Rotaract Club

2010-11

- ❖ Dhiya Making and Dhiya Arrangement Competition on Karthikai Deepam Celebration.
- ❖ ‒Joy of Giving Week‖ Celebrations.

2011-12

- ❖ Book Bank Project.
- ❖ Seminar on Gynecological Problems
- ❖ Joy of giving Week
- ❖ Cultural event (To mobilize funds for Oceanus Orphanage)
- ❖ Polio Drops Campaign

2012-13

- ❖ Learn ‗ A Word a Day'
- ❖ Project at 11.35am
- ❖ Book Bank
- ❖ Joy of Giving week
- ❖ Rally – Vantage of Wisdom
- ❖ Enaindha Kaigal
- ❖ Cultural event (To mobilize funds for Oceanus Orphanage)
- ❖ Drops Campaign
- ❖ Noble bazaar
- ❖ 20 Projects with Sankara Netharalaya For Eye Donation Registration.

2013-14

- ❖ Seminar on Carrer Guidance at Sivakasi Hindu Nadar School.

❖ Noble bazaar
❖ Joy of giving week
❖ AIDS Awareness Symbol.
❖ Project at 11.35am

2014-15

❖ ‒Joy of Giving Week‖ Visit to Orphange School Annai Bharata Mata and Taught Greeting card Making.

National Social Service Scheme

2010-11

❖ Give awareness to the people to know about the drawbacks of plastic by conducting various events.
❖ Communal Harmony Week celebrated by conducting competitions based on the topic ‒Sudanthirathiruku piragu Indiargalin Nilai‖
❖ Orientation Programme about NSS
❖ Awareness on Aids by Illavattam Team
❖ Human Chain to create awareness about Misconception attached to the skin condition ‒Leucoderma‖.
❖ Project on ‒Kathirirukku Kai Koduppom‖ to support the weacers.
❖ Aids Awareness is given by by NSS & RRC
❖ Social Awareness created to the people by conducting various Competition.
❖ Human chain to create awareness about tobacco free.
❖ On the day of Women‗s day Celebration, they Conducted slogan writing competition about Female infanticide along with ‗Lions Club International‗.
❖ During the Camp They Conducted varions events like Health, First Aid, Consumer, Law and Degradable and Non Degradable Awareness.

2011-12

❖ Give awareness to the people to know about the drawbacks of plastic through stitching paper bag and distribute to public.
❖ NSS volunteers and Metro train team planted trees in our institution premises
❖ Students prepared Charts based on the topic ‒Breast Feeding Awareness ‒ and also they arranged speech from Gynacologist ‒Mrs. Ambiga ‒ about the advantages of breast fedding.
❖ Visit to GRT Mahalakshmi School and they serviced there.
❖ On the Nutrition Day, Volunteers prepared Charts about the nutrition value of various food items. And displayed it.
❖ NSS day, they conducted slogan and oratorical Competition.
❖ Human Chain were conducted for creating awareness on ‒Violation Against women‖.
❖ Creating Awareness about HIV through Human Chain.
❖ On the National Voters day, Human Chain was conducted and explains to the public about the importance of Voting.
❖ Creating Awareness about Transgender and HIV along with RRC through speech from Mrs. Backiya Lakshmi Speech.

❖ On the Camp, they were arranged various activities like Eye camp, Games for Ladies and Children, Gynecologist speech about the Gynec Problems and finally creating awareness on Physiotherapy.

2012-13

❖ Creating awareness by planting small plants in the plastic bottles.
❖ Created awareness about the Dengue Fever by prepared charts and pamphlets.
❖ Breast feeding awareness created to the first and final year students through conducting skit programme.
❖ Hemoglobin test were conducted to all institution students
❖ Food stall was conducted by the Nss Volunteers and the collected amount spent to cancer Patients.
❖ NSS day was celebrated by conducting power point presentation competition about the importance of Social Service.
❖ Seminar on –Importance of World Population‖.
❖ Rally For Literacy day
❖ Service in GRT Mahalakshmi School
❖ Service in Lighting Laksha Deepam in our institution premises.
❖ One day Film Workshop at Vadapalani.
❖ On the Camp, Nss Volunteers participate various activities like, Self Employment Women Legal Rights, First Aid Awareness to the Public and Vetenary Camp.

2013-14

❖ in Sri Kanyaka Parameswari Arts & Science Institution for Women Provide funds to the Uttarkand Relief Fund
❖ Creating Awareness about Breast cancer.
❖ Visit to Educational Trust
❖ Plastic Awareness
❖ Motivate all the students to cultivate greenery in our institution premises.
❖ During the 7 days camp, NSS Volunteers Participated in :
  ➢ Veterinary camp.
  ➢ Creating awareness to the public on importance of exercise in our day to day life, planting trees and Self Employment.
  ➢ Conducting various sports events to the school students.
  ➢ Cleaning the Siva & Vishnu Temple

2014 - 2015

  ➢ Evergreen –Roof Garden‖
  ➢ Awareness to public on –Effects of using plastics‖
  ➢ Oreientation Programme
  ➢ Health Camp to create awareness on healthy life.
  ➢ Eye Camp
  ➢ Awareness on Eye Care
  ➢ Cleaning Service in Tirumala Tirupathi Devasthanam on Vaikunda Ekadesi.

- ➤ Devotional Service at Kuchalambal Kalyana Mandapam
- ➤ NSS Day Celebration by conducting various competitions.
- ➤ Food Stalls
- ➤ Clean India Campaign to clean Royapuram Railway Station.
- ➤ Awareness on Election and Voting to the public.
- ➤ Cleaning Broadway locality with EXNORA.
- ➤ Service at Thirupathi.
- ➤ Eye Camp, Dental Check Up with EXNORA
- ➤ Creating Awareness about Transgender and HIV with Red Ribbon Club.

ECO Club

2010-11

- ❖ Ecological Foot Prints
- ❖ Speech by Mr.S.Siva Kumar, Chairman of Exnora International.
- ❖ Bag Making, Poem Writing and Best out of Waste competitions.

2011-12

- ❖ Awareness Programme on Conservation of Natural Resources.

2012-13

- ❖ Awareness on Organic Food Among the youth ‒Speech and Demo‖.

2013-14

- ❖ Face Painting on Conservation of natural resources.
- ❖ ‒Exploring the nature through rare species‖ A photo search.

2014-15

- ❖ Kitchen gardening and Horticulture practices.
- ❖ Clean Chennai Campaign with Corporation of Chennai.
- ❖ Evergreen ‒Roof Garden‖.
- ❖ Collage and Essay Writing Competition on Environmental Awareness.

What is the Institutional mechanism to track students" involvement in various social movements / activities which promote citizenship roles?

The institution has various clubs to make students involve in social movements / activities. The clubs are:

Rotaract Club – Enhances the personality development skills of students through a framework of friendship and service.

Citizen Consumer Club – Makes students and public aware of their rights and

duties to guard themselves from all types of exploitations and to accompany other consumer organizations to enhance consumer movement.

Karuna Club – Develops humanity and prevents cruelty to animals.

National Service Scheme – Personality development through community service .Sensitize students on social responsibilities and inculcate human values in them.

Youth Red Cross – Helps students to be aware on health and hygienic practices.

Eco Club – Helps students to understand the consequences of polluting the environment and enlighten them with eco-friendly attitude to save our earth.

Students‛ Council – Make students to represent themselves for their needs and to develop on various aspects.

Empowerment Programme – Enhances and uplifts women students through Skill Development programmes.

Each student becomes a member, at least, in any one of the Clubs and gets involved in social activities like blood donation camp, eye camp, planting a sapling, etc. Students are also encouraged to participate in social events like rally, human chain, etc., to create awareness on social issues. This helps them to address the issues of social concerns on their own and become sincere, dedicated and responsible good citizens.

How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution solicit stakeholder perception on the overall performance and quality of the institution through various activities:

- ❖ Staff Appraisals are given by students through computerized feedback.
- ❖ The Students' council members are given opportunities to present their views on the academic and infrastructure facilities. This acts as a means for improvement.
- ❖ Parent – Teacher Association meetings are conducted twice in a year to discuss the academic performances of the students and to have a good rapport with parents. Parents are treated with great hospitality on PTA meetings.
- ❖ ‒Kanyaka Nestor‖Alumnae meetings are held yearly once, to interact with the old students and get feedback about the institution.
- ❖ Feed back is obtained from eminent personalities visiting the institution
- ❖ The institution has a Complaint boxes on Anti -Ragging, police complaints and other general complaints.
- ❖ The activities of the institution are embarked and published in popular media and the same is reaching the stakeholders.

How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institution plans its extension and outreach programmes. The institution has National Service Scheme (2 Units), Red Ribbon Club,Youth Red Cross, ECO Club, Citizen Consumer Club, Rotaract and Karuna Club to make the students participate in various social activities.

The institution organizes a number of extension activities through **NSS**. Some of the major activities organized are:

- ❖ NSS Volunteers created awareness regarding HIV/AIDS. Nearly 100 volunteers participated in the human chain to create awareness about misconception attached to the skin condition ‒Leucoderma‖
- ❖ Creating awareness on ‒population explosion‖, AIDS, Ban on plastics, ill-effects of smoking.
- ❖ A camp in ‗PUDUVOYIL' village to create awareness on various social issues.
- ❖ Students were sent to assist the program conducted by Jeeyar Educational Trust.
- ❖ The Citizen Consumer Club creates health and consumer awareness through their activities.
- ❖ Eco Club creates awareness on nature and the eco system through various competitions.
- ❖ The Karuna club creates awareness among students through various competitions for protecting animals by motivating students to abolish meat usage and encourage vegetarianism.
- ❖ The YRC organizes various health camps like Dental Camp, Gynecology Camp, Eye Camps, etc. for the benefit of the students, Staffs and the General public. Parents and general public are also requested to donate blood.
- ❖ The Students' Council conducts extension and outreach programmes to inculcate deep-rooted culture among the students. Some of the programmes are Pongal Celebration, Navarathri Celebration, Krishna Jayanthi Celebration, Cultural Fest.
- ❖ Empowerment Programmes are conducted regularly for the students to enhance their entrepreneurial skills.

Budgetary Details of Extension and Outreach Programmes are as follows:

Year	Club	Allocation (Rs.)	Actual Expenses (Rs.)
2010-2011	NSS	50,000	26,000
	Red Cross	17,000	17,000
	Karuna Club	---	---
	Pongal Celebration, Krishna Jayanthi	1,05,000	65,000

	Celebration,Navarathri Celebration, Kalalaya		
	Empowerment Programme Exhibition	---	6,000
2011-2012	NSS	50,000	9,000
	Red Cross	30,000	21,000
	Karuna Club	---	---
	Pongal Celebration, Krishna Jayanthi Celebration,Navarathri Celebration, Kalalaya	1,05,000	36,000
	Empowerment Programme Exhibition	---	11,000
2012-2013	NSS	60,000	29,000
	Red Cross	30,000	19,000
	Karuna Club	---	1,000
	Pongal Celebration, Krishna Jayanthi Celebration,Navarathri Celebration, Kalalaya	1,00,000	61,000
	Empowerment Programme Exhibition	---	12,000
2013-2014	NSS	50,000	52,000
	Red Cross	30,000	33,000
	Karuna Club	2,000	---
	Pongal Celebration, Krishna Jayanthi Celebration,Navarathri Celebration, Kalalaya	1,30,000	3,32,000
	Empowerment Programme Exhibition	15,000	11,000
2014-2015	NSS	75,000	NA
	Red Cross	40,000	NA
	Karuna Club	2,000	NA
	Pongal Celebration, Krishna Jayanthi Celebration,Navarathri Celebration, Kalalaya	3,10,000	NA
	Empowerment Programme Exhibition	15,000	NA
	Yoga Camp	50,000	NA

How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The institution encourages all the students and staff to participate in the extension activities. The faculties are designated as Programme Co-Ordinators for various clubs. Along with the Principal and the Programme Co-ordinators, the Student Secretaries, plan number of activities and complete them successfully within the estimated cost and time frame. They are also encouraged to participate in various programmes conducted by other institutions and organizations to enrich the personality of the students.

Give details on social surveys, research or extension work (if any) undertaken by the institution to ensure social justice and empower students from under-privileged and vulnerable sections of society?

NSS Units of the institution have conducted a survey among the neighbourhood community and identified some of the basic problems faced by them. The most important problem identified was non-availability of Post Box in the nearby area. So, a request was made to the Postal Department to install a Post Box and which was implemented at the entrance of the institution.

Details on extension work undertaken by the institution to ensure social justice and empower students from under-privileged and vulnerable sections of society are:

- ❖ Awareness on misconception attached to the skin condition –Leucoderma| was made by forming Human Chain amongst the NSS vlolunteers.
- ❖ Various events were conducted by NSS to create awareness on drawbacks of plastic and paper bags were made by the volunteers and distributed to students.
- ❖ Various Awareness Programmes are organized by NSS. To mention a few :
  - ➢ HIV/AIDS Awareness
  - ➢ Awareness on Tobacco Free Environment.
  - ➢ Female Infanticide Awareness.
  - ➢ Health Awareness
  - ➢ Awareness on Breast Feeding
  - ➢ Awareness to the public on Voting
  - ➢ Awareness on Global Warming
  - ➢ Awareness on Self-Employment
  - ➢ Awareness to the public on Exercising
- ❖ YRC Club has conducted various awareness programmes through various events among students. Awareness on Blood Donation, Swine Flu, Literacy, Legal aids, Kidney Problems, Gynecological problems, Dengue Fever through competitions, seminar, human chain, rally and display of charts.
- ❖ Dental camps are organized for staff and students with Dentists from Indian Dental Association.
- ❖ Celebration of Children Day at Shishu Bhavan, Home for mentally retarded children cum orphanage.
- ❖ Citizen Consumer Club has created awareness on Food Adulteration, waste management and misleading advertisements through seminars.

- ❖ Rally on ─Vantage of Wisdom‖ was conducted in association with other clubs.
- ❖ Awareness Programme on Cruelty to animals was conducted to express kindness towards animals and to spread vegetarianism.
- ❖ A petition was filed to the Deputy Director, Rajya Sabha to review the meat export policy.
- ❖ Rotaract celebrates Joy of Giving Week to inculcate the habit of helping the needy people.
- ❖ Book Banks are created to distribute books to the economically weaker students.
- ❖ Funds are raised to help the needy people by conducting Noble Bazaar.
- ❖ Environmental Awareness Programmes are held by Eco Club to conserve our environment.
- ❖ Clean Chennai Campaign was held together with Chennai Corporation.
- ❖ Students' Council organizes various events to develop socio cultural aspects of students through Pongal Celebration, Navarathri Celebration, Yoga Camp

Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students" academic learning experience and specify the values and skills inculcated.

The extension activities of the institution play a vital role in helping the students to undergo experiential learning. The participation of students in various extension activities brings positive changes in their attitude towards people living with HIV / AIDS, transgender, slum dwellers, street children etc. Their participation in various campaign and rallies made them to understand their social responsibility towards the society.

Value Education and Environmental Studies are part of the curriculum. As an outcome of the values and skills learnt, the students have started realizing the values of their life. The extension activities have made them more humane and capable of identifying and solving the problems of social concerns.

How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- ❖ The YRC responds to the need of the blood through conducting blood donation camps where the Parents and general public are involved and the database of the donors is also maintained.
- ❖ On the request of the general public a survey was conducted and based on the analysis the need for the postbox was identified and implemented with the help of postal department.
- ❖ Based on the request from the residents of Pudhuvoyal village, the NSS conducted a camp for 3 consequent years.

Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Nil.

Give details of awards received by the institution for extension activities and/contributions to the social/communitydevelopment during the last four years.

The Staff and Students of various clubs have received awards for various club activities. The details are:

Club	Year	Award
Rotaract Club	2010 – 2011	❖ Best Club Service Project by District Rotaract Council
	2011 - 2012	❖ Best Professional Service Project for Seminar on Gynecological issues. ❖ Best Community Service Project for celebration on –Joy of Giving Week‖ ❖ Outstanding President Award to Ms. Nivedha ❖ Dhronacharya Award for Best Faculty to Ms. Rajshree Rajesh ❖ Best Joint Project Award for OCEANUS, a Joint Project with various institutions.
	2012 - 2013	❖ Best Innovative Project for Project at 11.35 a.m. ❖ Outstanding Joint Project for OCEANUS ❖ Best Joint Project for ENAINDHA KAIGAL ❖ Outstanding Secretary to Ms. B.Jayanthi ❖ Dhronacharya Award – Ms. Rajshree Rajesh
	2013-2014	❖ Star Rotaractor Award – Ms.R.Aarthi ❖ Best Secretary Award - Ms. V. Kirthiga Bhavani ❖ Award for –A Word A Day‖ Programme
Youth Red Cross	2010-2011	❖ Overall Trophy in Women Category for providing more number of blood units
	2011-2012	❖ Award of Excellence
	2012-2013	❖ Award of Excellence
	2013-2014	❖ Best YRC Programme Officer Award
Citizen Consumer Club	2011- 2012	❖ Best Consumer Club Award from Chennai Metro Consumer Right Protection Center.
NSS	2013 - 2014	❖ Award for Best Service on Chief Minister‗s Birthday Function
Karuna Club	2010-2011	❖ Award for Best Service

COLLABORATION

How does the institution collaborate and interact with research laboratories, institutions and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.?

The institution has no collaboration and interaction with other research laboratories, institutions and industry for research activities. But, initiatives are being taken in establishing collaboration with the industry.

Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

MoUs/Collaborative arrangements with institutions of national importance/ other universities / industries/ Corporate (Corporate entities) etc. have not been established so far.

Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The institution has a Placement Consortium which interacts with various experts and organizations and arranges campus interviews and training programmes for the benefit of the students. Such interactions help the students to develop their analytical skills, communication skills, employability skills and managerial& problem solving skills. The institution has membership with various bodies like British Library, Computer Society of India, National institute of Personnel Management, Home Science association which facilitates the knowledge enhancement.

Highlight the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the institution during the last four years.

The institution regularly organizes Conferences, Seminars and Workshops and eminent scientists / participants are invited to visit the campus to interact with staff and students. 148 eminent scholars have visited the institution and shared their expertise knowledge.

How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated

Curriculum Enrichment

❖ To enrich the students on web designing, Tally and spoken English the institution has an agreement with ‒OVIYAAS‖ which issues Government of India certificate on completion of the course.

❖ The institution has MoU with Career Junction to conduct Soft skills programme, which is a part of the curriculum.

Detail on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The Placement Consortium plays a key role in establishing linkages. Guest Lectures are being conducted to reduce the gap between institution and industry.

CRITERION IV
INFRASTRUCTURE AND
LEARNING RESOURCES

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

PHYSICAL FACILITIES

What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The institution aims at providing infrastructure and environment that provides effective teaching and learning to furtherance the cause of higher education that makes the learners better suited for their professional world. The Management enhances the facilities as per the requirements with increase in courses and strengths.

Detail the facilities available for
a) Curricular and co-curricular activities- classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

- ❖ **Class Rooms:** The institution has provided 38 spacious classrooms and well furnished with adequate ventilation and amenities for the comfort of teaching and learning. The central administrative block consists of the Principal's room, Vice-Principal's room, Correspondent room, office room, PD room, Examination cell and General library.

- ❖ **Staff Rooms:** All the staff rooms are well furnished and air- conditioned. Each department is provided with computer facilities and internet accessibility, which enriches their knowledge.

- ❖ **Library:** E-library with INFLIBNET facilitates the staff and the students to update themselves with the latest information. 5 computers with LAN & internet facility and Laser printer are available.

- ❖ **Smart ClassRoom:** The air conditioned smart classroom with LCD projector and interactive board provide the ambience for effective teaching.

- ❖ **Language Lab:** Language lab with 36 computers, LAN, head phones attached with mike enriches the communication skills of the students. It has the facility of voice recording, playback, one –to-one interaction etc.

- ❖ **Teaching Aids:** LCD projectors, laptops are available to integrate technology in the class room.

- ❖ **Computer science lab:** The Institution has computer labs with 100 systems consisting of LAN, BSNL network, Wi-Fi, 4 laser printer, 1 oracle server, 1 language lab server and 1 Scanner. Internet facilities are available to the UG and PG students.

- ❖ **Micro Processor Lab:** Microprocessor Lab consists of 50 Microprocessor Kit and 50 Microprocessor Digital trainers.

- ❖ **Nutrition lab:** It has all the necessary equipments and is also well ventilated to prevent congestion and ensures safety of the students. The following are the equipments: Gas stoves-16, Oven – 2, fridge- 1, Mixer-3 and Cylinder-2

- ❖ **Textile lab:** It covers the theoretical and practical aspects of textile in the light of syllabus requirements and is suitable for those who wish to make a career in fabric and textile industry. The textile lab consists of 21 sewing machine and 1embroidery machine.

- ❖ **Studio lab:** It helps to get the exposure of technical drawing.The lab consists of 29 drafting boards.

- ❖ **Printing and Dyeing lab:** The print room provides the facilities for a number of process and techniques to produce a range of surface qualities on fabric. The lab consists of 5 Block tables and 14 bathik stands.

- ❖ **Interior decoration lab:** The interior decoration lab consist of the following : 1 cot, 1 sofa set,1 dining table, 4 dining chairs, 1dressing table ,1tea table and 3accessories cupboards.

- ❖ **Psychology Lab:** The psychology lab accommodates seating arrangement for 40 students to conduct their experiment.

- ❖ **Counseling room:** Counseling room consists of 1 couch, 1table and 2 chairs.

- ❖ **Terrace garden:** The TERRACE garden is maintained by ECO club and NSS.

b) Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

- ❖ **Sports:** An open spacious area is available within the campus premises to enhance the participation of student community in various sports activities and thereby shaping their physical development.

- ❖ **Indoor games**: Chess, Carom, Badminton and Table tennis.

- ❖ **Out door games:** Cricket, Kabaddi, Volley ball, Hand ball, Throw ball,   Kho-kho, Basket ball, Ball Badminton, Athletics and Foot ball. Professional coaches are arranged for the games like-Kabbadi, Volley Ball, Cricket, Kho-kho, Basket Ball.

- ❖ Clubs like NSS, RRC,YRC, Eco club,Karuna club,Citizen Consumer Club, Rotaract conducts regular activities.

- ❖ **Auditorium:** An open auditorium with a capacity of 2000 students where all the major functions are conducted. Apart from this a closed auditorium with a capacity of 600 students, where all the departmental functions, seminars/conferences, etc are organized.

❖ **Yoga**: Siddha Samadi Yoga visits the institution to give Yoga practice.

❖ **Public speaking**: Career junction deals with soft skills related to public speaking, communication skills and personality development which is also a part of the curriculum.

❖ **Cultural activities:** Both intra and inter collegiate cultural activities are conducted. For smooth conduction of the activities the institution provides amplifier system, music systems like Drums and keyboard, CD-DVD players and speakers.

❖ **Health and hygiene:** The institution provides hygienic rest rooms, sanitary napkin vending machine, First aid kit, counseling room, stretcher, wheel chair and R-O purified water**.**

How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any)

Since the inception of the institution, in the year 1999, it keeps on pace with the needs and requirements of the higher education. There are 38 class rooms with 783 sq.feet which has a seating capacity of 70 students. The classrooms are adequately furnished with lights, fans, tables &benches, black board and teacher's table and chair.

An open auditorium with a capacity of 2000 students where all the major functions are conducted. Apart from this a closed auditorium with a capacity of 600 students where all the departmental functions, seminars/conferences, etc are organized.

Future Expansion

The institution is planning to construct additional academic block G+3 (approximately 1 lakh Sq.ft.)

The Management plans and provides all infrastructural facilities based on the development of the institution and its usage. Constant and proper monitoring of infrastructure has helped the optimal usage of the existing facilities

Capital Asset Additions Amount spent in Rupees during the last five years.

Heads of Capital expenditure in Asset Additions	YEAR WISE CLASSIFICATION				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Air Conditioners Purchased	-------	38,500	------	1,77,200	5,97,600
Furniture	20,031	-------	------	54,548	2,51,912

purchased					
Fans Purchased	-------	-------	------	-----	56,210
R O Water purchased	-------	------	-----	-----	2,67,412
Printers /Scanner/Computer purchased	-------	39,050	------	33,505	6,56,819
Electric Equipments Purchased	2,900	8,600	5,500	11,650	27,943
Fire Extinguisher Purchased	2,710	------	------	------	13,050
CCTV Camera installed	5,500	------	------	3,64,809	-------
Fax machine	------	6,050	------	------	-------
Smart Room	------	-------	------	--------	3,50,423
Language Lab	------	-------	------	--------	
E-Library	------	------	-------	-------	93,450
Total	31,141	92,200	5,500	6,41,712	23,14,819

The master plan showing the infrastructural facilities, a rough layout sketch of the college campus and the proposed future expansion is enclosed herewith for reference.(see appendix)

How does the institution ensure that the infrastructure facilities meet the requirement of students with physical disabilities?

The institution ensures that infrastructure facilities meet the requirement of the students with physical disabilities. For differently –abled students, it is ensured that they don't have any physical obstruction. The institution provides volunteers to help the physically challenged students and also ramp facilities are available for them. The needs of the physically challenged students are fulfilled by the supporting staff. The students are given extra attention during the college terminal examinations as well as the final examination.

Give details on the residential facility and various provisions available within them:

The college is situated in the busy commercial area of North Chennai, hence commuting facilities like buses, trains, share autos, autos, cycle rickshaw are available frequently hence the requirement of having residential facility is ruled out.

What are the provisions made available to students and staff in terms of health Care on the campus and off the campus?

Institution provides Health Insurance facilities for both Staff and students. The institution has a tie up with the local hospital in case of emergency needs. Apart from this as the institution is located in the heart of the city, it is surrounded by hospitals like Stanely, General Hospital, Apollo, etc. YRC and NSS conducts regular health check ups for both students and staff.

First Aid kit, stretcher and wheel chair is available. To address the needs of the adolescents the institution facilitates the process of counseling through psychology department and mentors who works on addressing their ‒storm and stress‖ periods.

Give the details of the Common Facilities available on the campus ‒spaces for special units like IQAC, Grievance Redressal unit, Women‖s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- ❖ **IQAC** is yet to be established.

- ❖ **Grievance Redressal unit:** Grievance redressal unit is available in the campus. As per the University instruction Grievance box is painted in Green. The grievances are read by the Principal, Vice – Principal and the Students' Union Council. They serve as a medium to accept and reciprocate the grievances accordingly.

- ❖ **Counseling:** A well furnished counseling room is available in the second floor. The counselor counsels the student in privacy.

- ❖ **Placement and Career Guidance cell:** Placement Consortium plays a vital role by bringing job opportunities to the students. They are also providing Career Guidance, Vocational Guidance and self enhancement training to bridge the gap between the industry and the institute.

- ❖ **Canteen**: Canteen is located in the separate block which serves North Indian & South Indian vegetarian food at subsidized rates and is available throughout the day. The food served is fresh, hygienic and nutritious.

- ❖ **Recreational spaces for staff and students:** Though there is no specific space available for recreation, the students are involved in indoor and out door games consistently and the staff members engage in games activities like playing shuttle cock in their leisure time.
- ❖ **Safe drinking water facility:** Reverse osmosis plant is available on each floor to quench the thirst of all the members of the college and the waste water that is expelled from the RO process is channelized and used for the rest rooms and gardening. Even the ‒bore well‖ water is undergoing the process of RO purification in the absence of corporation water.

❖ **Auditorium:** Auditorium is located in the adjoining block of the main building. It has all amenities to conduct curricular activities, co-curricular activities and association activities, club activities and other academic programs.

LIBRARIES AS A LEARNING RESOURCE

Does the library have an advisory committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student / user friendly?

Yes. The library has an efficient and effective advisory committee. The committee has been setup to regularly monitor the functioning of the library. The committee reviews the requirements of the library materials, reference books and e- journals, etc. The same is forwarded to the Management through the Principal for the procurement. The committee recommended the provision of previous years University Question papers for the students under reference section and newspaper / magazine holding stand, which have been implemented. The committee also recommended the prerequisite of computers with internet facility for online resources and the same have been implemented successfully.

Library Committee

❖ Principal   -   Dr. T. Mohanashree
❖ Vice Principal -   Dr. P. B. Vaneetha
❖ Librarian
❖ Head of the Departments

Provide details of the following:

❖ Total area of the library (in Sq. Mts.)   2, 520 Sq. mts.
❖ Total seating capacity   150

Working hours of the Library

On Working days	8.30 a.m.to 5.00 p.m
On Saturday	10.00 a.m.to 4.00 p.m.
Before examination days	8.30 a.m.to 5.00 p.m.
During examination days	8.30 a.m.to 5.00 p.m.
During Vacation	9.00 a.m.to 3.00 p.m.

Layout of the library

The library provides an ample reading space. It has a Separate area to access e-resources and browsing. 5 computers with LAN & internet facility and Laser printer are available.

How does the library ensure purchase and use of current titles, print and e-Journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The departments based on the need of the students forward the proposal through the advisory committee to the Management and after the same is approved it is submitted to the librarian. The librarian procures the demand keeping in mind the budgetary allocation for the library.

Amount spent of new books/journals are given below:

Library holdings	2011-12		2012-13		2013-14		2014-15	
	No.	Cost (Rs)	No.	Cost (Rs)	No.	Cost (Rs)	No.	Cost (Rs)
Text books	50	15, 828	182	56,885	167	13110	1343	2, 98, 922.75
Reference books	4	2700	6	4485	11	11933	39	43,187
Total	54	18,528	188	61,370	178	25,043	1382	3,42,109.75
Donation Books					100	18,381		
Speciman Copy Books					310	48,765		
Journals/ periodicals	21	7,470	15	7,180	14	7,872	14	5,169
E-Resources(INFLIBNET)	-	-	-	-	-	-	-	5000
Anyother (specify)Newspaper	4	5,090	4	6,020	5	6,575	6 (upto Dec.14)	3,340 (upto Dec. 14)

Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

1. OPAC	The library has online public access catalogue (OPAC) through which users can search documents by author, title, accession number and key word.
2. Electronic resource management package for e-journals.	The college has provided INFLIBNET e-journals to the facilities for enriching their knowledge.

3. Federated searching tools to search articles in multiple databases.	The institution uses free search engines for any research/study purpose.
4. Library website.	The library software is linked with the college website.
5. In house/remote access to publications.	Yes, the user name and password issued to individual staff through OPAC.
6. Library automation.	AutoLib Library Management Software installed.
7. Total no. of computers for public access.	5 computers are used for public access.
8. Total no. of printers for public access.	2 numbers is available for public access.
9. Internet band width/speed 2 mbps 10 mbps/gb (GB)	2 mbps.
10. Institution repository.	Nil.
11. Content management system for e-learning.	Yes. INFLIBNET Apart from it, there is free online access to e-resources.
12. Participation in resource sharing network/consortia like Inflibnet.	Yes. 1. Inflibnet 2. Membership with British Council Library

Provide details on the following items:

❖ Average number of walk-ins	100 persons per day
❖ Average number of books issued/returned	50 per day
❖ Ratio of library books to students enrolled	5:1
❖ Average number of books added during last three years	583
❖ Average number of login to OPAC	50 persons per day
❖ Average number of login to e-resource	50 per day
❖ Average number of e-resources downloaded/ printed	50 per day

❖ Number of information literacy training organized		3
❖ Details of ‒weeding out‖ of books and other materials		Old books are bound and reused as per the need. The old magazines and newspapers are weeded out.

Give details of the specialized services provided by the library:

1.	Manuscripts	No
2.	Reference	Yes, Reference books are available in all subjects.
3.	Reprography	Yes, the staff members and students have access to photocopy the books/journals at the library.
4.	ILL (Inter Library Loan Service)	Yes, the college is having book bank facility and also having membership with British Council Library.
5.	Information deployment and notification	Yes
6.	Download	Yes, 5 computer systems are available for download
7.	Printing	Yes, any requirement for printing/photo copying is made available in the library.
8.	Reading list/ Bibliography compilation	Available in AutoLib library management software.
9.	In-house/remote access to e-resources	Yes, the staff members, students and admin staff are provided with username and password for the access of e-resources through Autolib library software.
10.	User Orientation and awareness	Yes, students are briefed time to time by the librarian and their assistants with regard to the library process
11.	Assistance in searching Databases	Yes, library staff provide assistance for searching any book/periodicals through Autolib.
12.	INFLIBNET	Yes.

Enumerate on the support provided by the library staff to the student and Teachers of the college.

The library is the warehouse of knowledge.
Working hours

On Working days	8.30 a.m.to 5.00 p. m
On Saturday	10.00 a.m.to 4.00 p.m.
Before examination days	8.30 a.m.to 5.00 p.m.
During examination days	8.30 a.m.to 5.00 p.m.
During Vacation	9.00 a.m.to 3.00 p.m.

To fulfill the queries of the students and staff ─HELP DESK‖ is available in the library. The Reprography facilities are also available for the teachers. The librarian and the assistant personally assist the faculty and students in all aspects. Library hour is allotted to the students to make use of the library resources.

What are the special facilities offered by the library to the visually/physically Challenged persons? Give details.

- ❖ Priority is given to physically challenged students.
- ❖ A prior special permission is given to these candidates by the librarian through peer members, to facilitate them in accessing the books.
- ❖ Books are provided to visually/physically challenged students for a longer time than the usual.

Does the library get the feedback from its users? If Yes, how it is analysed and Used for improving the library service (what strategies are deployed by the library to Collect feedback from users? How is the feedback analyzed and used for further Improvement of the library services?)

Yes. A general feedback is collected from the students along with the Staff Appraisal. The library also takes feedback from its users verbally. Apart from this a feedback note book is maintained in the form of visitor's diary wherein the guest and faculty visiting the library write their comments. The suggestions are analyzed and discussed by the Library Advisory Committee and the necessary follow up is taken to implement the changes.

IT INFRASTRUCTURE

Give details on the computing facility available (hardware and software) at the institution.

Details of computing facility available (HARDWARE AND SOFTWARE)

PG LAB: 52 SYSTEMS WITH 52 UPS

Hardware Configuration
- ❖ **23** systems – Intel(R) G 41 Express Chipset family/ 160 GB HDD/1GB RAM / Intel Core 2 Duo/ Dell/ Dell Opti plex 380

- ❖ **24** systems -Intel(R) G33/G31 Express Chipset family/160 GB HDD/512 MB RAM/Intel Core 2 Duo/CD R/W/DVD Read only/Dell /Dell Opti plex 330
- ❖ **3** Systems - Intel(R) G 41 Express Chipset family/320 GB HDD/2 GB RAM/Intel Core 2 Duo/CD R/W /DVD R/W/Dell/Dell Opti plex 380
- ❖ **1** server - IBM X3400 / 500 GB HDD/4GB RAM/Intel Xeon/DVD R/W/IBM/ LED
- ❖ Connect4m / Website System - Intel(R) HD Graphics Family/500 GB HDD/4 GB DDR3 RAM/Intel Core i3 2nd Generation/DVD R/W/TFT/Dell Opti plex 390DT

Available Software Microsoft Visual Basic 6.0, Microsoft Visual studio-2005, SQL server 2005, ORACLE9i, TURBOC ,TURBOC++, JAVA, MS-OFFICE-2007,2003,WINDOWS-98,WINDOWS-XP, 7,NETBEANS, TALLY,SPSS

UG LAB: 51 SYSTEMS WITH 51 UPS

Hardware Configuration

- ❖ **2** system - Intel(R) G 41 Express Chipset family/160 GB HDD/1 GB RAM/Intel Core 2 Duo/Dell Opti plex 380
- ❖ **17** systems - Intel(R) 946GZ Express Chipset family /AsusDG31 (1) /160 GB/512 MB/Intel Core 2Duo/CD R/W/DVD Read Only/Lenovo
- ❖ **4** systems -Intel(R) G33/G31 Express Chipset family/160 GB HDD/1 GB RAM/Intel Core 2 Duo/DVD R/W/Lenovo
- ❖ **14** systems - Intel(R) HD Graphics Family/500 GB HDD/2 GB DDR3 RAM/Intel Core i3 2nd Generation/Dell Optiplex 390DT
- ❖ **13** systems - Intel(R) G41 Express Chipset/500 GB HDD/2 GB RAM/Intel Core 2 Duo/DVD R/W /Dell Opti plex 380
- ❖ **1** server – IBM Server

Available Software Microsoft Visual Basic 6.0, Microsoft Visual studio-2005, SQL server 2005, ORACLE9i, TURBOC ,TURBOC++, JAVA, MS-OFFICE-2007,2003,WINDOWS-98,WINDOWS-XP, 7,NETBEANS, TALLY,SPSS , Autocad, Flash, Photoshop.

MICROPROCESSOR LAB

- ❖ 50 Digital Kit
- ❖ 50 Microprocessor

Microprocessor lab used by the students of Computer Science. It helps to handle the digital electronic and Microprocessor practical subject. It has 50 numbers of Microprocessor kit and 50 numbers of digital kit. It enriches the Digital and Assembly Language with the ratio of 1:1.

LIBRARY

- ❖ **Library Server** –standard AHCI 1.0 serial ATA controller/1 TB HDD/8 GB DDR 3/Intel Core i3 4th Generation/DVD WR/TFT/Dell Optiplex 3020 MT Desktop
- ❖ **1** System - Intel(R) 946 GZ Express Chipset Family /160 GBHDD/512 MB DDR 1/Inter Core 2 Duo/DVD R/W/ Lenovo Think Centre

- ❖ **5** System - standard AHCI 1.0 serial ATA controller /500 GB HDD/4 GB DDR 3/Intel Core i3 4th Generation/DVD WR/Dell Optiplex 3020 MT Desktop

ADMIN OFFICE

- ❖ **1** system - Intel(R)G41 Express Chipset/500 GB HDD/2 GB RAM/Intel Core 2 Duo/DVD R/W/Dell Opti plex 380
- ❖ **2** systems - standard AHCI 1.0 serial ATA controller /500 GB HDD/6GB DDR 3 RAM/Intel Core i3 4th Generation/DVD WR/Dell Optiplex 3020 MT Desktop
- ❖ **1** system - Intel(R) 7 Series/ C216 Chipset family SATA AHCI Controller/500 GB/2 GB DDR 3/ Intel Core i3 3rd Generation/ DVD WR/ TFT/ Dell Desktop - Vostro
- ❖ **Correspondent Room** - standard AHCI 1.0 serial ATA controller /500 GBHDD /4 GB DDR 3 RAM/Intel Core i3 4th Generation/DVD WR/Dell Optiplex 3020 MT Desktop
- ❖ **Principal   Room** - Intel(R) HD Graphics Family/500 GB HDD/2 GB DDR3 RAM/Intel Core i3 2nd Generation/Dell Optiplex 390DT
- ❖ **Vice-Principal Room -** standard AHCI 1.0 serial ATA controller /500 GB HDD/4 GB DDR 3/Intel Core i3 4th Generation/DVD WR/Dell Optiplex 3020 MT Desktop
- ❖ **Exam Cell**- Intel(R) HD Graphics Family/500 GB HDD/8 GB DDR3 RAM/Intel Core i3 2nd Generation/DVD R/W/Dell Optiplex 390DT

STAFF ROOMS:-

- ❖ **1** system -Zebronics 945 Mother Board**/**160 GB HDD/512 MB + 1 GB DDR 2 RAM/Intel Core 2 Duo/CD R/W/DVD Read only/Dell Opti plex 330
- ❖ **1** system -Intel(R) G33/G31 Express Chipset family/160 GB HDD/512 MB + 1 GB DDR 2 RAM/Intel Core 2 Duo/CD R/W/DVD Read only/Dell Opti plex 330
- ❖ **1** system - Intel(R) HD Graphics Family /500 GB HDD/2 GB DDR 3 RAM/Intel Core i3 2nd Generation/Dell Optiplex 390DT
- ❖ **3** systems-Zebronics 945 Mother Board**/**160 GB HDD/512 MB DDR2 RAM/Intel Core 2 Duo/CD R/W/DVD Read only/Dell Opti plex 330
- ❖ **1** system - Intel(R) G33/G31 Express Chipset family/160 GBHDD/512 MB DDR2RAM/Intel Core 2 Duo/CD R/W/DVD Read only/Dell Opti plex 330
- ❖ **1** system - Intel(R) G 41 Express Chipset family/320 GBHDD/2 GB DDR2 RAM/Intel Core 2 Duo/CD R/W/DVD R/W/Dell Opti plex 380
- ❖ **3** systems - standard AHCI 1.0 serial ATA controller /500 GB HDD/4 GB DDR 3/Intel Core i3 4th Generation/DVD WR/Dell Optiplex 3020 MT Desktop
- ❖ **3 Laptops** - **1** for Placement cell **2** for Projector purpose.

   Total number of computer systems available in our college campus: 129 + 3 Laptops

Details on the computer and internet facility made available to the faculty and students on the campus and off-campus?

On the Campus

- ❖ All the systems are connected with internet facility both in UG and PG lab
- ❖ The Internet service provider is BSNL with Wi-Fi Connection.
- ❖ Separate username and password are given to the faculties to access Connect4m.
- ❖ The ratio of computer availability and students is 1:1 to the computer oriented courses.
- ❖ The UG & PG students have a free access to the internet after the college hours.

Off the Campus

- ❖ Off the campus facility is available for students and staff through Connect4m Web Portal.

What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- ❖ The Institution is always ready to replace the non-functional parts with new parts.
- ❖ Internet facility is provided permanently on the systems available in UG, PG lab and staff rooms for the benefit of staff and students even after the college hours.
- ❖ This Institution continuously upgrades the infrastructure depending on the facilities available. Infrastructure is utilized to the maximum level by all the departments for teaching, learning, communication and other teaching activities and hence the working of systems and equipment is continuously reviewed, replaced and upgraded as and when required. The Institution engages the services of IT infrastructure suppliers to ensure that all the systems are of high quality and durable.

Provide details on the provisions made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Amount spent for the purchase of Computer Peripherals/ Consumables, UG Lab Annual Stock, PG Lab Annual Stock etc.

Practice of annual budget is prevailing in this college

AMC - Annual Maintenance and repair services is outsourced to V-care Communication and Pvt.Ltd.

YEAR	EXPENDITURE(Rs)
2010-2011	Rs.7,81,443
2011-2012	Rs.5,38,880

2012-2013	Rs.8,81,756
2013-2014	Rs.3,57,346
2014-2015	Rs.9,19,811

How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching- learning materials by its staff and students?

- ❖ The teachers liberally use the ICT resources, to enrich their prescribed curriculum with the help of internet.
- ❖ The institution has adequate computer facility for its faculties.
- ❖ All the departments are provided with computers, with internet browsing facility for preparation of teaching/learning materials.
- ❖ Projectors are available for the faculty use.
- ❖ Internet facility and library are open to the faculty members for teaching-learning process.
- ❖ Smart class room is provided with Air conditioned hall with an inbuilt LCD Projector and audio-visual aids which makes it easy for Faculty to incorporate technology in their teaching.
- ❖ Online Lecture Notes (OLN) & Question banks are available in Web portal connect4m for the reference of both UG and PG students.

Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching learning resources, independent learning, ICT enabled classrooms/learning space etc) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- ❖ The learning activities and technologies deployed by the institution are utilized to the maximum by the students and faculties.
- ❖ The college organizes co-curricular activities like roleplay, Adzap, oratorical, elocution, quiz to nurture the Independent learning.
- ❖ The students use internet facility in collecting and analyzing the data required for these purposes.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The Institution does not avail National Knowledge network connectivity directly, but the INFLIBNET SOFTWARE is available in the e-library.

MAINTENANCE OF CAMPUS FACILITIES.

How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities(substantiate your statements by providing details of budget allocated during last four years)?

Details	2010-2011 (Rs)	2011-2012 (Rs)	2012-2013 (Rs)	2013-2014 (Rs)	2014-2015 (Rs)
Building	30,00,000	30,00,000	3,00,000	5,00,000	25,00,000
Furniture	1,00,000	1,00,000	1,00,000	2,00,000	2,00,000
Equipment	NIL	NIL	30,000	40,000	15,00,000
Computers	4,00,000	2,00,000	2,00,000	6,00,000	5,00,000
Vehicles 1.Maintenance 2. Insurance	NIL	NIL	NIL	NIL	NIL
Any other	NIL	NIL	NIL	NIL	NIL

What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college annually takes a stock verification of all the infrastructural facilities like Computers, table and benches, fans, lights, Air conditioner, library books etc. Based on the verification a report is submitted to the Management for their information and further necessary action .The repair, replacement and upkeep of the infrastructure and equipments is undertaken by the concern in charges. In case of any further requirements the Management provides the same.

How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

All the computer systems are updated with necessary software / hardware when it is required. The institution does not have any scientific instruments that need calibration.

What are the major steps taken for location, upkeep and maintenance of sensitive equipment. (Voltage fluctuations, constant supply of water etc)

Institution has clear demarcated places for the sensitive equipments like electricity, water purifier. It has 3 phase connection and has fixed up necessary step- up Voltage stabilizers, UPS for the computers and stabilizers for air conditioners. R.O system is installed in the campus to provide quality drinking water for all the students and staff, Reverse osmosis maintenance staff make sure that the water tank are filled every morning for the continuous supply of water.

CRITERION V
STUDENT SUPPORT AND PROGRESSION

CRITERION V: STUDENT SUPPORT AND PROGRESSION

STUDENT MENTORING AND SUPPORT

Does the institution publish its updated prospectus/handbook annually? If „Yes‟ what is the information provided to the student through these documents and how does the institution ensure its commitment and accountability?

Yes. The institution publishes the updated prospectus /handbook every year.

PROSPECTUS is published every year along with the application form during admission. It provides the following information

a) Vision and Mission of the College
b) UG and PG courses offered
c) Committee of Management
d) Brief history of the college
e) Details of the subjects
   ➢ List of major subjects
   ➢ List of Allied subjects
   ➢ List of Elective subjects
   ➢ List of soft skills offered
f) Eligibility for UG and PG courses
g) Fee structure
h) Rules and Regulations of the college
i) Rules and Regulations of the admission
j) Information to parents

COLLEGE CALENDAR is issued to the students in the beginning of the academic year with the following details:

1. Vision and Mission of the college
2. College prayer
3. Brief history of the college
4. Committee of Management
5. List of teaching staff
6. List of Legal advisory council
7. List of non-teaching staff
8. Courses offered : UG and PG
9. Working days and hours
10. Rules of Discipline
11. Rules for Withdrawal.
12. Fee Regulation.
13. Rules of Attendance
14. Details of Library
15. Information on Curricular activities
16. Information on College Students‘ council
17. Importance of Identity card
19. Information to Parents and their wards

20. Total number of working days
21. Timetable with working hours
22. Attendance regulations of the institution.
    Details are also available in the college website *www.skpc.edu.in*

COMMITMENT AND ACCOUNTABILITY

The institution makes sure that every student is provided with a calendar and the students are instructed to carry their calendar every day to the college. To ensure that the parents are aware of the complete details of the calendar, the ‒department copy‖ duly signed by the parents are maintained.

Specify the type, number and amount of institutional scholarship/free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

YEAR: 2010-2011

S.NO	NAME OF THE SPONSOR	NO. OF STUDENTS	AMOUNT Rs.
1	Shri.K.R.Sundarajan Charities (Meenakshi college for women)	2	4,000/-
2	Women's voluntary service of Tamilnadu, Chetpet,Chennai-31	19	19,000/-
3	Sree Venkateswara students Hostel, Triplicane, Chennai-5	30	15,200/-
4	Post Metric Scholarship	3	18,100/-
5	Jainsindia Trust	1	23,600/-
6	The Tamilnadu Educational Trust.	1	4,500/-
7	Rajasthani Association Tamilnadu	113	1, 13, 000/-

YEAR 2011-2012

S.NO	NAME OF THE SPONSOR	NO. OF STUDENTS	AMOUNT Rs.
1	Mr.L.Ramanadhan Mylapore, Chennai	7	28,000/-
2	Shri.K.R.Sundharajan Scholarship	2	4,000/-
3	M/s.Thatikanda Vatsala Ramachandra foundation	44	88,000/-
4	University Women's Association, Madras	2	2,000/-

5	Women's voluntary service of Tamilnadu	4	4,000/-
6	Rajiv Gandhi-Vazhapady K.Ramamurthy Charitable Trust	1	2,000/-
7	Thangamaligai Mahalakshmi Trust	1	5,000/-
8	H.M.Trust	1	5,000/-
9	Scholarship for the Farmers' Daughters	6	20,000/-
10	Sri Venkateswara Hostel	49	22,500/-
11	The Tamilnadu Educational Trust	3	13,500/-
12	Rajasthani Association Tamilnadu	111	1, 38, 750/-

YEAR 2012-2013

S.NO	NAME OF THE SPONSOR	NO. OF STUDENTS	AMOUNT
1	Mr.M.Ramanathan	11	26,000/-
2	The Tamilnadu Educational Trust	2	4,500/-
3	Women's Voluntary Service of Tamilnadu	3	3,600/-
4	Meenakshi College For Women	2	8,000/-
5	Rajasthani Association Tamilnadu	132	2,02,000/-
6	Sree Venkateswara Students Hostel	64	38,400/-
7	Lion Lady Padmini Prasad Rao Chairperson Education Scholarship	2	8,000/-
8	Gathrd Scholarship	15	1,05,000/-

YEAR 2013-2014

S.NO	NAME OF THE SPONSOR	NO. OF THE STUDENTS	AMOUNT Rs.
1	L.Ramanathan	12	35,000/-
2	Women's Voluntary Services of Tamilnadu	15	22,500/-
3	Tamilnadu Educational Trust	2	9,500/-

4	Meenakshi College For Women, Kodambakkam	3	9,000/-
5	Sri.M.Bhakthavatsalam Century Celebration Committee Trust	3	3,000/-
6	University Of Madras	3	4,500/-
7	Condur Sampathu Chetty and Condur Padmavathy Amma Charities	2	20,000/-
8	Shirdisai Trust	1	10,000/-
9	Sri Kakumani Authikesavalu Chetty's Charities		10, 000/-
10	Thanga Maligai Mahalakshmi Turst	1	5, 000/-
11	Sri Venkateshwara Students Hostel	63	41, 350/-
12	Rajasthani Association Tamilnadu	82	1, 64, 000/-

YEAR 2014-2015

S.NO	DONORS	NO. OF BENEFICIARIES	TOTAL AMOUNT (Rs)
1	Mr. L Ramanathan Scholarship	10	25,000 (Each 2,500)
2	Tamil Nadu Congress Committee Charitable Trust	1	4,000
3	Sri Sai Trust	1	8,000
4	Sree Venkateshwara Students Hostel	51	43,500
5	The Tamil Nadu Educational Trust	2	10,000
6	Sadras Venkatarama Chetty Charities	31	1,00,500
7	Mahalakshmi GRT Charitable Foundation	1	5,000
8	Gowtham Labdhi Foundations	1	3,000
9	Meenashi College For Women	2	6,000
10	Sri M Bhakthavatsalam Centenary Celebration Committee Trust	3	3,000 (1000 each)
11	Jainsindia Trust	1	21,600
12	University Of Madras Endowment Scholarship	3	4,500
13	Women's Voluntary Service of Tamil Nadu	24	48,000
14	Rajasthani Association, Tamilnadu	91	1,82,000

15	Mentors Solution Pvt Ltd	1	5,000
16	Bio Ultima Life science Pvt Ltd	1	10,000
17	SC Agarwarl Charitable Trust	11	22,000
18	GRT Trust	1	5,000
19	For Seva Chakara	1	2,000
20	Jain India Trust	1	33,600
21	Computer International Trust	1	33,000
22	Om Sambhava Eduction	2	6,000
23	Sri Venkateswara Store	1	5,000
24	Sri Bharat Varshiya Digambara Jain Maha Saba	1	3,000
25	Royapuram R.Mono Congress Commitee	1	4,000
26	Sir Shirdi Sai Seva Sangam	1	7,000
27	Deepam Trust	7	35,000
28	G.K.Vala	2	10,000
29	G.K.S.Building Trust	1	5,000
30	Bala chan Rukmani Charitable Trust	1	1,000
31	Balasubramainyam	1	20,600
32	People for People	3	5,500
33	Health &Wisdom Foundation	1	4,000
34	S.J.Chariable Trust	8	8,000
35	Sai Trust	1	8,000
36	Poona Engeering	1	15,000
37	Mahaveer Chand Surana Charitable Trust	1	2,000
38	Parvathi Bai Trust	1	12,000
39	Dubai Trust	1	10,000
40	Mosque Trust	1	4,000
41	NGO Dreams Alive	1	15,100
42	Calimini Namerumal Chetty Charities	61	61,000
43	Lakshmi Charities	46	1,15,000
44	Dharama Moorthy Rao Bahadur Calavalconnan Chetty Charities	23	23,000

The institution also provides free education for the students recommended by University of Madras.

What percentage of students receives financial assistance from state Government, Central Government and other National agencies?

The college takes care of the financial needs of the economically backward students (most of them come from first generation education background) students receive financial assistance from the Tamil Nadu State Government.

Numbers of students benefited under this scholarship are as follows

S.NO	YEAR	NO.OF STUDENTS	AMOUNT OF SCHOLARSHIP IN RS.	PERCENTAGE
1	2009-2010	203	6,63,244	12.75
2	2010-2011	212	7,09,298	12.69
3	2011-2012	236	14,57,136	14.68
4	2012-2013	239	15,63,490	15.78
5	2013-2014	236	17,29,370	15.52

What are the specific support services/facilities available for?

a) Students from SC/ST,OBC and economically weaker section

SKPD and Charities provide monetary support by way of scholarships to the economically weaker sections of the institution. The charity also offers scholarship to students of other colleges. The details are as follows:

S.No.	Date	Cheque Number	No. of students	Amount Rs.
1.	07.10.2014	885078 to 114	17	54000.00
2.	07.10.2014	885115 to 128	14	46500.00
3.	07.10.2014	885129 to 148	20	57000.00
4.	07.10.2014	885149 to 167	20	50000.00
5.	08.10.2014	885169 to 190	20	51500.00
6.	08.10.2014	885191 to 510	20	42500.00
7.	08.10.2014	886511 to 530	20	40500.00
8.	09.10.2014	886531 to 551	20	63500.00
9.	09.10.2014	886552 to 570	19	59500.00
10.	09.10.2014	886572 to 590	19	54000.00
11.	09.10.2014	886571 to 614	24	72000.00
12.	09.10.2014	886515 to 663	20	53000.00
13.	09.10.2014	886634 to 645	12	35000.00
14.	09.10.2014	886646 to 665	20	62500.00
15.	09.10.2014	886685 to 704	20	56500.00
16.	17.11.2014	886766 to 771	14	105000.00
17.	09.10.2014	886705 to 716	12	37000.00
18.	05.01.2015	886785	1	1000.00
19.	05.01.2015	886786	1	2000.00
20.	19.01.2015	886787	1	2500.00
		Total	**314**	**945500.00**

b) Students with physical disabilities

       Students with physical disabilities are identified and they are given special attention by re arranging the room in the ground floor.

       Ramp, wheel chair and stretcher is also available to facilitate students incase of emergency.

c) Overseas Students

       The institution provides facilities to the NRI students as per their requirement.

d) Students to participate in various competition/national and international

       Students are motivated to participate in various Intra and Inter-collegiate competition.

       In sports, special coaches are appointed for Kho-Kho, Kabaddi, Handball, Volley ball and Throw ball .**The management encourages the sports students by giving fee concession to the inter-zone, state and national level players**. Apart from this they are provided with daily breakfast, sports kit and all other expenses are also borne by the Management.

       The sports and other candidates who participate in extracurricular activities are given special coaching to compensate their absence to the classes and Re-Exams are also conducted for them.

e) Medical assistance to the students:

List of supporters

- ❖ Indian Red Cross society
- ❖ The Arya Vysya Maternity Home & Child Welfare center Multi Speciality Hospital
- ❖ Chettinad Hospital
- ❖ Agarwal Eye Hospital
- ❖ Janaki ENT Nursing Home
- ❖ M.N. Eye Hospital

- ❖ Every year, the YRC and NSS of the college join hands with the above mentioned supporters to conduct medical camps and awareness programs. The medical camp is thrown open to staff, students and general public.

- ❖ College office maintains a first aid kit to meet the basic medical needs. Students are taken to hospitals which have tie ups with the college in case of emergency and parents are informed immediately. The college medical insurance scheme covers both the staff and students.

f) Organizing coaching classes for competitive exams

       The coaching classes for entrance exam are conducted through Empowerment Programme.

g) Skill development (Spoken English, computer literacy, etc)

Soft skill is part of the curriculum for both U.G and P.G students.

h) Support for ‒slow learners‖:

Remedial classes are conducted for the students from 1.30pm onwards. Chapter wise revision and also Guidance are given to the students' .The parents are also informed regarding the same.

i) Exposures of students to other institution of higher learning/corporate/business house etc.

Students of B.COM (CS), BBA, and BCA go to companies for their internship and B.sc (Psychology), M.COM, M.A (HRM), M.Sc (IT) and M.Sc (ID&D) does their project work. By this way, they acquire experiential learning. Apart from this few departments go for an Industrial visit, which gives them the practical Knowledge.

j) Publication of student magazines:

The students contribute their articles to the College Magazine. There is a special section devoted to Articles in Hindi, Telugu, and Tamil which gives opportunity to express themselves in oriental languages. The Magazine is distributed to the Staffs and students, as well as to the top Management of the Institution**.**

Describe the efforts made by the institution to facilitate entreperneurial skills, among the students and the impact of the efforts.

The college has an Empowerment Programme (EP) which triggers the entrepreneurial skills of the students. The Department of Commerce conducts ‒COM BAZAAR‖ where the students of the department market their own products .Apart from this YRC and NSS students put up stalls to sell their preparations of traditional food items. A part of the college canteen is run by one of the alumnae of the college.

Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

To bring out the latent talent of the students many extra-curricular & co-curricular activities are conducted every year. All department association and the various clubs conduct many co-curricular and extra-curricular activities to exhibit the students' talents.

The sports and other candidates who participate in extracurricular activities are given special coaching to compensate their absence to the classes and Re-Exams are also conducted for them.

SPORTS AND GAME ACTIVITIES:

In order to encourage sports, the following facilities are provided to the sports students.

1. Sports kit is provided to the students (T- Shirt, shorts and sports equipments)

2. All expenses for all matches are borne by the college.
3. Morning break fast is given to the sports girls and their coaches.
4. Coaches are appointed for Kho-Kho, Kabaddi, Hand ball, Volley ball and Cricket.
5. **Fee concession:**
   * 25% fee concession for University, Zone and National level participation.
   *35% fee concession is given to the students who get selected in inter-zone level.
   *50% fee concessions are given to the students who get selected in State and National level.

CULTURAL ACTIVITIES: The students who bring laurels to the institution by participating in Extra curricular and Co curricular activities are acknowledged and appreciated in the assembly and the same is considered as one of the eligibility criteria for the **best outgoing** and **all rounder** nomination

NUMBER OF LAURELS BROUGHT TO THE INSTITUTION

Year	No. of students		
	Extra-Curricular	Co-Curricular	Sports
2009-2010	15	59	178
2010-2011	54	106	229
2011-2012	62	93	196
2012-2013	79	125	203
2013-2014	90	169	202
2014-2015	20	119	265

Enumerating on the support and guidance provided to the students in preparing for the competitive Exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET,UGC-NET,SLET, ATE/CAT/GRE/TOFEL/GMAT/ Central/ State Services, Defence, Civil Services, etc.

Nil

What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

ACADEMIC COUNSELLING:

❖ Motivating the meritorious students to score high marks and University ranks.
❖ Extra-coaching and Remedial classes for slow learners.
❖ Encouraging and guiding the students towards Higher Education.

❖ PTA Meeting is held every semester, and parents are informed about their ward's performance.
❖ The Principal and the Head of the Departments together visit the U.G final year students, to encourage and guide them towards their Higher Education.

PERSONAL COUNSELLING:

❖ Most common personal problems that students face are jealousy, lack of confidence, inferiority complex, family problems, financial problems etc.
❖ Class in charges/ HOD / Mentors, advice and guide the students after identifying their personal problems.
❖ Apart from this, the ‒Department of Psychology‖ provides professional counseling to the needy students.

CAREER COUNSELLING:

❖ ‒Placement Consortium‖ plays a vital role in career guidance of the students.
❖ Workshops are conducted to give awareness on resume preparation, group discussion, interview techniques etc.
❖ Online aptitude tests are conducted.
❖ On an average 3 companies visit the institution for campus recruitment.

PSYCHO-SOCIAL COUNSELLING:

If any issues related to psycho-social relevancy arises they are attended to accordingly.

Does the institution have a structured mechanism for career guidance and placement of its students? If „yes‟, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list of the employers and the programmes).

The institution has a Placement Consortium which acts as a platform for the students to enhance their skills to meet the needs of the industries. The consortium invites HR personnel to bridge the gap between academic and the organizational needs. The percentage of the students selected during campus interviews is tabulated below:

YEAR	STRENGTH OF THE STUDENTS	NUMBER OF STUDENTS PLACED	PERCENTAGE OF STUDENTS PLACED
2009-2010	456	55	12.06
2010-2011	466	103	22.10
2011-2012	450	139	30.89

2012-2013	497	162	32.60
2013-2014	420	126	30

Does the institution have a student grievance redressal cell? If yes, list (If any) the grievances reported and redressed during last four years.

Yes, the institution has a students' grievance cell. It is chaired by the Principal.

❖ Students can drop in their complaints in the complaint box.
❖ Issues are discussed and required action is taken appropriately.

GRIEVANCES REPORTED AND REDRESSED DURING THE LAST FOUR YEARS:
   ❖ As the institution is located in a busy commercial area, the students and the staff face hindrance due to heavy traffic as a result they reach late to the institution. To overcome this problem the Management with the help of traffic police has taken steps to control the traffic between 8.00am-8.30am and 1.30pm – 2.00pm.
   ❖ ‒TASMAC‖ which was adjacent to the institution was removed
   ❖ On the demand of the students a new North Indian Canteen came into existence
   ❖ Students' council took efforts to repair the damaged roads, with the help of Corporation of Chennai.

What are the Institutional provisions for resolving issues pertaining to sexual harassment?

Till now the institution has not received any complaints from the students regarding sexual harassment.

Is there an anti-ragging committee? How many instances (If any) have been reported during the last four years and what action has been taken on these?

❖ The Institution has an anti-ragging committee.
❖ The committee consists of the Principal, Vice Principal and a senior faculty member apart from the students' council president and students' council secretary.
❖ Till now no issues regarding ragging has been reported.

5.1.13 Enumerate the welfare schemes made available to students by the Institution.

❖ Fee assistance is given to PG students' who have completed UG in the same institution
❖ RO water is supplied to the students.
❖ First aid box is maintained in the college.
❖ Sanitary napkin Vending machine has been provided.
❖ Book bank is available to lend books for the needy students.
❖ E-library is available for the students.
   .

5.1.14. Does the Institution have a registered Alumni Association? If „yes‟, what are its activities and major contributions for institutional academic and infrastructure development?

Yes, the Institution has a registered Alumnae association. It was registered on March 2014. Many of the alumnae are the faculty members in the same institution.

ACTIVITIES AND CONTRIBUTIONS:

❖ Campus interviews were conducted by the Alumnae Association.
  ➢ In 2009, Hands of Ventures services and In 2012, Vespa conducted campus interview
❖ In 2013, a workshop on ‒Cognitive Thinking‖ was conducted for the final year students
❖ In 2014, as a gesture of gratitude, the Alumnae members felicitated their gurus.

STUDENT PROGRESSION

Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trend observed.

Student Progression		2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
UG to PG		12.21	22.42	20.80	22.04	21.27
PG to M.Phil.,		9.36	12.5	1.96	Nil	Nil
PG to Ph.D.		Nil	Nil	Nil	Nil	Nil
Employed	Campus selection	8.16	3	2.68	3.93	3.46
	Other than campus recruitment	19.89	17.04	18.59	30.81	20.71
Entrepreneurship/ Self Employment		2.3	2.8	1.10	Nil	2.27

Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the University)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

Year	2010-2011		2011-2012		2012-2013		2013-2014	
Course	Pass %	Course Comple-tion %	Pass %	Course Comple-tion %	Pass %	Course Comple-tion %	Pass %	Course Comple-tion %
BBA	83	96	83	98	78	90.6	66.48	80
B.COM"A"	82.78	95.65	86.64	98.5	86.90	98.5	86.22	97.10
B.COM"B"	78.13	93.65	75.96	95	77.09	92	77.25	89.39
B.COM (CS)	83.51	92.3	85.66	97.01	79.14	86.15	69.48	98
BCA	82.35	85.41	79.33	98	81.63	93.88	78.97	88
B.SC. (CS)	90.15	98	90.27	100	89.5	97.82	87.82	100
B.SC (MAT)	68.38	65	80.02	87.5	66	68	67	73.33
B.SC(ID&D)	82.65	100	87.78	100	74.37	92	72.5	93.75
B.SC (PSY)	49.33	79.31	72.83	93	47.67	78.26	46.83	52.17
B.A. (SOC)	47	71	82	81	55.84	83.33	41.83	68.1
M.COM	100	100	100	100	97.2	94.44	100	100
M.SC (IT)	89	100	94.25	100	100	100	100	100
MA (HRM)	60.75	100	100	100	100	100	80	100
M.SC (ID&D)	-		-		-		100	

PASS PERCENTAGE COMPARISON WITH NEARBY COLLEGES

Batch wise	Department	SKPC	GSS	KCS
2008 -2011	B.Com.,	94.65	98	NA
	B.Com(CS)	92.31	Nil	NA
	B.B.A.,	96	100	NA
	B.Sc.,(CS)	98	100	NA
	B.C.A	85.42	Nil	NA
2009-2012	B.Com.,	96.75	98.7	NA
	B.Com(CS)	97.01	98.48	NA
	B.B.A.,	98	98.6	NA
	B.Sc.,(CS)	100	94.5	NA
	B.C.A	98	Nil	NA
2010-2013	B.Com.,	95.25	97.4	NA
	B.Com(CS)	86.15	97.22	NA
	B.B.A.,	90.6	96.6	NA
	B.Sc.,(CS)	97.83	96.15	NA
	B.C.A	93.88	Nil	NA
2011-2014	B.Com.,	93.20	93.6	95.37
	B.Com(CS)	98	98.57	95
	B.B.A.,	78	91	91
	B.Sc.,(CS)	100	97.95	95
	B.C.A	88	Nil	87.5

How does the institution facilitate student progression to higher level of education and/or towards employment?

The Institution facilitates Student Progression to the higher level of Education and/ or towards Employment through the following:

Higher Education:

The college management provides fee assistance to our UG students who pursue their PG in the same institution. The staff motivates the students to take up PG courses and discusses the same in the student – mentor session.

Employment:

The College has an ‒**Empowerment Programme**‖ which develops entrepreneurial skills in the students.

‒**Placement Consortium**‖ of the college provides opportunities to the students for placement.

Enumerate the special support provided to students who are at risk of failure and drop out?

Risk of failure:
❖ Remedial classes are arranged for slow learners.
❖ Academic and personal counseling is given by mentors/class in charges / Psychology department.
❖ ‗Parent Teachers Meet' is conducted once in a semester.

Risk of drop out:
❖ Economically poor students are provided financial assistance.
❖ To deal with the socio-cultural problems, the counselling cell and the department in charges addresses the problems.

STUDENT PARTICIPATION AND ACTIVITIES

List the range of sports, games, cultural and other extra curricular activities available to students. Provide a detail of participation and program calendar.

SPORTS – Athletics & Track events

GAMES - Cricket, Handball, Volley ball, Kabbadi, Kho-Kho, Foot ball, Basket ball, Badminton, Chess, Table Tennis and Carom. The training sessions and practices for the sports girls are held between 7:30A.M – 9:30 A.M and from 1:30 P.M to 3:30 P.M. Coaches are arranged to train the students in games like Cricket, Kabbadi, Kho-Kho, Handball, Volley Ball, and Basket Ball.

CULTURAL ACTIVITIES/ EXTRA CURRICULAR ACTIVITIES:

Kalaalaya Fine Arts Association conducts all cultural events of the college. It conducts ‗**SNIGDA**', ‗**ESHA**‟ inter-department cultural activities and „**CHAITANYA**‟ intercollegiate fest.

To conserve the traditional values Navarathri Kollu is placed in the college premises & a cultural event is conducted by the students on the eve of Navarathi at Sri Kanyaka Parameswari temple.

Pongal -The harvest festival is celebrated in the college premises. The college ambience is converted into a village set-up and the same programme is telecasted in Jaya TV respectively.

PROGRAMME CALENDAR FOR CULTURAL ACTIVITIES

MONTH	EVENT
JUNE	FRESHER'S WELCOME
JULY	STUDENTS'COUNCIL INAUGURATION & SNIGDA
AUGUST	INDEPENDENCE DAY
AUGUST/SEPTEMBER	KRISHNA JAYANTHI & ESHA
SEPTEMBER	TEACHER'S DAY
SEPTEMBER/OCTOBER	NAVRATHIRI
JANUARY	PONGAL & YOUTH DAY,REPUBLIC DAY
JANUARY/FEBRUARY	SPORTS DAY
FEBRUARY	COLLEGE DAY,CONVOCATION
MARCH	UNION VALEDICTORY,EP EXHIBITION, MAGAZINE RELEASE, INTERNATIONAL WOMEN'S DAY ,THANKS GIVING and FAREWELL

: Furnish the details of major student achievements in Co-Curricular, extracurricular and cultural activities at different levels: University/State/Zonal/National/International,etc. for the previous four years.

Major highlights are as follows and the other achievements are documented
Sports Achievement:

2010-2011

- ❖ At Zonal Level the Kabaddi team bagged 3rd place.
- ❖ At _B-Zone' level the Kho-Kho team secured 3rd place.
- ❖ At the Zonal level the Hand Ball team secured 1st place and the team also got selected for interdivision match.
- ❖ At the state level the Hand Ball team won 3rd position.

2011-2012

- ❖ Ms.Rathi Devi, B.Suganya of II B.Com'A' represented State Level Kabaddi Tournament at Vellore and the team won 3rd place.
- ❖ In the state level Inter-Collegiate the Kabaddi Tournament the team secured 3rd position.
- ❖ In the State level Inter-Collegiate the Volley-Ball Tournament the team were ranked 4th.
- ❖ In the junior State Level the Kabaddi Tournament the team secured 3rd place
- ❖ In the zonal Level the Kabaddi the team secured 3rd place .
- ❖ In the zonal level the Volley Ball team secured 3rd place.
- ❖ In the Zonal level the cricket team secured 4th place.
- ❖ In the zonal level the Hand Ball team secured 4th place .

2012-2013

- ❖ Ms.Rathidevi III B.Com(CS) participated in national kabaddi tournament and participated 8 times in the state level kabaddi tournament.
- ❖ Ms. B.Suganya of III B.Com'A' participated 6times in the state level kabaddi tournament.
- ❖ Ms.M.Sandhiya of III B.Sc.(Psychology) participated 3 times in state level chess tournament and secured 3rd place.

2013-2014

- ❖ Ms.J.Sagaya Rani got 3rd position in triple jump and Ms.C.Deepa jothi, Ms.J.Sagaya Rani,Ms.A.Krithika Devi&Ms.MPT.Gomathi 4th position in 4x100 Mts.Relay in B-Zone Inter-Collegiate at University of Madras .
- ❖ In the state level inter collegiate volley ball tournament the college team secured 5th position.
- ❖ In the Inter zone Foot Ball Tournament Ms.K.Monisha of II B.Com-B and Ms.J.Sagaya Rani of III B.Sc.(Maths) got selected.
- ❖ In B-Zone Inter Collegiate Ball Badminton tournament Ms.J.Sagaya Rani of III B.Sc.(Maths) secured 4th position

2014-2015

- ❖ In the B-level Interzone cricket tournament K.Monisha –IIIB.Com & Kallluri sumathi—IIIB.C OM were selected at University level
- ❖ In the Interzone Kabbadi tournament –P.Keerthana Sai – IIIB. Com B was selected at university level.
- ❖ In the Interzone Kho –Kho team: V.A.Krirthiga Bhavani IIIB .Com A was selected at University.
- ❖ In the state level Kho –Kho team: Meenakshi .A of I BCA,, Madhubala.L. of I B.Sc (CS), Gayathri .D of II B.Sc (ID)were selected.

Co-Curricular Achievements:

2009-2010

- ❖ K.Nikita I B.Com(cs) participated in state level English oratorical competition at Mohammad sathak college

2010-2011

- ❖ Sonu Ganchi of II B.Sc. (Psychology) participated in a National conference on ENHANCING **PERSONAL EFFECTIVENESS** at JBAS College.
- ❖ K.Nikitha II B.Com(cs) secured second place state level English oratorical competition at Mohammad sathak college
- ❖ K.Nikitha II B.Com(cs)presented a paper in a state level technical meet at Hindustan college.

2011-2012

- ❖ K.Nikita III B.Com (CS) secured 2nd place in paper presentation in National level seminar at Ethiraj college.
- ❖ K.Nikitha III B.com(cs) presented a paper on Impact of Global Recession on India-National level seminar held at K.S.G College.
- ❖ K.Nikitha III B.Com(cs) presented a paper on Business values and ethics in the 21st century-National seminar –Ethiraj college.
- ❖ K.Nikitha III B.Com(cs) presented a paper presentation in a state level technical meet - Hindustan college.

2012-2013

- ❖ G.Barani Priya. Sumamani&J.S.Suganya III B.A. (Soc) presented a paper titled **LIFE ORIENTED CURRICULUM ACTIVITY BASED TRAINING AND UPDATED INFRASTRUCTURE in** National level seminar organized by GSS Jain College.

2013-2014

- ❖ R. Sivasambhavi & v. Leelavani of II B.Com presented a paper on the topic **INDIAN CURRENCY CRISIS- CAUSES** in National Conference held at G.S.S Jain College.

2014- 2015

- ❖ G.Hamsaveni presented a paper titled **MASLOW"S CONCEPT IN ENRICHING EMPLOYEE ENGAGEMENT IN AN ORGANIZATION ,** in an international conference at University Of Madras and her paper was awarded as the best paper.
- ❖ Ms.M.Sankareshwari III B.C.A secured 2nd place and a cash award of Rs.7000 in Tamil essay writing completion conducted by DEPARTMENT OF TAMIL DEVELOPMENT ,TAMILNADU GOVERNMENT.

- G.Dhanasasthayani II B.A(soc) won 1st place and cash award of Rs.5000 in the district level Tamil **KAVITHAI RECITATION COMPETITION conducted by DMK ILLAKKIYA ANI.**
- Ms. G.Reema of II B.Com(CS) presented paper on **CORPORATE SOCIAL RESPONSIBILITY** in a **NATIONAL CONFERENCE** at K.C.S. NADAR COLLEGE .
- Ms.G.Reema & Ms. D.Mahalakshmi of B.Com(CS) jointly presented paper on **NEED AND IMPORTANCE OF HUMAN RESOURCE MANAGEMENT** in an international conference at Sri Ganesh Arts and Science college , Salem.

Extra- curricular activities:

The following students were awarded by the District Rotaract council for their contributions in Rotaract club:

2011-2012

- **Outstanding President**-Ms.Nivedha, III B.Com'B'

2012-2013

- **Outstanding Secretary** –Ms.B.Jayanthi, II B.Com'B'

2013-2014

- **Star of Rotaractor Award**-Ms.R.Aarthi ,III B.Com'A'
- **Change Maker Secretary** – Ms.V.A.Kirthiga Bhavani, II B.Com'A'

Cultural activities:

2012-2013

- **S.Kavitha and V.A.Kritiga Bhavani secured third place in state level group dance competition held at D.G.Vaishnav college in Feb 2013.**

   How does the college seek and use data and feed back from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution humbly takes into account the views of students. On the graduation day and Alumnae meet the students can express their opinions.
Few suggestions that have been set forth by the students have been executed namely the opening of the eastern side gate, extension of canteen etc.

How **does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazines and other material? List the publication/ materials brought out by the students during the previous four academic sessions?**

The students are provided with an opportunity to express their creative talents and skills through their contribution in the college magazine. The institution organizes seminar / conference for the benefit of the students wherein the students are also given the opportunity to present their papers which are published in the seminar proceedings. The language department motivates the student community to contribute their skills on the Indian languages through wall magazines.

Does the college have a students" council or any similar body? Give details on its selection, institution, activities and funding.

Yes, the institution has a students' council right from its inception. The council is headed by the Principal as the President. To guide and monitor the students' council, the staff takes the role as Vice-President and Secretary.

LIST OF THE PORTFOLIOS IN STUDENTS" COUNCIL

S.NO.	PORTFOLIO
1	Student President
2	Student Vice-President
3	Student Secretary
4	Joint Secretary
5	Assistant Secretary
6	Treasurers
7	Assistant Treasurers
8	Cultural Secretaries
9	Assistant Cultural Secretaries
10	Sports Secretary
11	Assistant Sports Secretary
12	PROs
13	NSS Secretary Unit – I
14	NSS Secretary Unit – II
15	YRC Secretary
16	Rotaract Club President
17	Rotaract Club Secretary
18	Karuna Club Secretary
19	Citizen Consumer Club Secretary
20	ECO Club Secretary
21	Empowerment Programme(EP) Secretaries
22	Empowerment Programme(EP) Assistant Secretaries
23	Placement Secretaries

24	Placement Assistant Secretaries

Selection

Nominations are given by the department and a formal interview is done by the panel.

The panel consists of Hony.Correspondent, Principal, Vice-Principal, all the department Heads, Union Staff Vice President& Secretary, all clubs staff secretaries and Fine Arts Association Secretary.

Constitution:

The Students' Council is formally constituted and comes into action with investiture ceremony & concludes with the valedictory function.

ACTIVITIES:

Every year the students' council conducts the following activities;
Freshers Welcome , Students Council Inauguration, Snigda, Independence day, Krishna Jayanthi, Esha, Teachers day , Navarathari , Youth day , Pongal , Republic day , Farewell party ,Thanks giving day and organizing special lectures.

FUNDING

The management funds the activities of the Students' Council and a meager part is borne by the students.

Give details of various academic and administrative bodies that have students" representatives on them?

Student Representative in academic Bodies:

The college consists of Department Associations, wherein the students' association secretary under the guidance of the staff conducts co-curricular activities. Students' representatives of various clubs also come under this category and they fulfill the activities of their respective clubs.

Student representatives in Administrative Body:

The college has Anti - Ragging Cell and Grievances cell where the students' council president, secretary and the treasurer are part of the committee. In the forth coming year the library committee will have a representative from the students' council.

How does the institution network and collaborate with the alumni and former faculty of the institution?

ALUMNAE:

In the year 2007 the alumnae association ‒KANYAKA NESTOR‖ was incepted,which formally conducts ‗Alumnae Day' every year on October 2nd. The association has also been conducting on and off campus placements over the years from companies like HOV, MAX NEW YORK,VESPA and so on. The association also has social network contacts with its members under the name ‒KANYAKA NESTOR‖.

FORMER FACULTY:

The former faculties are invited and honored as either guests/judges/resource person. The faculties enthusiastically accept the invitation to visit the college and enlighten the students.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

INSTITUTIONAL VISION AND LEADERSHIP

State the vision and mission of the Institution and enumerate on how the mission statement defines the institution"s distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution"s traditions and value orientations, vision for the future, etc?

VISION:

To make up wholesome development in every single woman, to become a better human being thus contributing service towards self, family and society through education to face the challenges of the world.

MISSION:

By inculcating positive change, values and discipline in women and facilitating them to transform from within to become transcendental through perseverance, performance and progress.

LEADERSHIP:

The leadership is provided by the Principal who in consultation with Honorary Correspondent, Vice Principal , HODs , Conveners of the different committees and Administrative Heads plans to accomplish the mission of the institution which is cherished and valued by everyone. The institution provides platform for the first generation women candidates and also addresses to the needs of women belonging to conventional background who are determined to create a better position for them in the society.

What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The institution is run by SKPD & Charities. The Honorary Correspondent of the college is one of the trust members. The Honorary Correspondent in consultation with the Committee of Management (trust members) takes decision and the same is conveyed to the Principal who further conveys it to the HODs. The Head of the Departments conveys the messages to their respective faculty members. The policies of the vision are carried out effectively by the Principal, Head of the departments and the faculty members through monitoring the academic programmes of the college both by supervision and by feedback from the students.

The academic plans are scheduled and followed accordingly to enhance the quality of the institution which includes the faculty, students and other stake holders.

What is the Involvement of the leadership in ensuring:

a) **Policy statements and action plans for fulfillment of the stated mission**

Policies and guidelines are framed for the academic matters to accomplish the vision of the institution. The college provides myriad opportunities to the students to shape themselves into wholesome personality. Mentor system is followed to monitor the performance of the students which helps them to galvanize towards achieving the goal.

b) Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

Action plans are formulated through participative decision-making and through strategic planning it is incorporated.

c) Interaction with stakeholders

- ❖ Students (classroom discussion, interacting through the students' council, interacting through class representatives, feed back)
- ❖ Staff (Staff Meeting)
- ❖ Parents (Twice in a year Parents Teacher Meet)
- ❖ Principal (Meeting with Committee of Management)
- ❖ Principal & Staff (Meeting with University).

d) Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

The institution obtains Feedback from the stake holders & fulfills the needs accordingly.

e) Reinforcing the culture of excellence

To nurture the culture of excellence the institution provides various platforms to exhibit the skill and talent of the students.
- ❖ Proficiency awards were given to students those who excel in academics.
- ❖ The best sports woman receive individual championship.
- ❖ The overall trophy in extra curricular activities is given.
- ❖ Special permission is given to participate in the intercollegiate activities.
- ❖ Various awards are conferred to students who contribute their service towards the development of the institution.

f) Champion Organizational change

The needs of the students are identified through the students' council, class representative and the staffs need through the staff meeting. This facilitated in bringing the champion organizational change, namely RO water, AIR conditioned staff room and Smart Classroom.

What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Head of the Institution along with Committee of Management implement the formulated policies. The Principal with the help of faculty members monitors the effective implementation of the policies through regular scrutiny, meetings with the students' council and Class representatives.

Give details of the academic leadership provided to the faculty by the top management?

The Top Management inspires the aspiring staffs to attend refresher courses, orientations and workshops on their concerned discipline and motivate them to become expertise in their concern field.

How does the college groom leadership at various levels?

The Principal is both the academic as well as Administrative Head of the institution, who provides valuable guidance in Planning, Organising, Co-ordinating & Executing all activities.

The institution provides opportunities to develop leadership qualities by assigning duties to teaching faculties on rotation basis by appointing them as conveners of various committees like cultural, college examination, University Examination, Empowerment programme, Rotaract, NSS, YRC, Eco club, Karuna club, Citizen Consumer Club, Quiz club and Book Bank Project.

The students' council, club secretaries and class representatives are encouraged to take up the responsibilities for conducting different activities under the guidance of the staffs.

How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system ?

The system consists of Committee of Management, where one of the members takes up the position as Hony. Correspondent of the institution & manages the organization effectively. The responsibilities are shared with the Head of the institution and Vice Principal, which is delivered and delegated to the Head of the Departments, librarian and the Physical directress which in turn is entrusted to the faculties. The administrative work is assigned to the administrative body who implements the work through the assistant services.

Does the college promote a culture of participative management? If „Yes" indicate the levels of participative management.

Yes. The institution promotes the culture of participative management through healthy discussion and sharing ideas. The department faculties discuss and share their views with their Head of the Departments. The Heads convey the same to the Principal and the Hony. Correspondent.

The Students' Council, Physical Directress,Librarian ,The Head of the Departments, Staff Council Secretary, Vice Principal, Principal along with the Hony. Correspondent involve in decision making like academic improvisation, disciplinary measures, budget preparation of the college activities.

The Head of the departments are given autonomy to adjust classes and allocation of subjects to the faculty members. During the admission the department decides the cut off marks for the eligibility to admit the students.

STRATEGY DEVELOPMENT AND DEPLOYMENT

Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the institution has a formally stated quality policy

QUALITY POLICY

‒We shall also strive to lead in facilitating learning, fostering, creating and developing knowledge, skills and confidence of the student in their studies using variety of modes for continual improvement‖.

DEVELOPMENT

The quality policy is based on the ISO unit by standardizing, formulating and documenting the action plan of the institution covering both academic and administrative bodies.

DRIVEN

The management implements the quality policy for the upliftment of the student community.

DEPLOYMENT

The quality policy is deployed by Principal in association with the Heads through regular discussions, Review meetings and policy communications.

REVIEW

The quality policy is analysed, examined & reviewed on the basis of its application, assessment and efficiency.

Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The perspective plans for the development of institution are as follows:

- ❖ Motivating the staff members to pursue their doctoral degree and to become NET/SET qualified staffs.
- ❖ To begin the research activities in the department having PG courses.
- ❖ To introduce department wise newsletters.
- ❖ Introduction of new courses,
- ❖ Industry – Institute interaction.
- ❖ Extension of Empowerment programmes.
- ❖ Implementation of IQAC cell.

The institution has a strategic plan for implementing of the above said plans which are:

- ❖ Providing FIP (FACULTY IMPROVEMENT PROGRAMME) to the staff to pursue their doctoral degree
- ❖ Budgeting/ funding by the institution.
- ❖ MoU's/ collaboration with industry

Describe the internal organizational structure and decision making processes.

FLOW CHART OF INTERNAL ORGANISATIONAL STRUCTURE AND DECISION MAKING PROCESS
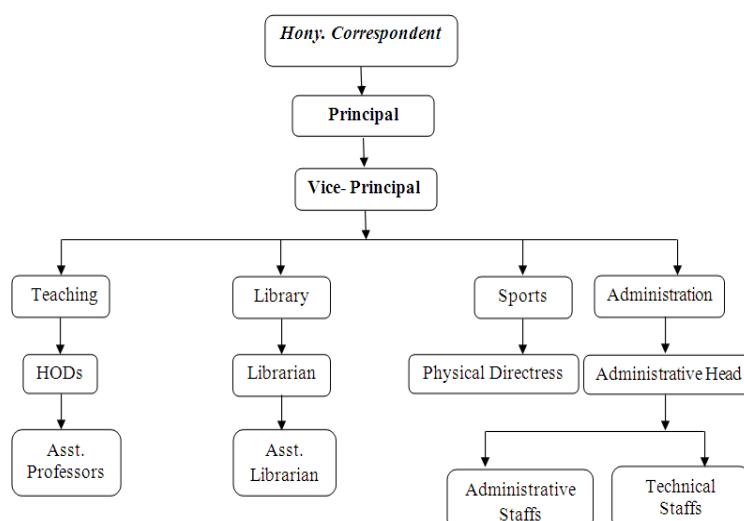
Give a broad description of the quality improvement strategies of the institution for each of the following

TEACHING AND LEARNING

The teaching staff has an organized lesson plan to complete the syllabus on time. The teaching pattern is reviewed and it is re-constructed accordingly. The students are involved in experiential learning such as Group Discussions, Role plays, Case studies, and field/industrial visits. They are also involved in participative learning like peer learning, seminar presentations, model making, etc.

The staffs are encouraged to participate in Orientation programmes, Refresher courses and various Workshops & Conferences to enhance their professional efficiency.

RESEARCH DEVELOPMENT

The institution motivates the staff to pursue their doctoral degree and special permissions are given for the same.

COMMUNITY ENGAGEMENT

The student community is galvanized into various activities through ECO club, NSS & Red Ribbon Club, Rotaract , Karuna club, Citizen Consumer Club and YRC . The gap is identified between the institution and the community. Based on the identified gap different clubs involves the club members through various activities to fulfill the needs of the community.

HUMAN RESOURCE MANAGEMENT

To enhance the skills of the teaching faculty they are permitted to participate in orientation courses, refresher courses and FDP programs. The non teaching staffs are motivated to take up their basic degree for self enhancement. The students have opportunities through Empowerment Program, Placement Consortium, project work, etc to augment their skills.

INDUSTRY INTERACTION

The students of different courses visit various industries as part of the curriculum to gain experiential knowledge. The Placement Consortium brings in HR from different companies to enlighten the needs of industry and bridge the gap through training program and lectures.

How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The institution has a format to make an analysis of the teaching. Based on the analysis the Principal updates the Top Management so that necessary corrective actions are undertaken. It acts as a measure to rectify the defects and improves the teaching quality.

How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Management encourages and supports the staff by sanctioning the funds required for the departments and club activities.Staffs are given ‒ON DUTY‖ as and when required. Management also sponsors the staff to attend Workshops. As per the qualification up gradation, the staffs are rewarded. In addition to this, based on the experience in the same institution loyalty increment and *EX-GRATIA* is given.

Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions?

- ❖ Standing Order was framed by the Legal Advisory Council to raise the standard of the institution.
- ❖ Each department is assigned to admit students on a fixed % of marks.
- ❖ Gratuity, Group Insurance and Accidental Insurance are provided.
- ❖ Taking students health into serious consideration RO Plant was setup.
- ❖ In order to respond to the request put forward by the students the Eastern side gate was opened.
- ❖ Language Lab is setup to enhance the communication skills of the students.
- ❖ Smart class room, e-library is provided for the benefit of the students and staffs.
- ❖ CCTV cameras are set up at prominent places in the campus to ensure the security of the students.
- ❖ Staff rooms were air conditioned with proper infrastructure facilities.
- ❖ Taking the diversity of the students into consideration a South Indian and a North Indian canteen are set up.

Does the affiliating university made a provision for according the status of autonomy to an affiliated institution? If „yes‟, what are the efforts made by the institution in obtaining autonomy?

The institution had not yet applied for obtaining autonomy status.

How does the Institution ensure the grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The students are allowed to express their views and grievances. The complaints are dealt privately under the supervision of Hony.Correspondent, Principal, the staff Vice President & Secretary of Students' Council and Student President & Secretary. The

complaints received are considered with utmost sincerity and resolved effectively. The students represent their grievance to the Students' council President which is brought to the notice of the Principal and is also discussed, analyzed and rectified.

During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No court cases are there till date.

Does the Institution have a mechanism for analyzing student feedback on institutional performance? If „yes", what was the outcome and response of the institution to such an effort?

Feedbacks of the students are taken seriously into consideration and they are responded affirmatively. The steps taken are as follows:

- ❖ The quality of canteen was improved.
- ❖ The pathway towards the college was laid properly.
- ❖ Removal of TASMAC which was situated adjacent to the college campus.
- ❖ PCO provision in the canteen was setup.
- ❖ Library was atomized and digitalized.
- ❖ RO plant for the students was implemented.
- ❖ Way boards were kept at different places for easy identification of the institution.

FACULTY EMPOWERMENT STRATEGIES

What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- ❖ Faculty members are provided with ample opportunities and facilities to participate in national/ international seminars, workshops, orientation and refresher courses.
- ❖ College facilitates professional tie-up with various National level bodies of its own discipline to enhance the professional development of its teaching staff.
- ❖ All the faculty members are assigned special duties to plan and organize activities which lead to professional development.
- ❖ The institution provides incentives for the staff for their professional up gradation like NET/ SET/ Ph.D.

Staff Development Programme

- ❖ Staff was given intensive training in Yoga.
- ❖ Computer training was given for the teaching staff to excel in technical skill.
- ❖ FDP was conducted for the staff members.

Non-Teaching staff

- ❖ They are encouraged to go for higher studies

❖ To reduce the level of stress yoga programme was conducted.

What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

❖ Training to gain technical skill like computer operation to equip them in handling smart board.
❖ Workshops, Seminars, Orientation, Refresher courses and Short Term orientation courses to the teaching staff.
❖ On Duties are given for Paper presentation and to pursue higher degrees.
❖ Under the stewardship of Staff and student as secretaries the following clubs function effectively

  a) Students' Council
  b) N.S.S & Red Ribbon Club
  c) Y.R.C
  d) Rotaract Club
  e) Kalalaya Fine Arts Association
  f) Citizen Consumer Club
  g) Eco Club
  h) Karuna Club
  i) Quiz Club
  j) Empowerment Programme

Provide details on the performance appraisal system of the staff to evaluate and ensure the information on multiple activities is appropriately captured and considered for better appraisal.

To evaluate the quality performance of the teaching faculty feed back was taken from students. Students are given the feedback form and based on it the effectiveness and efficiency of the faculty is evaluated.

What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The performance appraisal is reviewed carefully by the Top Management and the Principal. The staff concern is called in person and appreciated or warned accordingly. The students are assured that proper remedies will be taken to improve the quality of teaching.

What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

❖ Welfare schemes for Teaching & Non-Teaching staff.
❖ Maternity leave with one month salary up to two children.
❖ Gratuity benefits for the employees who have completed 5 years of service in the institution.

- ❖ Provident Fund.
- ❖ Group Insurance.
- ❖ Accidental Insurance.
- ❖ Special permissions to attend the PTA of their wards.
- ❖ Festival Advance and Bonus to Non-Teaching staff.
- ❖ Yearly increment and Exgratia.
- ❖ Vacation leave salary for the teaching staff.

What are the measures taken by the Institution for attracting and retaining eminent faculty?

The institution has taken measures for attracting and retaining eminent faculty like
- ❖ Reasonable annual increment is given.
- ❖ Loyalty increment for completing 5 years, 10 years & 15 years of service in the same institution.
- ❖ As part of the decennial and quindecennial celebration of the college the staffs were rewarded with Ex-gratia.
- ❖ An incentive is provided to the staff for having completed NET/ SET or Ph.D.
- ❖ Maternity leave with one month salary.

FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The Institution financial management is fully computerized with Tally software package to monitor effective and efficient use of available financial resources. The collections of fees, payrolls, Bank transactions, Investments, Stock accounts, cash register and petty cash are maintained. Salary payments are made by means of accounts transfer to individual staff accounts.

The expenditure made in every head of accounts is correlated with the provisional annual budget which is approved by the management before the commencement of academic year.

The institution is also having an online facility for downloading the bank statement. All the EPF,TDS returns and Professional Tax are regularly filed through computerized systems.

Students' accounts are maintained so that at any point of time the fund flow or Income/Expenditure can be ascertained and monitored effectively. Budget is prepared for all the institutional activities and later it is correlated with the actual expenditure.

What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The institution undergoes statutory auditing every year. The recent audit was done in March 2014. There were no objections.

What are the major sources of institutional receipts/ funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund / corpus available with Institutions, if any.

The one and only source of the institution is the course fees collected from the students. The course fees structure is decided by the Committee of Management in the board meeting. There is no deficit faced so far. If there arises any deficit the trust will extend its helping hands. Audited income expenditure statements of academic & administrative activities for previous 4 years are documented.

Give details on the efforts made by the institution in securing additional funding and the utilization of the same.

Not Applicable.

CRITERION VII
INNOVATIONS AND BEST
PRACTICES

CRITERION VII: INNOVATIONS AND BEST PRACTICES

ENVIRONMENT CONSCIOUSNESS

Does the institute conduct a green audit of its campus and facilities.

Though the college does not conduct green audit in a formal manner the institution take initiatives to make the campus greenery. The NSS and ECO club of the college created a ‒terrace garden‖ to spread the concept of greenery.

What are the initiatives taken by the college to make the campus ECO friendly?

ENERGY CONSERVATION:	❖ To reduce the consumption of energy in the campus, the students and staffs are adviced to switch off all the electronic appliances when not in use. ❖ The bulbs are replaced by LED bulbs
RAIN WATER HARVESTING	❖ The rain water harvesting structures have been installed to channelize the rain water
PLANTATION	❖ Vanamahotsav-day is celebrated by Karuna & ECO club.
E-WASTE MANAGEMENT	❖ The college replaces the old computers with updated systems whenever necessary. The old computers are donated to the sister concern institutions. ❖ The old Hard disk, monitor, mother board, RAM, mouse, key board, cabinet, SMPS, printer, scanner, etc were sold.

.
Events were organized by various clubs to bring awareness on environmental issues. To mention a few:

2010-2011

❖ Campaign on the theme ‒Avoid plastic bags‖ by NSS

2011-2012

❖ YRC conducted seminar on ‒water conservation‖.
❖ Solid waste management training to NSS volunteers by Ms.Indra Kumar member of Exnora. ECO club conducted a seminar on Nature & Environment by Dr.S.Sivakumar, Chairman of Exnora international.

2012-2013

❖ NSS conducted awareness programmes on recycling of plastic materials.

2013-2014

- ❖ Eco club conducted face painting and model making for creating awareness on Environmental Protection.

2014-2015

- ❖ Eco club conducted a speech on ‒Horticulture and Terrace Gardening‖.
- ❖ Eco club and NSS jointly with EXNORA organized ‒CLEAN CHENNAI CAMPAIGN‖.

INNOVATION

Give the details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Innovations introduced in bringing out a positive impact in the functioning of the college are:

- ❖ College web portal ‒Connect4M‖.
- ❖ Installation of reverse osmosis (RO) system for water purification.
- ❖ In the year 2012 the college entered into the LIMCA Book of Records
- ❖ Introduction of two wheeler driving classes in the Empowerment Programme. Introduction of health cards to all the students and staff
- ❖ Smart class rooms and language lab for the benefit of the students.
- ❖ Introduction of Yoga to staff to make them physically and mentally fit.
- ❖ Learn ‒A word a day‖ is an initiative taken to improve the vocabulary of the students by writing a word a day with its meaning on the notice board. This practice was awarded as the **CHANGE MAKING PROFESSIONAL SERVICE AWARD FROM DISTRICT ROTARACT COUNCIL** for the year 2013-14
- ❖ Inspirational quotes are written on the notice boards to inspire and motivate the students.

BEST PRACTICES:

Elaborate on any two best practices which have contributed to the achievement of institutional objectives and / or contributed to the quality improvement of the core activities of the college.

BEST PRATICE – I

Title	**MORNING ASSEMBLY**
Goal	To begin each day with a positive spirit to run the day successfully.
Context	The institution has the practice of conducting morning assembly right from the day of its inception.
Practice	The Assembly is conducted daily in the premises of the college which gives an opportunity to share any information and recognize the students' achievement .1 minute silent prayer brings positive cosmos vibration.

Evidence of success	The assembly has brought many positive qualities in the students and to mention a few are punctuality, discipline, patience etc. When the achievers are recognized on the stage it encourages the other fellow students to involve themselves in various activities.

BEST PRACTICE – II

TITLE	JOY OF GIVING
GOAL	To inculcate the habit of helping others and to understand the real joy & meaning of the life.
CONTEXT	To teach the moral values of life in today's materialistic and competitive world.
PRACTICE	The institution takes innovative steps to serve the community and the students feel the real joy & happiness in sharing with others. The students contribute out of their pocket money and also mobilize funds through their talents like putting Mehandi, keeping stalls etc which is used to pay the tuition fees of needy students. A part of fund was contributed to blind school and orphanages. Rickshaw men were provided with rain coats and the destitute were provided with foods. The students took efforts to teach the illiterate to put their signature and hence made them literate. The orphanage children were taught craft work like greeting card making. An awareness programme on eye donation motivated more than 70 students and parents to register for Eye donation with Shankar Nethralaya.
EVIDENCE OF SUCCESS	Happiness and smile seen in the face of the beneficiaries proves the success. Thereby the students are motivated to do much more service to the community.
RESOURCES UTILISED	Students participation and funds

BEST PRACTICE – III

TITLE	NOBLE BAZAAR
GOAL	To render service to the needy people.
CONTEXT	Inculcating the habit of contributing service to the public through the students and societal involvement.
PRACTICE	This concept of having ‑noble bazaar‖ is organized by inviting the outsiders to display stalls in the college campus with the voluntary involvement of students. The funds mobilized through this project are contributed to orphanages, Tamil Nadu Blind School and destitutes.
EVIDENCE OF SUCCESS	Many orphanagesand other destitute received financial support.
RESOURCES UTILISED	Students' participation and Communal Involvement.

BEST PRACTICES

BEST PRACTICES
CRITERIA I: CURRICULAR ASPECTS

TITLE OF PRACTICE:

Introduction of **Online Lecture notes** for effective curriculum dissemination.

Goal:

The aim of the practice is to facilitate the students to have access to lecture notes. The Institution has created an online lecture notes (OLN) system in the web portal. The faculty members prepare semester wise syllabus notes. Through college website, the lecture notes are available to students anytime, anywhere, anyplace.

Objective of the practice:

- ❖ To help students to reach the subject materials.
- ❖ To provide effective teaching process.
- ❖ Additional emphasis on ICT component in upgrading content and transaction of curriculum at different levels.

Context:

The success of any institution depends on the quality of faculty members and effective system in delivering and disseminating the curriculum. The college has been following a practice where the faculty members write a lesson plan for planning and delivering of the syllabus manually. Although this manual system is in practice, the institution felt the need to have a micro level planning and computerized the same to enable the students to access the lecture notes. Thus, the OLN proves to be an excellent tool for effective curriculum dissemination.

The Practice:

The OLN system was introduced for effective planning, delivering and dissemination of curriculum. Every faculty has a login id and they have online access to plan the subjects they handle.

Problems encountered and resources required:

The OLN system is an online system and needs internet connectivity to work on it. The institution has provided necessary computers with internet facility to the faculty members to deliver the lecture notes.

Impact of practice:

The OLN system has helped the faculty to deliver lecture notes and implement the syllabus effectively.

TITLE OF PRACTICE: STUDENT –MENTOR SYSTEM

Goal:

Aim of the Student Mentor system is to bridge the gap between the students and the staffs and mould them to strike a balance between the academic pressure and personal life as well as to deal with their adolescent challenges.

Objective of the practice:

- ❖ To facilitate the student to meet the demands of academic and personal requirements.
- ❖ To inculcate positive attitude in them.
- ❖ Help them to overcome the anxiety related to various issues.

Context:

The Student Mentor system came into existence to address the needs of the students. The students belong to heterogeneous group and they have varied needs for which the teacher takes the role as a mentor.

The Practice:

The student mentor system is effectively functioning to guide the students on academics, well being, psycho-social problems, emotional and intellectual development. Each faculty is allocated 20-25 students from various streams .The students can also meet their tutor at any time.

Problems Encountered and resources required:

Though the faculties try to mentor their wards but still some are hesitant to express their feelings.

Evidence of Success:

The students have learnt to manage their anxiety towards examination which is a positive attitude.

Impact of Practice:

The students are able to break the ice and open up gradually in expressing and overcoming their issues with the support and guidance of the mentors.

BEST PRACTICES
CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

TITLE OF PRACTICE:

Holistic Development through Extension Activities.

Goal:

The aim of this practice is to involve students in the tasks of nation building and make them socially responsible citizens.

Objective of the practice:

- ❖ To develop a sense of social and civic responsibility.
- ❖ To imbibe altruistic attitude in the students community.

Context:

The holistic education gives importance to experiential learning and develops every student's intellectual, emotional, social, physical, artistic, creative and spiritual potentials.

The only way to provide holistic education is to impart extension activities along with the curriculum. The institute has various Clubs like National Social Service , Red Ribbon Club,Youth Red Cross, Citizen Consumer Club, Eco Club, Rotaract and Karuna Club .

Various Awareness Programmes are organized regularly which helps the students to identify and understand the problems.

Practice:

The institute focused on the community development through various extension activities. Awareness programmes are organized on regular basis. A survey was conducted and based on the survey analysis ,the need of Post box was identified and with the help of the postal department the same was implemented.

The Students' Council put forth a programme called ‒Each One Help One‖. A student contributes a minimum of one rupee and the fund collected is utilized for the economically weaker sections.

Problems Encountered and Resources required:

Since the survey questionnaire was in English the local community found it difficult to understand and respond. The students volunteered to explain the questions in the local language to collect data.

Evidence of Success:

Post Box was installed in front of the College.

The amount collected from the students through ‗Each One Help One' scheme was utilized to pay the tuition fee of needy students.

Impact of Practice:

Post box was installed
The economical weaker student was benefitted by –Each one help One

BEST PRACTICE
CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

TITLE OF PRACTICE: Reverse Osmosis (RO) Plant

Goal:

To ensure students health by providing purified water through the Reverse Osmosis (RO) plant.

Objective of the practice:

Health being the priority and to avoid water borne diseases, the college provides clean and purified water.

Context:

The Institution provides purified water to all the students, faculties and non – teaching staff for their good health. Reverse osmosis is an effective and proven technology to produce purified water.

The Practice:

- ❖ Reverse Osmosis (RO) plant is installed to quench the thirst of all.

- ❖ Even the waste water expelled from the RO plant is reused for gardening and toilets.

Evidence of Success:

- ❖ RO process helped all the members of the college to be free from water – borne diseases.
- ❖ Staff and Students felt very happy that they need not carry water bottles from home.

Problems Encountered and Resources Required:

- ❖ Students waste water by spilling and throwing the excess water.
- ❖ They use drinking water for washing their faces and hands.

BEST PRACTICES
CRITERIA V: STUDENT SUPPORT AND PROGRESSION

TITLE OF PRACTICE: EMPOWERMENT PROGRAMME (EP)

Goal:

The aim is to nurture the spirit of entrepreneurship among the students by providing a platform for challenging minds to think differently & develop entrepreneurship skills through hands on learning.

Objectives of the practice:

- ❖ To empower the women students to face the competitive environment.
- ❖ To uplift women and make them self-reliant.

The Context:

The programme is fully funded by the Management and offer free of cost for the students to empower them to be independent and develop their entrepreneurial skills.

The Practice:

In order to tap the students' potential and transform their knowledge into skills, trained instructors are appointed for various courses. The classes are mandatory for the students. An exhibition is conducted to exhibit the students' flair. Keeping in view the importance of validation, the program is offered with a Government of India certificate.

Problems Encountered:
- ❖ Few students show lack of interest towards the programme.
- ❖ Few students undervalue the importance of program as the program is given free of cost.

Resources Required:

- ❖ The program is funded by the Management
- ❖ The infrastructure facilities are provided to conduct the classes

Evidence of Success:

- ❖ The institution gives an opportunity for its own students to become EP instructors. The student utilizes their learning by marketing their products which enables them to pay their fees and meet their personal expenditures.

Impact of Practice:

- ❖ The students market their products.
- ❖ Employed as EP instructors.

TITLE OF PRACTICE: STANDING ORDER

Goal:

The aim is to inculcate discipline in the students.

Objectives of the practice:

To channelize the students to lead a disciplined life and to improvise their code of conduct.

Context:

Since college is the second home, it takes serious steps to monitor and guide the students to choose the right path. To execute those steps, Standing Order is formulated.

The Practice:

The rules laid in the Standing Order are strictly followed to maintain discipline amongst student community. To name a few, mobile phones are restricted inside the campus, decent dress code is entertained and punctuality is insisted.

Evidence of Success:

- ❖ Students follow decent dress code.
- ❖ Punctuality of the students has gradually improved.
- ❖ Mobile phones brought without the knowledge of faculty has been considerably reduced.

Problems Encountered and Resources Required:

- ❖ Though the parents have signed to abide by the rules laid by the college during admission they stand by the wards when they disobey the rules.
- ❖ Some students are disheartened on dress code as they have the desire to wear fashionable attire.

Contact Details:

Name of the Principal: Dr. T. MohanaShree,
Name of the Institution: Sri Kanyaka Parameswari Arts & Science College For Women,
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EVALUATIVE REPORT OF
THE DEPARTMENTS

Department of Computer Science &
Information Technology

1)	**Name of the Department**	Department of Computer Science & Information Technology		
2)	**Year of establishment**	UG:- B.Sc.,(Computer Science) -1999 PG:- M.Sc.,(Information Technology) - 2005		
3)	**Names of programmes offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG & PG		
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA		
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.		
6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation	
		B.sc(Psychology)	Business and Office Application	
		B.sc(Interior Design & Décor)	Basic Computer Science and Applications	
7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil		
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil		

9) **Number of teaching posts**

	Sanctioned	Filled
Professor	--	--
Associate Professors	--	--
Asst. Professors	6	6

10)	Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil. etc.,)					
	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M. Phil. students guided for the last 4 years
	Ms. A. Sudha Ramkumar	M.C.A., M. Phil., with SET	H.O.D	Open Source Software	12Yrs	Nil
	Ms. B. Radhika	M.C.A., M. Phil.,	Asst. Professor	Artificial Neural Networks	6Yrs	Nil
	Ms. J. Gajavalli	M.C.A., M. Phil.,	Asst. Professor	Cryptography	5Yrs	Nil
	Ms. B. Maidhili	M.Sc.,(IT) With NET & SET	Asst. Professor	Image Processing	5Yrs	Nil
	Ms. D. Ramya	M.Sc.,(IT) M. Phil.,	Asst. Professor	Multimedia	3Yrs	Nil
	Ms. P. Saranya	M.Sc.,(IT). M. Phil.,	Asst. Professor	Digital Image Processing	9months	Nil
11)	**List of senior Visiting faculty**	Nil				
12)	**Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty**					

S. No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number of Lecture hours delivered & Practical class handled	%
1	Ms. A. Subbulakshmi	2011-2012	Odd	342	90	26
2	Ms. A. Subbulakshmi	2011-2012	Even	210	182	86.67
3	Ms. A. Subbulakshmi	2012-2013	Even	210	210	100
4	Ms. P. Pandeeswari	2014-2015	Odd	342	342	100

13)	**Student-Teacher Ratio(Programme wise)**	UG:- 24:1 PG:- 5:5

14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	3 - sharing with Department of Computer Application					
15)	**Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG**						

Name	Qualification
Ms. A. Sudha Ramkumar	M.C.A., M. Phil., with SET
Ms. B. Radhika	M.C.A., M. Phil.,
Ms. J. Gajavalli	M.C.A., M. Phil.,
Ms. B. Maidhili	M.Sc., (IT) with SET & NET
Ms. D. Ramya	M.Sc., (IT) M. Phil.,
Ms. P. Saranya	M.Sc., (IT) M. Phil.,

16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	Nil
17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received**	Nil
18)	**Research Centre/facility recognized by the university**	Nil

19)	**Publications: a) Publication per faculty**						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
	Ms. A. Sudha Ramkumar	2012-2013	ORQS-RDF Storage and Retrieval System	From Kilobyte to Terabyte-An Evolution	Conference Proceedings	National	
		2013-2014	Ontology based Semantic search: An Introduction and a survey of	Intelligent computing applications ISSN 2278-1781	E-journal	International	

			Current Approaches				
		2014-2015	Semantic Information Retrieval Based on Domain Ontology	International Journal of Computing Algorithm ISSN : 2278-2397	Conference Proceedings	International	GIF-0.309 SJIF-3.537
			Spreading Activation Algorithm for Searching Relevant Information	Recent Advances in Computing and Communications ISBN:978-93-84743-59-8	Conference Proceedings	National	
20)	**Areas of consultancy and income generated**	Card Designing Rs. 500/-					
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Nil					
22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme**	Nil					

For row 22:

A) Percentage of students who have done in-house projects including inter-departmental projects/programme

Nil

B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry /other agencies

PG

Year	Percentage of students
2010-2011	56.67
2011-2012	52.17
2012-2013	85
2013-2014	50
2014-2015	40

23) **Awards/Recognitions received by faculty and students**
Faculty

Award	Conferred by	Awardees
Pioneer award	SKPC Nestor Alumni Association	Ms. A. Sudha Ramkumar
Service Award	SKPC Rotaract club	
Young Achiever Award	SKPC Nestor Alumni Association	Ms. B. Radhika
Young Achiever Award	SKPC Nestor Alumni Association	Ms. J. Gajavalli
Young Performer Award	SKPC Nestor Alumni Association	Ms. B. Maidhili
Young Performer Award	SKPC Nestor Alumni Association	Ms. D. Ramya

Students

Award	Conferred by	Awardees
Best All-rounder	SKP College	Ms. B. Pratheema (2007-2010).
Best All-rounder in Sports	SKP College	Ms. A. Divya Priya (2007-2010).
Hall of Fame Award	SKP College	Ms. R. Sandhya (2010-2013).
Best Outgoing Student	SKP College	Ms. G. Mounika (2011-2014).
Award for Excellence	SKP College	Ms. P. Sulaika (2012-2015).

24) **List of eminent academicians and scientists/visitors to the department**

S. No	Name
1	C.Y.S. Sathya, Managing Director in C.Y.S. Multimedia
2	Kalaimamani Dr. Karu Nagarajan, Member-Secretary, TANSCHE.
3	Dr. A. Clement King, Associate Professor, Dept. of Computer science, Abha, Kingdom of Saudi Arabia.
4	Dr. C. Jothi Venkataeswaran, Head, Dept. of Computer Science, Presidency College, Chennai.
5	Dr. R.J. Ramasree, Head, Department of Computer Science, Rashtriya Sanskrit Vidhyapeetha,Tirupathi, Andhara Pradesh.
6	Dr. M.A. Jayaram, Director, Dept.of Computer Science, Siddaganga Institute of Technology, Tumkur, Karnataka.
7	Dr. R. Thirumalai Selvi, Asst. Professor, Dept. of Computer Science, Nandanam Arts college, Chennai.
8	Mr. R. Sakthi Balan, Project Lead, E-Appz Software, Chennai.
9	Dr. Ananthi Sheshasaayee, Head, Post Graduate Dept. of Computer Science, Quaid-E-Millath College, Chennai.

25)	**Seminars/Conference/workshop organized by the department & source of funding**			

Year	Details
2008	Workshop on Multimedia
2013	International Conference on Research Trends in Computer Science.

Source of Funding – Management

26)	**Student Profile Programme/Course Wise**	NA

27) **Diversity of Students**

UG

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-2011	99	1	Nil
2011-2012	99	1	Nil
2012-2013	99	1	Nil
2013-2014	99	1	Nil
2014-2015	100	Nil	Nil

PG

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-2011	100	Nil	Nil
2011-2012	100	Nil	Nil
2012-2013	100	Nil	Nil
2013-2014	100	Nil	Nil
2014-2015	100	Nil	Nil

28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate,**	

Name	Competitive Exam
Ms. B. Maidhili	NET & SET

	civil Services, Defense Services. Etc.?
29)	**Student progression(in Percentage)**

UG

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 –2010	12.2	2.04	8.16	40.8	Nil
2010 –2011	22	Nil	Nil	20.40	Nil
2011 –2012	8.5	Nil	6.3	21.27	Nil
2012 –2013	21.2	Nil	6.3	40.42	Nil
2013 –2014	27.9	Nil	2.7	44	2.27

PG

Year	PG To M. Phil	Employed		Entrepreneurship / Self Employment
		Campus	Others	
2009 –2010	Nil	Nil	Nil	Nil
2010 –2011	24	Nil	11.76	Nil
2011 –2012	Nil	Nil	7.69	Nil
2012 –2013	Nil	Nil	Nil	Nil
2013 –2014	Nil	Nil	Nil	Nil

30)	**Details of Infrastructural Facilities**
	    There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity.
	   Laboratories: 1) Computer Lab is available with 50 computers.
	           2) Digital Lab is available with 50 Microprocessor kit and 50 Digital Kit.

31)	**Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010-2011	Shri.K.R.Sundarajan Charities, Women's Voluntary Service Of Tamilnadu, Sree Venkateswara Students Hostel, The Tamilnadu Educational	50	Rs. 87, 800/-

		Trust Rajasthan's Association, The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.		
	2011-2012	Women's Voluntary Service Of Tamilnadu Scholarship for the Farmers Daughter Thatikonda Vatsala Ramachandra Foundation Sree Venkateswara Students Hostel, The Tamilnadu Educational Trust Rajasthan's Association The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1. University Women's Association	58	Rs. 2, 18, 640 /-
	2012-2013	Mr.L.Ramanathan Sree Venkateswara Students Hostel, The Tamilnadu Educational Trust Rajasthan's Association The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	53	Rs. 1, 31, 210/-
	2013-2014	Mr. L. Ramanathan Meenakshi College for Women (Shri.K.R.Sundarajan Charities) Sree Venkateswara Students Hostel, The Tamilnadu Educational Trust Rajasthan's Association The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1. University Of Madras- Endowment Scholarship	38	Rs. 1, 19, 150/-
	2014-2015	Mr. L. Ramanathan Rajasthan's Association Sree Venkateswara Students Hostel, The Tamilnadu Educational Trust	72	Rs. 1, 88, 450/-

		Sadras Venkatarama Chetty Charities under the Management of SKPD charities, University Of Madras-Endowment Scholarship,Deepam Trust, Agarwal Trust, Parvathi Bai Trust, Dubai Trust S.J. Charitable Trust, G. K. Vale Laximi charities, DRBCC Chetty's charities, Calimidi charities Meenakshi College for Women (Shri.K.R.Sundarajan Charities)		
32)	**Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts**		

Year	Details
2008	Workshop on Multimedia
2013	International Conference on Research Trends in Computer Science
2015	A Guest Lecture on ‑Cloud Computing‖

33)	**Teaching methods adopted to improve student learning**	- Chalk and Talk - PPT - Group discussion - Remedial classes - One-to-one teaching - Regular test - Practice of Previous year Question Paper - Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**	- National Service Scheme & Red Ribbon Club - Citizen Consumer Club - Eco Club - Karuna Club - Rotaract - Youth Red Cross
35)	**SWOC analysis of the department and Future plans**	

STRENGTHS:
- The department has well experienced and qualified faculties with NET/SET.
- Excellent teaching and learning environment.
- Well equipped laboratories.
- Association activities of the department are conducted to bring out the hidden potentials of the students.
- Department organizes Conferences and workshops for knowledge upliftment of faculties and students.
- Many of our students have secured University Ranks.

WEAKNESS:
- Students lack in technology and communication.

	• No tie-up with the Industries. • Less demand for post graduate course. **OPPORTUNITIES:** • Students have wide job opportunities in the fields of Hardware, Software and IT enabled services. **CHALLENGES:** • Students have to keep abreast with the latest languages & versions to survive in the present scenario.
36)	**Future Plan of the Department** • Motivate faculty to register for higher studies to pursue Ph.D. • To encourage faculty and students to publish research articles. • The department is planning to send the students for Internship training to gain experience in the industry. • To organize International Seminars and Workshop.

Department of Mathematics

1)	**Name of the Department**	Department of Mathematics		
2)	**Year of establishment**	2000		
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG		
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA		
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.		
6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation	
		B.Sc., (Computer science) & BCA	• Allied Mathematics- I & II • Statistical Methods & their Applications -I & II • Numerical & Statistical Methods • Resource Management Techniques	
		B.Com.	• Business Mathematics -I & II • Business Statistics & Operations Research - I &II	
		B.Com., (Corporate Secretaryship)	• Statistics - I & II	
		BBA	• Business Statistics • Operations Research	
		B.A., (Sociology) NME	• Functional Mathematics - I& II	
		M.Com	• Quantitative Techniques for Business Decisions	
7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil		
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil		
9)	**Number of teaching posts**			**Sanctioned**	**Filled**

			Professor	--	--	
			Associate Professors	--	--	
			Asst. Professors	7	7	

10)	**Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil. students guided for the last 4 years
Ms. Rani. B.	M.Sc., M. Phil	Asst. Professor	Algebra	12Yrs	Nil
Ms. Selva Sankari. P.	M.Sc., M. Phil	Asst. Professor	Algebra	10 Yrs	Nil
Ms. Thayara Begum. S.	M.Sc., M. Phil	Asst. Professor	Regression Analysis and Time Series	7 Yrs	Nil
Ms. Malarvizhi. J.	M.Sc., M. Phil	Asst. Professor	Fuzzy Algebra	6 Yrs	Nil
Ms. Yamini. D.	M.Sc., M. Phil	Asst. Professor	Fuzzy Logic	3 Yrs	Nil
Ms. Maheswari. K.	M.Sc., M. Phil	Asst. Professor	Graph Theory	8 Months	Nil
Ms. Bhuvaneswari. N.J.	M.Sc., M. Phil	Asst. Professor	Functional Analysis	2 Yrs	Nil

11)	**List of senior Visiting faculty**	Nil

12)	**Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty**

S.No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number Of Lecture hours delivered & Practical class handled	%
1)	Ms. Manorathy	2009-2010	Even	270	45	16.66
2)	Ms. G. Indumathi	2010-2011	Odd	270	230	85.18
3)	Ms. T. Sathya	2011 – 2012	Odd	270	135	50

	4)	Ms. P. Bhavani	2012-2013	Odd	270	230	85.18	
	5)	Ms. Prabhavathy	2014-2015	Even	270	120	44.44	
	6)	Ms. A. Malarkodi		Even	270	180	66.66	

13)	**Student-Teacher Ratio(Programme wise)**	19:1
14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	Nil
15)	**Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG**	

Name	Qualification
Ms. Rani. B.	M.Sc., M. Phil
Ms. Selva Sankari. P.	M.Sc., M. Phil
Ms. Thayara Begum. S.	M.Sc., M. Phil
Ms. Malarvizhi. J.	M.Sc., M. Phil
Ms. Yamini. D.	M.Sc., M. Phil
Ms. Maheswari. K.	M.Sc., M. Phil
Ms. Bhuvaneswari. N.J.	M.Sc., M. Phil

16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	Nil
17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received**	Nil
18)	**Research Centre/facility recognized by the university**	Nil
19)	**Publications: a) Publication per faculty**	

Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
Ms. Rani. B.	2014-	Cryptography in Shades of	Recent Advances	Conference	National	

		2015	Mathematics	in Applied Sciences 978-81-923944-2-3	Proceedings		
	Ms. Selva Sankari. P.	2014-2015	Cryptography in Shades of Mathematics	Recent Advances in Applied Sciences 978-81-923944-2-3	Conference Proceedings	National	
	Ms. Malarvizhi. J.	2014-2015	Cryptography in Shades of Mathematics	Recent Advances in Applied Sciences 9978-81-923944-2-3	Conference Proceedings	National	
	Ms. Maheswari. K.	2014-2015	Cryptography in Shades of Mathematics	Recent Advances in Applied Sciences 9978-81-923944-2-3	Conference Proceedings	National	

20)	**Areas of consultancy And income generated**	Nil
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Nil
22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme B) Percentage of students placed for projects in organizations outside the institution i.e.in Research**	Nil

		laboratories/Industry/other agencies	
23)		**Awards/Recognitions received by faculty and students**	

Faculty

Award	Conferred by	Awardees
Pioneer Award	SKPC Nestor Alumni Association	Ms. Rani. B.
Service Award	SKPC Rotaract club	
Pioneer Award	SKPC Nestor Alumni Association	Ms. Selva Sankari. P.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Thayara Begum. S.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Malarvizhi. J.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Yamini. D

Students

Award	Conferred by	Awardees
Best Outstanding Performer in Sports	SKP College	Ms. Sagayarani (2013-2014)
Award for Torch Bearer	SKP College	
Award For Excellence	SKP College	Ms. Vijaya Bharathy (2014-2015)

24)	**List of eminent academicians and scientists/visitors to the department**

S. No	Name
1	Mr. Venkatasubramanian Sivaprasatham, Faculty in Department of Information Technology, Nizwa College of Technology, Sultanate of Oman
2	Dr. C. Vijaya Lakshmi, Faculty in School of Advanced Sciences, Mathematics Division, VIT University, Chennai
3	Dr. C. Ponnuraja, Scientist C, Department of Statistics, ICMR, Chennai.
4	Dr. M.A. Jayaram, Director, Department of MCA, Siddaganga Institute of Technology, Tumkur, Karnataka.
5	Dr. D. Arivudainambi, Associate Professor, Department of Mathematics, Anna Unversity, Chennai
6	Dr. G.K. Khaleel Ahmed, Asst. Prof., Department of Mathematics, College of Applied Sciences, Sohar, Sultanate of Oman
7	Dr. S. Lavanya, Asst. Prof., Department of Mathematics, D.G. Vaishnav College, Chennai
8	MS. M. Vasantha, Technical Officer -_A' in ICMR, Chennai

25)	**Seminars/Conference/workshop organized by the department & source of funding**

Year	Details
2008	Workshop on Multi Media

	2014	International Conference on Mathematics & Statistics Gateway to Modern Technology		
	2015	Workshop on Application of Statistics in Medical Research		
	Source of Funding – Management			

26)	**Student Profile Programme/CourseWise**	NA		

27) **Diversity of Students**

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-2011	98.18	1.82	Nil
2011-2012	100	Nil	Nil
2012-2013	100	Nil	Nil
2013-2014	97.87	2.13	Nil
2014-2015	98.48	1.52	Nil

28) **How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?**

Name	Competitive Exam
Ms. R. Lakshmi Priya	SLET

29) **Student progression(in Percentage)**

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 – 2010	8.6	Nil	Nil	6.8	2.3
2010 – 2011	48.5	Nil	3	27.4	Nil
2011 – 2012	17.8	Nil	1.7	26.5	1.5
2012 – 2013	23.5	Nil	Nil	48	Nil
2013 – 2014	36.4	Nil	Nil	6.6	Nil

30) **Details of Infrastructural Facilities**

There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity.

31)	**Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010-2011	Rajasthani association Governor's Es renewal award of various endowment The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	30	Rs. 82, 446/-
2011 – 2012	Sri venkateswara student hostel Thatikonda vatsala ramachandra Thangamaligai mahalakshmi Farmer's daughter All India Bengali literary conference The Johnson of Carnslloch endowment scholarship Balarama Iyer endowment scholarship Rajasthani association Rajasthani association The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	47	Rs. 1, 67, 387/-
2012-2013	Sri venkateswara student hostel The Johnson of Carnslloch endowment scholarship Balarama Iyer endowment scholarship Rajasthani association Kothwal market all merchants association L. Ramanathan The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	27	Rs. 76, 050/-

		2013-2014	Sri venkateswara student hostel Rajasthani association L. Ramanathan The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	16	Rs. 39, 800/-	
		2014-2015	L. Ramanathan Rajasthani Association Madras University Bhathavatsalam Memorial Kotwal market merchant Mosque trust Agarwa annanagar trust UWA	14	Rs. 41, 455/-	

32)	**Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts**		
	Year	Details	
	2014-2015	International Conference on Mathematics & Statistics Gate Way to Modern Technology	
		Workshop on Applications of Statistics in Medical Research	

33)	**Teaching methods adopted to improve student learning**	- Chalk and Talk - PPT - Group discussion - Remedial classes - One-to-one teaching - Regular tests - Practice of Previous year Question Papers - Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**	- National Service Scheme & Red Ribbon Club - Citizen Consumer Club - Eco Club - Karuna Club - Rotaract - Youth Red Cross
35)	**SWOC analysis of the department and Future plans** **STRENGTHS**:	

- Students can face many competitive exams in various fields.
- A special care has been taken for below average students.
- Motivating students for pursuing higher studies through seminar, conferences and workshop.
- Yield many centum holders in major and allied subjects.
- Active participation in extra curricular, co-curricular and sports.
- The students of the department are back to the department as Assistant professors.

- Students are recruited through our college placement cells.
- University rank holders in major and languages.
- Consistent contribution to the college through participation in student's union council.

WEAKNESS:
- Lack of communication skill is a major problem to the slow learners.
- Lack of basic subject knowledge in school level syllabus.

OPPORTUNITIES:

- They can do higher studies in various disciplines namely M. Sc., (Mathematics), MCA / MBA / M.Sc.,(IT), M.Sc., (Computer Science), M.Sc., (Financial Mathematics),M.Sc., (Applied Mathematics), M.Sc.,(Mathematical Economics), M.Sc., (Mathematical Trading & Finance), M.Sc., (Statistics), M.Sc.,(Operational Research and Finance), M.Sc., (Bio–Statics), M.Sc., (Computational Mathematics).
- Get recruited in various fields like Banking, Insurance Teaching, Accounting, IT sector, Research Scholar in Universities, Post Office, Assistant Statistical Investigator, BPOs and Government services.

CHALLENGES:

- At the time of admission the department faces heavy competition from nearby colleges.
- Lack of Communication skills affects the outgoing students in their placements.

36)	**Future Plan of the Department** - To produce 100% result in all subjects with University Ranks - To organize seminars and workshop.

Department of Psychology

1)	**Name of the Department**	Department of Psychology
2)	**Year of establishment**	2003
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.

6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation
		B. Com.,	• Stress Management • Problem Solving and Creativity

7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil

9)	**Number of teaching posts**		**Sanctioned**	**Filled**
		Professor	--	--
		Associate Professors	--	--
		Asst. Professors	4	4

10) **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil. students guided for the last 4 years
Ms. N. Nirmala	M.Sc, M. Phil., with SLET	H.O.D	Human Resource Development	10Yrs	Nil
Ms. M. Latha	M.A., M. Phil., M.B.A.,	Asst. Professor	Human Resource Development	7Yrs	Nil
Ms. M. Lakshmi	M.Sc., M. Phil., M.B.A.,	Asst. Professor	Psychology	6 Yrs	Nil

	Ms. S. Jivita	M.Sc., M.B.A.,M.phil	Asst. Professor	Health Psychology	3Yrs	Nil

11)	List of senior Visiting faculty		
		Year	Name
		2010-2011	Dr. T. Mythili, Asst. Professors, MSSW College.
		2011-2012	Dr. T. Mythili , Asst. Professors, MSSW College.

12)	Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty	Nil
13)	Student-Teacher Ratio(Programme wise)	30:1
14)	Number of academic support staff (technical) and administrative staff: sanctioned, filled	1

15)	Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG		
		Name	Qualification
		Ms. N. Nirmala	M. Sc, M. Phil., with SLET
		Ms. M. Latha	M.A., M. Phil., M.B.A.,
		Ms. M. Lakshmi	M.Sc., M. Phil, M.B.A.,
		Ms. S. Jivita	M.Sc., M. Phil .,M.B.A.,

16)	Number of faculty with ongoing projects from a) national b) international funding agencies grants received	Nil
17)	Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received	Nil
18)	Research Centre/facility recognized by the university	Nil

19)	Publications: a) Publication per faculty						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
		2010-2011	The Psychological view of Feminism in the Present and Past	Penniya Sindhanai Pokkugal ISBN NO.	Conference proceedings	International	

Ms. N. Nirmala			978-93-80412-53-5				
	2011	Opportunities and challenges in the current global business scenario	Global Impact of recession on mental health of business personnel	-do-	National		
	2011 - 2012	The Psychic Behind The Spread Of Sexual Behaviour Towards Children and the ways to Prevent CSA	Psycho-Social Factors in Child Sexual Abuse ISBN No. 978-81-8209-354-6	-do-	International		
	2012 - 2013	The Study On The Health Habits Of College Studying Sports Women And The Impact Of It On Their Quality Of Life	Current Scenario of Ergonomics in Interiors ISBN No. 978-93-81992-98-2	-do-	International		
	2013 - 2014	A Thematic Representation of Doping In Kabaddi Players, Its Effects And The Psychological Outcome Of The Problems	International Journal Of Scientific Research ISSN 2277-8179	International journal	-do-	0.3371
		A Comparative Study to Understand The Different Plane Of Emotional Maturity Among Sports And Non-Sports girls in a Private College	Indian Journals of Research ISSN-2250-1991	-do-	-do-	1.6714

		2014 - 2015	Understanding the mindfulness of working women	Emerging management Issues & Challenges In contemporary scenario	-do-	National	
	Ms. M. Latha	2010 - 2011	A Psychological View - Transgender	Penniya sindhanai pokkugal ISBN NO. 978-93-80412-53-5	Conference proceedings	International	
		2011 - 2012	A Study On Psychological Impact Of CSA	Psycho-social factors in child sexual abuse ISBN No. 978-81-8209-354-6	-do-	International	
		2012 - 2013	A Study On The Ergonomics And Stress Management Among Computer Users	Current scenario of ergonomics in interiors ISBN No. 978-93-81992-98-2	-do-	International	
		2013 - 2014	A Gender Comparison of Emotional Maturity Among College Students	Enhancing psychological well being	-do-	National	
		2014 - 2015	A Gender Comparison Of Emotion Intelligence Among Software Engineers	Emerging management Issues & Challenges In contempo	-do-	National	

				rary scenario			
	Ms. M. Lakshmi	2010-2011	Multi Tasking Women - Bharatiyar	Penniya sindhanai pokkugal ISBN NO. 978-93-80412-53-5	Conference proceedings	International	
		2011-2012	Parental Prevention Practice Towards CSA	Psycho-social factors in child sexual abuse ISBN No. 978-81-8209-354-6	-do-	International	
		2012-2013	A Study On The Awareness Of Ergonomics And Safety Measures Among The Transport Workers	Current scenario of ergonomics in interiors ISBN No. 978-93-81992-98-2	-do-	International	
		2013-2014	A Comparative Study On Self-Esteem Of Boys And Girls Of Higher Secondary Students	Enhancing psychological well being	-do	National	
		2014-2015	Effects Of Work Stress On Psychological Well Being	Emerging management Issues & Challenges In contemporary scenario	-do-	National	
	Ms. S. Jivita	2010-2011	Elements that Help in Fostering Well Being Among Working Women	Penniya sindhanai pokkugal ISBN NO.	Conference proceeding	International	

				978-93-80412-53-5			
		2011-2012	Victimization Of Female Child	Psycho-social factors in child sexual abuse ISBN No. 978-81-8209-354-6	-do-	International	
		2012-2013	Study On Ergonomical Feature In Study Centre In Chennai City	Current scenario of ergonomics in interiors ISBN No. 978-93-81992-98-2	-do-	International	
		2013-2014	Use Of Computer In The Field Of Psychology For The Purpose Of Research Work	Research Trends in Computer Science ISBN 978-93-81992-88-3	-do-	International	

20)	**Areas of consultancy And income generated**	Training Rs. 500/-
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Ms. N. Nirmala, Member of Board of Studies, Department of Psychology, Presidency College, Chepauk – 5.
22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme**	Nil

B) Percentage of students placed for projects in organizations outside the institution i.e.in Research

Year	Percentage of students
2010-2011	34

laboratories/Industry/other agencies	2011-2012	33	
	2012-2013	38	
	2013-2014	27	
	2014-2015	27	

23) Awards/Recognitions received by faculty and students

Faculty

Award	Conferred by	Awardees
Pioneer Award	SKPC Nestor Alumni Association	Ms. N. Nirmala
Service Award	Karuna Club	
Pillar Award	SKPC Nestor Alumni Association	Ms. M. Latha
Young Achiever Award	SKPC Nestor Alumni Association	Ms. M. Lakshmii
Young Performer Award	SKPC Nestor Alumni Association	Ms. S. Jivita

Students

Award	Conferred by	Awardees
Priceless Volunteer Award	SKP College	Ms. S. Sri Priya (2012-2013)
Hall of Fame Award	SKP College	Ms. P.P. Shantha Kumari (2012-2013)
Priceless Volunteers Award	SKP College	Ms. R. Varsha (2014-2015)
Hall of Fame Award	SKP College	Ms. M. Gayathiri(2014-2015)

24) List of eminent academicians and scientists/visitors to the department

S. No	Name
1	Mr. V.N. Viswanathan, Professor, Presidency College.
2	Dr. Shalini, Psychiatrist
3	Dr. V. Saravanan, Neurologist
4	Mr. G. Vijaya Kumar, Psychologist
5	Dr. V.D. Swaminathan, Professor, University of Madras
6	Mr. M. Chidambaram, Exnora
7	Mr. Muthiah Ramanathan, Trainer

25) Seminars/Conference/workshop organized by the department & source of funding

Year	Details
2010	Workshop on Mirror & Mirror by Mr. M. Chidambaram,
2012	International Seminar on Psycho –Social factors on Child Sexual Abuse
2012	Workshop on Memory Techniques by

			Mr. M. Chidambaram
	2013		Workshop on Neurology by Dr. V. Saravanan
	2015		Workshop on Powers of Subconscious Mind by Mr. Muthiah Ramanathan

Source of Funding – Management

26)	**Student Profile Programme/CourseWise**	NA

| 27) | **Diversity of Students** |

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-11	100	Nil	Nil
2011-12	100	Nil	Nil
2012-13	99	1	Nil
2013-14	99	1	Nil
2014-15	99	1	Nil

28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?**	Nil

29) Student progression (in Percentage)

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 –2010	25	Nil	Nil	20.80	Nil
2010 –2011	49	1	Nil	25	Nil
2011 –2012	49	Nil	Nil	25	Nil
2012 –2013	42	Nil	Nil	12	Nil
2013 –2014	21	Nil	8.33	4.5	Nil

30)	**Details of Infrastructural Facilities**

There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart classrooms are available to enhance the ICT knowledge among students & teaching fraternity

	Psychology lab is concerned with an objective to measure human mental abilities. The lab is well equipped with psychometric instruments and questionnaires which have been devised for determination and analysis of individual differences in general intelligence, specific aptitude, sensory motor process, vocational fitness, emotional quotient and personality traits. The ultimate use of the test is to enhance self understanding and personal development.
31)	**Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010-2011	Thatikonda Vatsala Ramachandra Foundation, The District Adi-Dravida and Tribal Welfare Officer, Officer if the Collectrate, Chennai - 1	15	Rs.48,600/-
2011-2012	The District Adi-Dravida and Tribal Welfare Officer, Officer if the Collectrate, Chennai - 1	25	Rs. 1,48,853/-
2012-2013	Kotwal Market All Merchants' Association , Mr.L.Ramanathan, The District Adi-Dravida and Tribal Welfare Officer, Officer if the Collectrate, Chennai - 1	22	Rs.68,750/-
2013-2014	Mr.L.Ramanathan Sri.M.Bhakthavatsalam Centenary Celebration Committee Trust, The District Adi-Dravida and Tribal Welfare Officer, Officer if the Collectrate, Chennai - 1	15	Rs.54,400/-
2014-2015	Mr.L.Ramanathan, Choolai Lions' Club	2	Rs.7, 500/-

32)	**Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts**

Year	Details
2009-2010	Workshop on Mirror & Mirror by Mr. Chidambaram, NGO Activist
2011-2012	Workshop on Memory Techniques by Mr. Chidambaram, NGO Activist
2012-2013	Workshop on Causes of Brain Damage by Dr. V. Saravanan, Neurologist

	2014-2015	• Workshop on Psychometric measures for children with special need by Ms. V.S. Divya, Ms. N. Vanitha • Work shop on Life skills by Dr. Gajapathy • Workshop on Powers of subconscious mind by Mr. Muthiah Ramanathan	
33)	**Teaching methods adopted to improve student learning**	• Chalk and Talk • PPT • Group discussion • Remedial classes • One-to-one teaching • Regular test • Practice of Previous year Question Paper • Seminars and Assignments.	
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**	• National Service Scheme & Red Ribbon Club • Citizen Consumer Club • Eco Club • Karuna Club • Rotaract • Youth Red Cross	
35)	**SWOC analysis of the department and Future plans** **STRENGTH**: • There is a functional lab which is equipped with Psychometric Testing, as per the syllabus. • The Human Resource of the department (teaching fraternity) consists of University approved staff members. • The course content is delivered in variety of ways which includes role play, group discussion, ice breaking sessions, activity based learning, participative learning, seminars (Individual seminar) group presentation of Assignment, Individual Assignment, so on and so forth. • Having a counseling room serves as a major strength wherein we are able to attend to the needy students of all the departments. **WEAKNESS:** • Increased dropout rate • Regular Absenteeism by few students. **OPPORTUNITIES:** • The students are given an opportunity to visit the faculty members whenever required. This paves the way as big opportunity to interact, communicate, and clarify their queries and extend personal bonding, thus leading to an effective interpersonal relationship among Teaching fraternity and student's community. Participation in all extension activities like NSS, YRC, ROTARACT, and all clubs.		

	• Empowerment program also serves as an opportunity to learn new activities. Attending workshops seminars, paper presentation outside the college serves as a big opportunity. • Conducting conferences/workshops by the department. **CHALLENGES:** • The Department has an extensive challenge of dealing with a heterogeneous group where the staffs are required to strike a balance between the student's community coming from various background of different medium of instructions and various disciplines, where they have to be oriented and trained with the novel concept of Psychology and its proceedings. • Persuading the students to take up PG courses serves as a big challenge • Procuring jobs for all the candidates in the field of psychology.
36)	**Future Plan of the Department** • To start a PG dept • To start a wing on ANTI-SEXUAL ABUSE(ANTI-CHILD SEXUAL ABUSE{CSA})

Department of Home Science - Interior Désign & Decor

1)	**Name of the Department**	Department of Home Science - Interior Design & Décor
2)	**Year of establishment**	UG: B.Sc.,(Interior Design & Décor) -2003 PG: M.Sc.,(Home Science Interior Design & Décor) - 2013
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG & PG
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.

6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation	
		B.Com	• Interior Decoration • Food Preservation	

7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil

9)	**Number of teaching posts**		**Sanctioned**	**Filled**	
		Professor	--	--	
		Associate Professors	--	--	
		Asst. Professors	7	7	

10)	**Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)**					
	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M .Phil. students guided for the last 4 years
	Ms. Meena . V	M.Sc., M. Phil., with NET	HOD	Home Management	9 Yrs	Nil
	Ms. Rekha. V.S	M.Sc., M. Phil.,	Asst. Professor	Home Management	8 Yrs	M. Phil - 1

		B.Ed., with SLET				
	Ms. Kavitha .P.S	M.Sc., M. Phil., With NET	Asst. Professor	Home Management Extension Education and Communication	6 Yrs	Nil
	Ms. Nirmala Fousta . A	M.Sc., M. Phil., HDCA with NET	Asst. Professor	Family Resource Management	3 Yrs	Nil
	Ms. Amudha . R	M.Sc., M. Phil., with NET	Asst. Professor	Family Resource Management	1Yr	Nil
	Mr. Senguttuvan . V	M.F.A	Asst. Professor	Fine Arts	10 Yrs	Nil
	Mr. Sankar . P.V.	B.E	Asst. Professor	Civil Engineering	6 Months	Nil

11)	**List of senior Visiting faculty**

Year	Name
2010	Dr. K. Kasthuri, Associate Professor, Queen Mary's College
2013	Dr. C. Kalaivani Ashok, Associate Professor, Queen Mary's College

12)	**Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty**

S.No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number Of Lecture hours delivered & Practical class handled	%
1)	Ms. Nirmala Fousta. A	2010 – 2011	Odd	432 Hrs	288 Hours	83.3
2)	Ms. Nirmala Fousta. A	2010 – 2011	Even	432 Hrs	360 Hours	100
3)	Ms. Nirmala Fousta . A	2011 - 2012	Odd	432 Hrs	72 Hours	1.66

13)	**Student-Teacher Ratio(Programme wise)**	UG - 19:1 PG - 2:1
14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	Supporting Staff - 1

15)	**Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG**		
		Name	Qualification
		Ms. Meena . V	M.Sc., M. Phil., with NET
		Ms. Rekha. V.S	M.Sc., M. Phil., B.Ed., with SLET
		Ms. Kavitha .P.S	M.Sc., M. Phil., with NET
		Ms. Nirmala Fousta . A	M.Sc., M. Phil., HDCA with NET,
		Ms. Amudha . R	M.Sc., M. Phil., with NET
		Mr. Senguttuvan . V	M.F.A
		Mr. Sankar . P.V.	B.E

16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	Nil
17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received**	Nil
18)	**Research Centre/facility recognized by the university**	Nil

19)	**Publications: a) Publication per faculty**						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
	Ms. Meena. V.	2010-2011	Managing Stress level among working women	Penniya Sindhanai pokkugal ISBN-978-93-80412-53-5	Conference proceedings	International	
		2011-2012	A study on quality of life of business and employed women in Chennai	Life – Style related diseases – Prevention Education	-do-	National	

			and Interventi on			
		Impact of stress on health among white collar job holders	Optimizin g nutritiona l support in health and disease ISBN-978-93-81992-02-9	-do-	-do	
		The medical expenditure pattern of expanding families	Socio-economic Perspecti ves issues and Challenge s of Sustainab le developm ent in India. ISBN-978-81-8387-544-8	-do-	-do-	
		Prevention of Child Sexual Abuse	Psycho-social factors in child sexual abuse ISBN-13-978-81-8209-354-6	-do-	Internation al	
		A Study of stress of general and H.R. women and their coping strategies	First Internatio nal Conferen ce on Global Issues and	-do-	-do-	

				Challenges in Business Scenario ISBN-978-93-81195-178				
		2012-2013	Stress among working women in Chennai	Asian Journal of Home Science RNI:UPENG/2006-0973-17721-4732	-do-	-do-		
			A comparative study on selected anatomical dimensions of the homemakers and Ergonomical features in modern and modular kitchen design.	Current Scenario of Ergonomics in Interiors ISBN-978-93-81992-98-2	-do-	-do-		
			A Study on usage of lighting, curtains and draperies in modern interiors of home.	Current scenario of ergonomics in interiors ISBN-978-93-81992-98-2	-do-	-do-		
			A Study on ergonomic facilities available among working women	Current scenario of ergonomics in interiors ISBN-978-93-	-do-	-do-		

				81992-98-2			
		2013-2014	Work life balance among white collar job holders in Chicago, USA	Eduventure	-do-	National	
Ms. Rekha. V.S.		2010-2011	Women entrepreneur challenges and opportunities	Penniya sindhanai pokkugal ISBN. 978-93-80412-53-5	Conference proceedings	International	
		2011-2012	A study on psychological effects of childhood obesity	Optimizing nutritional support in health and disease ISBN 978-93-81992-02-9	-do-	National	
			A study on impact of ICDS & TINP programme on the health status of children	Optimizing nutritional support in health & disease ISBN. 978-93-81992-02-9	-do-	-do-	
			Parental prevention practice towards child sexual abuse	Psycho-social factors in child sexual abuse ISBN. 978-81-8209-354-6	-do-	International	
		2012-2013	Ergonomic characteristic of job design and	Current scenario of	-do-	-do-	

			postural habit of women using computers.	ergonomics in interiors ISBN 978-93-81992-98-2			
			A report on health problems of women in work place	Current scenario of ergonomics in interiors ISBN. 978-93-81992-98-2	-do-	-do-	
		2014-2015	Work life of women computer workers	Emerging management Issues & Challenges In contemporary scenario	-do-	National	
	Ms. Kavitha. P.S.	2010-2011	Women in Advertising Media	Penniya sindhanai pokkugal ISBN. 978-93-80412-53-5	Conference Proceedings	International	
		2011-2012	A Study On Impact Of ICDS&TINP Programme on the health status of children	Optimizing nutritional support in health & disease ISBN. 978-93-81992-02-9	-do-	National	
			A study on legal issues and awareness programme on child sex in India	Psycho-social factors in child sexual	-do-	International	

			abuse ISBN 978-81-8209-354-6			
		2012 - 2013	A study on selection factors of furnishing among homemakers	Current scenario of ergonomics in interiors ISBN 978-93-81992-98-2	-do-	-do-
		2014 - 2015	Role of work conditions of employed mothers & its effect on child behaviour	Emerging management Issues & Challenges In contemporary scenario	-do-	National
	Ms. Nirmala Fousta. A	2010 - 2011	Status of Women from Past to Present	Penniya sindhanai pokkugal ISBN. 978-93-80412-53-5	Conference Proceedings	International
		2011 - 2012	Role of parents and teachers in prevention of child sexual abuse	Psycho-social factors in child sexual abuse ISBN 978-93-81992-98-2	Conference Proceedings	International
		2012 - 2013	Life situation, problems and stress control among the selected single parent women	Current scenario of ergonomics in interiors ISBN	-do-	-do-

			978-93-81992-98-2			
		A study on spatial requirements in equipping the kitchen among homemakers in chennai city	Current scenario of ergonomics in interiors ISBN 978-93-81992-98-2	-do-	-do-	
		Impact of economic status in designing interiors among the selected homemakers	Current scenario of ergonomics in interiors ISBN 978-93-81992-98-2	-do-	-do-	
	2014-2015	An impact of stress management on employed women in Chennai city	Emerging management Issues & Challenges In contemporary scenario	-do-	National	
Ms. Amudha. R	2012-2013	Happiness of the selected adolescents based on the parenting styles of their long distance parents	Current scenario of ergonomics in interiors ISBN 978-93-81992-98-2	Conference Proceedings	International	
	2013-2014	Impact of parenting styles and family income on self-esteem of selected adolescents of	Eduventure Research journal of Queen Marys.	-do-	State	

		long distance parents	ISSN 2319-1791			
		Impact of family income and gender on happiness of selected adolescents of long distance parents	Eduventure Research journal of Queen Marys. ISSN 2319-1791	-do-	-do-	
	2012-2013	Analyzing how interior affect physical and mental health by visual art	Current scenario of ergonomics in interiors ISBN 978-93-81992-98-2	-do-	International	
	Mr. Senguttuvan. V.					

20)	**Areas of consultancy and income generated**	Metal Crafting Rs. 320/-
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Ms. Meena. V, Member of Board of Studies, Department of Home Science, University of Madras.
22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**	Nil

23)	**Awards/Recognitions received by faculty and students** **Faculty**

Award	Conferred by	Awardees
Best Paper Presentation Award	SKP College in an International	Mr. Senguttuvan. V.

		Seminar	
	Pillar Award	SKPC Nestor Alumni Association	Ms. Meena V.
	Young Achiever Award	SKPC Nestor Alumni Association	Ms. Rekha. V.S.
	Pillar Award	SKPC Nestor Alumni Association	Ms. Kavitha. P.S.
	Young Performer Award	SKPC Nestor Alumni Association	Ms. Nirmala Fousta. A.

Students

Award	Conferred by	Awardees
Best All Rounder	SKP College	Mega V Shah

24)	**List of eminent academicians and scientists/visitors to the department**

S. No	Name
1	Mr. Olivier Finn, Photographic Argentique and Art-Matics, the Liege Academy of Fine Arts, Belgium, Europe
2	Dr .Ranee Vedamuthu, Dean, School of Architecture and Planning, Anna University, Chennai.
3	Dr. Alphonse Arul Das, Former Principal, Government College of Fine Arts, Chennai
4	Dr. Chitra Prakash, Prof. Department of Resource Management, Avinashilingam Deemed University for Women, Coimbatore.
5	Dr. K. Kanchana, Prof. Head department of Clinical Nutrition & Dietetics, PSG College of Arts & Science College, Coimbatore
6	Dr. K.S. Pushpa, Prof. Head, Department of Home Science, The Gandhigram Rural Institute Deemed University, Dindugal
7	Dr. Kavitha Prasad, Design Associate, Architectural Management Service, Chennai.

25)	**Seminars/Conference/workshop organized by the department & source of funding**

Year	Details
2010	Work shop on Model Making by Mr. Arun
2013	International Seminar on Current Scenario of Ergonomics in Interiors.

Source of Funding – Management

Year	Details	Source of Funding
2012	Work shop on Designing the Fabrica by Mrs. Shymala Devi	I B.Sc.,(ID&D) Students
2014	Work shop on Garment Designing by Mrs. K.	III B.Sc.,(ID&D) Students

		Geethanjali	
	2015	Workshop on Textile Printing & dyeing by Mr. Krishna Moorthy	III B.Sc.,(ID&D) Students
		Workshop on Design & Décor by Mr. Rajasekaran	I B.Sc.,(ID&D) Students & I & II M.Sc.,(ID&D) Students

26)	**Student Profile Programme/CourseWise**	NA

27)	**Diversity of Students**

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-2011	99.4	0.6	Nil
2011-2012	99.3	0.7	Nil
2012-2013	99.1	0.9	Nil
2013-2014	99	1	Nil
2014-2015	98.5	1.5	Nil

28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?**	Nil

29)	**Student progression (in Percentage)**

UG

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 –2010	7	Nil	Nil	1	Nil
2010 –2011	15.4	Nil	Nil	1	Nil
2011 –2012	9.7	3.9	Nil	5	1
2012 –2013	11.5	Nil	Nil	1	Nil
2013 –2014	15.6	Nil	Nil	1	Nil

30)	**Details of Infrastructural Facilities**

		There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner, smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity.
		The department consists of six laboratories to meet the demands of students from very beginning to advance. The laboratories are Interior Design lab, Nutrition lab, Textiles lab, Studio Lab, Printing and dyeing lab and AutoCAD lab.

31) **Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010-2011	Rajasthani Association The District Adi -Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1	3	Rs. 7, 519/-
2011-2012	Mr. Ramamurthy Telugu Scholarship T. Vatchala Ramachandra The John Ton of Carnslloch Endowment Scholarship Rajasthani Association The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1	17	Rs. 54, 268/-
2012-2013	The John Ton Of Carnslloch Endowment Scholarship Meenakshi College For Women The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1	15	Rs. 67, 250/-
2013-2014	Mr. Ramamurthy Sri Bhaktavatchalam Sri.Venkateshwara Students Hostel Rajasthani Association The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1	26	Rs. 1, 08, 150 /-
2014-2015	Sri Bhaktavatchalam Sri.Venkateshwara	3	Rs. 25, 450/-

			Students Hostel Rajasthani Association Jain India Trust Dharmamurrty Rao Bahadur Calavala Cunna Charities Calimidi Charities		

32)	**Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts**

Year	Details
2008	Textile Workshop by Mr. Krishnamoorthy, Trained expert in dyeing
2009	Model making by Mr. Arun, Specialist In Model Making
2012	Desiging the fabrica by Mrs. Shymala Devi, Advance Teacher Trainer
2014	Garment designing by Mrs. K. Geethanjali, Trained blouse designer
2014	Textile Printing & Dyeing by Mr. Krishnamoorthy, Trained expert in dyeing
2015	Design and Décor by Mr. Rajasekar

33)	**Teaching methods adopted to improve student learning**	- Chalk and Talk - PPT - Group discussion - Remedial classes - One-to-one teaching - Regular test - Practice of Previous year Question Paper - Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**	- National Service Scheme & Red Ribbon Club - Citizen Consumer Club - Eco Club - Karuna Club - Rotaract - Youth Red Cross

35)	**SWOC analysis of the department and Future plans** **STRENGTHS**: - Well - qualified and dedicated faculties. - University ranks for all consecutive years. - Innovative Teaching Methods. - Hands on training given such as workshop by eminent resource person. - Adequate books in library. - Lecture notes uploaded in website. - Students are allowed to share their knowledge by organizing workshop for school students.

- Effective internship training was given regularly.

WEAKNESS:

- Absenteeism and dropouts
- Majority of students lack communication skills
- Lack of family support for the students to pursue higher education.

OPPORTUNITIES:

- The Department initiates specializations in the innovative courses.
- The Department produces skilled professionals to make the students financially independent.
- Facilities provided more employment opportunities

CHALLENGES:

- Dealing with students and parents attitude problems through counseling.
- Lack of awareness of the course in the surrounding areas.
- Improving collaboration with other institutes for upliftment of the educational standards.
- Drop outs due to admissions in professional courses

36)	**Future Plan of the Department**
	- The Department aims to introduce goal setting and personality effectiveness programme. - Work towards more number of publications in refereed journals. - To expose students in subject discipline for their academic careers.

Department of Computer Application

1)	**Name of the Department**	Department of Computer Application
2)	**Year of establishment**	2000
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.

6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation
		B.Sc.(ID & D)	Basic Computer Application and Autocad-1
		B.Com.(C.S.)	Flash Theory & Flash Lab - NME
		B.Sc.(Mathematics)	Programming Language _C' with Mathematical Practical

7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil

9)	**Number of teaching posts**		**Sanctioned**	**Filled**
		Professor	--	--
		Associate Professors	--	--
		Asst. Professors	4	4

10) **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M. Phil. students guided for the last 4 years
Ms. Sumathi M.R.	M.B.A., M.C.A., M. Phil. with SLET & NET	HOD	Data Mining, Neural Networks, Knowledge Management	8 Yrs	Nil

	Ms. V. Kamakshi	M.Sc.,(I.T)., M. Phil.	Asst. Prof	Simple Mail Transfer Protocol	6Yrs	Nil
	Ms. C. Geetha	M.Sc.,(I.T)., M. Phil.	Asst. Prof	Neural Networks	1yr	Nil
	Ms. G. Gayathri	M.C.A., M. Phil.	Asst. Prof	Data Mining - Cryptography	8 Months	Nil
11)	**List of senior Visiting faculty**	Nil				
12)	**Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty**					

S.No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number of Lecture hours delivered & Practical class handled	%
1	Ms. A. Subbulakshmi	Aug 2012	Odd	360	216	60
2	Ms. Sathya Balaji	June 2014	Odd	432	432	100

13)	**Student-Teacher Ratio(Programme wise)**	38:1
14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	3 – sharing with Computer Science and Information Technology
15)	**Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG**	

Name	Qualification
Ms. Sumathi M.R.	M.B.A., M.C.A., M. Phil. With SLET & NET
Ms. V. Kamakshi	M.Sc. (I.T.), M. Phil.,
Ms. C. Geetha	M.Sc. (I.T)., M. Phil.,
Ms. G. Gayathri	M.C.A., M. Phil.,

16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	Nil
17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received**	Nil

18)	**Research Centre/facility recognized by the university**	Nil					
19)	**Publications: a) Publication per faculty**						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
	Ms. Sumathi M.R.	2011 - 2012	Computer as a Tool in investigating children's Drawings to prevent Child Sexual Abuse	Psycho-Social Factors in Child Sexual Abuse ISBN 9788182093546	Conference Proceedings	International	-
		2013 - 2014	Knowledge Representation in Mental Health Diagnostic Expert Systems.	-	-do-	National	-
		2014 - 2015	Development of Ontology for Major Depressive Disorder	Recent Advances in Computing and Communications ISBN 978-93-84743-59	-do-	-do-	-
			A Bayesian Framework for Diagnosing Depression Level of Adolescents	International Conference on Computing and Intelligence Systems ISSN:2278-2397	International Journal	International	-
	Ms. C. Geetha	2012 - 2013	Early-Onset Familial Alzheimer's Disease (Eofad) Analyzed through		Conference Proceedings	National	-

			DNA Sequencing			
	2014 - 2015	An Investigation of feature extraction and classification methods for early Alzheimers Disease Detection	International Journal of advances in Engineering And emerging technologies	Journal	International	

20)	**Areas of consultancy And income generated**	Card designing. Income generated Rs.500/-
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Nil
22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme** **B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**	Nil

23) **Awards/Recognitions received by faculty and students**
Faculty

Award	Conferred by	Awardees
Pillar Award	SKPC Nestor Alumni Association	Ms. Sumathi M.R.
Best Paper Award	Dwaraka Doss Goverdhan Doss Vaishnav College	
Young Performer Award	SKPC Nestor Alumni Association	Ms. V .Kamakshi
Young Performer Award	SKPC Nestor Alumni Association	Ms. C. Geetha

Students

Award	Conferred by	Awardees
Award for Excellence	SKP College	Ms. P.D. Jothi (2011-14)
Hall of Fame Award	SKP College	Ms. L. Latha (2011-14)

		Award for Priceless Volunteer	SKP College	Ms. S. Radhika (2012-15)	
		Award for Priceless Volunteer	SKP College	Ms. R. Dhamini (2012-15)	

24)	**List of eminent academicians and scientists/visitors to the department**

S. No	Name
1	Mr. S. Gopinathan, University of Madras
2	Ms. Hannah Vijayakumar, Anna Adarsh College
3	Mr. E. Kamakshinathan, Tata Consultancy Services
4	Mr. V. Ketharinath, Verizon
5	Dr. A. Punitha, Queen Mary's college
6	Mr. R. Venkataramanujam, Benchmark Softtek Ltd
7	Dr. C. Jothi Venkateswaran, Presidency College
8	Dr. R.J. Ramasree, Rashtiya Sanskrit Vidyapeetha , Thirupathi
9	Dr. M.A. Jayaram, Siddaganga Institute of Technology
10	Dr. R. Thirumalai selvi, Nandanam Arts College
11	Mr. R. Sakthi Balan, E-Appz Software
12	Dr. A. Clement King, College of Computer Science, Abha, Saudi Arabia
13	Dr. Ananthi Sheshasaayee, Quaid-E-Millath College, Kalaimamani Dr. Karu Nagarajan, Member Secretary, TANSCHE
14	Mr. V.B. Ganapathy Scientist, National Informatics Centre, Chennai

25)	**Seminars/Conference/workshop organized by the department & source of funding**

Year	Details
2013	International conference on Research Trends in Computer Science
2015	Guest Lecture on Cloud Computing

Source of Funding – Management

26)	**Student Profile Programme/CourseWise**	NA

27)	**Diversity of Students**

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-11	100	Nil	Nil
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil

		2013-14	100	Nil	Nil	
		2014-15	100	Nil	Nil	

28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?**	Nil

29) **Student progression (in Percentage)**

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009-2010	5	Nil	Nil	2	Nil
2010 –2011	22	Nil	Nil	1	Nil
2011 –2012	29	Nil	Nil	5	Nil
2012 –2013	24	Nil	Nil	Nil	Nil
2013 –2014	16	Nil	2	11	Nil

30)	**Details of Infrastructural Facilities**

There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity

Laboratories: 1) Computer Lab is available with 50 computers

31)	**Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010 – 2011	Rajasthani Association Sundarrajan Charities Venkateswara Students' Hostel Womens' Voluntary Services of Tamil Nadu Post Matric Scholarship The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	38	Rs. 92, 023/-
2011 - 2012	Rajasthani Association	56	Rs. 2, 12, 512/-

		Jains India Trust Thattikondo Vatsala Ramachandra Foundation Venkateswara Students' Hostel University Women's Association Womens' Voluntary Services of Tamil Nadu The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.		
	2012 -2013	Rajasthani Association Venkateswara Students' Hostel Kothwal Market Mr. L. Ramanathan's Scholarship The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	49	Rs. 1, 08, 650/-
	2013 – 2014	Rajasthani Association Venkateswara Students' Hostel Sampathu Chetty and Padmavathi Mr. L. Ramanathan's Scholarship Womens' Voluntary Services of Tamil Nadu Sundarrajan Charities	57	Rs. 61, 550/-
	2014-2015	Mr. L. Ramanathan's Scholarship, Sc Agarwal Charitable trust, Seva Chakra, Jains India Trust, Computer International, Om Sambhar Education, Shri Bharat Varshiya Digambar Jain Mahasabh, Rayapuram R.mano Congrass Comity, Shri Shridi Sai seva Samaj, Sadras Venkatarama Chetty Charities, Sree Venkateswara Students Hostel, Laximi Charities, D.R.B.C.C. chettys Charaties, Calimidi Charities	51	Rs. 1, 43,900/-

32)	Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts		
	Year	Details	
	2013	International Conference on Research trends in Computer Science	
	2015	Guest lecture on Cloud Computing	

33)	**Teaching methods adopted to improve student learning**	- Chalk and Talk - PPT - Group discussion - Remedial classes - One-to-one teaching - Regular test - Practice of Previous year Question Papers - Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**	- National Service Scheme & Red Ribbon Club - Citizen Consumer Club - Eco Club - Karuna Club - Rotaract - Youth Red Cross

35) **SWOC analysis of the department and Future plans**

STRENGTHS:

- Strong administrative and financial support from the management.
- Committed staff to provide hands on practical experience.
- The Association activities of the department train the students to develop competitive spirit   and to improve their technical skills.
- Participation of staff in Orientation & Refresher courses.
- Involvement of staff in Research work.
- Computer Laboratory with highly configured machines and high speed internet.
- Availability of Smart Classroom.
- Apart from the curriculum, internship training has been introduced.

WEAKNESS:

- Lack of Communication skill is the major drawback of the students' growth.
- Inadequate number of tie ups with other institutions & industry.
- Fluctuating demand of market affecting Placement Record.

OPPORTUNITIES:

- Links to online training & certification.

	CHALLENGES: • Availability of other local and evening colleges, make it hard to get meritorious students. • To improve the technical skills to fulfill the expectations of companies and industries. • Student's entry to do Engineering courses with 50% marks in +2 has affected the admission.
36)	**Future Plan of the Department** • To conduct Professional Training and Research Programmes on various topics for the benefit of students. • To conduct Seminars and Conferences on a regular basis. • To organize State Level competitions. • To conduct more Guest Lectures by inviting experts from the industry. • To offer experience of small research projects to students. • To encourage students to become entrepreneurs. • To train students by Industry experts for placement. • To provide better opportunities for faculty and students to engage in Professional Consultancy Services. • To establish Industry and academic interactions and collaboration with reputed organizations. • Introduction of Add-on courses that facilitate students for self-employment.

Department of Sociology

1)	**Name of the Department**	Department of Sociology
2)	**Year of establishment**	2003
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.

6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation	
		BBA	• Social Structure and Processes • Science Technology and Society	

7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil

9)	**Number of teaching posts**		**Sanctioned**	**Filled**	
		Professor	--	--	
		Associate Professors	--	--	
		Asst. Professors	4	4	

10) **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M .Phil. students guided for the last 4 years
Ms. V. Bhanu	M.A., M. Phil., with NET	Asst. Prof	Social Stratification	11Yrs	M. Phil - 1
Ms. G. Jayashree	M.A., M. Phil.,	Asst. Prof	Women's Studies	6 Yrs	Nil

Ms. V.S. Ramya	M.A.,	Asst. Prof	Women's Studies	6yrs	Nil
Ms. Dr. V. Janaki	M.A., (S.W) Ph.D. (Sociology) with NET	Asst. Prof	Women's Studies	1Yr	Nil

11)	**List of senior Visiting faculty**	Nil				

12)	**Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty**					

S.No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number Of Lecture hours delivered & Practical class handled	%
2	Ms. Balathiripura Sundurai	2010-2011	Odd Even	864	864	100
3	Ms. Hemavathi	2012-2013	Odd Even	864	864	100

13)	**Student-Teacher Ratio(Programme wise)**	28:1

14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	Nil

15)	**Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG**	

Name	Qualification
Ms. V. Bhanu	M.A., M. Phil., with NET
Ms. G. Jayashree	M.A., M. Phil.,
Ms. V.S. Ramya	M.A.,
Dr. V. Janaki	M.A (S.W) Ph. D(Sociology) with NET

16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	Nil

17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received**	Nil

18)	**Research Centre/facility**	Nil

	recognized by the university						
19)	**Publications: a) Publication per faculty**						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
	Ms. V. Bhanu	2011 - 2012	A Sociological Study on Child Sexual Abuse	Psycho-Socio Factors in Child Sexual Abuse ISBN - 9788182093546 Women Power and Social Change ISBN- 978-93-81992-26-5	Conference proceeding	International	
		2014 - 2015	Women and Nurturing(In Their Domestic and Professional Life)		-do-	National	
	Ms. G. Jayashree	2011 - 2012	Child Sexual Abuse and Prevention	Psycho-Socio Factors in Child Sexual Abuse ISBN - 9788182093546	-do-	International	
	Ms. V.S. Ramya	2010 - 2011	Kaapiyangalli Magalir Nelai	Penniya Sindhani Pokkugal ISBN 93-80412-53-5	Conference proceeding	International	
		2011 - 2012	Child Sexual Abuse Scenario	Psycho-Socio Factors in Child Sexual Abuse	-do-	-do-	

				ISBN - 9788182093546			
		2013 - 2014	To Study the attitude of Urban Women Towards Modular Kitchen	Current Scenario in Ergonomics in Interiors ISBN 9789381992982	-do-	-do-	
		2014 - 2015	A Study On Awareness Level of Breast Cancer Among Working Women	Women Power and Social Change ISBN-978-93-81992-26-5	-do-	-do-	
	Dr. V. Janaki	2012 - 2013	Sexual Violence-Breaking the Silence	Social Welfare	Journal	National	
		2013 - 2014	Communicating Disability through Networking	Praxis in Disability Studies – Puduchery.	Conference proceeding	-do-	
			Making disability count in the MDG's- an agenda for change through networking and partnerships	Envisioning New strategies towards achieving Millennium Development Goals ISBN 938116402-9	-do-	-do-	

		Women's Empowerment? At the Crossroads?	Social Welfare ISSN 0037-8038	Journal (Monthly Publications)	National	
	2014 - 2015	Criss Crossing The Ageing Factor: An Introspection	Issues and concerns of elderly people in India	Book		
		Tall True Tales: Of Grannies And Memories: A Tribute By A Grand Daughter	-do-	-do-		

20)	**Areas of consultancy And income generated**	Nil
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Ms. V. Bhanu, Member of Board of Studies, Department of Sociology, New College, Chennai.

22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme**	Nil

B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

Year	Percentage of students Project
2010-2011	32.6
2011-2012	43.5
2012-2013	29
2013-2014	28.2

23) Awards/Recognitions received by faculty and students
Faculty

Award	Conferred by	Awardees
Young Achiever Award	SKPC Nestor Alumni Association	Ms. V. Bhanu
Coal to Diamond Award	Student Union Council	
Young Achiever Award	SKPC Nestor Alumni Association	Ms. G. Jayashree

Pillar Award	SKPC Nestor Alumni Association	Ms. V.S. Ramya
Fresher Award	Student Union Council	Ms. V.S. Ramya

Students

Award	Conferred by	Awardees
Hall of fame	SKP College	Ms. G. Barani priya (2010-2013)
Sivabhogam	Queen Mary's College Alumini	Ms. A. Kaviyarasi (2013-2014)

24)	**List of eminent academicians and scientists/visitors to the department**

S. No	Name
1	Mr. Chidambaram, Trainer, NGO Activist.
2	Mr. Gnana Sekar, Life Skills Trainer
3	Dr. Saraswathy Govindaraj, Former HOD, Queen Mary's College & Social Activist.
4	Dr. Kalavathi, Associate Prof., Queen Mary's College.
5	Ms .Pandima Devi, Advocate, Madras High Court & Social Activist
6	Ms. Radha Murugesan, Asst. Prof, Dept. of Sociology, M.O.P Vaishnav College, Chennai.
7	MS. S. Shanmugapriya ,Asst .Prof, Dept. of Sociology, M.O.P. Vaishnav College

25)	**Seminars/Conference/workshop organized by the department & source of funding**

Year	Details
2010	Workshop on Life Coping Skills
	Workshop on Mirror & Mirror
2012	International seminar on Psycho social factors in Child Sexual Abuse
	Workshop on Memory Techniques
2015	Workshop on Street Play
	Workshop on Life Skill training

Source of Funding – Management

26)	**Student Profile Programme/CourseWise**	NA

27)	**Diversity of Students**

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-11	96	4	Nil

2011-12	98	2	Nil	
2012-13	95	5	Nil	
2013-14	98	2	Nil	
2014-15	98	2	Nil	

28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defence Services. Etc.?**	Nil

29) **Student progression (in Percentage)**

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 – 2010	8	Nil	Nil	13	Nil
2010 – 2011	13	Nil	Nil	17	Nil
2011 – 2012	26	Nil	Nil	20	Nil
2012 – 2013	22	Nil	Nil	27	Nil
2013 – 2014	10	Nil	Nil	10	Nil

30) **Details of Infrastructural Facilities**

There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity.

31) **Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010-2011	Rajasathani Association Tamil Nadu Women's Voluntary Service The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	22	Rs. 45, 680/-
2011-2012	Endowment Scholarship Thatikonda Vatsala Ramachandra Foundation	16	Rs. 46,600/-

		The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.		
	2012-2013	Rajasathani Association Women's Voluntary Science The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1. SC/ST Scholarship	16	Rs. 21, 900/-
	2013-2014	Bhaktha Vatsalam Centenary Celebration Committee Trust The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1. SC/ST Scholarship	24	Rs. 33, 550/-
	2014-2015	Calimidi Numberumal Trust, Chennai	1	Rs. 2, 000/-

32)	**Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts**	

Year	Details
2009-2010	Workshop on Mirror &Mirror.
2011-2012	Workshop on Life Coping Skills
	Workshop on Memory Techniques
2012-2013	International Seminar on Psycho-social Factors in Child Sexual Abuse.
2013-2014	Special Lecture on Legal Rights Of Women And Family Laws.
	Special Lecture on Scope of Sociology.
2014-2015	Training on Life Skills.
	Training on Street Play.

33)	**Teaching methods adopted to improve student learning**	- Chalk and Talk - PPT - Group discussion - Remedial classes - One-to-one teaching - Regular test - Practice of Previous year Question Papers - Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR)**	- National Service Scheme & Red Ribbon Club - Citizen Consumer Club - Eco Club

	and Extension activities	• Karuna Club • Rotaract • Youth Red Cross
35)	**SWOC analysis of the department and Future plans**	

STRENGTHS:

➢ The Department of Sociology with the aim of addressing the lacuna in understanding societal needs and problems have devised the following teaching strategies to enrich students' knowledge:

- Experiential Learning through field visits
- Group discussion
- Interactive sessions
- Seminar presentations
- Power point presentations(PPT)
- Online lecture notes(OLN)
- Assignment submissions
- Utilization of college and external library resources.

➢ As the Department of Sociology is concerned with the various needs of society, we are able to understand the different needs of the students also. As the teaching faculties are well versed in the discipline, they can be able to cater the needs of the students. The students are motivated and encouraged to get guidelines regarding their participations in various activities which are related to their improvement to face the challenges of the society.

WEAKNESS:

- Majority of students' are uncomfortable with both verbal and written English communication skills
- Limited exposure of the students on the various social issues

OPPORTUNITIES:

- The department provides various opportunities to the students during and after the completion of the course.
- Participation in workshops, seminars and conferences
- Field visits to industrial units
- Project visits to various organizations
- Participation in collegiate and inter collegiate competitions on various themes.

CHALLENGES:

- Admission is one of the challenges for the department; pre-counseling is given to students as well as to their parents for the admission.
- The attitude of the students of getting only a single degree is a prime challenge for the department. The department motivates the students for post graduation and seeks productive avenues of employment through

	learning this course. • It is also a major challenge to make the parents to understand the value of the course in order to deter the students from dropping out of the course.
36)	**Future Plans of the Department** • Fastrack English language verbal and written communication skills • Conducting International seminars • Exploring more avenues for field visits to NGOs. • Collaboration and networking with NGOs and other stake holders

Department of Commerce

1)	**Name of the Department**	Department of Commerce
2)	**Year of establishment**	UG: B.Com – 1999 PG : M.Com - 2004
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG & PG
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.

6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation	
		B.Sc.,(Computer Science) B.Sc.,(ID&D)	• Basics of Retail Marketing • Basics of Business Insurance	

7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil

9)	**Number of teaching posts**			**Sanctioned**	**Filled**	
			Professor	--	--	
			Associate Professors	--	--	
			Asst. Professors	12	12	

10)	**Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)**					
	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M. Phil. students guided for

					the last 4 years
Ms. Vinotha. K.	M. Com., M. Phil.,	HOD	Marketing	12 Yrs	Nil
Ms. Prathibha Bharathy. T.	M. Com., M. Phil., M.A (HRM), M.B.A	Asst. Professor	Marketing	10 Yrs	Nil
Ms. Nagalatha. A.S	M. Com., M. Phil., B.Ed(Hindi), with NET	Asst. Professor	HR	9 Yrs	Nil
Ms. Rajshree Rajesh	M. Com., M. Phil.,	Asst. Professor	HR	9 Yrs	Nil
Ms. Barani Kumari. P	M. Com., M. Phil., M.A (HRM)., M.B.A., with SET	Asst. Professor	Marketing	8 Yrs	Nil
Ms. Madhumitha. L.	M. Com., M .Phil.,	Asst. Professor	Marketing	7 Yrs	Nil
Ms. Chandana Deepa. G.	M. Com., M. Phil.,	Asst. Professor	HR	6 Yrs	Nil
Ms. Sampath Kumari. V.	M. Com., M. Phil.,	Asst. Professor	Finance	11 Yrs	Nil
Ms. Padmavathi. BH.	M. Com., M. Phil.,	Asst. Professor	Marketing	18 Yrs	Nil
Ms. Krishna Kumari. V	M.Com., B.Ed., M. Phil.,	Asst. Professor	Marketing	5 Yrs	Nil
Ms. Geetha. R.	M. Com., M. Phil.,	Asst. Professor	Marketing	3 Yrs	Nil
Ms. S. Gowthami	M.Com., M.Phil., with NET	Asst. Professor	HR	1 Yr	Nil
11) **List of senior Visiting faculty**	Nil				

12)	Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty						
		S.No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number Of Lecture hours delivered & Practical class handled	%
		1.	Ms. Bhargavi	2014-2015	Odd	291	246	84.5

13)	**Student-Teacher Ratio(Programme wise)**	UG - 41:1 PG – 20:1
14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	Nil

15)	**Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG**		
		Name	Qualification
		Ms. Vinotha. K.	M.Com., M. Phil.,
		Ms. Prathibha Bharathy. T.	M.Com., M. Phil., M.A (HRM), M.B.A
		Ms. Nagalatha. A.S.	M.Com., M. Phil., B.Ed., (Hindi), with NET
		Ms. Rajshree Rajesh	M.Com., M. Phil.,
		Ms. Barani Kumari. P.	M.Com., M. Phil., M.A (HRM)., M.B.A., with SET
		Ms. Madhumitha. L.	M.Com., M. Phil.,
		Ms. Chandana Deepa. G.	M.Com., M. Phil.,
		Ms. Sampath Kumari. V.	M.Com., M. Phil.,
		Ms. Padmavathi. BH.	M.Com., M. Phil.,
		Ms. Krishna Kumari. V	M.Com., B.Ed., M. Phil.,
		Ms. Geetha. R.	M.Com., M. Phil.,
		Ms. S. Gowthami	M.Com., M.Phil., with NET

16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	Nil

17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received**	Nil					
18)	**Research Centre/facility recognized by the university**	Nil					
19)	**Publications: a) Publication per faculty**						

Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
Ms. Vinotha. K.	2011-2012	Empowerment of Women through micro finance - A Case Study of Veppanthattai Taluka	Innovative Management Strategies for Emerging Business Paradigms ISBN 978-81-909038-1-3	Conference Proceedings	National	
	2012-2013	Micro Finance and Self Help Group	Financial Literacy – The Present Trend & Future Challenges. ISBN 978-81-909890-0-8	-do-	-do-	
		SHG Bank linkage Program as strategic tool for financial inclusion	Contemporary Issues in Management. ISBN	-do-	International	
	2013-2014	Impact of SHG on Social and Educational empowerment in Perambalur District	Journal of Business research ISSN 2248-97-11	-do-	International	

Ms. Naga Latha. A.S.	2010 - 2011	CSR is Healthy way for environmental projection	Honour of the 60th Birthday of Prof. R. Thandavan on Environmental Governance : Problems & Prospects	-do-	-do-	
		Whistle Blower need Protection	Pentagon - The School of Business Studies ISBN 978-93-80627-34-2	-do-	-do-	
		The Benevolence Quotient of entrepreneurs' and the Corporate Social Responsibility	Entrepreneurship youth & Inclusive Development for Brand India,	-do-	International	
		Media as a tool to promote Corporate Social Responsibility	Global Competitiveness in Business: Trends & Traits. ISBN:1667-651-207	-do-	National	
	2011 - 2012	CSR In Social Marketing	Nurturing Economic Development Through Corporate Social Responsibility ISBN	-do-	State Level	

		2014-2015	Financial guidelines in CSR	Enhancing Students Success in a Global Perspective	-do-	International	
Ms. Rajshree Rajesh		2010-2011	Energy conservation in Domestic Sector	3 E's Energy, Economy & Efficiency ISBN	-do-	National	
		2012-2013	Occupational Health Problems faced by IT Professionals	Current Scenario of Ergonomics in Interiors ISBN 978-93-819-992-98-2	-do-	International	
			Talent Management in Software Industry - A study made with special reference to maintenance and Retention of its employees	Current Trends, Innovations Challenges & Practices in HR ISBN	-do-	National	
Ms. Barani Kumari. P.		2012-2013	Understanding the concept of Retail Branding	Recent Advancements In Business Practices ISBN 978-93-823-38-38-3	-do-	-do-	
			The effects of the physical environment on job performance towards work	Current Scenario of Ergonomics in Interiors	-do-	International	

			space stress.	ISBN 978-93-819-992-98-2			
		2013-2014	A Study on customer preference on store brand products with special reference to sow carpet residents	Business Intelligence & Innovations ISSN 2348-4705	-do-	-do-	
	Ms. Sampath Kumari. V.	2010-2011	P3 Model in India Scenario	Global Competitiveness in Business : Trends & Traits	Conference Proceedings	National	
		2012-2013	Human Capital in Banking Sector	Emerging Trends in Banking Sector	-do-	-do-	
		2013-2014	Medical Negligence and the consumer.	Consumer Protection & Welfare	-do-	-do-	
			Consumer Disputes Redressal Agencies.	Consumer Protection & Welfare	-do-	-do-	
			Human Capital – The True Asset of an Organisation	International Journal of Research & Business Innovation	-do-	International	
		2014-2015	Information, Screening and Human Capital	Innovative Researches in Commerce	-do-	-do-	
			Recovery Performance of Non performing Asset in India.	Corporate Era – Latest Dynamics For Excellence ISBN 978-81-930868-0-3	-do-	National	

	Ms. Krishna Kumari. V.	2013 - 2014	A Study on Emotional Intelligence	Indian Corporate Sector Challenge & Opportunities ISBN 978-93-83459-11 -7	Confe rence Procee dings	National	
		2014 - 2015	Impact of Man power planning in an organization	Corporate Era – Latest Dynamics For Excellence ISBN 978-81-930868-0-3	-do-	-do-	
20)	**Areas of consultancy And income generated**	Income generated by imparting the technical skill of Tally to the Traders Rs. 1, 100/-					
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Nil					
22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry /other agencies**	Nil Post Graduate					

Post Graduate

Year	Percentage of students
2010-2011	41.67
2011-2012	53.85
2012-2013	56.27
2013-2014	56
2014-2015	27.5

23) **Awards/Recognitions received by faculty and students**

Faculty

Award	Conferred by	Awardees
Service Award	SKPC ROTARACT CLUB	Ms. Vinotha. K.
Pioneer Award	SKPC Nestor Alumni Association	
Pioneer Award	SKPC Nestor Alumni Association	Ms. Prathibha Bharathy. T.
Pillar Award	SKPC Nestor Alumni Association	Ms. Nagalatha. A.S.
Best Paper Award	GSS Jain College	
‒Dhrona Chariya Award‖ for Best Faculty	The District Rotaract Council	Ms. RajshreeRajesh (2011-2012)
‒Dhrona Chariya Award‖ for Best Faculty	The District Rotaract Council	Ms. RajshreeRajesh (2012-2013)
Pillar Award	SKPC Nestor Alumni Association	Ms. Rajshree Rajesh
Pillar Award	SKPC Nestor Alumni Association	Ms. Barani Kumari. P.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Madhumitha. L.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Chandana Deepa. G.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Sampath Kumari. V.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Padmavathi. BH.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Krishna Kumari. V.

Students

Award	Conferred by	Awardees
Award of Excellence	SKP College	Ms. N. Sandhiya(2010-2011)
Outstanding President	The District Rotaract Council	Ms. S. Nivedha (2011-2012)
Outstanding Secretary	The District Rotaract Council	Ms. B. Jayanthi(2012-2013)
Best Outgoing Student Torch Bearer	SKP College	Ms. P. Aravindakumari (2012-2013) Ms. R. Uma Maheswari(2012-

			2013)
	Star of Rotaractor	The District Rotaract Council	MS. R. Aarthi (2013-2014)
	Change Making Secretary	The District Rotaract Council	Ms. V.A. Krithika Bhavani (2013-2014)
	Hall of Fame Hall of Fame Award of Excellence Torch Bearer Priceless Volunter	SKP College	Ms. D. Kanaka Durga(2013-2014) Ms.C.Deepa Jothi(2013-2014) Ms.K.C.Ranjitha(2013-2014) Ms.K.V.R.Jyoshna(2013-2014) Ms.V.Vishnu Priya (2013-2014)
	Best presentation of projects under Group I clubs & Supporting The guiness record project ‗My flag my India'	The District Rotaract Council	MS. S.Kavitha (2014-2015)
	Award for Torch Bearer All Rounder	SKP College	Ms. K. Kavithanjali(2014-15) Ms. V.A. Krithiga Bhavani(2014-15)

24)	**List of eminent academicians and scientists/visitors to the department**

S. No	Name
1	Mr. Sudharsan Mantri, Proprietor of Ravindran Industry.
2	Ms. Nalini Angelina, Marketing Manager, Stanpacks India Ltd. Dr. Venu Thyagarajan, Asst. Prof. Pachaiyappas College. Ms. Pamme Nesai Kumari, Asst. Prof of Thiruthangal Nadar College.
3	Ms. Bhavana Asrani, HR, Ramky Wavoo Developers Pvt., Ltd L. Jayanthi HOD & Asst. Professor. Science & Humanities, SRM University.
4	Mrs. R. Sudha, Senior Recruitment officers, Lead HR Services Pvt., Ltd Mrs. Radha Madhavi, Asst. Prof, Asan Memorial College, Mr. N.O. Ameen, Asst. Prof, New College.
5	Mr. V. Venkatasubramanium. Former RBI officer.
6	Mr. J. Selvakumar, Asst. Prof., Vel Tech Business School.
7	Mr. A. Gnana Prakasam, CSC Computer College, Ambatur.

25)	**Seminars/Conference/workshop organized by the department & source of funding**

Year	Details
2008 – 2009	National Seminar on Recent Trends in HR

Source of Funding – Management

26)	**Student Profile Programme/Course Wise**	NA

27)	**Diversity of Students** **UG**				

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2009-2010	98.57	1.43	Nil
2010-2011	100	Nil	Nil
2011-2012	100	Nil	Nil
2012-2013	100	Nil	Nil
2013-2014	100	Nil	Nil

PG

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2009-2010	100	Nil	Nil
2010-2011	100	Nil	Nil
2011-2012	100	Nil	Nil
2012-2013	100	Nil	Nil
2013-2014	100	Nil	Nil

28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?**	

Name	Competitive Exam
Ms. P. Barani Kumari	SET

29) **Student progression (in Percentage)**

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 –2010	4.84	16.67	Nil	0.81	Nil
2010 –2011	2.4	Nil	Nil	26.4	Nil

Year					
2011 –2012	4.03	Nil	Nil	34.68	0.81
2012 –2013	4.84	Nil	Nil	36.25	Nil
2013 –2014	12.74	Nil	0.79	33.57	Nil

30)	**Details of Infrastructural Facilities**
	There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity

31) Number of students receiving financial assistance from college, university, government or other agencies

Academic year	Source	No. of Students	Amount
2010-2011	Women's voluntary service of Tamil Nadu, Sree venkateswara students hostel, Post matric scholarship Rajasthani Association Tamil Nadu. The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	142	Rs. 2, 70, 764/-
2011 – 2012	Shri K.R.Sundarrajan scholarship Women's Voluntary service of Tamil Nadu Sri Venkateshwara students hostel Rajiv Gandhi Vazhapady K. Ramamurthy, chairtable trust. Scholarship for the farmer's daughter. The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	101	Rs. 4, 04, 953/-
2012-2013	Women's voluntary service of TamilNadu. Rajasthani Association Sri Venkateshwara students hostel	345	Rs. 6, 82, 000/-

			GAT HRD scholarship The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.		
		2013-2014	L.Ramanathan Women's voluntary service of TamilNadu. TamilNadu Educational Trust. Universtiy of Madras Endowment scholarship Condur sampathu chetty and condur padmavathi Amma charities Shirdi sai trust Sri Venkateshwara students hostel Rajasthani Association Tamil Nadu. The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	208	Rs. 7, 12, 840/-
		2014-2015	Mr.L.Ramanathan, Rajasthani Association, TamilNadu Educational Trust, Sadras Venkatarama Chetty Charities, Calimidi Namerumal Charities, Laximi Charities, Dharmamurthi Rao Bahadur Calavalwnnan Chetty's Charities, University of Madras Endowment Scholarship	162	Rs. 3,18,400/-
32)	**Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts**				

Year	Details
2010-2011	Special Lecture on How to fix the cost for the Product & How to Promote by Mr. Sudharsan Mantri, Proprietor of Ravindran Industry.
2011-2012	Special Lecture on Impact of Marketing in Practice by Ms. Nalini Angelina, Marketing-Manager, Stanpacks India Ltd. and Speech on Economics by Dr. Venu Thyagarajan, Associate Prof., Pachaiyappas College & Ms. Pamme Nesai Kumari, Asst.

			Prof., Thiruthangal Nadar College.
		2012-2013	Special Lecture on Modern Product Life Cycle Concept by Ms. Bhavana Asrani, HR, Ramky Wavoo Developers Pvt., Ltd and Recent Trend in HR Practices by Ms. L. Jayanthi, HOD & Asst. Professor, Science & Humanities, SRM University.
		2013-2014	Special Lecture on Developing Presentation Skill for Interview by Mrs. R. Sudha, Senior Recruitment officers, Lead HR Services Pvt., Ltd., SEBI by Prof. Kasilingam, Pondicherry University , Managerial Behaviour by Mrs. Radha Madhavi, Asst. Prof, Asan memorial college & Modern Banking by Mr. N.O. Ameen, Asst. Prof, New College. Orientation for Professional Courses like CA, ICWA, ACS was given by _RR Academy-A Study Centre for Professional Courses‗,
		2014-2015	Special Lecture on _Micro Ecnomics‗ by Mr. V. Venkatasubramanium. Former RBI officer.
			Workshop on Accounting Software by Mr. J. Selvakumar, Asst. Prof., Vel Tech Business School and Mr. A. Gnana Prakasam, CSC Computer College, Ambatur.
33)	**Teaching methods adopted to improve student learning**		• Chalk and Talk • PPT • Group discussion • Remedial classes • One-to-one teaching • Regular test • Practice of Previous year Question Paper • Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**		• National Service Scheme & Red Ribbon Club • Citizen Consumer Club • Eco Club • Karuna Club • Rotaract • Youth Red Cross
35)	**SWOC analysis of the department and Future plans** **STRENGTHS**: • Highest number of student‗s enrolment in UG & PG • Cordial relationship and mutual trust between students and staff. • Academics, extra curricular and co-curricular talents are pooled together in one place. • Consistent contribution to the college through participation in the student‗s union council. • University rank holders in UG & PG. • The products of the department are back to the department as Asst. Professor. • National, state, university and zone level excellence in sports.		

- Staff are innovate and workaholic.
- Good interpersonal relationship between the staff.

WEAKNESS:

- Insufficient job oriented training programmes.
- Inadequate research facilities.
- Less exposure of industrial visit to the students in gaining practical knowledge and its implications.

OPPORTUNITIES:

- Wide employment opportunities
- More choice for higher education.
- Opportunities to become entrepreneurs.
- Large and strategic alumni base.

CHALLENGES:

- Heavy competition in terms of employment.
- Heavy competition from nearby colleges with respect to UG to PG enrolment of students.

36)	**Future Plan of the Department**
	- Workshop on Practical implications on SPSS package. - Organizing international seminars and workshops.

Department of Corporate Secretaryship

1)	**Name of the Department**	Department of Corporate Secretaryship
2)	**Year of establishment**	2000
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.

6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation
		BCA	• Financial Accounting • Cost and Management Accounting
		B.Sc., (Mathematics)	• Fundamentals of Company Law • Basics in Principles of Management

7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	Nil
8)	**Details of courses / Programmes discontinued (if any) with reasons**	Nil

9)	**Number of teaching posts**		**Sanctioned**	**Filled**	
		Professor	--	--	
		Associate Professors	--	--	
		Asst. Professors	4	4	

10) Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M. Phil. students guided for the last 4 years

	Ms. Nappinnai.M. V.	M.Com, M. Phil, M.B.A with SLET	H.O.D	HRM and Finance	14 yrs	Nil
	Ms. Umadevi. M.	M.Com, M. Phil, with NET	Asst. Professor	Finance and Marketing	9 yrs	Nil
	Ms. Jayanthi. M.	M.Com(CS), M. Phil,	Asst. Professor	HRM and ED	6 yrs	Nil
	Ms. Rajeshewari. N.	M.Com, M. Phil., MBA	Asst. Professor	Finance and Marketing	3 months	Nil

11)	**List of senior Visiting faculty**	Nil				
12)	**Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty**					

S. No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number of Lecture hours delivered & Practical class handled	%
1	Ms. Geetha. R.	2012-2013	Even	272	204	75

13)	**Student-Teacher Ratio(Programme wise)**	47:1
14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	Nil

15)	**Qualification of teaching with DSc / D.Litt / Ph.D / M. Phil/PG**	

Name	Qualification
Ms. Nappinnai. M.V.	M.Com, M. Phil, M.B.A with SLET
Ms. Umadevi. M.	M.Com, M. Phil, with NET
Ms. Jayanthi. M.	M.Com(CS), M. Phil.
Ms. Rajeshewari. N.	M.Com, M. Phil, MBA.

16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	Nil
17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.;**	Nil

	total grants received						
18)	**Research Centre/facility recognized by the university**	Nil					
19)	**Publications: a) Publication per faculty**						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
	Ms. Nappinnai. M.V.	2010 - 2011	1)Professional Ethics for University and College Teachers	New Challenges in Teacher Education	Conference Proceedings	National	
			2) Energy Conservation	Energy,Economy and Efficiency	-do-	-do-	
			3)Impact of Globalization on Indian Economy	_	-do-	-do-	
			4)Challenges of Women Entrepreneurs in India	Women entrepreneurship -A Multidimensional Approach ISBN:978-81-8209-284-6	-do-	-do-	
			5) Role of Women in Modern India	Penneya Sinthanai Pokugal ISBN-978-93-80412-53-5	Conference proceedings	International	
		2011 - 2012	1)Attrition in Indian IT industry	Tracking the Next Wave for Management to Succeed	-do-	-do-	

				ISBN:978 -81-8371-408-2 Emerging Dimensio ns of Globalisat ion in the Indian Economy	-do-	-do-	
		2012 - 2013	Issue and Challenges of FDI in India	Prospects of FDI in Promoting Retail in India	-do-	-do-	
		2013 - 2014	1)Employees Attrition and Retention in a Global Competitive Scenario	Internatio nal Journal of Research in Business Managem ent ISSN (online)23 21-886	E- journal	Online (Internatio nal)	0.81 27
			2)Exit interview – A Tool to Reduce Attrition	Global Journal for Research Analysis ISSN no 2277-8160	E- Journal	Online (Internatio nal)	1.54 08
		2014 - 2015	Talent Management	Contempo rary Issues & Challenge s in Commerc e and Managem ent	Confer ence Procee dings	Internation al	
Ms. M. Umadevi		2012 - 2013	FDI in Retail Sector in India – Challenges, Effectiveness And Future	Prospects of FDI in Promoting Retail Trade in	Confer ence proceed ings	National	

				India			
			FDI in India's Retail Sectors	Corporate Era-Latest Dynamics For Excellence ISBN 978-81-930868-0-3	-do-	National	
		2014 - 2015	Online Consumer Behavior With Special Reference To Impulse Buying	Contemporary Issues & Challenges in Commerce And Management ISSN 0952-4957	-do-	International	
			A Study on Change Management	INDO Global Journal of Commerce and Economics ISSN 2393-9796	Journal	International	
	Ms. M. Jayanthi	2014 - 2015	FDI in India's Retail Sectors	Corporate Era-Latest Dynamics For Excellence ISBN 978-81-930868-0-3	Conference proceedings	National	
			Knowledge Management	INDO Global Journal of Commerce and	Journal	International	

			Economics ISSN 2393-9796			
		Risk Management In Indian Banks	Emerging Trends And Innovations In Management ISSN 0952-4957	Conference proceedings	International	

20)	**Areas of consultancy and income generated**	Accounting Rs.2,130/-					
21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	Ms. M.V. Nappinnai, Academic Council Member of University of Madras					

22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme** **B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**	Nil

Year	Percentage of students
2010-11	32.67
2011-12	33.17
2012-13	33.33
2013-14	33.69
2014-15	34.38

23)	**Awards/Recognitions received by faculty and students**

Faculty

Award	Conferred by	Awardees
Best Teacher Award	Rotaract Club of Madras	Ms. Nappinnai. M.V.
Pioneer Award	SKPC Nestor Alumni Association	
Service Award	SKPC Rotaract club	
Pioneer Award	SKPC Nestor Alumni Association	MS. Umadevi. M.

Young Achiever Award	SKPC Nestor Alumni Association	Ms. Jayanthi. M.

Students

Award	Conferred by	Awardees
Best Outgoing Student	SKP College	Ms. P. Likitha (2002-2005) Ms. B. Siddiqha Fathima (2008-2011) Ms. K. Nikitha (2009-2012) Ms. B. Nithisha (2014-2015)
All Rounder	SKP College	Ms. C. Priyanka (2006-2009)
Best Performer Award	DRBCC Hindu College	Ms. S. Mathishankari (2013-2014)
Best Actor Award	Anna Adharsh College	Ms. V. Nidhi Singh (2013-2014)
Versatile Performer Award	SKP College	Ms. R. Soundarya (2014-2015)

24) List of eminent academicians and scientists/visitors to the department

S. No	Name
1	Ms. Thota Yogalakshmi Mahindran, Expert US
2	Mr. Await Hebbear, Senior Vice President, Royal Bank of Scotland
3	Prof. N. Rajendra Naidu, Principal, DRBCC Hindu College
4	Dr. R. RangaRajan, Senior Lecturer and Research supervisor D.G. Vaishnav college
5	Mr. Francis Edison, Managing Director, APT, HR Solutions Pvt Ltd
6	Dr. Panchalan, Reader in Commerce, Institute of Distance Education, University Of Madras
7	Dr. Kasilingam, Authorized person from SEBI & Professor of Pondicherry University
8	Dr. T. Joseph, Head, Department Commerce, Loyola College.
9	Mr. J. Selvakumar, Asst. Prof., Vel Tech Business School.
10.	Mr. A. Gnana Prakasam, CSC Computer College, Ambatur

25) Seminars/Conference/workshop organized by the department & source of funding

Year	Details
2008	Workshop on Future Steps.
2009	National Seminar on Recent Trends in HR.
2014	Seminar on SEBI by Mr. Kasilingam,, Authorized person from SEBI and Professor of Pondicherry University
2015	Workshop on ERP Tally 9.0

Source of Funding – Management

26) Student Profile Programme/CourseWise   NA

27) Diversity of Students

Academic year	% of students from the same state	% of students from other state	% of students from abroad

2010-2011	100	Nil	Nil	
2011-2012	100	Nil	Nil	
2012-2013	100	Nil	Nil	
2013-2014	100	Nil	Nil	
2014-2015	100	Nil	Nil	

28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?**	Nil

29) **Student progression**

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 –2010	Nil	Nil	Nil	11.76	Nil
2010 –2011	0.07	Nil	Nil	11.43	2.8
2011 –2012	22.39	0.015	0.045	28.36	Nil
2012 –2013	35.29	Nil	Nil	35.29	Nil
2013 –2014	23.81	Nil	Nil	14.29	Nil

30)	**Details of Infrastructural Facilities**

There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity

31)	**Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010-2011	Sree Venkateswara Students Hostel , Rajasthani Association & The District Adi-Dravida	43	Rs.96,488/-

			& Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.		
		2011-2012	The Tamil Nadu Educational Trust, Sree Venkateswara Students Hostel, Rajathani Association, ThatiKonda Vatsala Ramachandra Foundation & The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	41	Rs.1,22,568/-
		2012-2013	The Tamil Nadu Educational Trust, Sree Venkatesara Students Hostel, Rajasthani Association & The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	41	Rs.1,01,700/-
		2013-2014	Venkatesara Students Hostel, Rajasthani Association , L.Ramanathan, Mylapore & The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	23	Rs.1,09,100/-
		2014-2015	L.Ramanathan, Mylapore. Sadras venkatarama chetty charities SJ Charitable trust, Poorna Engineering Company, Dreams Alive, Sri Venkateswara Student Hostel, Rajasthani Association TN Calmidi charities Laxmi Charities	23	Rs. 46, 550/-

32)	Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts	
	Year	Details
	2010	Orientation Programme on CWA course by the Institute of Cost and Works Accountants of India.
	2011	Orientation Programme on IFRS and IAS.
	2014	Orientation Programme on CA CWA, CS course by R.R. Academy.
	2015	Special Lecture on Recent Trends in Commerce by Dr. T. Joseph, Loyola College.
	2015	Workshop on ERP Tally 9.0

33)	**Teaching methods adopted to improve student learning**	• Chalk and Talk, • PPT • Group discussion • Remedial classes • One-to-one teaching • Regular test • Practice of Previous year Question Paper • Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**	• National Service Scheme & Red Ribbon Club • Citizen Consumer Club • Eco Club • Karuna Club • Rotaract • Youth Red Cross

35)	**SWOC analysis of the department and Future plans**

STRENGTHS

- Equipped with experienced and talented staff.
- Less staff turnover.
- The department is consistently producing good result inspite of majority of below average candidates at the entry level.
- There is an increasing trend in placement of students in reputed companies with the constant encouragement and motivation of the faculties.
- Enable to produce first generation graduates with different economic strata.
- Cent percentage Admission.
- High level parent student satisfaction.
- Industrial exposure through Institutional Training.
- Computer literacy.
- Providing platform to the student to exhibit their innate talents and skills through the Corpo - Sea Association.

WEAKNESS

- Majority of students lack communication skills
- Students absenteeism and dropouts

- Lack of family support for the students to pursue higher education.

OPPORTUNITIES

- Scope for pursuing PG and other professional courses namely M.Com(Gen), M.Com(CS), M.Com(Bank Management) M.B.A, M.A(HRM), CWA, CA, CS., etc.,
- Enhancement of employability skills as students have undergone Institutional Training as part of their curriculum.
- Specialization in law papers enable to pursue Bachelor of Law and other Law related degrees
- Career diversification is enabling the students to face the competitive and challenging environment.
- Augmenting confidence levels through participation in seminars, paper presentation and conferences.

CHALLENGES

- Popularity of computer related courses.
- Lack of employment opportunities due to economic crisis.
- Failure of the university to update the latest amendments in the curriculum poses challenges for the student community in the job market.

36)	**Future Plan of the Department**

- To give cent percent result in all subjects.
- To arrange more seminars and workshops.
- To equip students with skills that are required in job market (Eg. Computing Skills)
- To help and motivate students to improve their communication skills.
- To organize more personality development programme for the students

Department of Management Studies

1)	Name of the Department	Department of Management Studies
2)	Year of establishment	UG :- BBA – 1999 PG :- M.A.,(HRM) - 2005
3)	Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	UG & PG
4)	Name of Interdisciplinary programmes and departments/units involved	NA
5)	Annual/Semester/Choice Based Credit System (Programme wise)	Choice Based Credit System.
6)	Participation of the department in the courses offered by other departments	Under Graduate Post Graduate
7)	Courses in collaboration with other universities, industries, foreign institutions, etc.	Nil
8)	Details of courses / Programmes discontinued (if any) with reasons	Nil

Under Graduate

Courses offered by other Department	Participation
BCA – NME	• Self Help Group • Retail Marketing

Post Graduate

Courses offered by other Department	Participation
M.Sc., (ID&D) - NME	• Organizational Development • Innovation and Entrepreneurship

9)	Number of teaching posts		Sanctioned	Filled
		Professor	--	--
		Associate Professors	--	--
		Asst. Professors	7	7

10)	Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)					
	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M. Phil. students guided for the last 4 years
	Ms. Shanthi. B.	M.A(HRM)., M.B.A., M. Phil., PGDFTM with NET	H.O.D	Management	9 Yrs	Nil
	Ms. Niranjana. P.	M. COM., M. Phil., M.B.A.,	Asst. Professor	Commerce and Management	8 Yrs	Nil
	Ms. Gouthami. S.	M.A(HRM)., M. Phil	Asst. Professor	Human Resource Management	6 Yrs	Nil
	Ms. Sushma S. Chawla	M.B.A., M. Phil.,	Asst. Professor	Management	5 Yrs	Nil
	Ms. Kalavathy. M.	M.B.A.,	Asst. Professor	Management	5 Yrs	Nil
	Ms. Gomathi. V.M.	M.A(HRM)., M.B.A., M. Phil.,	Asst. Professor	Management	3 Yrs	Nil
	Ms. Asifa Begum. A.	M.B.A.,	Asst. Professor	Management	7 Months	Nil
11)	List of senior Visiting faculty	Nil				
12)	Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty					

S.No	Name of Temporary Faculty	Academic Year	Semester	Total No. of Hours	Number Of Lecture hours delivered & Practical class handled	%
1	Ms. Rajalakshmi. V.	2011	Even	270	180	67
2	Ms. Sumitha. G.	2013	Even	270	174	64
3	Ms. Sumitha. G.	2013	Odd	270	237	88

4	Ms. Bala aiswariya	2013	Odd	270	102	38
5	Ms. Asifa Begum. A.	2014	Odd	270	132	49

13)	Student-Teacher Ratio(Programme wise)	UG - 30:1 PG - 12:7
14)	Number of academic support staff (technical) and administrative staff: sanctioned, filled	Nil
15)	Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil /PG	(see table below)

Name	Qualification
Ms. Shanthi. B.	M.A(HRM)., M.B.A., M. Phil., PGDFTM with NET
Ms. Niranjana. P.	M.COM., M. Phil., M.B.A.,
Ms. Gouthami. S.	M.A(HRM)., M. Phil
Ms. Sushma S. Chawla	M.B.A., M. Phil.,
Ms. Kalavathy. M.	M.B.A.,
Ms. Gomathi. V.M.	M.A (HRM).,M.B.A., M. Phil.,
Ms. Asifa Begum. A.	M.B.A.,

16)	Number of faculty with ongoing projects from a) national b) international funding agencies grants received	Nil
17)	Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received	Nil
18)	Research Centre/facility recognized by the university	Nil

19)	Publications: a) Publication per faculty						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
	Ms. Shanthi. B.	2008 - 2009	Customer Retention And Loyalty	Emerging Dimensions of Human Resource & Marketing Practices	Conference Proceedings	National	
		2009 - 2010	Retention Strategy	Impact of economic crisis in global business scenario	-do-	International	
		2011 - 2012	Impact of Global Recession On India	Emerging Dimensions of Globalization in the Indian Economy	-do-	National	
			Work force diversity	Recent development in business practices ISBN 938065747-1.	-do-	International	
		2012 - 2013	Cross Cultural Management	Competitive business strategies for sustainable development ISBN 978-93-81208-11-3.	-do-	-do-	
			Issue in Change Management	Emerging Dimensio	-do-	National	

			ns in Managem ent			
Ms. Niranjana. P.	2008 - 2009	Customer Retention And Loyalty	Emerging Dimensio ns of Human Resource & Marketing Practices	Confere nce Proceedi ngs	National	
	2009 - 2010	Retention Strategy	Impact of economic crisis in global business scenario	-do-	Internatio nal	
		Women in Management	Penniya sindhanai Pokkugal ISBN 978-93-80412-53-5	-do-	-do-	

20)	Areas of consultancy And income generated	Nil
21)	Faculty as members in a)National committees b)International committees c) Editorial Boards:	Ms. Shanthi. B., Member of Board of Studies, SDNB Vaishnav College Ms. Niranjana. P., Member of Board of Studies, SDNB Vaishnav College
22)	A) Percentage of students who have done in-house projects including inter-departmental projects/programme B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/o	Nil UG

UG

Year	Percentage of students
2010-2011	33
2011-2012	33

	ther agencies	2012 -2013	32
		2013-2014	38
		2014-2015	34

PG

Year	Percentage of students
2010-2011	53
2011-2012	80
2012 -2013	22
2013-2014	58
2014-2015	42

23) Awards/Recognitions received by faculty and students

Faculty

Award	Conferred by	Awardees
Pillar Award	SKPC Nestor Alumni Association	Ms. Shanthi. B.
Pillar Award	SKPC Nestor Alumni Association	Ms. Niranjana. P.
Best YRC Programme Officer	Indian Red Cross Society	
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Gouthami. S.
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Sushma . S. Chawla
Young Achiever Award	SKPC Nestor Alumni Association	Ms. Kalavathy. M.
Young Performer Award	SKPC Nestor Alumni Association	Ms. Gomathi. V.M.

Students

Award	Conferred by	Awardees
Ms. Excellence	SKP College	Ms. Ranjan Rajpurohit (2008 – 2011)
All Rounder	SKP College	Ms. Priyanka Malviya (2010 - 2013)
Hall of Fame	SKP College	Ms. G. Pooja (2010 – 2013)
All Rounder	SKP College	Ms. A. Keerthana Devi (2011 – 2014)
Torch Bearer	SKP College	Ms. Nivethitha (2012-2015)

24) List of eminent academicians and scientists/visitors to the department

S. No	Name
1	Mr. Adwait Hebbar, ABN AMRO
2	Prof. N. Rajendra Naidu , Principal DRBCCC Hindu College
3	Dr. R.Rangarajan, Senior Lecturer & Research Supervisor, D.G.

			Vaishnav College
		4	Mr. Francis Edison, Managing Director APT HR Solutions Pvt Ltd
		5	Dr. Panchalan , Reader in Commerce Institute of Distance Education, University of Madras
		6	Mr. Durairaj, Centre Head, NIIT
		7	Mr.S.K. Parthiban , PSS Constructions
		8	Ms. Bhavana, SoftSkills Trainer Career Junction
		9	Ms. Sumathi, SoftSkills Trainer Career Junction
		10	Mr. Mohan, Manager Indian Bank
		11	Mr. Premkumar, CEO-Needs Mr. Arunan Shankar, Marketing Manager
		12	Mr. Shankar, Vice president-Marketing Ramco Industries
		13	Mr. Rajesh, Deputy HR, Coromandel Infotech
		14	Mr. Pratap Animator
		15	Ms.Rekha Karthik HR NIIT
		16	Ms. G.K.Jeyashree Senior HR Big Bazaar,Chennai

| 25) | Seminars/Conference/workshop organized by the department & source of funding |

Year	Details
2009	National Seminar on ─RECENT TRENDS IN HR│

Source of Funding – Management

| 26) | Student Profile Programme/CourseWise | NA |

27) Diversity of Students
UG

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-2011	100	Nil	Nil
2011-2012	100	Nil	Nil
2012-2013	100	Nil	Nil
2013-2014	100	Nil	Nil
2014-2015	99	Nil	1

PG

Academic year	% of students from the same state	% of students from other state	% of students from abroad
2010-2011	94	6	Nil
2011-2012	100	Nil	Nil
2012 -2013	100	Nil	Nil
2013-2014	100	Nil	Nil
2014-2015	100	Nil	Nil

28)	How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?	Nil

29) Student progression (in Percentage)
Under Graduate

Year	UG To PG	PG To M. Phil	Employed		Entrepreneurship / Self Employment
			Campus	Others	
2009 –2010	27	Nil	Nil	25	Nil
2010 –2011	29.4	Nil	Nil	26	Nil
2011 –2012	Nil	Nil	Nil	6	Nil
2012 –2013	14.06	Nil	1.56	44	Nil
2013 –2014	28	Nil	Nil	25	Nil

Post Graduate

Year	PG To M. Phil	Employed		Entrepreneurship / Self Employment
		Campus	Others	
2009 –2010	Nil	Nil	76.9	Nil
2010 –2011	Nil	Nil	20	Nil
2011 –2012	Nil	Nil	25	Nil
2012 –2013	Nil	Nil	33.3	Nil
2013 –2014	Nil	Nil	57.14	Nil

30) Details of Infrastructural Facilities
      There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to

	enhance the ICT knowledge among students & teaching fraternity.
31)	**Number of students receiving financial assistance from college, university, government or other agencies**

Academic year	Source	No. of Students	Amount
2010-2011	Rajasthani Association TN Womens Voluntary Service of TamilNadu Sri Venkateswara Student Hostel Post Matrix Scholarship Minority Welfare Department and Managing Director The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	39	Rs. 1, 15, 728/-
2011-2012	T.L. Vatsala Ramachandra Foundation Sri K.R. Sundarajan Scholarship L.Ramanathan Fund The TamilNadu Educational Trust Rajasthani Association TamilNadu Sri Tanjore Madhora Rau Scholarship Lord Pentland Musalman Scholarship University of Madras Endowment Scholarship The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	54	Rs. 2, 93, 756/-
2012-2013	L.Ramanathan Fund Meenakshi College For Women Sri Venkateswara Student Hostel Sri.T.L. Kandaraany The District Adi-Dravida & Tribal Welfare Officer, Officer of the	76	Rs. 2, 55, 613/-

		2013-2014	L.Ramanathan Fund Sri.K.R. Sundarajan Scholarship The District Adi-Dravida & Tribal Welfare Officer, Officer of the Collectorate, Chennai -1.	29	Rs. 1, 21, 650/-	
			Collectorate, Chennai -1.			
		2014-2015	L.Ramanathan Fund Sri Sai Trust ECR TN TamilNadu Congress Committee Charitable Trust,Sadras venkatarama chetty charities,sc agarwal charitable, people for people, health and wisdom foundation,om sambhav education foundation,sai trust,mahaveer chand surana charitable trust, Sri Venkateswara Student Hostel, Rajasthani Association TN Calmidi charities ,laxmi charities	25	Rs. 69, 300/-	
32)	Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts					

Year	Details
2012	Workshop on ―Communication & Improving our Communication Skills‖
2013	Workshop on ―Neuro Linguistic Programming‖(NLP)

33)	Teaching methods adopted to improve student learning	- Chalk and Talk - PPT - Group discussion - Remedial classes - One-to-one teaching - Regular test - Practice of Previous year Question Paper - Seminars and Assignments.
34)	Participation in Institutional social Responsibility (ISR) and Extension activities	- National Service Scheme & Red Ribbon Club - Citizen Consumer Club - Eco Club - Karuna Club - Rotaract

		• Youth Red Cross
35)	SWOC analysis of the department and Future plans	

STRENGTHS

- Well talented & Dedicated Staff who constantly concentrate on the development of the students
- Provide Counseling fostering research
- Concentrating on Weak Students hence aiming towards academic performance.
- Workshops & Seminars organized for students on a periodic basis.
- Organizing industrial visits to enhance the practical knowledge for our students
- Visiting labor courts for practical exposure to gain industrial knowledge.
- Continuous support to the students for institutional training, internship and projects
- Excellent Academic Results
- Students add Pride to our department by winning in many inter and intra collegiate Competitions

WEAKNESS

- Lack of interest & positive attitude among students.
- Lack of awareness about importance of higher Education, as most of them are first generation Learners / Graduates.
- Very few students are doing their higher studies
- Students from Tamil medium face language as a major barrier
- Research activities among students are lacking

OPPORTUNITIES

- Students participation in extra - curricular and co-curricular activities develops a holistic personality
- Students' participation in social responsibility programs thus producing good citizens.
- College is conducting On campus recruitment drive with reputed companies for Students.
- Faculty and Students are encouraged to attend research seminars, conferences at National and international level, OD facilities are provided by the management.
- Any new initiative by students and faculty are encouraged by the management and approved immediately

CHALLENGES

- To Bridge the Gap between Industry and Students
- To achieve top ranks in university and aim at No Failure Department.
- Motivating slow learners to shine.
- Counseling of students who are at risk of drop outs.

	• To Develop Communication, Functional, & Entrepreneurial Skills for developing Business professionals & leaders. • To motivate and guide the students admitted from Tamil Medium and improve their communication skills.
36)	**Future Plan of the Department** • Motivate faculty to register for higher studies to pursue Ph.D. • To encourage faculty and students to publish research articles. • To undertake minor/major research projects on socio-economic issues. • To organize International Seminars and conferences • Conducting more Workshops and Career Development Training Programmes • To establish linkages and collaboration with industries and sign MoU to bridge the gap between industry and academia.

Department of English
Foundation Course

1)	**Name of the Department**	Department of English				
2)	**Year of establishment**	1999				
3)	**Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**	UG Foundation Course - English				
4)	**Name of Interdisciplinary programmes and departments/units involved**	NA				
5)	**Annual/Semester/Choice Based Credit System (Programme wise)**	Choice Based Credit System.				

6)	**Participation of the department in the courses offered by other departments**	Courses offered by other Department	Participation	
		All UG	UG Foundation Course English	

7)	**Courses in collaboration with other universities, industries, foreign institutions, etc.**	NIL

8)	**Details of courses / Programmes discontinued (if any) with reasons**	NA

9)	**Number of teaching posts**		**Sanctioned**	**Filled**	
		Professor	--	--	
		Associate Professors	--	--	
		Asst. Professors	5	5	

10) **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M. Phil. students guided for the last 4 years
Ms. I.M. Sheeba Alorcious	M.A. M. Phil	H.O.D	English	10Yrs	Nil
Ms. T. Gurumala	M.A. M. Phil	Asst. Professor	English	7 Yrs	Nil
Ms. S.	M.A. M. Phil	Asst.	English	6 Yrs	Nil

Chitra		Professor				
Ms. B. Preetha	M.A. M. Phil	Asst. Professor	English	5 Yrs	Nil	
Ms. K. Uma Maheswari	M.A. B.Ed. M. Phil	Asst. Professor	English	2 Yr	Nil	

11)	**List of senior Visiting faculty**	NIL
12)	**Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty**	NIL
13)	**Student-Teacher Ratio(Programme wise)**	70:1
14)	**Number of academic support staff (technical) and administrative staff: sanctioned, filled**	NA
15)	**Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/ PG**	<table><tr><td>Name</td><td>Qualification</td></tr><tr><td>Ms. I.M. Sheeba Alorcious</td><td>M.A. M. Phil</td></tr><tr><td>Ms. T. Gurumala</td><td>M.A. M. Phil</td></tr><tr><td>Ms. S. Chitra</td><td>M.A. M. Phil</td></tr><tr><td>Ms. B. Preetha</td><td>M.A. M. Phil</td></tr><tr><td>Ms. K. Uma Maheswari</td><td>M.A. B.Ed. M. Phil</td></tr></table>
16)	**Number of faculty with ongoing projects from a) national b) international funding agencies grants received**	NIL
17)	**Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received**	NA
18)	**Research Centre/facility recognized by the university**	NIL

19)	**Publications: a) Publication per faculty**						
	Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
	Ms. I.M. Sheeba Alorcious	2010-2011	‖Penmayin Parinama Valarchi‖	Penniya Sindanai Pokugal ISBN:978-93-80412 - 53-5	Conference Proceedings	International	
		2014-2015	‖Jayanta Mahapatra's Concern Towards Women Throwing Light on Gender Discrimination‖	‗A Probe into Social Issues in Literature and Recent Trends in ELT' ISBN 9788818371 6703	-do-	-do-	
			Discrimination of Women in Jayanta Mahapatra's Poetry	Lingaya's International Refereed Journal of English Language and Literature ISSN 2348-1617	Journal	-do-	
	Ms. T. Gurumala	2012-2013	A Study of Immigrant Experience in select Novels of Bharathi Mukherjee	Critical Responses to world of English Literature ISBN 978-93-81658-04-8	Conference Proceedings	National	
	Ms. S. Chitra	2012	‖Dispossessed Identity of Women in Anita Desai's Where Shall We Go This Summer?‖	Critical Responses to world of English Literature ISBN 978-	Conference Proceedings	National	

		-2013		93-81658-04-8			
			Quest for Identity in Bharathi Mukherjee's Desirable Daughters	Redefining Feminism A Study of Indian Writing in English	-do-	-do-	
		2013 -2014	‖Women Centered Issues In Tony Morrison's Jazz And Anita Desai's Cry, The Peacock‖	Current Trends in English Novels of World Literatures ISBN 9788192666778	Confe rence Proce edings	National	
			African-American Feminist Consciousness in Toni Morrison's Beloved	Themes & Issues in Contempor ary Feminist Writing	-do-	State Level	
		2014 -2015	Racism in Toni Morrison's The Bluest Eye	‖A Probe Into Social Issues in Literature and Recent Trends in ELT ISBN 9788183716703	-do-	-do-	
			Social Discrimination in Anita Desai's Where Shall We Go This Summer?	Journal of English Language and Literature ISSN: 2321 -1164(Onli ne); 2347-2642 (Print)	Journ al (onlin e)	Internation al	
			Status of Women and Marital Discord in Anita Desai's Cry the	Matrimoni al Property Rights in India	Confe rence Proce edings	National	

			Peacock				
	Ms. B. Preetha	2013 - 2014	‖Gender Politics In Toni Morrison's Beloved And Shobha De's Starry Nights.‖	Current Trends in English Novels ISBN: 978-81-92666-78-5	Confe rence Proce edings	National	
			A Writing on the Doubly Oppressed: A Study of Feminism and Race in Toni Morrison's Beloved	Themes and Issues in Contempor ary Feminist Writing	-do-	State	
		2014 - 2015	‖Depiction of Fake Reality in Shobha De's Socialistic Evenings.‖	Emerging Trends in Literature in English	-do-	Internation al	
			The Problems of Married Women in Shobha De's Starry Nights and Sisters	Matrimoni al Property Rights in India	-do-	National	
	Ms. K. Uma Maheswari	2012 - 2013	Lexico Grammar and the New Millennium Learners	Grammar Through Activities	Confe rence Proce edings	Internation al	
			Outcome Based Teaching and Learning of English	Cooperativ e Learning	-do-	-do-	
		2013 - 2014	Themes and Issues in Contemporary Feminist Writing	Feminism and Cultur	-do-	State Level	
		2014 - 2015	Enhancing Student success in a Global Perspective	Financial guidance in CSR	-do-	Internation al	
20)	**Areas of consultancy And income generated**		NA				

21)	**Faculty as members in a)National committees b)International committees c) Editorial Boards:**	NIL
22)	**A) Percentage of students who have done in-house projects including inter-departmental projects/programme B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies**	NA

| 23) | **Awards/Recognitions received by faculty and students** |

Award	Conferred by	Awardees
Pioneer Award	SKPC Nestor Alumni Association	Ms. I.M. Sheeba Alorcious
Young Achiever Award	SKPC Nestor Alumni Association	Ms. T. Gurumala
Young Performer Award	SKPC Nestor Alumni Association	Ms. S. Chitra
Young Performer Award	SKPC Nestor Alumni Association	Ms. B. Preetha
Young Performer Award	SKPC Nestor Alumni Association	Ms. K. Uma Maheswari
Best Paper Award	GSS Jain College	

| 24) | **List of eminent academicians and scientists/visitors to the department** |

S. No	Name
1	Dr. V. Saraswathy, Retired Professor of English, University of Madras.
2	Dr. Sundari Seetharaman, Language Art Specialist, New Jersey.
3	Dr. Padma Ravindran, Academic Head, EBEC Retd. Professor, Ethiraj College for Women
4	Dr. Shreesh Choudharry, Professor, I.I.T Madras
5	Dr. V. Kadambari, Reader, Ethiraj College for Women.
6	Dr. Rajani, Retd.Professor & Theatre Specialist, Madras Christian College
7	Dr. V.S. Venkataramanan, Retd. Professor, Madras Christian College, Retd., PRINCIPAL, Sankara Arts& Science College

	8	Dr. V. Rajagopal, Head, Dept of English, Madras Christian College
	9	Dr. Gowri Sivaramanan, Professor, D.G.Vaishnav College
	10	Dr. Ranjini Gupta, Language Art Specialist, New Jersey.
	11	Dr. Maya Pandit, Pro Chancellor, English & Foreign Language University,Hyderabad.
	12	Dr. Rathi Jafer, Director, Indo Korean Cultural Information Centre

25)	**Seminars/Conference/workshop organized by the department & source of funding**

Year	Details
2009	National Seminar on ‚Cultural Barriers in Communication'

Source of Funding – Management

26)	**Student Profile Programme/CourseWise**	NA
27)	**Diversity of Students**	NA
28)	**How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?**	NIL
29)	**Student progression**	NIL
30)	**Details of Infrastructural Facilities**	

There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity.
Language Lab: - 36 Systems with Headphones. Students use language labs for learning language skills.

31)	**Number of students receiving financial assistance from college, university, government or other agencies**	NA
32)	**Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts**	

Year	Details
2008 -2009	Workshop on ‚Communication for career'
	National Seminar on ‚Cultural barriers in Communication'

33)	**Teaching methods adopted to improve**	• Chalk and Talk • PPT

	student learning	- Group discussion - Remedial classes - One-to-one teaching - Regular test - Practice of Previous year Question Papers - Seminars and Assignments.
34)	**Participation in Institutional social Responsibility (ISR) and Extension activities**	Nil

35)	**SWOC analysis of the department and Future plans** **STRENGTHS**: - Department has young and energetic Teaching fraternity. - Faculties keep the students at ease. - Language Lab helps the students to strengthen communication Skill. - Department caters to the needs of the diversity of students. **WEAKNESS:** - Difficulty of Non-English medium students to cope with the language. - English is given a step motherly treatment in approach. **OPPORTUNITIES:** - English language provides various opportunities and confidence to the students to face the new brave world. Since it's a global language, one could work anywhere in the world if one has the ability to speak and write in English. - It gives confidence to communicate fluently with one's higher officials without any fear. It helps the students to compete with the others without any complexes. **CHALLENGES:** - To raise the standard of the students in English. - To meet out the expectations of the 1st generation graduates. - Since English is not a mother tongue and not spoken frequently, the students lack the skill of acquiring the fluency of the language. Hence helping them to learn and to make them understand the language becomes a Herculian task.
36)	**Future Plan of the Department** - To organize workshop and international conference and seminar. - To establish the major department of its own.

Department of Languages

Foundation Course

1)	Name of the Department	Department of Indian & Foreign Language
2)	Year of establishment	Telugu, Tamil & Hindi – 1999 Sanskrit – 2004 French- 2009
3)	Names of programmes offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	All UG Foundation Course
4)	Name of Interdisciplinary programmes and departments/units involved	Nil
5)	Annual/Semester/Choice Based Credit System (Programme wise)	Choice Based Credit System.
6)	Participation of the department in the courses offered by other departments	All UG Foundation Course
7)	Courses in collaboration with other universities, industries, foreign institutions, etc.	Nil
8)	Details of courses / Programmes discontinued (if any) with reasons	Nil

9)	Number of teaching posts			Sanctioned	Filled	
			Professor	--	--	
			Associate Professors	1	1	
			Asst. Professors	10	10	

10)	Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)					
	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M. Phil. students guided for the last 4 years
	DR.T. Mohana	M.A, Ph. D.,	Principal & HOD of	Linguistics - Telugu	16 Yrs	Nil

	shree		Telugu			
	Dr. P.S. Mythili	M.A, M. Phil, Ph. D with NET -JRF	Asst. Professor	Language – Telugu	3 Yrs	Nil
	Dr. K. Lakshmi	M.A,M .Phil., Ph.D with NET & SLET	HOD of Tamil	Tamil Literature	10 Yrs	Nil
	Ms. K. Ganga	M.A, M. Phil, with NET & SLET	Asst. Professor	Tamil Literature	6 Yrs	Nil
	Ms. V. Sumathi	M.A, M. Phil with NET	Asst. Professor	Tamil Literature	4 Yrs	Nil
	Ms. D. Vijiyalakshmi	M.A, M. Phil	Asst. Professor	Tamil Literature	4 Yrs	Nil
	Dr. P.S. Sujatha	M.A, M. Phil., Ph. D	Asst. Professor	Tamil Literature	4 Yrs	Nil
	Dr. P.B. Vaneetha	M.A., M. Phil., Ph.D, M.B.A.,	Vice-Principal & HOD	Hindi – Literature	16Yrs	M. Phil -3
	Ms. Madhu Vinay	M.A., M. Phil.,	Asst. Professor.	Hindi – Literature	6 Months	Nil
	Ms. A. Durgadevi	M.A. M. Phil.,	Asst. Professor	Sanskrit - Literature	5 Yrs	Nil
	Mr. E. Nataraja rathinam	M.A., (Fr) M.Sc.,(BDT) M.Ed.,	Lecturer	French - Literature	30 Yrs	Nil
11)	List of senior Visiting faculty	Nil				
12)	Percentage of lectures delivered and practical classes handled(Programme wise)by temporary faculty	Nil				
13)	Student-Teacher Ratio(Programme wise)	Telugu :- 26:1 Tamil :- 70:1 Hindi :- 50:1 Sanskrit:- 25:1 French:- 25:1				
14)	Number of academic support staff (technical) and administrative staff: sanctioned, filled	NA				

15)	Qualification of teaching with Dsc/D.Litt/Ph.D/Mphil/PG		

Name	Qualification
DR.T. MohanaShree	M.A, Ph. D
Dr. P.S. Mythili	M.A, M. Phil, Ph. D, With NET-JRF
Dr. K. Lakshmi	M.A, M. Phil., Ph.D., With NET & SLET
Ms. K. Ganga	M.A, M. Phil, With NET & SLET
Ms. V. Sumathi	M.A, M. Phil, with NET
Ms. D. Vijiyalakshmi	M.A, M. Phil
Dr. P.S. Sujatha	M.A, M. Phil, Ph.D.,
Dr. P.B. Vaneetha	M.A., M. Phil., Ph.D., M.B.A.,
Ms. Madhu Vinay	M.A., M. Phil.,
Ms. A. Durgadevi	M.A. M. Phil
Mr. E. Natarajarathinam	M.A., (Fr) M.Sc.,(BDT) M.Ed.,

16)	Number of faculty with ongoing projects from a) national b) international funding agencies grants received	Nil
17)	Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received	Nil
18)	Research Centre/facility recognized by the university	Nil

19)	Publications: a) Publication per faculty						

Name of the staff	Year	Topic	Journal /Book	Journal Type	Publication Type	Impact Factor
Dr. T. Mohana shree	2010-2011	Maathru Bhashanu Nammukunte Mosaporu			Sakshi News Paper	

		2011-2012	Gurajada Sahityam Samakalenatha			'Surya' Monthly Literacy Magazine	
		2012-2013	Janapadha Vijnanam-Chitra Kala	Telugu Janapadha Vijnana Vaibhavam – Smakalina Samajam	Conference Proceedings	National	
		2014-2015	Maatelugu Talliki Mallepudhanda-Geya Prasastyam	Jathiya Sadhasu Pratyeka Sanchika	-do-	-do-	
Dr. P.S. Mythili		2014-2015	Sreela Janapadha Kathalu	Chennai Telugu Assosiation 2014-2016		Souvenir	
Ms. K. Lakshmi		2009-2010	Thanthi-Kudumba Malar Oor Aivu	Kurinji 2010 ISBN 8190786 54-7	Conference Proceedings	International	
		2010-2011	Penniyaparvaiyel Periyarum Annavum	Penniya Sindanai Pokugal ISBN 978-93-80412-53-5	-do-	-do-	
		2014-2015	Tamil Ilakkiyankal Velipathum Panpattu Vizhumiyankal	Tamil Ilakkiyankal Velipathum Panpattu Vizhumiyankal ISBN 978-93-81100-09-7	-do-	-do-	
Ms. V. Sumathi		2010-2011	Bharathiyar Kavithaikalil Penniya	Penniya Sindanai Pokugal	Conference Procee	International	

			Sindhanaikal	ISBN 978-93-80412-53-5	dings		
	Ms. D. Vijaya Lakshmi	2010-2011	Penkavinarkalin penniya sindhanaikal	Penniya Sindanai Pokugal ISBN 978-93-80412-53-5	Confer ence Procee dings	International	
	DR. P.S. Sujatha	2010-2011	Penniya sindhanaiyel ethazgalin pangu	Penniya Sindanai Pokugal ISBN 978-93-80412-53-5	Confer ence Procee dings	International	
	Dr. P.B. Vaneetha	2008-2009	‖Yashpal ki kahaniyon mein naari sshaktikaran‖		Confer ence Procee dings	International	
		2009-2010	― Nagarjun ke kakatha sahitya mein chitrit madhyavergiya samaj ka sawaroop		-do-	-do-	
			The role of Emotional Intelligence in Improving the Interpersonal Relationship Among lecturers And students		-do-	International	
		2011-2012	Mahabharatha and Emotional intelligence	ISBN 178-93-81208-11-3	-do-	International	
			Global human Resource transformation		-do-	National	
		2014-2015	Hindi sahity mein Chitrit sampradayik Sadbhavana	ISBN 978-93-82182-43-6	-do-	National	
			Vishnu prabhakar ke katha sahitya		-do-	State Level	

			mein parivarik evam Dharamik Yatharat				
Ms. Madhu Vinay		2014-2015	Vishnu prabhakar ke katha sahitya Mein Naari Chitran		Confer ence Procee dings	State Level	
Ms. A. Durgadevi		2010-2011	Penniya Sindanaiyil kannaki	Penniya Sindanai Pokugal ISBN 978-93-80412-53-5	Confer ence Procee dings	International	
		2011-2012	Role of parents & teachers in prevention of child sexual abuse	Psycho-social factors in child sexual abuse ISBN 978-81-8209-354-6	-do-	-do-	
		2012-2013	A Study on special requirements in equipping the kitchen among homemakers in Chennai city	Current scenario of ergonomi cs in interiors ISBN 978-93-81992-98-2	-do-	-do-	
		2013-2014	A Character Study of Karna	Bhasa's dramas-A critical appraisal	-do-	National	
		2014-2015	Indistinct Women Characters in Mahabharatam	The Role of Women in Sanskrit	-do-	-do-	
			Aroma Therapy	Science in Ancient India	-do-	-do-	
			Town Planning in Ramayana	Art and Architectu re –	-do-	-do-	

				Reflections from Tamil Sangam Literature Co-Related with Archaeological Evidences				
20)	Areas of consultancy And income generated	Nil						
21)	Faculty as members in a)National committees b)International committees c) Editorial Boards:							

21) Faculty as members in
a)National committees
b)International committees
c) Editorial Boards:
- ➢ Dr. T. Mohanashree,
  - ❖ Planning Board Member for Tamil Nadu Open University as a Governor Nominee from 17.04.2013 to 2016
  - ❖ Member of the Standing Committee of the Academic Council of University of Madras from 28.09.2013 to 27.09.2016
  - ❖ Ex-officio Member of University of Madras Academic Council
  - ❖ Hony. Member in Thakkar Baba Vidyalaya Samithi, Hanjana Seva Sangham & Youth Khadhi Gramodhaya
  - ❖ Member of Board of Studies of Department of Telugu, University of Madras
  - ❖ Member of Samacheer Kalvi Telugu syllabus for VIII STD.
  - ❖ Member in the reconstituted Board of studies in Telugu for the period of 3 year.
    - ➢ Dr. K. Lakshmi, Planning Board Member of Mother Teresa Women's University, Kodaikanal, Tamil Nadu.
    - ➢ Dr. P.B. Vaneetha
  - ❖ Academic Audit Committee Member of Ethiraj College for Women, Chennai.
  - ❖ Member of Board of Studies in Hindi , University of Madras.

22)	A) Percentage of students who have done in-house projects including inter-departmental projects/programme	Nil
	B) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies	Nil

23) **Awards/Recognitions received by faculty and students**
Faculty

Award	Conferred by	Awardees
Best Teacher – 2009	Vasavi Club 2* KCGF Elite Chennai	Dr. T. Mohanashree
Service Award	SKPC Rotaract club	
Best Teacher Award - 2010	Madras Telugu Abhyudaya Samajamu	
‒Women Dignitary of Vysya Community‖ – 2010	Adyar Arya Vysya Association	
‗Eminent Personality' – 2011	Adyar Arya Vysya Association	
‒Best Principal‖ – 2014	Indian Red Cross Society Tamil Nadu branch	
‒Dr. Radhakrishnan Teaching Excellence Award‖ – 2014	Lions Clubs International (District 324-A1)	
Best Women's Educational Achievers Award – 2014	Education today and Karka Kalvichudar	
Pioneer Award – 2014	SKPC Nestor Alumni Association	
‒Vanitha Kishoram‖ – ‒The Woman Extraordinaire‖ – 2015	K.T.C.T. Girls Alumini Association, Chennai	
Women Achiever Award - 2015	Tamilnadu Arya Vysya Mahilasabha	
Thiru Dasari Naranyana Rao Endowment Award – 2009	University of Madras	Dr. P.S. Mythili
Young Achiever Award - 2014	SKPC Nestor Alumni Association	
Best Teacher Award – 2013	Lions Club of Chennai Royal Elite, Chennai.	Dr. K. Lakshmi
Pioneer Award – 2014	SKPC Nestor Alumni Association	
Young Achiever Award - 2014	SKPC Nestor Alumni Association	Ms. K. Ganga
Young Achiever Award - 2014	SKPC Nestor Alumni Association	Ms. V. Sumathi
Young Achiever Award - 2014	SKPC Nestor Alumni Association	Ms. D.Vijiyalakshmi
Young Achiever Award - 2014	SKPC Nestor Alumni Association	Dr. P.S. Sujatha
Pioneer Award– 2014	SKPC Nestor Alumni	Dr. P.B. Vaneetha

		Association		
		Service Award	SKPC Rotaract club	
		Best Teacher Award	Rotract Club of Mid Town	
		‖Dr. Radhakrishnan Teaching Excellence Award‖ – 2014	Lions Clubs International (District 324-A1)	
		Young Achiever Award – 2014	SKPC Nestor Alumni Association	Ms. A. Durgadevi

24)	List of eminent academicians and scientists/visitors to the department		
	S. No	Department	Name
	1	Telugu	Sri Gantasala Rathna Kumar, Playback singer
	2		Sri Vankayala Sathyanarayana, Actor
	3		Prof. S. Ragunatha Sarma ,Professor, Sri Krishna Devaraya University
	4		Sri M.S. Murty, Chairman, M.S.M. Groups, Chennai
	5		Dr. Devalla Chinni Krishnaiah, Head (Retd.), Dept. of Telugu, Presidency College.
	6		Dr. L.B. Sankar Rao, Professor (Retd.), Dept. of Telugu, Presidency College.
	7		Prof. S. Akki Reddy, HOD(Retd.), Dept. of Telugu, University of Madras.
	8		Prof. G.V.S.R. Krishnamurthy, Head (Retd.) Dept. of Telugu, University of Madras.
	9		Dr. Pappu Venugopal Rao ,Consultant American Institute of Indian Studies, Chennai
	10		Dr. M. Sampath Kumar, HOD, Dept. of Telugu, University of Madras.
	11		Mr. V. Baskar Sai Krishna Yachendhra, Play Back Singer
	12		Dr. P. Uma, Associate Professor (Retd.), Dept. of Telugu, Presidency College
	13		Mr. Vennelakanti, Music Director
	14		Mr. Bhuvanachandhra, Film Director
	15		Mr. Malladhi Sachidhanandha Murthy, Translator, Singer
	16		Ms. B. Gaja Gowri, Telugu Announcer, All India Radio
	17		Ms. Jayasree Jagan, Singer
	18		Dr. N. Elizabeth Jayakumari, Asst. Professor, Presidency College
	19		Lion D. Nagaraj, Lions Club Member, Lions Club
	20		Dr. M. Sampath Kumar, HOD, Dept of Telugu, University of Madras
	21		Ms. P.S. Sethamma, Asst. Professor, D.R.B.C.C. Hindu College
	22		Ms. Sujath Ramesh Babu, President, K.T.C.T. Girls Alumni Association
	23		Sri Uppaluri Vijaya Lakshmi, Telugu Abhimani

		24		Dr. H. Ananthitha, Associate Professor, Presidency College
		25		Dr. C. Dhasaradha Ramachandhra Rao, D.R.B.C.C. Hindu College
		26		Ms. T. Mallika Devi, Designer
		27		Dr .A. Ambruni, Asst .Professor, Presidency College
		28		Dr .V. Sankar Rao, Associate Professor, University of Madras
		29		Dr. M. Murali, Asst. Professor, Presidency College
		30		Dr. P. Bhavani, PG. Asst., K.T.C.T.G. Hr. Sec. School
		31		Mr. G. Sanjay, Spl. Correspondent, Sakshi T.V
		32		Mr. Mannava Gangadhara Prasad, Reporter, Andhra Jyothi
		33		Dr. Divakar, Associate Professor, Nandanam Arts & Science College
		34	Tamil	Apitha Sababathi, H.O.D & Asst. Professor, M.G.R Janaki College
		35		Dr. P. Jeya, Asst Professor ,Sir Theyaraya College
		36		Dr. Umadevi, Asst. Professor, Dept. of Modern Indian Languages and Literature, University of Delhi.
		37		Dr. Raja Vivekanana Gopal, Asst. Professor, Dravidan University, Kuppam.
		38		Dr. Revathy, Asst. Professor, Bharathidhasan University, Pondicherry
		39		Dr. C. Lakshmanan, H.O.D, Dept. of Manuscript, Tamil University, Tanjore.
		40		Dr. T. Maha Lakshmi, Associate Professor, International Institute of Tamil Studies, Taramani
		41		Dr. Aranga Ramalingam, Professor, Dept. of Tamil Language, University of Madras
		42		Dr. Sar Gunavathi, Senior Lecturer, Dept. of Tamil, Distance Education, University of Madras
		43		Dr. Velammal, Asst. Professor, Parasakthi Womens College Kutralam,
		44		Andal Priyadhashini, Feminist, Programme Officer, D.D. Chennai.
		45		Ms. G .Saroja H.O.D Govt Arts College, Nandanam
		46		Ms .R. Shanthi, H.O.D, Agarsen College
		47		Ms. N. Maha Lakshmi, T.V. News Reader, Vasanth TV
		48		Ms. C. Hema Latha, Asst. Professor, Alpha Arts College
		49		Ms. R. Anuradha, Asst. Professor, Queen Mary's College
		50		Ms. A. Budhalasi, Asst Professor, Quaid-E Milleth College
		51		Ms. K. Lilly, Trainer, Alternative Media Center
		52	Hindi	Dr. Madhu Dhavan, Associate Prof., Stella Mary's College, Chennai.
		53		Dr. Ashok Dwedhi, Asst. Prof., DG Vaishnav College, Chennai.
		54		Mr. Manikandan, Asst. Prof., DRBCC Hindu College
		55	Sanskrit	Dr. S. Annapoorna, Head, Dept. of. Sanskrit

			Sacred Heart Matriculation Hr. Sec. School
	56		Ms .Savithri, Chettinad Harishree Vidyalayam Mr. Gowri Shankar, Research Scholar, Presidency College
	57		Mrs.Saranya Nambi, Classical Dancer, Natya Kalalayaa
	58		Dr. Sujatha, Head, Dept. of. Sanskrit , JBAS College Dr. C. Yogambal, Head Dept. of Sanskrit, SDNB Vaishnav College
	59	French	Mr. Mithran, New College, Chennai.
	60		Mr. Govindharajan, Jaya Arts & Science College, Pattabiram

25) Seminars/Conference/workshop organized by the department & source of funding

Department	Year	Details
Telugu	2008	Workshop on _Telugu Chalanachitra Rangamloni Anuvadha Amsalu' & _Pradharshanalo Pradhamika Amsalu'
	2009	National Seminar on _Andhra Maha Bharatham – Vividha Sasthra Parignanam'
	2010	Workshop on Astavadhanam in _Sangeetha Geya Dhara'
Tamil	2011	International Seminar on _Penniya Sindhanai Pokkugal'
	2015	Workshop on Street Play
Hindi	2009	Workshop on Creative Writing
	2011	Workshop on Error Analysis
Sanskrit	2015	Workshop on _The Greatness of Sanskrit'

Source of Funding – Management

26)	Student Profile Programme/CourseWise	NA
27)	Diversity of Students	NA
28)	How many students have cleared national and state Competitive examinations such as NET, SLET, Gate, civil Services, Defense Services. Etc.?	<table><tr><td>Name</td><td>Competitive Exam</td></tr><tr><td>Ms. Kokkili Gadda Vani</td><td>NET (JRF) Telugu</td></tr></table>
29)	Student progression	Nil
30)	Details of Infrastructural Facilities	There are common infrastructure facilities viz., library with AUTOLIB Software, internet access, air conditioner smart rooms and staff room facilities are available to enhance the ICT knowledge among students & teaching fraternity.
31)	Number of students receiving financial assistance from	Nil

	college, university, government or other agencies		
32)	Details on student enrichment programmes (special lectures / workshops / seminar) involving external experts		

Department	Year	Details
Telugu	2008	Special Lecture on ‗Telugu Chalana Chitra Rangamloni Anuvadha Amsaalu' by Sri Gantasala RathanaKumar &‗Pradharshanalo Pradhamika Amsaalu' by Sri Vankayala Sathyanarayana
	2009	National Seminar on ‗Andhra Maha Bharatham - Vividha Sasthra Parignanam' by Sri Salaka Ragu Natha Sarma
	2010	Workshop on Astavadhanam ‗Sangeetha Geya Dhara' by Sri Dr. Baskara Sai Krishna Yachandhra
	2015	Special Lecture on ‗ Maathru Bhasha Pramukyatha' by Dr. M. Sampath Kumar and Dr. H. Ananthitha.
Tamil	2008	Workshop on ‗Uses of Language in Media' by Dr. Periyardasan.
	2011	International Seminar on ‗ Penniya Sindhanai Pokkugal'
	2015	Workshop on ‗Street Play' by K. Lilly
		Special Lecture on ‗How to set future goal' by Dr. P. Jeya
Sanskrit	2015	Workshop on ‗The Greatness of Sanskrit' by Dr. S. Annapoorna

33)	Teaching methods adopted to improve student learning	• Chalk and Talk • PPT • Group discussion • Remedial classes • One-to-one teaching • Regular test • Practice of Previous year Question Papers • Seminars and Assignments.
34)	Participation in Institutional social Responsibility (ISR) and Extension activities	Nil

35)	SWOC analysis of the department and Future plans
	
	STRENGTH:
	
	Telugu
	
	    • Well qualified and experienced staff
	    • Students are able to express their ideas well in their mother tongue.
	    • It gives them confidence to excel in their performance.	

Tamil
- Well qualified and experienced staff
- Students are able to express their ideas well in their mother tongue.
- It gives them confidence to excel in their performance.

Hindi
- Approved Qualified staff
- Staffs are friendly and approachable
- Believe in student centric and motivate to participate in the class activites as well as in inter collegiate.

Sanskrit
- Students of other languages prefer Sanskrit.
- They are able to get University ranks in Sanskrit.
- Students learn the language with interest and bring laurels to the institution.

French
- Increasing demand of the students to opt for French as a Part I Language.

WEAKNESS:

Telugu
- The addition of other languages in to the mother tongue weakens the language further.

Tamil
- The students are not versatiled in written communication.
- Students are not showing interest in Language as the marks are not taken into account for final percentage calculation.

Hindi
- Students communicate in mother tongue
- Conservative attitude thus lack of interest in studies.

Sanskrit
- People are not aware of the language.

French
- Involvement in French learning through story books is less among students.

OPPORTUNITIES:

Telugu
- Since it is a mother tongue they can excel well as an orator and prove their value in media.
- Scope for pursuing PG courses in Telugu Literature, Journalism, Manuscript, Mass Media, Linguistics, Translation, Folklore and other Fine Arts Degrees.

Tamil

- Expertise knowledge in the language may lead the students to excel in competitive examinations.

- Scope for pursuing PG courses in Tamil Literature, Journalism, Manuscript, Mass Media, Linguistics, Translation, Folklore and other Fine Arts Degrees.
- Expertise knowledge in the language may lead the students to excel in competitive examinations and prove their value in media.

Hindi

- Job opportunities in Government and bank sector as Hindi officer and Hindi translator.

Sanskrit

- Scope for pursuing PG courses in Sanskrit Literature, Journalism, Manuscript, Linguistics, Translation, Jyothisham, Fine Arts Degrees and Law Degrees.
- There is a demand for spoken Sanskrit in the job market.

French

- To develop reading skills
- Availability of Library books enable the students to acquaint Knowledge pertaining to the communication skills

CHALLENGES:

Telugu

- Telugu minority students prefer to study other languages and it becomes a challenge to make them to study Telugu.
- To preserve the purity of the language from the domination of other colloquial languages.

Tamil

- Students are passionate towards foreign languages.
- Making the students to expertise both in verbal and written communication Skills

Hindi

- To handle the students with narrow-mind attitude.
- Being a foundation course, students give less priority.

Sanskrit

- To make awareness among the student community to learn this spiritual language.

	French • To motivate students to pursue higher education in French
36)	Future Plan of the Department Telugu • To organize more personality development programme for the students • To arrange more seminars and workshops Tamil • To organize more personality development programme for the students • To arrange more seminars and workshops Hindi • To facilitate spoken Hindi / functional Hindi classes for non Hindi Students • To arrange more seminars and workshops Sanskrit • To organize more personality development programme for the students • To arrange more seminars and workshops French • To organize more personality development programme for the students • To arrange more seminars and workshops

ANNEXURES

Track ID-TNCOGN22575   College Name-SRI KANYAKA PARAMESWARI ARTS AND SCIENCE COLLEGE FOR WOMEN   Page 1 of 3

IEQA SUBMISSION DATE-30/10/2014

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA) QUESTIONNAIRE

1 COLLEGE DETAILS

Name of the college	SRI KANYAKA PARAMESWARI ARTS AND SCIENCE COLLEGE FOR WOMEN	Year of establishment	1999
Location of the college	URBAN		

2 ADDRESS

Address	NO 1 AUDIAPPA STREET, CHENNAI	City	Chennai
State	Tamil Nadu	Pin Code	600001
Website	www.skpc.edu.in	E-Mail	srikanyaka@ymail.com
Phone STD Code	044	Phone No	25394279
Fax STD Code	044	Fax	25383279

3 HEAD OF THE INSTITUTION

Name	Dr. T MOHANASHREE	Designation	PRINCIPAL
Status of appointment	PERMANENT		

4 CONTACT DETAILS OF HEAD OF THE INSTITUTION

Phone std code	044	Phone number	25394279
Fax std code	044	Fax	25383279
Mobile	+918939040390	E-Mail	srikanyaka@ymail.com

5 DOES THE COLLEGE FUNCTION FROM

a. MAIN CAMPUS

	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.
OWN BUILDINGS	3.3	12096.0
RENTED BUILDINGS	0.0	0.0

b. SATELLITE CAMPUS

	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.
OWN BUILDINGS	0.0	0.0
RENTED BUILDINGS	0.0	0.0

6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT

University1	University of Madras, Chennai	Other	
Nature of relationship with the university	AFFILIATED	If affiliated, status of affiliation	TEMPORARY
University2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	

7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)

Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			no
Programmes offered		Name of the Regulatory Council(s)	

8 COLLEGE FUNCTIONING

Type of college	WOMENS	Time of functioning	DAY COLLEGE
Nature of funding	SELF-FINANCING	Management	PRIVATE

9 MANAGEMENT/TRUST DETAILS

Name of the Management	SRI KANAYAKA PARAMESWARI DEVASTHANAM AND CHARITIES	Recognition under Ugc Act.1956	NEITHER 2f NOR 12B

10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER

Society's registration Act of 1960	yes	Relevant Act of the respective state Govt.	yes
Any other(please specify)			

11 NUMBER OF DEGREES OFFERED BY THE COLLEGE

UG	9	PG	4
Research	0	Others	0
Total	13		

12 DETAILS OF DEGREES OFFERED(B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.,)

Arts	B.A., SOCIOLOGY	Commerce	B.COM, B.COM(CORPORATE SECRETARY SHIP) M.COM
Science	B.SC(MATHEMATICS),B.SC(COMPUTER SCIENCE),B.C.A B.SC(INTERIOR AND DESIGN & DECORATION),B.SC(PSYCHOLOGY)M.SC(INFORMATION TECHNOLOGY) M.SC(INTERIOR DESIGN AND DECORATION)	Education	
Health Science		Engineering & Technology	
Management	BBA .,M.A.(HUMAN RESOURCE MANAGEMENT)	Others	

Is the college opting for Assesment & Accreditation of Teacher Education department separately?	no
Is the college opting for Assesment & Accreditation of Physical Education department separately?	no
Number of departments	13

13 TOTAL NUMBER OF STUDENTS(EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)

	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	0	0	0	0	0	0	0	0
SC/ST	0	0	0	0	0	0	0	0
OBC	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0
Grand Total	0							

14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES

	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	0	249	0	5	0	0	0	0
SC/ST	0	290	0	13	0	0	0	0
OBC	0	1051	0	51	0	0	0	0
Total	0	1590	0	69	0	0	0	0
Grand Total	1659							
Total number of students in the college		1659						

15 NUMBER OF TEACHING,TECHNICAL AND ADMINISTRATIVE STAFF

	Permanent		Temporary		Total	
	Male	Female	Male	Female	Male	Female
Teachers with PG	0	4	0	0	0	0
Teachers with M.Phil.	0	68	0	0	0	68
Teachers with Ph.D	0	5	0	0	0	5
Teachers with NET/SLET	0	19	0	0	0	19
Technical staff	0	3	0	0	0	3
Administrative staff	0	9	0	0	0	0
Support staff	0	16	0	0	0	16
Total no. of teachers	0	77	0	0	0	77

16 SUPPORT SERVICES

Number of titles of books	7279
Number of journals	10
Number of e-resources	25
Does the college have a registered Alumni Association?	yes
Does the college have a functional Placement Cell?	yes

17 UNIT COST OF EDUCATION

Unit Cost=Total annual expenditure divided by no. of students enrolled	14633.0
Unit cost calculated excluding salary component	4181.0

18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE

First	ICT FACILITIES PROVIDED AND ISO CERTIFIED INSTITUTIONS
Second	INTRODUCTION OF M.SC(INTERIOR AND DESIGN & DECORATION),WHICH IS OF THE FIRST KIND UNDER UNIVERSITY OF MADRAS AFFILIATION
Third	INTERNATIONAL AND NATIONAL CONFERENCES BY VARIOUS DEPARTMENTS
Fourth	CONSISTENT UNIVERSITY RANKS
Fifth	OFFERING GOVERNMENT CERTIFIED EMPOWERMENT PROGAMME

Section 2: Institutional Data Questionnaire

1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	YES
5. The college provides financial aid to at least 10% of the general category students	YES
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-abled friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty.	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	<25%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	>40%
17. The average number of extension activities organised by the college during the last four years	>6
18. Average percentage utilization of annual allocated funds for the last four years	>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget	>4%
20. Average pass percentage of graduating students	>70%
21. Computer students ratio	<1:30
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)	>10%
23. Percentage of permanent teachers with Ph.D. qualification	<20%
24. Percentage of classes taught by guest faculty or temporary teachers	<20%
25. Students teacher ratio	<30:1
26. Percentage of faculty positions filled against sanctioned posts	>80%
27. Number of add-on courses conducted by the college	>5
28. Awards received by the students in sports and cultural activities in the last four years	State or University Level
29. Percentage of teachers having on-going or completed research projects in the last four years	>25%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	>4
31. Number of Journals subscribed in the library National or International	>20
32. Percentage of students admitted against the reservation category as per Government of India norms	>75%

Certificate

This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.

GOVERNMENT OF TAMIL NADU

Colleges - Unaided Colleges - Permission to open a Self-financing Arts & Science College in the name of Sri Kanyaka Parameswari Arts & Science College for Women, George Town, Chennai by Sri Kanyaka Parameswari Devasthanam & Charities, Chennai during 1999-2000 - Orders - Issued.
- -

Higher Education(E.1)Department

G.O.Ms.No. 575   Dated 15.10.1998.

1.G.O.Ms.No.858, Education, dated 15.7.89.

2.G.O.Ms.No.244, Higher Education, dated 7.5.97.

3.From the Director of Collegiate Education, Letter
  Na.Ka.No.66670/R1/97, dated 17.9.98.
                    ....

ORDER:-

        The Director of Collegiate Education has forwarded the application submitted by the Sri Kanyaka Parameswari Devasthanam & Charities, 1, Audiappa Street, Chennai-600 001 to open an unaided private College in the name of Sri Kanyaka Parameswari Arts & Science College for Women, George Town, Chennai. The Director of Collegiate Education has stated that the management has provided the following:

        i) An endowment of Rs.20/- lakhs (Rupees twenty lakhs only) has been created in the joint name of Director of Collegiate Education and Sri Kanyaka Parameswari Devasthanam & Charities with the Tamil Nadu Power Finance Development Finance Corporation Limited.

        ii) The management has purchased 3.3.acres of land at George Town, Chennai in Survey Nos. 11088, 11100, 11091, 11092, 11080, 11084, 11085, 11102, 11101, 11100/1, 11108 & 11103.

        iii) Agreement in stamp paper to abide by all conditions prescribed by the Government.

        2. The Government have examined the proposal carefully and they permit Sri Kanyaka Parameswari Devasthanam & Charities, Chennai to open a Self-financing Arts & Science College in the name and style of Sri Kanyaka Parameswari Arts & Science College, George Town, Chennai with the following courses from the academic year 1999-2000.

                (i) B.B.A.
                (ii) B.Com.,
                (iii) B.Sc. Computer Science.

    3. The management is permitted to start the college during 1999-2000 temporarily at KTCT Girls High School run by the Trust at George Town, Chennai and it should be shifted to the permanent building during 2000-2001 to be constructed in the land mentioned in para 1(ii) above.

                                        p.t.o.,

/2/

4. The permission granted in para 2 above is also subject to the following conditions:

1) Affiliation from the University of Madras should be obtained for the college from the year 1999-2000 and before the commencement of all courses of study.

2) The land mentioned in para 1(ii) above should not be utilised for any purpose other than college purpose.

3) The Government will not grant any financial assistance at any time.

4) The management should satisfy all the conditions prescribed in G.O.Ms.No.858, Education, dated 15.7.89 and G.O.Ms.No.244, Higher Education, dated 7.5.97.

5) No, other courses of study except Science Arts and Commerce courses, allowed by the Government/University should be conducted.

6) The teaching and non teaching staff shall be appointed as per the yeardstick and they should possess the qulifications prescribed by the University.

7) The management should not collect capitation fee or donation in any form other than the admissible fees as per the prescription of the Government from time to time.

8) The management shall collect Tuition fees, Special fees, Application fees, Registration fees, Laboratory fees, Security deposit only as per the rates prescribed by the Director of Collegiate Education/Government.

9) The Management should strictly follow the guidelines issued by the Director of Collegiate Education during admission time and should fill up 50% of the seats as well as additional seats by adhering to the reservation policy of the Government.

10) If the management creates a situation causing the closure of the college for any reasons, the Government will not come forward to take over.

(By order of the Governor)

P.Selvam,
Secretary to Government.

To
The Director of Collegiate Education, Chennai-6.
The Registrar, University of Madras, Chennai-5.
The Regional Joint Director of Collegiate Education, Chennai-2.
The Secretary, Sri Kanyaka Parameswari Devasthanam & Charities,
    1, Audiappa Street, Chennai-600 001.

/forwarded:By order/

SECTION OFFICER 16/10/98

16.10.98

Phone:2539 9554

Fax No:2536-0749

UNIVERSITY OF MADRAS

சென்னைப் பல்கலைக்கழகம்

Established Under the Act of Incorporation XXVII of 1857 –
(Madras University Act 1923)
(State University)

No.A1/PH/SKPASC/CA/2014/ 494.

Date: 2 2 JUL 2014

CERTIFICATE OF AFFILIATION

This is to certify that Sri Kanyaka Parameswari Arts & Science College for Women, Chennai – 600 001, is one of the Self Financing Arts & Science Colleges (Non-Autonomous) which is affiliated to University of Madras, Chepauk, Chennai- 600 005, since 1999 and at present, the college is offering the following UG and PG programmes.

S.No		Shift- I
	UG – Courses	
1	B.A	(Sociology)
2	B.B.A	(Business Administration)
3	B.Sc	(Mathematics), (Computer Science), (Interior Design & Decoration) & (Psychology)
4	B.C.A	(Computer Applications)
5	B.Com	(General), (Corporate Secretary ship)
	PG Courses	
6	M.A	(Human Resource Management)
7	M.Sc	(Information Technology), (Interior Design & Decoration)
8	M.Com	(General)

REGISTRAR i/c

MASTER PLAN OF THE INSTITUTION
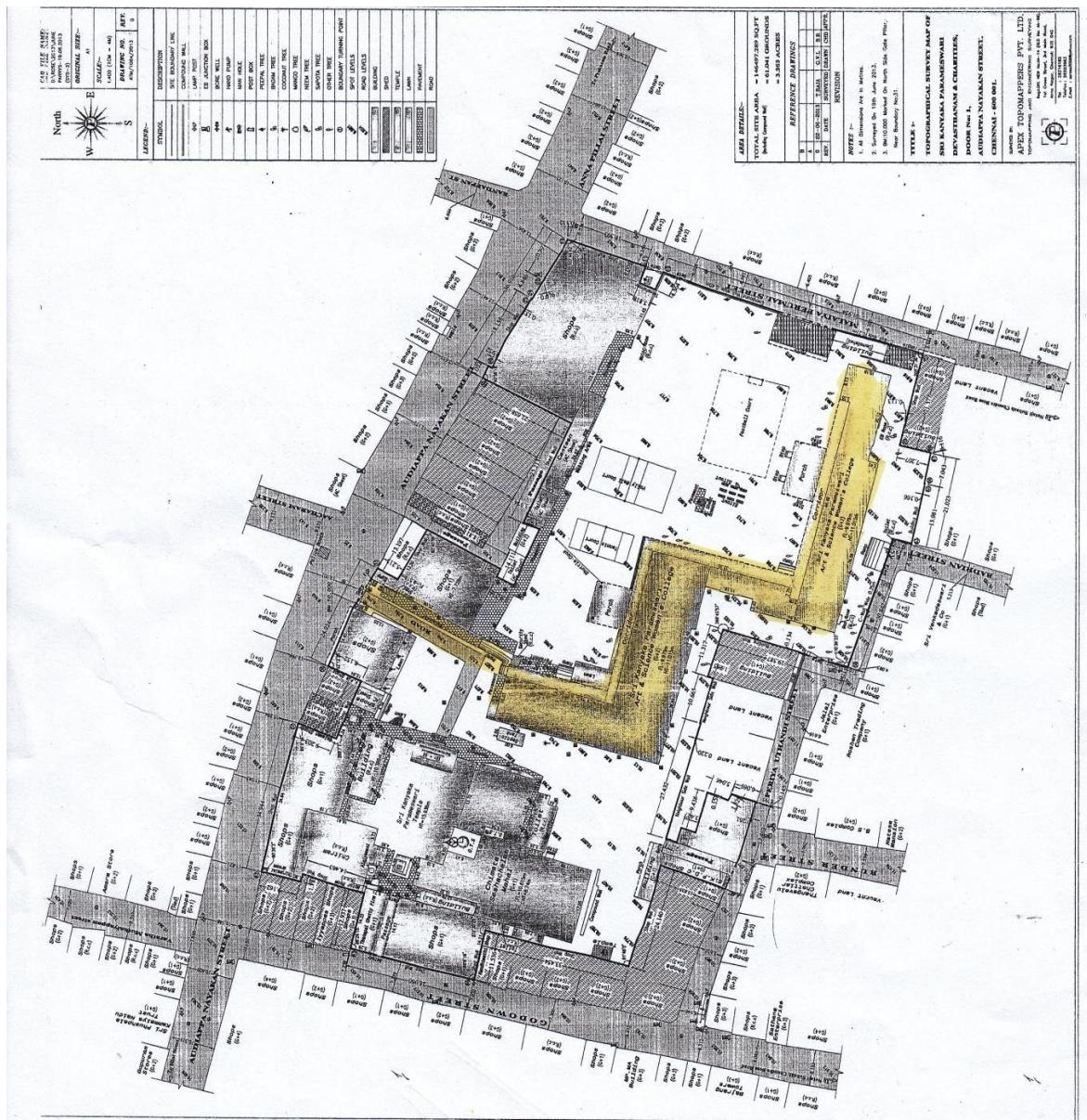
WORSHIPING THE MOTHER NATURE

JOY OF GIVING TO "MANASA SCHOOL" FOR SPECIAL CHILDREN

DR. V. SANTHA, APPRECIATING STUDENTS EMPOWERMENT EXHIBITION

STREET PLAY TO CREATE LITERACY AWARENESS

GIVING HAND TO SWACHH BHARAT

RALLY ON VANTAGE OF WISDOM

DONATING BLOOD TO SAVE A LIFE

FREE STYLE KURTI DESIGN - LIMCA BOOK OF RECORDS

CONTRIBUTING TO UPLIFT VISUALLY CHALLENGED MUSICAL TROOP

INTERNATIONAL SEMINAR ON ERGONOMICS